

September 7, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members, Brad Marchant, Callie Hilty, Joe Wilson and Randy Stevenson present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE \$318.79; NORRIS DESIGN-WBC-CENTRAL PARK \$2988.24; AT & T -WATER, LANDFILL, MAYOR PHONE \$176.72; BROOKS, PAUL MAYOR & COUNCIL-TRAVEL & TRAINING \$382.81; CASELLE – COMPUTER SUPPORT \$1379.00; CITY CLERK-TREASURER-ADMIN POSTAGE, ADMIN- MISC EXP \$82.65; CITY OF SUNDANCE-RETAINAGE -SUNDANCE SQUARE-AINSWORTH BENNING \$15,496.71; C N A SURETY-ADMIN INSURANCE- \$100.00; CROOK COUNTY NATURAL RESOURCES DIST-GARBAGE-FREE LANDFILL-\$2000.00; CROOK COUNTY SHERIFF OFFICE-PUBLIC SERVICE-CONTRACT \$23,750.00; CROOK COUNTY WEED & PEST-STREETS-WEED CONTROL-\$356.13; CW WASTE-GARBAGE GATE FEE \$15,631.20; DAKOTA EQUIPMENT RENTAL-SHOP-TOOLS \$229.94; DAKOTA PUMP INC-SEWER-EQUIP & MAINT-\$225.00; DECKERS FOOD MARKER-POOL-SUPPLIES,SUMMER REC, ADMIN-JANITORIAL, STREETS- CENTRAL PARK-\$750.05; ENERGY LABORATORIES INC-WATER-TESTING \$88.00; GROSSENBURG IMPLEMENT INC-PARKS-SYSTEM REPAIR \$34.34; HARTL ELECTRIC-STREETS-LIGHT MAINT, POOL-SYSTEM REPAIRS \$599.42; HAWKINS WATER TREATMENT- WATER-CHLORINE SUPPLY, POOL-CHEMICALS \$1877.47; MARK HUGHES – CITY ATTORNEY RETAINER \$2000.00; HUSKERS-GARBAGE FUEL \$179.46; KAREN’S DELIVERY COMP-POOL-MISC \$37.00; L.N. CURTIS AND SONS-FIRE-EQUIP REPAIRS \$1616.00; LENZ, KATHY-TRAVEL & TRAINING-\$517.44; LIBERTY MUTUAL-ADMIN, POOL, WATER, SEWER, GARBAGE, LANDFILL-INSURANCE \$27,677.00; MARCO ADMIN-COPY MACHINE \$273.50; MATTHEW BENDER & CO INC-ADMIN-LAW UPDATES \$547.36; MENARDS-SHOP-SUPPLIES \$166.00; NORTHERN TRUCK & EQUIP CORP.-GARBAGE-CARTS \$2300.00; NORTHWEST PIPE FITTINGS-WATER SUPPLIES \$170.00; ONE-CALL OF WYOMING-WATER-ONE CALL \$48.75; QUIK SIGNS-STEETS-SUNDANCE SQUARE 144.00; RAIN RETAIL SOFTWARE/LIKE SEW WEBSITES-COMPUTER \$828.00; RANGE TELEPHONE-ADMIN, FIRE, LANDFILL, PUBLIC SAFETY, POOL \$722.40; ROBERT’S MACHINE & REPAIR, LLC \$139.60; ROLLING METAL AUTO LLC-SHOP, GARBAGE- FUEL \$1061.29; ROOT CAUSE DIAGNOSTICS-WATER- SCADA- \$641.41; SECURE INSTANT PAYMENTS-WATER, SEWER, GARBAGE, MUNICIPAL COURT-EXPENSE \$44.95; SERVALL UNIFORM/LINEN CO.-ADMIN-JANITORIAL \$134.98; PAINTBRUSH SERVICE’S-SUMMER REC-TOILETS-\$231.43; SUNDANCE CUSTOM STEEL, LLC-SHOP-SUPPLIES \$156.20; SUNDANCE ELECTRIC INC-BUILDING-DAYCARE \$1541.07; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP, POOL, ADMIN, WATER, PARKS-SUPPLIES \$572.70; THE POOL & SPA CENTER-POOL \$312.10; THE SUNDANCE TIMES FIRE-MISC EXP \$15.00; THE SUNDANCE TIMES-ADMIN, WATER-ADVERTISING \$766.70; TOWN OF MOORCROFT-GARBAGE-LANDFILL CHARGES \$1844.71;TRACY MOTOR COMPANY-GARBAGE, STREETS, FIRE DEPT-MISC, PARKS-SUPPLIES \$1101.91; TRIHYDRO CORP-WATER-SUNDANCE KID TANK,GARBAGE TESTNIG, WATER ENGINEERING \$5656.75; VILAS PHARMACY-POOL-SUPPLIES \$17.98; VISBLE DIFFERENCE-ADMIN-JAITORIAL, PARK-TOILET MAINT \$1750.00; VISA #4469-SUMMER RECD- BABE RUTH, ADMIN-MISC EXP \$171.69; VISA #-ADMIN-JANITORIAL, ADMIN-COMPUTER SUPPORT, ADMIN-OFFICE SUPPLIES, ADMN-TRAVEL & TRAINING, COUNCIL-TRAVEL & TRAINING \$1221.65; VOLUNTEER FIREMEN’S PENSION FUND-FIRE DEPT-RETIREMENT \$243.75; WILSON, JOE- MAYOR & COUNCIL-TRAVEL \$296.80; WYDOT-MOTOR VEHICLE SERVICES-ADMIN-VEHICLE LICENSE \$2.00; WYOMING ASSN OF MUNICIPALITIES-ADMIN-ASSOC DUES \$1519.80; ADMIN, MAINTENANCE, PUBLIC SAFETY, POOL, RECREATION-CITY DEPARTMENTS \$40,242.74; BARCO \$3381.39; BLUE CROSS BLUE SHIELD OF WYOMING \$13,165.25; CITY OF SUNDANCE FLEX SHARE BENEFITS \$33.60; CITY OF SUNDANCE-FLEX SHARE \$500.00; EFTPS \$11,480.38; GREAT-WEST TRUST COMP LLC \$1565.00; HEALTHSMART BENEFIT SOLUTIONS INC \$128.00; POWDER RIVER ENERGY \$14,618.33; SUNDANCE STATE BANK \$7.10; SUNDANCE STATE BANK-SKCC \$400.00; SYMETRA LIFET INSURANCE COMPANY \$309.73; WAMCAT \$195.00; WYOMING RETIREMENT SYSTEM \$6838.90; WYOMING WORKERS COMP 1177.31
TOTAL \$217,180.58

Approve Minutes of the City Council Regular Meeting of August 3, 2021 as published. Approve the August adjustment report. Approve the August Paid Invoice report. Approve the September Unpaid Invoice Report. Approve Preliminary Plat-Durfee Subdivision. MOTION CARRIED (per consent agenda).

City Engineer Karla Greaser reported on the Sundance West Tank Project. The project is done and final payment has been processed.

MS Greaser reported on the Sundance Kid Water Tank Project. Two service lines needed to be reconnected.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Change Order No. 1 with Hot Iron Inc in the amount of \$14,651.02. All Ayes, MOTION CARRIED.

Discussion was held on Sundance Square Park.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve Additional Service Agreement No. 4 with Norris Design in the amount of \$1,770.00. All Ayes MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to amend the City Council minutes dated November 3, 2020. The amendment changes wording from alley to easement in the last paragraph regarding land use minutes re-plat. All Ayes MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve ORDINANCE NO. 4, 2021. AN ORDINANCE AMENDING ORDINANCE NO. 2, 2013, PERTAINING TO SHIPPING CONTAINERS, QUONSETS, PORTABLE CONTAINERS, OFF-PREMISES SIGNS, OUTDOOR ADVERTISING SIGNS AND PROVIDING FOR AN EFFECTIVE DATE-THIRD AND FINAL READING. COUNCIL MEMBERS MARCHANT, HILTY AND STEVENSON Voted Aye, COUNCIL MEMBER WILSON Abstained, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to table, for 30 days, ORDINANCE NO 5, 2021; FRANCHISE AGREEMENT WITH RANGE TELEPHONE COOPERATIVE- THIRD AND FINAL READING. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a FRIENDLY AMMENDMENT to table for 60 days, ORDINANCE NO 5, 2021; FRANCHISE AGREEMENT WITH RANGE TELEPHONE COOPERATIVE-THIRD AND FINAL READING. All Ayes, MOTION CARRIED.

Discussion was held regarding comments received about the Siren. No action was taken.

Clerk Treasurer Kathy Lenz reported to the City Council members that she has been keeping up with the American Rescue Plan Act (ARPA) funding. The rules and qualifications for funding are currently not clearly defined. She will keep in touch and report as things evolve.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve RESOLUTION NO 8, 2021; REGARDING BUDGET AMENDMENT. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve RESOLUTION NO 9, 2021; A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SUNDANCE AUTHORIZING THE FILING OF AN APPLICATION FOR A CHAPTER 56 PERMIT FROM THE WYOMING GAME AND FISH DEPARTMENT and to hire Grainland Trapping to handle the deer harvest. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve ORDINANCE NO 9, 2021; AN ORDINANCE AMENDING AND REENACTING SECTION 802 OF ORDINANCE NO 2, 2013 PERTAINING TO FENCE HEIGHTS AND PROVIDING FOR AN EFFECTIVE DATE-FIRST READING. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow Clerk Treasurer Kathy Lenz to start the process of contesting the 2020 Census. All Ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz provided the Council with information regarding a revitalization study. Ms Lenz stated that the City has received a grant from the Wyoming Business Council for the study.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the final plat for Durfee Subdivision. All Ayes MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the August 30, 2021 Land Use Committee Meeting minutes as presented with the exception of item E. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCILMEMBER HILTY SEDONDED a motion to allow Clerk Treasurer Kathy Lenz to contact Mr. Henry Liebsack regarding questions he had about a communication tower.

Permits Issued:

Joan Christenson	Addition	1106 Liberty Lane
Jim Durfee	Subdivision Plat	111 N 21 st St
Trudy Durfee	Concrete work	717 S 6 th St
Jerry Mignerey	Fence, Gutters & Sidewalk	118 W Lincoln St
Ron & Terry Vore	Sunroom & Garage	915 S 11 th St
Welchie J Patterson	Demolish (2) sheds	209 N West St

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow Clerk Treasurer to start the process of zone changes for JKSP LLC and William & Carolyn Fowler. All Ayes, MOTION CARRIED.

Department Head Reports:

Clerk Treasurer Kathy Lenz provided the council to with Write Off -Utility Accounts.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve to write off Utility accounts 39.2, 181.7, 372.8, and 726.3. All Ayes, MOTION CARRIED.

Meeting Adjourned 7:30 P.M.

Mayor _____
Paul Brooks

SEAL)

Deputy Clerk Treasurer _____
Helen Engelhaupt