

June 6, 2016

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members April Gill, Ken Denzin, Brad Marchant and Sheryl Klocker in attendance.

Mayor Brooks asked the council to approve the appointment of Peggy Warner to the Green Mountain Estates Board of Directors. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to appoint Peggy Warner to the Green Mountain Estates Board of Directors. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting for May 3, 2016 as published. Approve Treasurer's Report with a general account balance of \$672,558.37 a utility deposit fund account balance of \$42,820.42 and a \$199.80 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the May adjustment report. Approve the May Paid Invoice report. Approve the June Un-Paid Invoice Report. Catering Permit-Longhorn Saloon & Grill-Deck party, Dime Horseshoe Bar-Art Show. Approve the Monthly Municipal Court Report. MOTION (per consent agenda) carried.

Mayor Brooks announced the upcoming meetings – NEWY meeting in Cody at the WAM Convention, Thursday, June 9, 2016 at 5:00 p.m.; Crook County Solid Waste Advisory Committee-no date has been set.

City Engineer Karla Greaser introduced Jason Vreeland with Trihydro as her replacement while she is out on maternity leave. Mr. Vreeland presented the council with a fee proposal to provide Professional Engineering and Construction Services for the PRV Improvement and Water Transmission line projects. Mr. Erickson asked if Trihydro could also put together a proposal for on-site continual engineering monitoring of the transmission line.

Ms. Greaser reported on the Sundance High School Football field project. AVI engineering firm is requesting the City to sign off on the final plans for the football field project. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to allow the Mayor to sign the plans contingent on Ms. Greaser's review. All ayes, MOTION CARRIED.

Ms. Greaser presented a work order for technical engineering assistance for Trihydro to not exceed \$10,000.00 for expertise to the landfill. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow the Mayor to sign the work order with Trihydro. All ayes, MOTION CARRIED.

City Attorney Mark Hughes reported on his legal review of the possible annexation of Sierra Vista Estates. Mr. Hughes went over some of the pending obstacles that need to be addressed before moving forward with the annexation process.

County Attorney Joe Baron was present at the council's work session and reported the Attorney General's Office had approved the Crook County Solid Waste Joint Powers Agreement. Baron informed the council that as part of the agreement each community needs to appoint a representative. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to appoint Sheryl Klocker as the City of Sundance representative. All ayes, MOTION CARRIED.

Discussion was held on the city budget for the 2016-2017 fiscal year. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve ORDINANCE 2, 2016-APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017-THIRD AND FINAL READING. All ayes, MOTION CARRIED.

Discussion was held on Ordinance No. 3, 2016 amending Ordinance No. 2, 2008 regulating parking and placement of recreational vehicles within the town of Sundance. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve Ordinance No. 3, 2016-REPEALING ORDINANCE 2, 2008-SECTION 2 DEFINITION OF PUBLIC STREET-SECOND READING. All ayes, MOTION CARRIED.

Public Works Director Mac Erickson gave an update on the Sundance City swimming pool. The pool is open and swimming lessons began today. His crew will start building the sidewalk from Hwy 585 to the pool this week.

Discussion was held on the un-dedicated streets located by the hospital. Mr. Hughes reported on the research required to complete the process and he will have more information at the July meeting for the council to consider.

Buzz Myers came before the council during the work session to request a variance to Ordinance 2, 2008 to allow him to park his camper on the street during the summer months. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow Mr. Myers to park on the street during the summer months. Council members Gill, Denzin, and Marchant voted aye. Council member Klocker voted naye. MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion approving Resolution 11, 2016-allowing fireworks in the city limits on July 2<sup>nd</sup> and 3<sup>rd</sup> from 12:00 p.m. to 11:00 p.m. and on July 4<sup>th</sup> from 12:00 p.m. to 12:30 a.m. for the year 2016 unless the Fire Chief deems the conditions too dry. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion approving Resolution 12, 2016-Budget Amendment. All ayes, MOTION CARRIED.

Mr. Hughes gave a review of the grant contracts with the Wyoming Water Development Council (WWDC) for the transmission line project and the PRV project to the council. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow the Mayor to sign the contracts after clarification from a representative of the WWDC on language in the document. All ayes MOTION CARRIED.

Mr. Hughes went over the Agreement with the Main Street Landscape Architecture firm (Robert Peccia & Associates, Inc.) explaining there was a clause concerning the location the City would need to appear if there were any need of litigation between the two parties. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow the Mayor to sign the agreement after section H. Venue was removed. All ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz presented the council with a revised Procurement & Contractor Preference Plan for the council to review. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the revision. All ayes, MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to appoint Steve Lenz to the Crook County Promotion Board. All ayes MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the May 23, 2016 Sundance Land Use Planning Minutes. All ayes, MOTION CARRIED.

#### Approved Building Permits

Eugene Adams	Fence	119 N. 7 <sup>th</sup> Street
Josh Kammerer	Fence, sewer service	816 S. 21 <sup>st</sup> Street
	Temporary storage unit	
Andy and Amanda Miller	26 x 28 Garage	503 E. Ryan Street
	8x22 and 16x24 Deck	
Mary Ann Hlavka	Privacy Fence	1019 Sewell Street
Methodist Church	50x35 paved parking lot	Ryan Street
William Hopson	28 x 16 Deck	321 N. West Street

Catering Permits from the Dime Horseshoe Bar were presented for the Legacy Vets event at the fairgrounds on July 9, 2016, Legacy Vets street dance on July 9, 2016 and John Deer Days street dance on July 29, 2016. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to approve the catering permits. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to close 3<sup>rd</sup> Street to Main Street on July 9, 2016 for the Legacy Vets street dance and July 29, 2016 for the John Deer Days street dance. All ayes, MOTION CARRIED.

Chief of Police Marty Noonan reported 31 calls for the month.

Public Works Director Mac Erickson presented his report and updated the council on recycling.

Chris Tomford Fire Chief reported 3 new members. Mayor Brooks complimented the Chief on how nice the fire hall looks and thanked him and the volunteers for all their hard work.

City Engineer Karla Greaser presented her report.

Clerk Treasurer Kathy Lenz asked the council to consider writing off some bad debt accounts. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to allow the clerk to write off the requested accounts. All ayes, MOTION CARRIED.

Mayor Brooks adjourned the meeting at 8:06 p.m.

SEAL)

Mayor \_\_\_\_\_  
Paul Brooks

ATTEST:

Clerk-Treasurer \_\_\_\_\_  
Kathy A. Lenz