

2025 Sunset Retreat Registration Form

Coordinator Name: _____ **Sunset Retreat:**
Address: _____ 410 Echo Rd.
City/State/ Zip _____ Sunset, TX 76270
Phone: _____ 940-845-2090
Email: _____ info@sunsetretreat.com

Sunset Retreat Policies:

\$200 deposit is due at the time of booking groups. \$50 for individuals booking for an open retreat, (deposit will be applied to the retreat balance upon check out). 30-day notice required for any cancellations and deposit will be forfeited. **For group coordinators to receive a complimentary stay, there must be 25 paying retreaters. All monies and registration forms must be collected and submitted to Sunset Retreat by the coordinator no later than 30 days prior to scheduled retreat. A 5% late fee will be imposed.**

Rates **\$105.00** per person, per night, two nights minimum.

Retreat Name and Dates: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Birthday: _____

Phone: _____ Email: _____

Emergency contact name: _____ Phone number/s: _____

Do you have any dietary restrictions or allergies? _____

Roommate Request: 1. _____ 2. _____
3. _____ 4. _____ 5. _____

Arrival Date/ Time: _____ **Departure Date/ Time:** _____

- Do you require ADA accommodation? **Y / N**
- Do you allow photos to be taken for social media purposes? **Y / N**
- We would like to keep in touch with you by email. We will not share or sell this information. Is email a good way to contact you? **Y / N**
 - **Check-in is 10am / Check out of room at 12 pm and out of building at 2 pm, subject to change.**
 - A charcuterie bar and fruit tray will be provided on the day of arrival.
 - Dinner will be provided on the arrival date, for all retreaters, lunch and dinner for the days following. Brunch will be provided on departure day.
 - Continental breakfast, tea, coffee, Keurig, and water available 24/7. Cold sodas (Coke, Diet Coke, Dr. Pepper, Diet Dr. Pepper & Sprite) available for \$1. Bottled water free.
 - Full size refrigerator/ freezer and Keurig with K-Pods are available for personal use.
 - The sitting room has DirecTV & Roku for streaming. High speed WiFi from personal tower.
 - Massage & reflexology are available with prior arrangements.
 - Smoking in designated areas: **Outside Only.**
 - Selling of product must be approved by owner prior to retreating.
 - Free table is to consist of *only* craft related items.
 - Don't forget your cash & checkbooks to receive **15%** off in the quilt shop (sale section excluded).
 - A convenience fee of **3.5%** will be charged on all credit/ debit card payments.

We take your safety and the security of your equipment very seriously, but we will not be liable for any personal injury, loss/theft, or damage anytime during the retreat. Your attendance constitutes your agreement to indemnify and hold harmless Sunset Retreat from any damage for injury, loss, or damage for any reason.

Signature: _____ **Date:** _____

Printed Name: _____