

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
February 15, 2018**

PRESENT:	Tyler Vincent	Mayor
	DJ Bott	Councilmember
	Alden Farr	Councilmember
	Ruth Jensen	Councilmember
	Tom Peterson	Councilmember
	Mark Thompson	Councilmember
ALSO PRESENT:	Joseph Bach	Fire Chief
	Mark Bradley	City Planner
	Dave Burnett	Public Power Director
	Mary Kate Christensen	City Recorder
	Mike Christiansen	City Attorney
	Kaia Landon	Museum-Gallery
	Paul Larsen	Community Development Director
	Kristy Law	Community Activities & Services Director
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Manager
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator

Mayor Vincent called the meeting to order. The Reverence Period was given by Councilmember Bott. The Pledge of Allegiance was recited.

Approval of Minutes: A motion to approve the minutes of the January 18, 2018 Work Session and February 1, 2018 Council meeting was made by Councilmember Peterson, seconded by Councilmember Farr and unanimously approved as distributed.

AGENDA

MAYOR'S STATE OF THE CITY ADDRESS

ELECTION OF MAYOR PRO TEM

CONSENT

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

PUBLIC HEARING

Adjustments to the 2017-18 to Increase the General Fund Budget by \$5,000 to Accept a Donation, and Expenditures by the Same Amount for Senior Center Expenditures

SCHEDULED DELEGATION

Request for Waiver of Noise Ordinance

PUBLIC COMMENT

COUNCILMEMBER COMMENTS

NEW BUSINESS

Request for Approval of Resolution Setting Museum-Gallery Policies

Consideration of Resolution Amending Recreation Fees

Request for Approval of Ordinance Amending Title 17, Parks and Playgrounds

UNFINISHED BUSINESS

Consideration of Memorandum of Understanding for Reeder Ranch Industrial Park Development

ADJOURN TO CLOSED SESSION

MAYOR'S STATE OF THE CITY ADDRESS

Mayor Vincent welcomed those in the audience and thanked them for coming to show their support for the City. He presented the following State of the City address.

I am grateful for the opportunity the citizens have given me to be Mayor for the next four years. I have a great vision for the continued success and growth of our City.

I have been blessed to work with a City Council who is able to work on tough issues, have disagreements and make decisions which we feel are in the best interest of all citizens.

Many activities and events were held to commemorate Brigham City's 150 years. Citizens enjoyed planting trees, driving pinewood derby cars, watching the reenactment play, attending a historical lecture series, dancing at the ball and everything in between.

The 2017 spring runoff was one for the books. With record-setting snow pack and storm after storm hitting us, residents were worried about flooding in our community. The Brigham City Flood Management Committee worked around the clock to be proactive and mitigate any flooding risk. Beginning in January, water from the Mantua reservoir was diverted to make way for the anticipated spring runoff. Public Works crews worked day and night checking runoff flows and monitoring high risk areas along Box Elder Creek. We are happy to say that after the spring runoff, Brigham City was one of the few cities in Box Elder County that did not experience any flooding.

Economic development is important to our City. The Niagara water bottling company brought high quality jobs and has helped pay for much needed infrastructure in the area. We continually receive interest from companies looking to locate in Brigham City.

This year's low snow pack totals have been a concern to some residents. However, even with the low snow pack, our water supply is in great shape. Mantua reservoir is almost full and should be right where it needs to be as we go into the summer irrigation season. Our culinary water springs are still running well above average. We have enough water resources to provide our current and future residents and businesses with all of their needs. We can assure our community that we will continue our efforts to protect our existing water supply sources.

Continuation of our power system is an important part of the growth of our community. Improvements began on the southwest substation that will benefit businesses and homes in the area. A new substation is under construction on West Forest Street that will serve existing users and make future economic development in the area more attractive.

The City currently relies on open market prices to purchase power. This is risky as prices can increase or decrease quickly. In order to have a more stable cost of power, the City Council is looking at alternate power sources for our long term benefit. Small cell nuclear and natural gas generation appear to be the most promising sources, but all possibilities are being considered.

Our police officers work hard to build relationships with the community and keep our citizens safe. We have officers who go above and beyond their duties every day. Recently, we had an officer nominated and recognized by local media in the Beyond the Badge program. We are grateful to the many organizations who reach out to help others through our Police Department.

We are excited to announce the completion of three projects at the Brigham City Regional Airport. The first was the extension of our taxi lane to the west portion of the airport. This taxi lane extension opens up new areas of our airport for growth. The second was to create an area where aircraft can prepare for flight

which creates a safer environment for all airport users. The third project was the replacement of our old wind cone and segmented circle. This helps pilots to navigate takeoff and landing safely. We look forward to the many growth opportunities that these projects make possible at our Brigham City airport.

The Public Works Department continued to work hard on a number of projects this past year. We installed two traffic signals on 500 West which has been a great benefit to residents aiding in the flow of traffic in these congested areas. By completing street patching and crack sealing work in-house, we have been able to stretch the budget and focus on other areas of street preservation. With our aging street infrastructure, we are looking for alternate ways to increase revenue in our street fund to keep up with all of the street maintenance needs of our community.

Leaf collection is a valued service we provide. This leaf season we collected approximately 190 tons of leaves throughout the city. This leaf mulch is one of the most popular products at our compost site and is used throughout our community in gardening and other beautification efforts.

One of our main goals in the Cemetery and Parks Division is to keep our green space and areas clean, green, and pristine. This past winter crews labored to remove approximately 150 aging cedar trees located on the east side of the cemetery. The removal of these cedar trees has been part of the cemetery master plan to beautify the area as well as to create additional burial plots.

In 2017 the Brigham City Fire Department fielded 2,288 medical calls and 526 fire related calls. We have 34 part-time and eight full-time employees including 15 paramedics, 25 advanced EMTs and 2 basic EMTs. These men and women train constantly to keep their skills at top level. Our department strives to assist surrounding communities when they are in need. We had 10 wildland deployments where our crew was called upon to help with some of the western states wildland fires last summer.

The safety of our technology systems is continually the focus for our IT Department. Brigham City joined the Stop, Think, Connect Campaign in an effort to educate against Cybercrime. Along with this, two members of the IT staff received their Security Plus Certification. The GIS Division is working to map out the city-wide infrastructure and have helped the Trails Task Force to explore and plan a proposed Brigham City trail system.

The Brigham City Community Activities and Services staff have been awarded the Utah Recreation and Parks Association "Top of Class" for cities with 18 to 50 thousand residents. We can't imagine trying to do what we do without the many volunteers, board members and leaders we have in our community.

We were fortunate to receive a Meals on Wheels delivery car from Young Subaru through the national Subaru Share the Love campaign. Volunteers donated more than 14,000 hours helping to ensure that the Meals on Wheels and other programs at the Senior enter run successfully.

The Community Activities and Services Department offers classes and events to get people of every generation out of their homes and active. Over the next year I would like to focus on getting citizens more involved in community events. It is my hope that these events will bring people together so they can get to know one another better. I believe this will make our community more healthy as a whole.

A Splash Pad Task Force was formed in January 2016 to work on finding locations for the placement of a splash pad in our City. Many volunteer hours and a lot of thought were put into this effort. In the end, a decision was made and plans are moving forward. We look forward to a groundbreaking for this facility in the near future.

The golf course continues to be a place of community pride. Each year many of our citizens are involved with service projects to improve our golf course. We continue to have one of the best youth golf programs in the State of Utah.

Through the efforts of the City Council and staff, Brigham City continues to be in good financial shape. Conservative principles are used in setting and following the budget.

Our City employee focus this year is “Leave it Better Than You Found It.” In a world that focuses so much on the negative, I would like to accentuate the positive. We live in a community where you don’t have to look far to see good. Many thoughtful organizations and citizens are committed to the betterment of our City.

We hope you will join with us and make “leaving it better than you found it” a focus in your lives as well. If citizens, along with our employees, leave things better than they find them, we will make Brigham City the greatest place to work, play and live in Utah!

The Mayor expressed appreciation to the Council. He thanked City staff for all they do and their hard work to make things better in Brigham City and try to make it the best place to live. There is a lot that goes on behind the scenes that citizens do not see.

ELECTION OF MAYOR PRO TEM

Councilmember Jensen nominated Councilmember Farr for Mayor Pro Tem, seconded by Councilmember Bott. The motion unanimously carried in support of Councilmember Farr as Mayor Pro Tem.

CONSENT

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$9,417.49 was presented to be removed from the City’s system due to customer taking out bankruptcy or being sent to collections.

MOTION: A motion to approve the Consent Agenda as presented was made by Councilmember Bott, seconded by Councilmember Jensen and unanimously carried.

PUBLIC HEARING

Adjustments to the 2017-18 to Increase the General Fund Budget by \$5,000 to Accept a Donation, and Expenditures by the Same Amount for Senior Center Expenditures

Mr. Oyler came to the table and explained that the Senior Center received a donation of \$5,000 from the Marilyn Hash Family in honor of her. The budget needs to be adjusted to show an increase in revenues of \$5,000 and expenditures in the same amount for three pieces of equipment that she wanted at the Center.

A motion to open the public hearing was made by Councilmember Bott, seconded by Councilmember Jensen and unanimously carried. There were no comments from the public. A motion to close the public hearing was made by Councilmember Thompson, seconded by Councilmember Bott and carried unanimously

MOTION: Councilmember Bott moved to approve the resolution to adjust the 2017-18 budget to increase the general fund budget by \$5,000 to reflect the donation and the expenditure in the general fund by the same amount for the Senior Center. The motion was seconded by Councilmember Jensen.

Roll Call:

Councilmember Bott – aye
Councilmember Farr – aye
Councilmember Jensen – aye
Councilmember Peterson – aye
Councilmember Thompson - aye

SCHEDULED DELEGATION

Request for Waiver of Noise Ordinance

Mr. Daryl Ballantyne and Justine Head from Utah Department of Transportation Project (UDOT) approached the Council and explained that UDOT will begin a project that starts in Perry at 3000 South and along 89 and goes to 700 South on Main Street. They will micro seal and do some safety improvements with the ramps and other smaller features. In the advertising contract they allowed the option to work at night. Construction can usually be done faster with less impact to the City and residents at night. Mr. Ballantyne requested a waiver to the City's noise ordinance to allow this. The project will be done by September 15.

MOTION: Councilmember Thompson moved to approve the requested for waiver of the noise ordinance, seconded by Councilmember Farr and unanimously carried.

Roll Call:

Councilmember Bott – aye
Councilmember Farr – aye
Councilmember Jensen – aye
Councilmember Peterson – aye
Councilmember Thompson - aye

PUBLIC COMMENT

Bruce Leonard, Brigham City – Mr. Leonard thanked the Mayor and Council for improving the air quality for the residents of Brigham City. The City installed two signalized intersections at 700 South and 500 West and West Forest and 500 West. The reason the City received grant money was to reduce the PM2.5 emissions that come from automobiles. In addition to this benefit, it also improved the safety of the children that go to the two schools in those areas and reduced congestion. Both these intersections are perfectly illuminated during the night hours. He thanked Tyler Pugsley and Dave Burnett that worked on this and made it happen. He has had several citizens tell him it is one of the best things the City has done.

COUNCILMEMBER COMMENTS

Councilmember Peterson has been busy with the League of Cities and Towns and the legislative session. The League is very busy at the Capital and is engaged in every piece of legislation that affects cities. They are doing a great job of making sure the cities' interests and what is best for local government are being protected. There have been attacks on local government being able to make local decisions for their constituencies and keeping the control at the local level.

Councilmember Jensen participated in the Family Fun Fair where they served over 400 people. She also attended CERT and CCC committee meetings. They are still organizing this and trying to get people involved in VIPS, Neighborhood Watch, CCC and CERT. She also went to the Boys and Girls Club Executive Committee where they discussed the upcoming mascaraed ball on June 22 at the Tremonton Fairgrounds.

Councilmember Farr attended the Advisory Council on Aging. They are excited about the \$5,000 donation that will go toward equipment at the Senior Center. He also attended the Trails Committee. They are trying to get the community more involved.

Councilmember Thompson attended the Mosquito Abatement Board where they presented the annual report. There were four people in Box Elder County that were affected with the West Nile Virus. Last year there was one. There were four deaths from it in Utah. They did more treatments last year than ever before. They cut some spikes that were three times the normal down to basic level by these extra treatments. It costs quite a bit of money to do this, but it saved lives or the quality of life.

Mayor Vincent also attended the CERT meeting. He also attended the Family Fun Fair. He has plans to get citizens out of their homes and be more involved in the community. He would like to see the community get more involved. As citizens get involved in each other's lives, it makes the community healthier.

NEW BUSINESS

Request for Approval of Resolution Setting Museum-Gallery Policies

Ms. Landon came forward and explained that for the last few years the Museum has been working on core documents for the American Alliance for Museums. This is part of a process that ultimately leads to accreditation. The Museum Board has been working on the documents and has approved them. Additional benefits of this resolution is to protect the City as well as the City's collections. It defines how they operate in some very key areas. It also gives Museum employees authority to de-assess items and clean house to improve the quality of museum collections that benefits the community.

MOTION: A motion to approve the resolution setting Museum-Gallery policies was made by Councilmember Thompson and seconded by Councilmember Bott.

Roll Call:

Councilmember Bott – aye
Councilmember Farr – aye
Councilmember Jensen – aye
Councilmember Peterson – aye
Councilmember Thompson - aye

Consideration of Resolution Amending Recreation Fees

Ms. Law came to the table and said this resolution has only a few adjustments to fees, but adds late fees and refunds to the resolution.

Councilmember Peterson noted that all directors are appointed, as outlined in Title 2. He recommended this title be updated to include the Director of Community Activities and Services.

MOTION: Councilmember Jensen made a motion to approve the resolution amending recreation fees as presented. The motion was seconded by Councilmember Bott.

Roll Call:

Councilmember Bott – aye
Councilmember Farr – aye
Councilmember Jensen – aye
Councilmember Peterson – aye
Councilmember Thompson - aye

Request for Approval of Ordinance Amending Title 17, Parks and Playgrounds

Ms. Law said this ordinance changes job titles from manager to director and general housekeeping to tie Title 17 to the special events process.

MOTION: Councilmember Thompson made a motion to approve the resolution amending recreation fees as presented, seconded by Councilmember Jensen.

Roll Call:

Councilmember Bott – aye
Councilmember Farr – aye
Councilmember Jensen – aye
Councilmember Peterson – aye
Councilmember Thompson - aye

Discussion on Visioning Strategy of the City

Mr. Roberts came to the table and said he and the Mayor have been looking into a visioning strategy for the City. They would like to look at the mission statement down to some mid-term goals. The communication can be difficult for something like this and they would like some help. They received a few quotes from people. Mr. Roberts recommended a 12-hour process between Friday and Saturday with City Council and staff to redo the City mission and statement.

There was some discussion on whether the statement and mission needed to be redone. Mr. Roberts felt there would be some value in the process and transferring those to the mid-term goals for the City.

Mr. Roberts felt they would need four hours to set the long-term goals and another eight to set the mid-term goals. The Council agreed. The Mayor's Administrative Assistant will set up the meetings and notify the Council and staff.

UNFINISHED BUSINESS

Consideration of Memorandum of Understanding for Reeder Ranch Industrial Park Development

Mr. Larsen came forward and stated that when this was discussed in a previous work session, the Council came up with two points: 1) dedication and improvements of 2400 West, and 2) permitting for the relocation of the 2400 West rail crossing. One of the questions at that work session was if the City pursues a permit for the railroad relocation and it was granted, would the permit expire after a period of time. Mr. Larsen contacted the railroad and reported that they do not expire. The proposed MOU addresses these two points.

Mr. Larsen added the intent of this MOU is to have something to memorialize the understanding between the City and Reeder Ranch; it is not a binding contract.

MOTION: Councilmember Peterson made a motion to approve the Memorandum of Understanding for Reeder Ranch Industrial Park Development, seconded by Councilmember Bott.

Councilmember Jensen read the following from the MOU:

*“Whereas, the Parties desire to enter into an agreement in which they will work together to develop infrastructure for the Project; and
“Whereas, the Parties are desirous to enter into a Memorandum of Understanding between them, setting out the arrangements that each of the Parties agree are necessary to develop infrastructure of the Project.*

PURPOSE

“The purpose of the Memorandum is to provide the framework for any future binding contract regarding the Reeder Ranch Business Park between RR and RDA.

ACKNOWLEDGEMENTS

“The Parties mutually acknowledge the following:

- 1) There is no contractual relationship created between the Parties by the Memorandum of Understanding.*
- 2) Brigham City can only be bound by action of the Brigham City Council.*
- 3) The Brigham City Redevelopment Agency can only be bound by action of the Agency’s Board.”*

Councilmember Jensen said when she read this, the first part says it is a binding contract, and the second part says it is not binding. She was not convinced the City needed this document. When she attended the Utah League of Cities and Towns training on how to build communities, it talks about not leap frogging. She felt that is what is being done with this project.

Roll Call:

- Councilmember Bott – aye
- Councilmember Farr – aye
- Councilmember Jensen – nay
- Councilmember Peterson – aye
- Councilmember Thompson – aye

The motion carried 4-1.

ADJOURN TO CLOSED SESSION

A motion to adjourn to a closed session to discuss the purchase, exchange or lease of property was made by Councilmember Jensen, seconded by Councilmember Bott. A roll call vote was taken with all councilmembers voting aye. The meeting adjourned to a closed session at 8:08 p.m.

The Council returned to an open meeting at 8:38 p.m. and adjourned.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the February 15, 2018 City Council Meeting.

Dated this 1st day of March 2018.

Mary Kate Christensen

Mary Kate Christensen, Recorder