



Teacher Expectations/Benefits 2022

Class Forms

Class forms and supply lists forms are available on the Classes page of the SLH website: www.akseams.com.

Submit class forms and supply list forms via email to angelyn@akseams.com by **August 13, 2022**.

If your class forms are not received by the deadline, your class cannot be scheduled.

Class Samples & Photos

Samples sell classes! Deliver completed samples to SLH by **August 27, 2022**.

Submit photos of your completed sample via email to angelyn@akseams.com by **August 13, 2022**.

Please make sure that your photos are clear and well lit – this will help sell your class!

Samples will be displayed on class preview night/weekend and remain on display until the class is completed.

Please label all samples with your name, class and pattern.

What to Teach / Supplies to Use

Please select projects from current books and patterns. ***Any books required need to be worked into the class fee and included when they sign up for a class.**

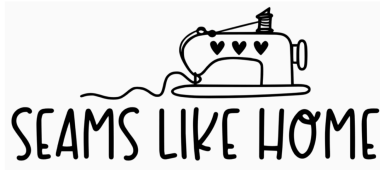
If you would like to teach using a pattern from a magazines or other source, you are responsible for supplying SLH with the pattern/magazine.

Please respect a pattern designer's copyright, do not copy patterns without the express written permission of the designer.

When completing the class supply list form, be sure to list all items your students will need for class.

Class Supply lists will be available on our website for student access and are printed on demand at the shop as requested.

The following websites can be used to see if your pattern and supplies is available for SLH to have on hand for your students:



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www.brewersewing.com and www.checkerdist.com and www.eeschenck.com

Benefits

Teachers will receive 75% of the class fee collected. Teachers can expect payment within 3 weeks of the class start date.

Teachers will also receive a shop discount of 20% on regularly priced items during the semester in which they teach 3 or more classes. You will still receive the discount if one of the classes is canceled for low enrollment. This discount does not apply to machine repair/maintenance or events with visiting/national teachers.

Class Enrollment Accountability

Teachers are to track their class enrollment levels. Please check your class two weeks prior to the start date to determine if your minimum has been met. If you would like to cancel at that time, please call the shop **(907-677-8790)** to have the class cancelled.

SLH will promote all classes that are not full via our newsletter and social media.

Classes will not be cancelled if students are enrolled and there is less than one week of notice.

If you do not clerk at SLH, you may call and ask an SLH clerk to check your class enrollment level.

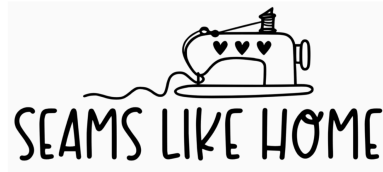
Other

It is a professional courtesy that while you are teaching classes at SLH, you are not teaching classes at other stores in Anchorage or Eagle River.

While you are teaching you should be focused on your students, regardless of how many students are in the class. Please refrain from working on other personal projects during your scheduled class sessions.

Questions/Concern

If you have any questions or concerns, please email angelyn@akseams.com or call the shop at 907-677-8790. Someone from our education team will assist you.



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