

October 1, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Brad Marchant, Jana McLean and Callie Hilty were present.

Mayor Brooks appointed Economic Development board members Sheryl Klocker, Lars Williamson, Dan Faribanks, Andy Miller and Randy Stevenson. Dan Fairbanks, Sheryl Klocker and Lars Williamson were sworn in by Mayor Brooks.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of September 3, 2019 as published. Approve the September adjustment report. Approve the September Paid Invoice report. Approve the October Unpaid Invoice Report. Approve the Monthly Municipal Court Report. Approve Malt Beverage Permit for Beerfest-Sundance Downtown Association-Sept 7, 2019 MOTION CARRIED (per consent agenda).

US POSTAL SERVICE-POSTAGE \$232.52; STEVE CRONN-DEPOSIT REFUND \$2.70;ORVILLE LOOMER-DEPOSIT REFUND \$54.85;AMERICAN LEAK DETECTION-POOL CAPITAL IMPROVEMENT \$3775.00; ASSN OF PUBLIC TREASURES-ADMIN TRAINING \$145.00; AT & T- TELEPHONE-WATER-STREETS-LANDFILL-MAYOR \$223.79;LEANN BACHMANN-JANITORIAL \$820.00; BEARLODGE BAKERY/2W TRADING POST-FIRE TRAVEL & TRAINING-ADMIN MAIN ST \$269.17; BLACKBURN MFG CO-WATER MISC \$250.72;BLAKEMAN PROPANE-POOL \$2726.30; BRAKE SUPPLY CO INC-STREETS MAINT PARTS \$531.02; CAMPBELL COUNTY PUBLIC WORKS-GARBAGE GATE FEE \$1946.40; CASELLE INC-COMPUTER SUPPORT \$1278.00; CITY-CLERK-ADMIN POSTAGE-ADMIN MISC EXP \$120.96; CITY OF SUNDANCE-MAC CONST RETAINAGE \$10014.68; MAC CONSTRUCTION INC-OLD STONEY \$90132.17; CNA SURETY-ADMIN INS \$100.00; COLE RANCH LLC-WATER COLE \$2987.17; COLLINS-ADMIN-FIRE INTERNET \$66.20; CROOK COUNTY FAMILY VIOLENCE-ADMIN FAMILY VIOLENCE \$1500.00; CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1900.00; CROOK COUNTY WEED & PEST-STREETS WEED CONTROL \$41.17; CW WASTE-GARBAGE GATE FEE \$13199.70; DAKOTA BUSINESS CENTER- ADMIN OFFICE SUPPLIES \$37.56; DAKOTA EQUIPMENT RENTAL-PARKS SUPPLIES \$41.99; DECKERS FOOD MARKET-POOL-SR SUPPLIES-FIRE TRAINING \$531.90; DWYER INSTRUMENTS INC-WATER SUPPLIES \$722.80; FOUR ACES CONTRACTING LLC-PARKS CAPITAL IMPROVEMENTS & EQUIP \$10600.00; GOLDEN WEST INDUSTRIAL SUPPLY-FIRE SUPPLIES \$128.96; HARTL ELECTRIC-STREETS LIGHT MAINT \$69.95; HAWKINS WATER TREATMENT- CHLORINE-POOL CHEMICALS \$756.84;HINKLEASE-PS VEHICLE LEASE \$937.90; MARK HUGHES-CITY ATTORNEY RETAINER \$2000.00; HUSKERS DBA SUNDANCE TRAVEL CENTER-GARBAGE FUEL \$361.99;KNECHTS OF SPEARFISH-PARKS SUPPLIES \$110.98; LIBERTY MUTUAL-INSURANCE \$455.00; MARCO-ADMIN COPY MACHINE \$322.98; MUELLER CO-WATER TOOLS \$884.52; NORTHWEST PIPE FITTINGS INC-WATER SUPPLIES \$951.74; ONE CALL OF WY-WATER ONE CALL \$23.25; PAINTBRUSH SERVICES-ADMIN TOILET RENTAL \$2330.00;PEPSI OF GILLETTE-FIRE SUPPLIES \$126.00; QUICK SIGNS-ADMIN MISC EXP \$144.00; RANGE TELEPHONE-ADMIN-FIRE-LANDFILL-PS-POOL-AMBULANCE TELEPHONE & INTERNET \$714.88; ROLLING METAL AUTO INC-SHOP SANITATION PS-FUEL-PS MAINT LANDFILL-FUEL \$1919.76; SECURE INSTANT PAYMENTS LLC-WATER SEWER GARBAGE COURT MISC \$47.95; SERVALL UNIFORM/LINEN CO-ADMIN JANITORIAL \$244.34; NATALIE SKEENS-POOL SUPPLIES \$12.76; SUNDANCE DILLONS HARDWARE INC-ADMIN JANITORIAL -SHOP-WATER-GARBAGE-PARKS-FIRE SUPPLIES- POOL SYSTEM REPAIRS \$461.25; YC-DBA SUNDANCE EQUIP CO-PARKS VEHICLE MAINT & STREETS EQUIP LEASE \$1190.75; THE SUNDANCE TIMES- ADMIN ADVERTISEMENT \$35.00; THE SUNDANCE TIMES-ADMIN ADVERTISING \$933.65; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY \$77.00; TOP OFFICE PRODUCTS INC-ADMIN OFFICE SUPPLIES & EQUIP \$609.35; TRACY MOTOR CO- STREETS SHOP MAINT & TOOLS \$1115.78; TRIHYDRO CORP-WATER CITY ENGINEER \$2000.00; TRIHYDRO CORP-GARBAGE TESTING \$2974.04; VILAS PHARMACY-POOL SUPPLIES \$5.99; VISA- ADMIN-EC DEVELOPMENT- MISC EXP-WATER SUPPLIES-FIRE TRAVEL & TRAINING-SR-ARTS & CRAFTS-PS TRAVEL & TRAINING-COMPUTER SUPPORT \$1460.08; VOLUNTEER FIREMENS PENSION FUND -RETIREMENT \$240.00; WATCH GUARD VIDEO-PS EQUIP \$99.00; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$4013.00; WESTON COUNTY CHILDRENS CENTER-\$1500.00; WYOMING SECRETARY OF STATE-ADMIN ASSOC DUES-\$30.00; XPEDITER TECHNOLOGY-PS COMPUTER MAINT \$575.00; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL \$43437.71; SSB-DIRECT DEPOSIT FEES \$6.47; BCBS OF WY-INS \$12810.15; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$42.00; CITY OF SUNDANCE FLEX SHARE \$787.50; DEARBORN LIFE INS-LIFE INS \$192.00; EFTPS-PAYROLL TAX \$13500.59; GREAT WEST TRUST CO LLC – DEFERRED COMP \$1590.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$144.00;SUNDANCE STATE BANK-STREET SWEEPER \$26173.93; SYMETRA LIFE INS CO- LONG TERM DISABILITY \$454.02; WY RETIREMENT- RETIREMENT \$9196.43; WY WOKERS COMP – WORK COMP \$1863.42; NE CHILD SUPPORT \$392.00; PRECORP- ELECTRICITY \$11624.00; SUNDANCE STATE BANK-SKCC \$400.00; TOTAL \$296489.68

Upcoming Meetings-NEWY meeting in Gillette on October 19, 2019 at City Hall.

City Engineer Karla Greaser reported on the Sundance West Tank Project. Trihydro is continuing work on the easements and design revisions. Ms Greaser presented the council with Amendment #2 for additional design fees due to the changes in the tank location.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to table Amendment # 2 on the Sundance West Tank Project until next meeting. All ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz reported on the C & D Permit. DEQ is in the 90 day review process and the City is working through the public notice requirement.

Ms Lenz reported on Old Stoney. The elevator crew should be able to start installing the elevator shaft soon and the project should move quickly after the elevator is complete.

Clerk Treasurer Kathy Lenz has advertised for an RFP on Central Park. A mandatory pre-bid meeting will be held Tuesday October 8, 2019 at 2 p.m. with interested Engineering firms. The City Council could award the bid at their November Meeting.

Mayor Brooks reported that of the nuisance letters sent out last month one has been resolved and the other is waiting for response.

Discussion was held on pre-annexation agreements.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the pre-annexation agreements be revised and updated. All ayes, MOTION CARRIED.

Discussion was held on the bylaws presented from the Economic Development Committee.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the bylaws for the City’s Economic Development Committee. All ayes, MOTION CARRIED.

Ordinance 3, 2019 was not complete for a 1st reading. City Attorney Mark Hughes will have it ready to be presented at the November City Council Meeting.

Discussion was held on the ambulance agreement. The City will extend the date one month giving the City Council time to review it.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the September 23, 2019 Land Use Minutes with the exception of items D, E and F. All Ayes, MOTION CARRIED.

Discussion was held.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a variance for Dale Johnsons garage at 111 Edna Street. All ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a garage for Paul & Robin Brooks at 111 ½ Edna Street. All ayes, MOTION CARRIED. MAYOR BROOKS, recused himself.

Discussion was held on the use of shipping containers for storage.

COUNCIL MEMBER HILTY MOVED a motion to allow for a temporary permit of shipping container with a 3 month time frame and \$50.00 fee with the condition it has to be renewed by the City Council at 730 Theater Road. MOTION DIED, DUE TO LACK OF SECOND. COUNCIL MEMBER WILSON, recused himself.

Permits issued

Amanda Mollenbrink	Fence	2007 E Hill St
Chuck Durfee	Pergola	1612 Black Buttes Rd
William Troyer	Modular House & Garage	807 E Main St
Rene Watts	Garage	110 E Alden St

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to sign the Pre-Buy Propane Contract with Blakeman Propane. All ayes, MOTION CARRIED.

Department Head Reports

Fire Chief Chris Tomford reported that the open house and raffle went well.

City Attorney Mark Hughes reported on the landfill contract he is working on with the Town of Moorcroft. Discussion was held on the liability issues.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion for City Attorney Mark Hughes to revise the landfill contract with the Town of Moorcroft. The contract should reflect paragraph 8 and paragraph 10 being stricken. All ayes MOTION CARRIED.

Meeting adjourned at 8:10 PM.

Mayor _____
Paul Brooks

SEAL) Deputy Clerk Treasurer _____
Helen Engelhaupt