

March 5, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Jana McLean, Brad Marchant and Callie Hilty present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of February 5, 2019 as published. Approve Treasurer's Report with a general account balance \$1,002,381.86; a utility deposit fund account balance of \$46,069.65 a transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest \$260.16 Approve the February adjustment report. Approve the February Paid Invoice report. Approve the March Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

AT & T-TELEPHONE \$278.47;LEANN BACHMANN-ADMIN-JANITORIAL \$300.00;BEAR TECHNOLOGIES-COMPUTER SUPPORT/PS COMPUTER MAINTENANCE \$1400.00;BLAKEMAN PROPANE-FIRE, AMBULANCE, SHOP, POOL, LANDFILL PROPANE \$1407.94; BLUE CROSS BLUE SHIELD-HEALTH INSURANCE \$12,249.75;CAMPBELL COUNTY SOLID WASTE-GARBAGE-LANDFILL FEE \$802.40;CASELLE, INC-COMPUTER-SUPPORT SOFTWARE \$1278.00;CASSIDY'S SEED & FEED-STREETS-SUPPLIES \$10.00;CITY OF SUNDANCE-MAC'S CONSTRUCTION-RETAINAGE \$33271.47;CITY CLERK TREASURER-ADMIN-POSTAGE \$30.47;LINDA COOLEY-UTILITY DEPOSIT REFUND \$33.67;CITY OF SUNDANCE-FLEX SHARE-FLEX BENEFITS \$822.50;COLLINS COMMUNICATIONS INC.-ADMIN-TELE & INTERNET,FIRE-TELE & INTERNET \$66.20;CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1400.00;CW WASTE-GARBAGE-GATE FEES \$11960.14;CUSTOM AUTO & TRUCK-VEHICLE MAINTENANCE \$4640.06;DAKOTA BUSINESS CENTER-ADMIN-OFFICE SUPPLEIS, FIRE-SUPPLIES \$40.00;EFTPS-FEDER-TAX \$12241.89;ENERGY LABORATORIES INC-WATER-TESTING \$44.00;GREAT WEST TRUST COMPANY, LLC-DEF COMP \$1625.00;FIRST AMERICAN TITLE-ADMIN-ECONOMIC DEVELOPMENT \$25,687.00;HARTL ELECTRIC-STREETS-LIGHT MAINTENANCE \$3069.04;HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY \$20.00;HEALTHSMART BENEFIT SOLUTIONS INC-LIFE INSURANCE \$144.00;HINKLEASE-PS-VEHICLE MAINT \$937.90;MARK HUGHES-ADMIN-CITY ATTORNEY RETAINER/AUDIT \$1950.00;INTERNATIONAL ASSOC. OF ARSON INVESTIGATORS-FIRE \$120.00;INTERNATIONAL ASSOC. OF CHIEFS OF POLICE-PS MISC EXPENSE \$190.00;KNECHT HOME CENTER OF SPEARFISH LLC-SHOP-CAPITAL IMPROVEMENT \$519.68;KATHY LENZ-WATER-TRAVEL & TRAINING \$307.40;LONGHORN SALOON & GRILL LLC-ECONOMIC DEVELOPMENT \$58.00;MAC'S CONSTRUCTION-STREETS-OLD STONEY \$299,443.18;MARCO-ADMIN-COPY MACHINE \$311.91; MONUMENT INSTALLATION SERVICES-CEMETARIES-CAPITAL IMPROVEMENT \$550.00;NATIONAL MAIN STREET CENTER-AMNIN-ASSOC DUES \$350.00;NEBRASKA CHILD SUPPORT-ADMIN-MIES EXP \$475.00;NEWCASTLE FIRE SUPPRESSION LLC-SHOP-MISC EXP \$440.79;NORTHWEST PIPE FITTINGS-WATER-SUPPLIES \$4693.24;ONE CALL OF WYOMING-WATER-ONE CALL \$2.25;PAYROLL-SALARIES \$40,412.57;POWDER RIVER ENERGY-ELECTRICITY \$11,018.35;QUILL-ADMIN-OFFICE SUPPLIES \$85.79;RAPID EXTERIORS-BUILDING-NEW DAY CARE \$10,573.36;RANGE TELEPHONE-ADMIN, FIRE, LANDFILL, PS, AMBULANCE, TELEPHONE & INTERNET \$721.95;ROLLING METAL-SHOP-GAS, SHOP-DIESEL, SANITATION-FUEL, PUBLIC SAFETY-FUEL \$2706.42;SAFE GAUR BUSINESS SYSTEMS-ADMIN-OFFICE SUPPLIES \$160.22; SECURE INSTANT PAYMENT LLC-WATER-MISC EXP, SEWER-MISC EXP, MUNICIPAL COURT-MISC \$44.95;SERVALL UNIFORM/LINEN CO-ADMIN-JANITORIAL \$153.16;STATELINE-STREETS-OLD STONEY \$3999.84;STRATA-STREETS-OLD STONEY \$1533.00;SUNDANCE CHAMBER OF COMMERCE-ADMIN-MISC EXP \$116.00;SUNDANCE DILLON'S HARDWARE-SHOP-SUPPLIES, ADMIN-JANITORIAL, WATER-SUPPLIES, SEWER-SUPPLIES \$502.64;SUNDANCE ELECTRIC-WATER WELL CONTROLS \$10,174.67;SUNDANCE P.O.E. FUEL CENTER-GARBAGE FUEL \$228.34;SUNDANCE STATE BANK-DIRECT DEPOSIT FEES \$5.28;SUNDANCE STATE BANK-ADMIN-MISC EXP \$400.00;SYMETRA-DISABILITY INSURANCE \$441.84;THE SUNDANCE TIMES-ADMIN,WATER,LANDFILL, STREETS-ADVERTISING \$1702.03;THE TROPHY CASE-MAYOR & COUNCIL-MISC EXP \$22.50;CHRIS TOMFORD-FIRE DEPT TRAINING \$190.00;TONGUE RIVER CABLE-ADMIN-HOUSING AUTHORITY \$74.00;TRACY MOTOR COMPANY-STREETS-SUPPLIES, SHOP-TOOLS, MISC-FIRE DEPT \$2146.45;TRIHYDRO CORPORATION-LANDFILL CLOSURE C&D \$750.50;TRIHYDRO CORPORATION-SEWER-CITY ENGINEER \$2000.00;TRIHYDRO CORPORATION-LANDFILL-TESTING \$159.50;TRIHYDRO CORPORATION-STREETS-WALKING PATH \$682.25;TRIHYDRO CORPORATION-WATER-SW TANK \$16,651.15;US POSTMASTER-POSTAGE \$301.59;VISA-COMPUTER-SUPPORT, SHOP-CAPITAL IMPROVEMENTS, PS-MISC EXP \$456.41;VOLUNTEER FIREMAN'S PENSION FUND-FIRE DEPT RETIREMENT \$285.00; YC INC. DBA SUNDANCE EQUIPMENT CO-GARBAGE-CHIPPING \$1475.00;WAM-ADMIN-TRAVEL & TRAINING \$225.00;WAM-WCCA ENERGY LEASE PROGRAM-FIRE-ENERGY LEASE \$454.50;WESTERN WASTE SOLUTIONS-GARBAGE-RECYCLING TONAGE \$3593.00;WPOA-WYOMING PEACE OFFICERS ASSOC-PS-MISC EXP \$20.00;WYOMING DEPARTMENT OF AGRICULTURE-LANDFILL TRANSFER STATION \$25.00;WYOMING FIRE CHIEF'S ASSOC-FIRE \$100.00;WYOMING MACHINERY CO-STREETS \$364.28;WYOMING RETIREMENT-RETIREMENT \$8,769.23;WYOMING SCHOOL FACILITIES DEPARTMENT-WATER SCHOOL \$21,520.71;WYOMING WORKERS COMPENTSATION-WORKERS COMPENSATION \$1938.20;TOTAL \$570,356.03

Upcoming Meeting-NEWY meeting will be held at City Hall in Gillette, March 30th, 8 a.m.; Main Street Transformation Strategic Action Planning meeting at City Hall on March 14<sup>th</sup> at 4:30-7:30 p.m.

City Engineer Karla Greaser reported on the Sundance West Water Tank Project. A design review meeting was held in Cheyenne at the Water Development Office. Kathy, Mac and Council Member Wilson also attended the meeting. The primary discussion topic was the 50% design as proposed had some components that were not eligible for funding under their program. Trihydro came up with some design changes and minor modifications which will allow for the proposed improvements to be covered.

Ms. Greaser stated that in those changes a benefit to the City will be less cost due to using the existing pump building and a new water line will remove the use of an existing cement asbestos line. If additional funding is available from WWDC more water line will be replaced as it comes down the canyon.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order # 4 with Trihydro extending the completion date to December 31, 2019 for permitting activities associated with the C & D Permit. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a work order for continued landfill monitoring with Trihydro. All ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz reported on Old Stoney. The contractors will be installing helical piers to support the elevator. Work is progressing.

Natural Gas was discussed. The Mayor from Ranchester has offered to share information that may be helpful in researching costs etc.

Clerk Treasurer Kathy Lenz reported that Grants have been submitted for the Central Park. The Sundance Main Street Association will host a meeting on March 14<sup>th</sup> at City Hall from 4:30-7:30 p.m. This is a Strategic Transformation Action Planning Session.

Discussion was held concerning the Broadband service in the County. Mayor Brooks reported many areas in the county have poor service with limited options. Mayor Brooks feels a national certification may be received, for the upgrade fiber optic service recently brought to Sundance.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the following catering permits. All ayes, MOTION CARRIED.

Turf Bar	March 16, 2019	Harley Davidson
Turf Bar	March 23, 2019	Crook County Fairgrounds

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED to accept the Pasture Bids. All ayes, MOTION CARRIED.

Pasture #1 – Jay Pixley	\$ 550.00
Pasture #2 – Jim Miller	\$ 621.00
Pasture #3 – Vicky Adams	\$ 200.00
Pasture #4 – John Costello	\$ 126.00

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED to approve the Land Use Planning Commission Minutes excluding item D. All ayes, MOTION CARRIED.

Permits Issued: Kenny Glover New Home and out building at 807 E. Main St.

Other action taken: Land Use is in agreement on the interpretation of State Statue 18-5-303 E: (viii) regarding subdivision requirements. This is in regards to property owned by Wade Habeck on the West side of town.

The Final Plat was signed by the City Council for Sundance Ridge Minor Subdivision proposed by Ryan Kaski.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Sterling Construction’s request to set up 3 mobile housing units on property located at 803 S. 27<sup>th</sup> Street for one year. Sterling Construction will need to come back with requests for any changes. All ayes, MOTION CARRIED.

Kathy Lenz gave the Police report in Chief Noonan’s absence. Chief Noonan reported 27 calls for the month and the Winter Festival was a success without incidence. Two horses did get loose and were safely caught.

City Engineer Karla Greaser reported she is updating the base map for the water and sewer mapping. Karla is working with Mac gathering data needed to complete the ISO report.

Trihydro will be looking into projects for consideration for the next 5 years. Karla will be working with Mac and Kathy and hopes to have something to present at the next Council Meeting. Karla would like to identify some of the major issues that were brought up from the Level I Master Plan.

Meeting Adjourned at 7:30 pm.

Mayor \_\_\_\_\_  
Paul Brooks

SEAL) Deputy Clerk Treasurer \_\_\_\_\_  
Helen Engelhaupt