

November 5, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Brad Marchant, Jana McLean and Callie Hilty were present.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to appoint Gari Gill as Fire Chief. All ayes, MOTION CARRIED.

Mayor Brooks swore Mr. Gill in as Fire Chief.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

US POSTAL SERVICE-POSTAGE \$306.49; PAMELA CRAIG-DEPOSIT REFUND \$59.24; WARREN PETERSON-DEPOSIT REFUND \$7.26; AT & T- TELEPHONE-WATER-STREETS-LANDFILL-MAYOR \$227.79; B & B VALLEY SCALE SERVICE & SALES- SANITATION-MISC \$787.84;LEANN BACHMANN-JANITORIAL \$820.00; BLAKEMAN PROPANE-POOL \$2943.60; CASELLE INC-COMPUTER SUPPORT \$1278.00; CITY-CLERK-ADMIN POSTAGE-ADMIN MISC EXP \$5.37; CLIMATE SOLUTIONS INC-DAYCARE BLDG \$588.00; COLLINS-ADMIN-FIRE INTERNET \$66.20; CONTRACTORS SUPPLY-SHOP TOOLS & STREET SUPPLIES \$1167.15; CREATIVE PRODUCT SOURCING,INC-PS DARE \$656.35; CROELL REDI-MIX INC-STREETS \$652.22; CROOK COUNTY GROWTH DEVELOPMENT-WATER MISC \$886.50; CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1900.00; CROOK COUNTY SHERIFFS OFFICE-PS-PART TIME SALARIES \$768.00; CROOK COUNTY WEED & PEST-STREETS WEED CONTROL \$113.79; CW WASTE-GARBAGE GATE FEE \$13999.70; CUSTOM AUTO & TRUCK- STREETS MAINT-PS MAINT \$2889.68; DAKOTA BUSINESS CENTER- ADMIN OFFICE SUPPLIES \$80.00; DAKOTA EQUIPMENT RENTAL-PARKS SUPPLIES \$45.71; DAKOTA EQUIPMENT RENTAL-SHOP TOOLS \$658.94 DECKERS FOOD MARKET-POOL-GARBAGE SUPPLIES-FIRE TRAINING \$137.87; JAN W DENZIN-ADMIN AUDIT \$1300.00; ENERGY LABORATORIES INC-WATER TESTING \$4184.00; HARTL ELECTRIC-STREETS LIGHT MAINT \$669.60; HAWKINS WATER TREATMENT- CHLORINE-POOL CAPITAL IMPROVEMENT \$5969.00;HINKLEASE-PS VEHICLE LEASE \$937.90; HORSLEY SPECIALTIES INC-STREETS OLD STONEY \$11750.00; MARK HUGHES-CITY ATTORNEY RETAINER \$2000.00; HUSKERS DBA SUNDANCE TRAVEL CENTER-GARBAGE FUEL \$169.13; KATHY LENZ- TRAVEL \$228.52; MARCO-ADMIN COPY MACHINE \$323.12; MATTHEW BENDER & CO, INC-ADMIN LAW UPDATES \$152.10; MR. LIFTERS-PARK TOILET MAINT \$2180.35; NORTHWEST PIPE FITTINGS INC-WATER SUPPLIES \$8092.36; ONE CALL OF WY-WATER ONE CALL \$22.50; RANGE TELEPHONE-ADMIN-FIRE-LANDFILL-PS-POOL-AMBULANCE TELEPHONE & INTERNET \$648.51; ROLLING METAL AUTO INC-SHOP SANITATION PS-FUEL-PS MAINT LANDFILL-FUEL \$1297.79; SECURE INSTANT PAYMENTS LLC-WATER SEWER GARBAGE COURT MISC \$46.95; SERVALL UNIFORM/LINEN CO-ADMIN JANITORIAL \$244.34; PAINTBRUSH SERVICES-ADMIN TOILET \$943.57; SUNDANCE DILLONS HARDWARE INC-SHOP SUPPLIES-ADMIN EC DEVELOPMENT-PS-PARK-FIRE SUPPLIES \$103.88; SUNDANCE ELECTRIC-SEWER MISC \$428.86; SUNDANCE ELECTRIC-SEWER MISC \$85.00; SUNDANCE STATE BANK-WATER SYSTEM IMPROVEMENT \$15841.68; THE SUNDANCE TIMES- ADMIN ADVERTISEMENT \$484.50; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY \$77.00; TOWN OF MOORCROFT- GARBAGE LANDFILL CHGS \$695.40; TRACY MOTOR CO- STREETS MISC- SHOP TOOLS-FIRE SUPPLIES \$585.15; TRIHYDRO CORP-WATER CITY ENGINEER \$2000.00; TRIHYDRO CORP-SANITATION TESTING \$1830.60; TRIHYDRO CORP-C & D PIT \$1374.53; VISA-STREETS MISC- ADMIN-EC DEVELOPMENT- MISC EXP-WATER TRAINING-FIRE TRAVEL & TRAINING-TRAVEL & TRAINING-COMPUTER SUPPORT \$1537.62; VOLUNTEER FIREMENS PENSION FUND -RETIREMENT \$240.00; WESCO DISTRIBUTING INC-STREET LIGHT MAINT \$2602.80; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$4013.00; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL \$42612.16; SSB-DIRECT DEPOSIT FEES \$6.47; BCBS OF WY-INS \$12810.15; CITY CLERK TREASURER-ADMIN POSTAGE \$100.00; CITY OF SUNDANCE-RETAINAGE MAC CONST-OLD STONEY \$6386.66; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$42.00; CITY OF SUNDANCE FLEX SHARE \$787.50; EFTPS-PAYROLL TAX \$13257.10;FENCE TECH SERVICES LLC-PARKS \$5100.00 GREAT WEST TRUST CO LLC – DEFERRED COMP \$1615.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$144.00; LONGHORN SALOON & GRILL LLC-FIRE TRAINING \$201.96; MAC CONSTRUCTION CO INC.-WBC OLD STONEY \$57479.86; MCCI-COMPUTER \$3301.65; NEBRASKA CHILD SUPPORT PAYMENT CENTER-ADMIN MISC EXPENSE \$392.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY \$9946.69; STRATA-STREETS WBC OLD STONEY \$2754.00; STRATA-STREETS-WBC OLD STONEY \$1952.00; SUNDANCE STATE BANK SKCC-ADMIN MISC EXPENSE \$400.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY \$449.28; TRIHYDRO CORP- SANITATION C&D PIT \$5945.05; TRIHYDRO CORP-WATER SW TANK \$3645.25; TRIHYDRO CORP-LANDFILL CLOSURE \$272.50; TRIHYDRO CORP- LANDFILL CLOSURE \$19606.43; TRIHYDRO CORP-WATER SW TANK \$9652.75; WY SLIB- GARBAGE-SLIB LANDFILL PROJECT \$12393.76; WY RETIREMENT- RETIREMENT \$9095.10; WYOMING UNCLAIMED PROPERTY-ADMIN MISC EXP \$28.67; WY WOKERS COMP – WORK COMP \$1832.45;TOTAL \$ 326075.90

Approve Minutes of the City Council Regular Meeting of October 1, 2019 as published. Approve the October adjustment report. Approve the October Paid Invoice report. Approve the November Unpaid Invoice Report. Approve the Monthly Municipal Court Report.

Upcoming Meetings-NEWY meeting in Gillette at City Hall TBA.

City Engineer Karla Greaser reported on the Sundance West Tank project. City Attorney Mark Hughes has the easements ready for landowner signatures.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to approve Amendment #2 for the Sundance West Tank Project in the amount of \$12,995 from Trihydro. All ayes, MOTION CARRIED.

Public Works Director Mac Erickson reported on the C & D Permit. DEQ should have comments returned to the City by December 18th. Mr. Erickson is hoping to have the C & D Pit available for use in February.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to hire a building inspector to make an assessment of a nuisance on Sewell St. A report of the assessment will then be submitted for City Council review. All Ayes, MOTION CARRIED.

City Attorney Mark Hughes has a sample petition for pre-annexation agreements. He believes the City should move forward with the agreements. Mr. Hughes recommends each agreement have a legal description of the property written into the agreement and a recording at the Courthouse of the pre-annexation agreement be done. He explained in the event a property is sold the buyer is aware that a pre-annexation agreement is attached to the property. Mr. Hughes will make the changes and present to the council, at the December council meeting.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to accept the low bid of \$99,577.50 from Norris Design for professional design services for the Central Park Project. All Ayes, MOTION CARRIED

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve a Catering Permit for the Turf Bar on November 16, 2019 at the Crook County Fairgrounds. All Ayes, MOTION CARRIED.

Discussion was held on Ordinance # 3, 2019-GARBAGE COLLECTION REQUIREMENTS.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Ordinance # 3, 2019 on the first reading. All Ayes, MOTION CARRIED.

Discussion was held on the Ambulance Agreement. The City Council would like the Crook County Medical Services District to be present during discussion. Mayor Brooks will reach out to them for discussion. No action was taken.

Clerk Treasurer Kathy Lenz presented the City Council with information on proposed rate changes. The Council will review the information and discussion will be held next month. No action was taken.

Discussion was held regarding the October 21, 2019 Land Use Planning Minutes. City Clerk Treasurer Kathy Lenz will do research with other towns on solar panels, wind generators and shipping storage containers and bring those findings back to the next meeting.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a permit for 90 days, to Brandon Jagow for a Storage Container to be placed at 603 E Cleveland St. Mr. Jagow is required to come back to the City Council in 90 days with a new application. Ms. Hilty noted this location is in Highway Business District Zoning. COUNCIL MEMBERS WILSON & HILTY voted Aye. COUNCIL MEMBERS MARCHANT & MCLEAN voted Nay. MAYOR BROOKS voted Aye, MOTION CARRIED.

Department Head Reports:

Police Chief Marty Noonan reported 32 calls for the month. The Deer Harvest is complete for this season. Plans are to continue the program next year.

Fire Chief Gari Gill said he will have a report next month.

City Attorney Mark Hughes reported to the City Council that regarding the sale of the Old Food Pantry property, he did include costs of a survey to be paid by the City in the closing costs.

Council Member Jana McLean discussed clarification of how nuisances are determined. City Attorney Mark Hughes went over the process.

Meeting adjourned at 7:33 PM.

Mayor _____
Paul Brooks

SEAL) Deputy Clerk Treasurer _____
Helen Engelhaupt