

BRIGHAM CITY APPEAL AUTHORITY
Brigham City Council Chambers
January 13, 2016 – MEETING MINUTES

PRESENT:	Richard Kimber	Chair
	Leisa Bertine	Member
	Barbara Stokes	Member
	Jay Naumann	Member
EXCUSED:	Barbara Poelman	Vice-Chair
	Lynda Berry	Alternate
ALSO PRESENT:	Mark Bradley	City Planner

REGULAR MEETING:

Richard Kimber opened the meeting and the pledge of allegiance was recited. The Board members introduced themselves. Barbara Stokes made a motion to approve the agenda as written; the motion was seconded by Leisa Bertine and passed unanimously.

APPROVAL OF MINUTES

Minutes of September 9, 2015:

MOTION: Jay Naumann made a motion to approve the minutes of September 9, 2015 as written. The motion was seconded by Barbara Stokes and passed unanimously.

ELECTION OF CHAIR AND VICE CHAIR

Nominations were opened for the Chair and Vice-Chair positions. Barbara Stokes nominated Jay Naumann for the Chairman position. The nomination was seconded by Leisa Bertine and was approved unanimously by the Members. Barbara Stokes nominated Leisa Bertine for the Vice-Chair position. The nomination was seconded by Jay Naumann and was approved unanimously.

OTHER BUSINESS

Mr. Naumann thanked Mr. Kimber for his service to the Board and asked Mr. Bradley if the group needed to discuss further business. Mr. Bradley stated that training on updates to the legislative actions affecting land use could possibly take place at the next meeting. Mr. Bradley will look for training opportunities. Possibly Kirk Morgan could speak to the group on appeals, variances or expansion of non-conforming uses.

Mr. Bradley stated that invitations to the appreciation dinner at the Academy Building will be coming in the first part of February.

Mr. Bradley informed the Board that Lynda Berry has been appointed by the Mayor to be the 1st alternate member on the Appeal Authority Board.

Richard Kimber questioned the status of Cindy Tugaw's parking stalls which came before the Board in September, 2015. Mr. Bradley stated that a formal application has not been filed but that Ms. Tugaw has made contact with Brett Jones, the City Engineer.

MOTION: Richard Kimber made a Motion to adjourn. The motion was seconded by Leisa Bertine and passed unanimously.

This certifies that the minutes of January 13, 2016 are a true and correct copy as approved by the Appeal Authority on August 10, 2016.

Signed: _____
Christina Boss, Administrative Assistant