

June 4, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Brad Marchant, Jana McLean and Callie Hilty were present.

COUNCIL MEMBER WILSON MOVED, COUNCIL MARCHANT SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of May 7, 2019 as published. Approve the May adjustment report. Approve the May Paid Invoice report. Approve the June Unpaid Invoice Report. Approve the Monthly Municipal Court Report. Approve Resolution 5, 2019-A RESOLUTION AUTHORIZING THE CITY OF SUNDANCE TO LEASE WITH AN OPTION TO PURCHASE, CERTAIN EQUIPMENT FROM SUNDANCE STATE BANK. MOTION CARRIED (per consent agenda).

BETTY WILSON-UTILITY DEPOSIT REFUND \$12.95; WY TREASURE CHEST-UTILITY DEPOSIT REFUND\$100.00; AT&T-TELEPHONE-STREETS-WATER-LANDFILL-MAYOR \$242.16; LEANN BACHMANN-JANITORIAL ADMIN & PARKS \$560.00; CAMPBELL COUNTY PUBLIC WORKS-GARBAGE FEE \$1388.00; CASELLE, INC-COMPUTER SUPPORT \$1278.00; CHRIS TOMFORD-FIRE MISC \$220.00; CITY CLERK-TREAS-PETTY CASH \$23.85; CITY OF SUNDANCE-COLE 3A WELL SINKING FUND \$2000.00; CITY OF SUNDANCE-COLE TANK RELOCATION FUND-WWDC \$3000.00; CITY OF SUNDANCE-RECREATION FUND \$20000.00; CITY OF SUNDANCE-RETAINAGE-STREETS WBC-OLD STONEY \$5268.61; CITY OF SUNDANCE-WBC-OLD STONEY \$10574.00; CITY OF SUNDANCE-WATER TANK SINKING FUND-WWDC \$15000.00; CITY OF SUNDANCE-WATER FUND \$10000.00; COLLINS COMMUNICATION INC.-ADMIN & FIRE INTERNET \$66.20; CROELL REDI-MIX INC.-STREETS SUPPLIES \$154.00; CROOK COUNTY SENIOR SERVICES-ADMIN-SENIOR CITIZENS \$375.00; CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1400.00; CUSTOM AUTO & TRUCK-PS VEHICLE MAINT \$337.81; CW WASTE-GARBAGE GATE FEE \$11960.04; DAKOTA BUSINESS CENTER-ADMIN OFFICE SUPPLIES \$45.53; DECKERS FOOD MARKET-FIRE \$7.98; DOUGLAS FIRE DEPT-PUBLIC EDUCATION-FIRE \$250.00; ENERGY LABORATORIES INC.-WATER TESTING \$44.00; FRONT RANGE FIRE APPARATUS-FIRE EQUIP \$354.92; GALLS INC.-PS SUPPLIES \$78.94; HARTL ELECTRIC-STREETS-LIGHT MAINT \$321.60; HAWKENS WATER TREATMENT- WATER CHLORENE SUPPLY-\$20.00; HINKLEASE-PS VEHICLE LEASE \$937.90; MARK HUGHES-CITY ATTORNEY RETAINER \$1900.00; HUSKERS-GARBAGE FUEL \$105.07; INDUSTRIAL SAFETY EQUIP LLC-LANDFILL CLOSURE \$1579.16; KATHY LENZ-ADMIN EC DEVELOPMENT-TRAVEL & TRAINING \$535.92; MAC CONSTRUCTION CO INC-STREETS WBC-OLD STONEY \$47417.51; MARCO-ADMIN-COPY MACHINE \$310.60; MENARDS-SHOPD \$20.97; NEWCASTLE FIRE SUPPRESSION LLC-FIRE \$316.29; NORTHWEST PIPE FITTINGS INC-WATER SUPPLIES \$3004.67; QUEEN CITY DOOR LLC-SHOP TOOLS & MISC \$18690.00; QUICK SIGNS-FIRE & GARBAGE MISC \$263.13; R & S SERVICES-AMBULANCE BUILDING MAINT \$156.24; RANGE TELEPHONE-ADMIN & INTERNET-FIRE-AMBULANCE-LANDFILL-PS \$734.71; RELENTLESS LLC DBA DESERT SNOW-PS TRAVEL & TRAINING \$599.00; ROLLING METAL AUTO LLC-SHOP-SANITATION-PS-LANDFILL FUEL \$1911.70; SECURE INSTANT PAYMENTS LLS-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC \$46.95; SERENDIPITY-MAYOR MISC \$50.00; SERVALL UNIFORM-ADMIN JANIDORIAL \$244.34; HANS SIMPSON-SHOP TOOLS \$37.10; SUNDANCE CUSTOM STEEL INC.-SHOP SUPPLIES \$345.07; SUNDANCE DILLONS HARDWARE INC.-SHOP-OFFICE-POOL-PARKS & PS SUPPLIES \$970.53; THE SUNDANCE TIMES-ADMIN-STREETS ADVERTISING \$683.80; TONGUE RIVER CABLE TV INC.-ADMIN HOUSING AUTHORITY \$77.00; TOP OFFICE PRODUCTS INC.-ADMIN OFFICE SUPPLIES \$5.31; TRACY MOTOR CO-STREETS SUPPLIES-PS VEHICLE MAINT- FIRE EQUIP \$697.68; TRIHYDRO CORPORATION-LANDFILL TESTING \$295.75; TRIHYDRO CORPORATION-ADMIN ENGINEERING \$2000.00; SHERRY TYRON-ADMIN MISC EXP 1897.02; U.S. POST SERVICE-ANNUAL PERMIT \$235.00; U.S. POST SERVICE-POSTAGE \$303.69; VISA-STREETS-SEWER TRAVEL & TRAINING-PS DARE PROGRAM-TRAVEL & TRAINING-ADMIN-COMPUTER SUPPORT & MISC-ADMIN & COUNCIL TRAVEL & TRAINING \$1662.14; VOLUNTEER FIREMENS PENSION FUND-RETIREMENT \$285.00; WESTERN DAKOTA WASTE SOLUTIONS-GARBAGE HAULER FEES \$1353.60; WESTER WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$3843.00; JOE WILSON-COUNCIL TRAVEL & TRAINING \$70.76; WY ASSN OF MUNICIPALITIES-ADMIN & COUNCIL TRAVEL & TRAINING \$460.00; WY DEPT OF AGRICULTURE-POOL DUES \$50.00;PAYROLL-SALARIES \$41,223.83; EFTPS-PAYROLL TAXES-\$12,826.46; SUNDANCE STATE BANK-DIRECT DEPOSIT FEES \$5.63; BLUE CROSS BLUE SHIELD OF WY-INS \$12,835.75; CITY OF SUNDANCE-FLEX SHARE MAINTENANCE \$50.40; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$787.50; CMCA-ADMIN TRAVEL & TRAINING \$400.00; FOUR ACES CONTRACTING LLC-PARKS CAPITAL IMPROVEMENT \$4175.00; GREAT-WEST TRUCT CO LLC-DEFERRED COMPENSTAION \$1525.00; HEALTHSMART BENEFIT SOLUTIONS INC- LIFE INS \$144.00; LONGHORN SALOON & GRILL LLC-ADMIN EC DEVELOPMENT \$65.00; MARTY NOONAN-PS TRAVEL I& TRAINING \$296.02; NEBRASKA CHILD SUPPORT-ADMIN \$392.00; POWDER RIVER- ELECTRICITY \$9714.07; SUNDANCE STATE BANK-SKCC-ADMIN \$400.00; SYMETRA LIFE INS-INS \$477.93; TRIHYDRO-LANDFILL CLOSURE \$2328.49; WY RETIREMENT- RETIREMENT \$8889.00; WY WORKERS COMPENSATION-WORK COMP MAY \$1995.40. TOTAL \$457681.78

Upcoming NEWY meeting during WAM Summer Convention June 12-14, in Sheridan WY.

City Engineer Karla Greaser with Trihydro gave an update on the Sundance West Water Tank Project. Trihydro has been coordinating survey work for the additional water line segment. They are also working with the title company on easements. They are working on pump selection to fit the hydraulics model analysis.

Clerk Treasurer Kathy Lenz said she had been contacted by land owner Mike Brewer. Mr. Brewer stated his neighbor is willing to discuss the tank location on the East side of the road.

Public Works Director Mac Erickson reported that the C&D Permit is same status as last month. The completeness review will be done no later than July 2nd. The three wells should be concreted in by the 22nd of this month.

Ms Lenz reported that there was a small area of lead paint found in the basement of Old Stoney which was missed during the previous asbestos abatement.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to accept the Change Order from Horsley Specialties, Inc. for removal and disposal of approximately 900 sq ft of lead based paint in the amount of \$11,750.00. All Ayes, MOTION CARRIED.

Ms Lenz reported that she will be meeting with the State Land & Investment Board on the 20th for the final approval of the Wyoming Business Council grant. The City was also awarded the Land and Water Conservation Trust Fund Grant. No further action is necessary for the LWCF grant. Both grants are for the Central Park project.

A public hearing was held at 7:15pm for the 2019-2020 budget. No comments were heard. COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to accept ORDINANCE 1, 2019 APPROPRIATING MONEY FOR THE 12 MONTH PERIOD BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020-FINAL READING. All Ayes MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to accept ORDINANCE 2, 2019 ADOPTING WIRELESS COMMUNICATION FACILITIES REGULATIONS AND PROVIDING FOR AN EFFECTIVE DATE-SECOND READING. All Ayes, MOTION CARRIED.

Discussion was held. Mr. Kaski and Ken Rathbun argued that the subdivision would not require the larger sized line inside the development. They are not required by the County to have fire suppression and are not planning to install fire hydrants. They feel a 4-inch line is adequate for the needs of the lots which have been platted.

City Engineer Karla Greaser stated after further review the minimum requirement by the WDEQ is a 6-inch main line. Ms Greaser stated the City's water system does provide enough flow for fire protection. She recommended to the council they cost share the portion of water line that needs to be installed from a 6 inch to 8 inch instead of 4 inch to 8 inch. Ms Greaser feels the City is to consider future growth needs of the area affected beyond Mr. Kaski's development.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to upsize the water transmission line to 8 inches for the Ryan Kaski Sundance Ridge subdivision and cost share that expense in the amount of \$8941.00. COUNCIL MEMBER HILTY recused herself. Discussion was held.

COUNCIL MEMBER MARCHANT AMMENDED HIS MOTION, COUNCIL MEMBER WILSON SECONDED THE AMMENDMENT to a motion to not to exceed \$10,000.00 to upsize to an 8-inch line and be paid out of the current budget year. All Ayes, ON AMMENDED MOTION. MOTION CARRIED. Original motion passed with all ayes.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a Street Closure on 3rd St. for the Dime Horseshoe Bar on June 15th. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a 24-hr. catering permit for the Dime Horseshoe Bar on June 15th. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a street closure on a portion of 2nd Street between Cleveland St and the alley for the Turf Bar on June 22nd. This is for a Street Dance between 8 p.m. and Midnight. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Resolution 6, 2019 for Public Records Custodian. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Resolution 7, 2019 for Budget Amendment. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Resolution 8, 2019 for Fireworks. All Ayes, MOTION CARRIED.

Ms Lenz stated Fireworks will be allowed July 4th from 12:00 noon to 12:00 midnight. July 5th and 6th from 12:00 noon to 11:00 p.m.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve hiring Leo Riley & Co. for the 2019 Audit not to exceed \$14,000.00. All Ayes, MOTION CARRIED.

Discussion was held on the Food Pantry building. No bids were received for the Food Pantry building only.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Clerk Treasurer Kathy Lenz to move forward with advertising the Food Pantry building and property for sale by sealed bids. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the May 28, 2019 land use minutes with exception of item C. All Ayes, MOTION CARRIED.

Discussion was held on item C regarding a privacy fence application.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve item C of the May 28, 2019 land use minutes upon review. All Ayes, MOTION CARRIED.

Permits issued are:

Richard & Randy Pridgeon	20 x 25 Addition	1011 E Warren St.
Gary Shamion	6' Privacy Fence	413 E Thompson St.
Glenn & Jackie Engelhaupt	6' Privacy Fence	414 E Warren St.
Richard Cortez	56 x 27 Home	Hi Mile Rd.
Tom Pickerd	Solar Power System	714 S 6 th St.
Dave Tonak	4' Wood Rail Fence	1519 Black Buttes Rd

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve an application for a concrete driveway variance @ 122 N 21st St. All Ayes, MOTION CARRIED.

Mayor Brooks reported on a lunch meeting he and Clerk Treasurer Kathy recently had with Homeland Security. Homeland Security is requesting a repayment plan of the money received from FEMA on the Cole Tank Slide. Ms Lenz gave the history leading up to this point. Mayor Brooks hopes to have something in place next month.

Department Head Reports:

Police Chief Marty Noonan reported 38 calls for the month. His department had 46 hrs of grant overtime for the public safety program. He has not heard any preliminary number estimates for the rally yet, but expects to be hearing information starting in June.

Fire Chief Chris Tomford says his department is selling raffle tickets for a Pit Boss Grill as a fund raiser.

Public Works Director Mac Erickson says the pool had a leak which has been repaired. He is waiting for a part now for the heater and hopes to have it up and going by the weekend.

Clerk Treasurer Kathy Lenz notified the council how the hail damages of the June 2018 storm has affected property insurance. Kathy has been in discussion with the City's current Insurance Company and also the Wyoming Association of Risk Management Ins representative. There would be a cost savings to go with the program under WARM.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow Kathy to apply to join the WARM insurance program. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to pay a 20 year loan for the Landfill closure. All Ayes, MOTION CARRIED.

Discussion was held regarding Wyoming Treasury's inquiry if they could bring live animals onto Central Park for Barnyard Days, July 20th.

Discussion was held regarding the War Memorial Agreement. No action was taken.

Discussion was held regarding the possible land trade of 5 acres owned by the city for a 3 acre lot in Highway Business zoning for Plains Towing and Recovery.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to move forward with the land swap. All Ayes, MOTION CARRIED.

Mayor _____
Paul Brooks

SEAL) Deputy Clerk Treasurer _____
Helen Engelhaupt