

September 3, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Brad Marchant, Jana McLean and Callie Hilty were present.

Mayor Brooks recognized Fire Chief Chris Tomford for a certification he has received as a Fire Inspector 1 from the International Code Council.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of August 6, 2019 as published. Approve the August adjustment report. Approve the August Paid Invoice report. Approve the September Unpaid Invoice Report. Approve the Monthly Municipal Court Report.

US POSTAL SERVICE-POSTAGE \$272.42; AT & T- TELEPHONE-WATER-STREETS-LANDFILL-MAYOR \$236.59;LEANN BACHMANN-JANITORIAL \$820.00; BIG HORN TIRE INC- STREETS EQUIP \$327.00; CAMPBELL COUNTY PUBLIC WORKS-GARBAGE GATE FEE \$4497.60; CASELLE INC-COMPUTER SUPPORT \$1278.00; CITY-CLERK-ADMIN POSTAGE \$33.46; CASSIDY SEED & FEED-REC BABE RUTH \$12.00; CNA SURETY-ADMIN INS \$100.00; COCA-COLA BOTTLING HIGH COUNTRY-FIRE MISC EXP \$180.00; COLLINS-ADMIN-FIRE INTERNET \$66.20; CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1900.00; CROELL REDI-MIX INC-STREETS \$616.00; CW WASTE-GARBAGE GATE FEE \$12499.70; DECKERS FOOD MARKET-POOL-SR SUPPLIES-WATER MISC \$202.20; DEVILS TOWER POST #4311-ADMIN MISC EXP \$25.00; DAKOTA BUISINESS CENTER-ADMIN OFFICE SUPPLIES \$140.83; ENERGY LABORATORIES INC-WATER TESTING \$44.00; HARTL ELECTRIC-STREETS MAINT \$403.21; HAWKINS WATER TREATMENT- CHLORINE-POOL CHEMICALS \$1403.02;HINKLEASE-PS VEHICLE LEASE \$937.90; MARK HUGHES-CITY ATTORNEY RETAINER \$2000.00; HUSKERS DBA SUNDANCE TRAVEL CENTER \$398.50; KATHY LENZ-ADMIN TRAVEL & TRAINING-WATER TRAVEL & TRAINING \$764.44; LONGHORN SALOON- MAYOR & COUNCIL MISC \$47.70; RANDY LUDEMAN-PARK EQUIP \$379.96; MARCO-ADMIN COPY MACHINE \$311.40; MATTHEW BENDER & CO. INC-ADMIN-LAW LIBRARY \$534.36; NORTHWEST PIPE FITTINGS INC-WATER SUPPLIES \$1262.75; ONE CALL OF WY-WATER ONE CALL \$18.00; PICKERDS GREENHOUSE-STREETS FLOWERS \$ 461.00; PAINTBRUSH SERVICES-MAIN ST-SR TOILET RENTAL \$1062.14; QUICK SIGNS-PARKS SUPPLIES \$137.17; RAIN RETAIL SOFTWARE-COMPUTER SUPPORT \$708.00; RANGE TELEPHONE-ADMIN-FIRE-LANDFILL-PS-POOL-AMBULANCE TELEPHONE & INTERNET \$693.07; ROLLING METAL AUTO INC-SHOP SANITATION PS-FUEL-PS MAINT LANDFILL-FUEL \$1974.64; SERVALL UNIFORM/LINEN CO-ADMIN JANITORIAL \$244.34; SECURE INSTANT PAYMENTS LLC-WATER SEWER GARBAGE COURT MISC \$45.95;NATALIE SKEENS-POOL SUPPLIES \$11.12; STREET DÉCOR INC-STREETS BANNERS \$1001.91; SUNDANCE DILLONS HARDWARE INC-SHOP ADMIN SR LANDFILL PARKS POOL SUPPLIES \$89.08; SUNDANCE ELECTRIC INC-WATER MISC \$95.60; THE SUNDANCE TIMES- ADMIN STREETS SUPPLIES \$1361.62; SUNDANCE ELECTRIC WATER-ELECTIRCAL MAINT \$340.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY \$77.00; TRACY MOTOR CO- STREETS SHOP MAINT & TOOLS \$969.52; YC INC-DBA SUNDANCE EQUIPMENT-STREETS EQUIP LEASE \$3769.84; TRIHYDRO CORP-WATER CITY ENGINEER \$2000.00; TRIHYDRO CORP-SANITATION TESTING \$3948.07; TRIHYDRO CORP - LANDFILL CLOSURE \$5801.00; TRIHYDRO CORP-LANDFILL CLOSURE \$12,746.76; TRYHYDRO CORP-LANDFILL CLOSURE \$732.50; UNIVERSAL ATHLETIC SERVICE-SR BABE RUTH \$564.00; VILAS PHARMACY-POOL SUPPLIES \$27.96; VISA- POOL SYSTEM REPAIRS ADMIN TRAVEL & TRAINING COMPUTER SUPPORT FIRE SUPPLIES & TRAINING ADMIN MAIN STREET MAYOR MISC EXP PS COMPUTER MAINT \$1924.39; VOLUNTEER FIREMENS PENSION FUND -RETIREMENT \$240.00; WAMCAT ADMIN TRAVEL & TRAINING \$195.00; WY ASSN OF MUNICIPALITIES-ADMIN ASSN DUES \$1519.80; WESTERN DAKOTA WASTE SOLUTIONS-SANITATION HAULER FEES \$638.40; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$4013.00; WAM-WCCA ENERGY LEASE PROGRAM-FIRE ENERGY LEASE \$454.50; JOE WILSON-MAYOR COUNCIL TRAVEL \$191.40; WISC-EDUCATION- PS EMERGENCY MANAGEMENT \$800.00; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL \$59057.93; SSB-DIRECT DEPOSIT FEES \$7.87; BCBS OF WY-INS \$12810.15; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$42.00; CITY OF SUNDANCE FLEX SHARE \$787.50; EFTPS-PAYROLL TAX \$17386.77; GREAT WEST TRUST CO LLC – DEFFERED COMP \$1590.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$144.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY \$458.44; WY RETIREMENT- RETIREMENT \$9266.78; WY WOKERS COMP – WORK COMP \$2442.52; CW WASTE – GARBAGE GATE FEE \$700.00; NE CHILD SUPPORT \$392.00; PRECORP- ELECTRICITY \$12528.99; SUNDANCE STATE BANK-SKCC \$400.00; TRIHYDRO CORP- SWTANK \$8596.66; MACS CONSTRUCTION-OLD STONEY \$24180.30; CITY OF SUNDANCE-RETAINAGE MAC CONST \$2686.70; CASPER COLLEGE FIRE-TRAINING \$2128.84; LONGHORN SALOON & GRILL FIRE-TRAINING \$129.00; SUNDANCE CHAMBER OF COMMERCE ADMIN-MISC EXP \$3746.72; SHERRY TRYON ADMIN-MISC EXP \$271.14; WSCC ADMIN-MAIN ST \$150.00; WYOMING WATER DEVELOPMENT WATER-MISC EXP \$1000.00; TOTAL \$241215.33

Upcoming Meetings-NEWY meeting will be held in Gillette Saturday September 21, 2019 at City Hall.

Clerk Treasurer Kathy Lenz reported that she is seeking an RFP for the design of Central Park Project. Kathy and Public Works director Mac Erickson will be meeting with the people involved in the Davis Street Station in down town Casper next week.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to have City Attorney Mark Hughes send a nuisance letter giving 30 days to have a storage container removed. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to have City Attorney Mark Hughes move forward with a time line on a nuisance on Sewell St. All ayes, MOTION CARRIED.

Police Chief Marty Noonan approved to close Main St between 2<sup>nd</sup> & 3<sup>rd</sup> streets beginning at 2 p.m. Saturday September 7<sup>th</sup> for the Beer Fest.

COUNCIL MEMBER MARCHANT, COUNCIL MEMBER WILSON SECONDED a motion to approve RESOLUTION 10, 2019-RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A LEVEL 111 CONSTRUCTION FUNDING REQUEST FOR COLE WATER TANK 2011 FEMA INCIDENT All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED have City Attorney Mark Hughes update the City's pre-annexation agreements. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the August 28, 2019 Use Planning Minutes with the exception of Tim Fitzer, Marian Shatzer and Amanda Mollenbrink. All ayes, MOTION CARRIED.

Building Permits issued:

Steve Stahla	Walkway and steps	321 E Thompson St
Stephanie Rosencrantz	Sign Permit	US Hwy 14
J & L Rentals	Sign Permit	US Hwy 585

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to table Tim Fitzer’s application to next month as submitted. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a variance for Marian Shatzer’s Car Port located at 511 E Ryan St. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Amanda Mollenbrink’s expedited permit for a fence located at 2007 E Hill St. All Ayes, MOTION CARRIED.

Department Head Reports:

Police Chief Marty Noonan reported 44 calls for the month. Traffic was up a little bit. Rally was good and with no incidents. The Sundance Police Department assisted other agencies with a number of calls this month.

Fire Chief Chris Tomford announced the Open House to be held at the Fire Hall on Saturday September 7<sup>th</sup> from 10 a.m. to 2 p.m. Food and refreshments will be served.

City Engineer Karla Greaser reported that she will be working with Mac on the civil site plans for the Family Dollar Store.

Clerk Treasurer Kathy Lenz reported that she has been asked about the possibility of getting crosswalk signs with the flashing lights for pedestrians to use as needed. The locations of concern are near the central office building formerly the elementary school and the intersection at the Yes Way Convenience Store.

City Attorney Mark Hughes is working on the contract with the Town of Moorcroft for the garbage disposal. He will have a draft next month.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to allow the newly formed Economic Development Committee to operate under the City. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to accept the recommended Board of Directors for the Economic Development Committee. Lars Willaimson, Andy Miller, Dan Fairbanks, Randy Stevenson, and Sheryl Klocker. The members will be appointed next month. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to have City Attorney Mark Hughes review the bylaws that the Economic Development Committee present to the City as required. All Ayes, MOTION CARRIED.

Meeting adjourned at 7:20 PM.

Mayor \_\_\_\_\_  
Paul Brooks

SEAL) Deputy Clerk Treasurer \_\_\_\_\_  
Helen Engelhaupt