

MAY 3, 2016

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members April Gill, Ken Denzin, Brad Marchant and Sheryl Klocker in attendance.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting for April 5, 2016 as published. Approve Treasurer's Report with a general account balance of \$678,188.95 a utility deposit fund account balance of \$42,266.92 and a \$167.29 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the April adjustment report. Approve the April Paid Invoice report. Approve the May Un-Paid Invoice Report. Approve the Monthly Municipal Court Report. MOTION (per consent agenda) carried.

Mayor Brooks announced the upcoming meetings – NEWY meeting in Gillette Saturday, May 21, 2016 at 8:00 am; Crook County Solid Waste Advisory Committee at Sundance City Hall Thursday, May 12, 2016 6:30 pm.

Clerk Treasurer Kathy Lenz reported on the WWDC Level III-Cole Transmission Waterline and PRV water projects.

Ms. Greaser reported on the Sundance High School Football field project. AVI engineering firm designing the football field have submitted the WDEQ design report for the water system improvements to Ms. Greaser for review. They have sent in an updated permit application for Mayor Brooks to sign on behalf of the City. Ms. Greaser has reviewed the updated permit and agreed with the improvements that are being proposed.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow Mayor Brooks to sign the permit. All ayes, MOTION CARRIED.

Ms. Greaser reported that the Football field project has been let to bid and she has requested the plans to review.

Ms. Greaser recommended that the Mayor sign the DEQ Certificate of Completion for Tuura Park and 21<sup>st</sup> Street. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign the certificates. All ayes, MOTION CARRIED. Discussion was held on how the grass seeding along 21<sup>st</sup> Street isn't growing. Ms. Greaser will contact the contractor about re-seeding under the warranty.

Council Member Klocker reported on activities taking place within the Crook County Solid Waste Advisory Committee. She attended the County Commissioners meeting where they signed the Joint Powers Agreement. The committee will now be called the Crook County Solid Waste Joint Powers Committee.

Clerk Treasurer Lenz reported on a meeting with DEQ in Casper last month about the scheduled closure of the Sundance landfill. With the Council's permission, Ms. Lenz requested to submit a grant/loan request from the State Lands and Investment Board for a ninety percent grant and a ten percent loan for the landfill closure.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to pass Resolution NO. 10, 2016-A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN AND/OR GRANT THROUGH THE STATE **MUNICIPAL SOLID WASTE FACILITIES CEASE AND TRANSFER PROGRAM** ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF SUNDANCE FOR THE PURPOSE OF CITY OF SUNDANCE LANDFILL CLOSURE in the amount of \$3,340,000.00. All ayes, MOTION CARRIED.

City Attorney Mark Hughes will have the petition for the Sierra Vista Estates Annexation ready for the June meeting.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve ORDINANCE 2, 2016-APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017-SECOND READING. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow the Mayor to sign the Memorandum of Understanding between the Crook County Commissioners and City of Sundance for County Roads after City Attorney Mark Hughes makes changes he recommends. The County

Roads listed in the MOU are Daugherty Road No. 135, Grave Yard Hill Road No. 43, Black Buttes Road No. 4 and Fuller Road No. 256. All ayes, MOTION CARRIED.

Steve Lenz updated the Council on the Community Assessment and Downtown Planning grant. The Sundance Downtown Association committee conducted interviews with three different engineering firms that came to Sundance on Tuesday April 26<sup>th</sup> and presented their work. Each firm gave a presentation and participated in a question and answer session. Afterwards, the committee took a vote and it was a unanimous to recommend to the Sundance City Council that the bid be awarded to Robert Peccia & Associates out of Fort Collins, CO. to do the community assessment on the down town. Their proposal was the lowest bid of \$30,719.00 against the \$33,000 Wyoming Business Council grant Sundance received. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to accept the bid from Robert Peccia & Associates for \$30,719.00. All ayes, MOTION CARRIED.

Kathy Lenz reminded the Council that the E-Waste Recycling with the Crook County Natural Resources will be on May 14<sup>th</sup> from 10:00-2:00 at the Fair Grounds and that they are looking for volunteers to help.

Public Works Director Mac Erickson gave an update on the Sundance City swimming pool. His crew is on schedule to start draining and cleaning the pool so it will be open by the first of June. Mac reported he is working with Burbach Aquatics and DEQ on a design to move the underground backwash tank that is currently located where the new football field will be constructed.

Robyn Finch, the City of Sundance's representative on the Crook County Promotion Board, presented the Council with an Amendment to the Lodging Tax Joint Power Agreement that the Promotion Board had drawn up. Ms. Finch explained that they had not made any more changes to the draft that she and Crook County Attorney Joe Baron had presented for review at the last City Council meeting in April. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to have Mayor Brooks sign the Lodging Tax Joint Powers Agreement. The vote was unanimous All nays, MOTION FAILED.

There was a Public Hearing for a New Restaurant Liquor License Application:

Sandra L. Wagaman  
LLC

dba The Dog Pound Grill & Ice Cream,

5 x 10 room in a 20 x 41 building on East  
side-middle of building located in Original  
Town, Sundance, Block 10

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Restaurant Liquor License application upon approval from the Wyoming Liquor Division. All ayes, MOTION CARRIED.

Jen Johnson from Discount Fireworks asked the Council for a Peddler Permit to sell fireworks from June 26, 2016 to July 5, 2016. The location she will be leasing to sell the fireworks is 2211 Cleveland Street. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the peddler permit. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the Catering Permit for the Dime Horseshoe Bar May 14, 2016 for Homecoming at the Fair Grounds. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow Mayor Brooks to sign the Lease Agreement between the City of Sundance and the Council of County Services (Food Pantry). All ayes, MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to allow Mayor Brooks to sign the Service Agreement with the Sundance Children's Center June 1, 2016 to May 31, 2017. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion for Mayor Brooks to sign the MEMORANDUM OF AGREEMENT FOR ENTRANCE INTO THE MUNICIPAL SOLID WASTE CEASE AND TRANSFER PROGRAM. All ayes, MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion for Mayor Brooks to sign Service Agreement between City of Sundance and Crook County Senior Services, Inc., Crook County Family Violence and Sexual Assault Services, Inc., and Weston County Children's Center/Region III Development Services. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER DENZIN SECONDED a motion for Mayor Brooks to sign the lease between the City of Sundance and Deluxe Harley-Davidson of Gillette for the Police Motorcycle. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve ORDINANCE 3, 2016-REPEALING ORDINANCE 2, 2008-SECTION 2 DEFINITION OF PUBLIC STREET-FIRST READING. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow the Rod & Gun Club Shooting Sports to shoot archery in the tree band to the east and below the Transfer Station. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve the April 25, 2016 Sundance Land Use Planning minutes excluding item 2 and item 3. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER ABSTAINED from voting on item 3. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve item 3. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the variance for item 2 on the condition that any further proposed division of this property will follow all the rules of the Sundance Subdivision Ordinances. This declaration will be written on the plat that will be filed. Also that the Stutzmans give legal access to the Coleman's on their portion of the 6 acres. All ayes, MOTION CARRIED.

Approved Building Permits

Bernie Cogan	26 x 30 Shop	117 Government Valley Rd
Carol Stutzman	28 x 56 Modular Home & 28 x 32Garage	823 Oak Street
Sheryl Klocker	24 x 40 Car Garage & Office	520 S. 21 <sup>st</sup> Street
Dick Proctor	4 x 6 Enclosed Entrance & Concrete Ramp into House	5 <sup>th</sup> and Main
Matt Pangrac	28 x 30 Garage	218 E Oak Street
Ervin & Vivian Keil	30 x 48 Pole Building	386 Canyon Road

Un-dedicated Streets were discussed. City Attorney Mark Hughes will ask the title company for an owner encumbrance report and bring it to the next meeting.

Chief of Police Marty Noonan reported 31 calls for the month, had initial rally meeting with the county and reported they have been doing training in conjunction with the county. The extra officers they have had for the last three years for rally want to come back again this year. The police will be checking dogs to see if they have city dog licenses.

Public Works Director Mac Erickson reported they have seeded the Cole Tank reclamation site and have installed the new Welcome to Sundance signs. The mowing crew began their summer work on Monday May 2.

Chris Tomford Fire Chief reported 10 calls for the month. Chief Tomford said volunteers have painted and put new flooring in the meeting room at the fire hall.

Mayor Brooks adjourned the meeting at 9:46 p.m.

SEAL)

Mayor \_\_\_\_\_  
Paul Brooks

ATTEST:

Deputy Clerk-Treasurer \_\_\_\_\_  
Toby Shamion