SUPPLY LIST AND CLASS POLICIES

Machine Embroidery Plus

Natalie Finstad and Gwen Zuelke

September's Project is a placemat with editing and placement techniques

Supplies:

Pre-made placemat

2 pieces OESD Ultra Clean & Tear Plus Embroidery Stabilizer large enough to hoop

OESD Heat2Go Topping (6"x8")

Isacord embroidery thread

Bottom Line by Superior Threads to closely match top thread (60wt bobbin thread)

BERNINA Embroidery Machine with PLUS
BERNINA Midi Hoop, Maxi Hoop or Large Oval Hoop (5 ¾" X 10")
Marking Chalk
Sewing Machine in clean, oiled working order
Embroidery Module
Jumbo hoop (Optional for 8 Series Machines)
Embroidery Foot #9 (recommended) or #26

Sewing supplies: Machine (cleaned and oiled) in good working order, embroidery module, #9 Darning Foot (for embroidery), Zig Zag stitch Plate (9mm or 5.5mm), Kai double curved applique scissors to trim fabric and thread, brush to clean your machine, machine oil, bobbins, foot pedal, cord, slide on table.

124 E. Lyndale Avenue, Helena, Mt. 59601 406-443-5724 www.thesewingpalacebernina.com
Email: palace@thesewingpalacebernina.com

SUPPLY LIST AND CLASS POLICIES

1. Registration can be made in person, online, by mail or telephone.
2. Phone reservations accepted with credit card payment.
3. Payment is required at the time of registration for class.
4. Class registration fee allows one person to attend. Please no children or visitors in class.
5. Class supply lists are available on our website. Feel free to ask us to print a supply list when you register. Books and patterns that are required for class must be purchased to prevent copyright violations.
6. The Sewing Palace would like to thank you for taking classes with us. A 15% discount is given on class supplies when you sign up and pay your registration fee. This discount is for supplies for this one class and will be given through the day of class.
7. Each class has a minimum student requirement.
8. The Sewing Palace reserves the right to cancel or postpone a class due to lack of enrollment. Every effort is made to fill the class, but if the class must be cancelled, we will notify you at least 24 hours in advance, if possible, and refund your registration fee with a store credit.
9. We commit to our teachers and ask your commitment in return. Teachers spend a lot of time preparing for classes; therefore, class fees are not refundable if you do not attend a class that is not cancelled.
10. Classes begin at the scheduled times. Please come in 15 minutes early to set up your supplies so class can start on time.
11. A limited number of classroom machines are available on a first come-first served basis. Let us know at the time of registration if you need to reserve one.
12. **Please remember, respect others by not wearing perfume or scented lotions in class.**
13. Cell phones should be muted in classes, clubs or lectures. Please be respectful of the teacher and other students by putting phones on vibrate if you are expecting an urgent call. The store number may be left with your family for emergency calls: 443-5724.

CLASS FEES ARE REFUNDABLE WITH A 3 DAY ADVANCE NOTICE.

Thank you for your compliance with our policies.

Please review your supply list and make sure you bring the listed items. Feel free to ask questions if you are unfamiliar with an item listed on your supply list. If you have registered for a sewing class you should bring basic sewing supplies.

Basic Sewing Supplies: Sewing machine in good working order, foot control, power cord, slide on table, machine needles, thread, seam ripper, small scissors for fabric, paper scissors, quilting pins, extra bobbins pre-wound, rotary cutter, cutting mat, ruler, paper & pencil

Revised: August 2015

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