

November 7, 2017

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Jana McLean, Sheryl Klocker and Brad Marchant present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of October 3, 2017 as published. Approve Treasurer's Report with a general account balance \$891,181.22; a utility deposit fund account balance of \$45,353.56 a transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest \$185.25. Approve the October adjustment report. Approve the October Paid Invoice report. Approve the November Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda). Approve Catering Permit-Turf Bar-Old Stoney Event; Change Order #3 DRM, Inc. Transmission Line.

Mayor Brooks announced the upcoming meetings: NEWY meeting will be not be held in December; Crook County Solid Waste Joint Powers Meeting in Hulett no date has been set.

City Engineer Karla Greaser gave a report on the Cole transmission waterline project. The Cole transmission waterline project is wrapping up and DRM, Inc is getting ready for paving. Trihydro reviewed and are recommending payment for pay request No. 2-Payment to DRM, Inc. for work completed this last month in the amount of \$283,512.33

COUNCIL MERCHANT MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to allow Mayor Brooks to sign the pay request. All ayes, MOTION CARRIED.

Ms. Greaser also reported on the PRV project and presented two change orders from Triple Creek, LLC. Change Order No. 2-for 2 additional gate valves needed at the clay valve building that were not included in the original plans initially for \$8530.00.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow Mayor Brooks to sign Change Order #2 with Triple Creek, LLC. All ayes, MOTION CARRIED.

Ms. Greaser also presented to Council Change Order No. 3-Triple Creek, LLC-Change in contract price to include all additional mobilization, materials, equipment and labor required to replace the two (2), 15-year-old existing, non-functioning 3-inch pressure reducing valves(PRVs) within the East and West PRV stations, as requested by the City of Sundance for \$10,160.00.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign Change Order #3 with Triple Creek, LLC. All ayes, MOTION CARRIED.

Trihydro has reviewed the pay request for Triple Creek, LLC for the job that has been completed and approved the pay request for \$69,925.77.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks sign the pay request with Triple Creek, LLC for the PRV project for the mount of \$69,925.77. All ayes, MOTION CARRIED.

Public Works Director Mac Erickson reported on the Landfill Closure project. The only work DRM will do this fall is the demolition of two buildings and abandon a monitoring well. The project end date is October 2018.

Ms. Greaser updated the Council on the Walking Paths and Trihydro's proposal for 3 sidewalks.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to table the walking path proposal. All ayes, MOTION CARRIED.

Council Member Klocker reported that there was no Crook County Solid Waste Joint Powers Board Meeting in the month of October.

Clerk Treasurer Kathy Lenz gave a report on the Old Stoney Project. The Old Stoney Project is being advertised for bids with the bid opening on December 20, 2018. The Project is scheduled to be awarded at the January 2018 Council meeting with construction starting in February.

Kenny Rathbun with Bearlodge Engineering reported on the Un-Dedicated Streets-Annexation-Vacate Street and Land Trade. They are still waiting on several signatures before the project will be completed.

Chief of Police Marty Noonan reported that after Thanksgiving they will start the deer harvest and continue until the end of December.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to award the bid to JW Services for removal of property on Ryan Street. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER WILSON SECONDED a motion to have City Attorney Mark Hughes review Resolution 9, 2017 and allow Mayor Brooks to sign upon his approval. Resolution 9, 2017- A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SUNDANCE CONTINUED PARTICIPATION IN THE STATE SMALL BUSINESS CREDIT INITIATIVE AND WYOMING SMART CAPITAL NETWORK PROGRAM WITH THE FOLLOWING AMENDMENTS TO THE ORGININAL AGREEMENT. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Resolution 10, 2017-A RESOLUTION SETTING FEES AND CHARGES BY THE GOVERNING BODY OF THE CITY OF SUNDANCE FOR PUBLIC RECORD REQUESTS AND SERVICES. All ayes, MOTION CARRIED.

Ryan Kaski and Kenny Rathbun with Bearlodge Engineering presented the Council with a proposed subdivision and a request for consideration from the City to supply water. City Engineer Karla Greaser will review this project and report back to the City Council.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Land Use Planning Minutes for the October 30, 2017 meeting. Council Member Klocker recused herself. All ayes, MOTION CARRIED.

Sheryl Klocker Sheryl Klocker	Shed Preliminary Plat for Klocker Subdivision No. 2	520 S. 21 <sup>st</sup> Street  520 S. 21 <sup>st</sup> Street
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COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Preliminary Plat for the Klocker Subdivision No. 2. Council Member Klocker recused. All ayes, MOTION CARRIED.

Chief of Police Marty Noonan had a request to enter into a four-year lease agreement for two new police cars.

COUNCIL WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign the lease agreement for the two new cars with a 48-month lease. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to approve Catering Permit-Main Street Ladies Night-Longhorn Saloon & Grill on November 25, 2017 for Shop Small Saturday. All ayes, MOTION CARRIED.

Chief of Police Marty Noonan reported he has hired Chris Tomford to replace Dan Bush. They had 38 calls for the month.

Meeting Adjourned at 8:00 pm.

Mayor \_\_\_\_\_

Paul Brooks

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Deputy Clerk Treasurer \_\_\_\_\_

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