

July 6, 2021

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Randy Stevenson, Brad Marchant, Callie Hilty and Joe Wilson all present.

**COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED** a motion to approve the Consent Agenda. All ayes, **MOTION CARRIED.**

US POSTAL SERVICE-POSTAGE \$317.00; KAYLEIGH GOULD-UTILITY DEPOSIT REFUND-\$91.46; EVVA LYNN CONZELMAN-UTILITY DEPOSIT REFUND- \$200.00; GENEVIEVE REDFIELD-UTILITY DEPOSIT REFUND-\$50.00; AINSWORTH BENNING CONSTRUCTION-STREETS-CENTRAL PARK \$41,835.73; ALLISA TRUAX- WATER- MISC EXP \$561.65; AMERICAN HIGHWAY PRODUCTS, LTD-WATER-SYSTEM REPAIRS \$1342.90; AMERICAN SAFETY ASSOCIATES OF COLO-FIRE EQUIPMENT \$1218.00; AT & T -WATER, LANDFILL, MAYOR PHONE \$178.83; BACHMANN, LEANN-ADMIN JANITORIAL, PARK TOILET MAINTENANCE- \$820.00 BARCO PRODUCTS-STREETS MAIN PARKS \$3381.39; BEARLODGE BAKERY/2W TRADING POST STREETS-FLOWERS \$136.00; BEARLODGE BAKERY/2W TRADING POST-STREETS FLOWERS \$370.00; BLACK HILLS MONUMENT STREETS-CENETRAL PARK \$904.00; CAMPBELL COUNTY PUBLIC WORKS GARBAGE-GATE FEE \$407.20; CASELLE – COMPUTER SUPPORT \$1379.00; CHURCH OF CHRIST-STREET- OLD STONEY \$1000.00; CITY CLERK-TREASURER-ADMIN POSTAGE, ADMIN- MISC EXP \$13.83; CITY OF SUNDANCE-RETAINAGE AINSWORTH BENNING STREETS-WBC CENTRAL PARK \$192,000.00 ; CITY OF SUNDANCE-STREETS-CENTRAL PARK \$4648.43; CITY OF SUNDANCE SW TANK-TIMBERLINE SERVICES INC-WWD-SW WATER TANK \$5227.25; C N A SURETY-ADMIN INSURANCE \$152.50; CROELL INC PARKS-CAPITAL IMPROVEMENT \$746.00; CROOK COUNTY SHERIFF OFFICE-PUBLIC SERVICE-CONTRACT-\$23,750.00; CW WASTE-GARBAGE GATE FEE \$12,846.60; ENERGY LAB INC-WATER TESTING \$44.00; GROSSENBURG IMPLEMENT INC-PARKS-VEHICLE MAINT-\$98.68; HARTL ELECTRIC-STREETS LIGHT MAINT- \$111.90; HARTL ELECTRIC STREETS-CENTRAL PARK \$461.06; HAWKINS WATER TREATMENT WATER-WELL CONTROLS \$4573.97; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY \$20.00; HOMESPUN DESIGNS STREETS-OLD STONEY \$314.14; MARK HUGHES – CITY ATTORNEY RETAINER \$2000.00; HUSKERS-GARBAGE FUEL \$243.16; KARENS DELIVERY-POOL MISC \$20.00; KLOCKER TRUCKING STREETS- SYSTEM REPAIRS \$450.00; MAC CONSTRUCTION CO INC -WBC-OLD STONEY \$2653.54; MARCO – ADMIN COPY MACHINE \$217.00; NATALIE SKEENS POOL-SUPPLIES \$43.05; NATALIE SKEENS-POOL-SUPPLIES \$33.18; NORRIS DESIGN-WBC-CENTRAL PARK \$2097.50; NORRIS DESIGN-WBC-CENTRAL PARK \$4863.68; NORTHWEST PIPE FITTINGS INC WATER-TANK IMPROVMENTS \$886.17; NORTHWEST PIPE FITTINGS -WATER SUPPLIES \$10,473.01; ONE-CALL OF WYOMING-WATER ONE CALL \$21.75; PAINTBRUSH SERVICES PARKS-TOILETS \$340.71; QUIK SIGNS-STREETS-CENTRAL PARK \$140.10, FIRE-SUPPLIES \$99.05; RANGE TELEPHONE-ADMIN-FIRE- LANDFILL-PD-AMBULANCE \$688.57; ROLLING METAL AUTO LLC- SHOP GAS & DIESEL FUEL, GARBAGE/LANDFILL,FIRE & PARKS FUEL \$1589.82; ROOT CAUSES DIAGNOSTICS-WATER-SW TANK \$1764.36; ROSENBAUMS SIGNS STREETS-OLD STONEY \$8501.87; SACRISON PAVING INC STREETS-CAP IMPROV \$100,263.53; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP \$44.95; SERVALL UNIFORM/LINEN CO ADMIN-JANITORIAL \$128.53; SOPHIA GALLOWAY – STREETS-OLD STONEY \$150.00; STATELINE NO. 7 STREETS-OLD STONEY \$16,894.00; STREET DÉCOR INC-STREET BANNER-\$145.00; SUNDANCE ELECTRIC SEWER-SYSTEM REPAIRS \$189.48; SUNDANCE ELECTRIC INC SEWER-SYSTEM IMPROV \$127.50; SUNDANCE ELECTIC SEWER-SYSTEM IMPROV \$64.60; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP, POOL, WATER & PARKS SUPPLIES- \$228.52; TERESA GROSS-POOL-TRAINING \$990.00; THE POOL & SPA CENTER POOL-SUPPLIES \$35.05;THE SUNDANCE TIMES-ADMIN ADVERTISING, POOL ADVERTISING \$559.75; THE SUNDANCE TIMES- ADMIN ADVERTISING, POOL ADVERTISING, WATER ADVERTISING, GARBAGE ADVERTISING, STREETS ADVERTISING- \$1274.80; THE SUNDANCE TIMES ADMIN-ADVERTISING, STREETS-OLD STONEY \$997.75; TOP OFFICE-ADMIN-OFFICE SUPPLIES \$30.99; TIMBERLINE SERVICES INC-STREETS- CAP IMPROVEMENT \$15354.73; TIMBERLINE SERVICES INC. -WWD-SW WATERE TANK \$47,045.25; TOWN OF MOORCROFT-GARBAGE LANDFILL CHARGES-\$1462.19; TOWN OF MOORCROFT GARBAGE-LANDFILL CHARGES \$650.43; TRACY MOTOR- GARBAGE-MISC \$163.53; TRIHYDRO-ADMIN ENGINEER- \$2000.00; TRIHYDRO WATER-AML WATER \$7662.38; TRIHYDRO-GARBAGE-TESTING- \$997.50;TRIHYDRO CORP GARBAGE-TESTING \$1296.50; UNIVERSAL ATHLETIC LLC-SR-SPORTS EQUIP \$120.00; UNIVERSAL ATHLETIC LLC SR-BABE RUTH \$824.00; VISA #1466-ADMIN-COMPUTER SUPPORT, STREETS-CENTRAL PARK, ADM-MISC EX \$150.17; VISA #1466-ADMIN-MISC EXP, ADMIN-COMPUTER SUPPORT, STREETS-CENTRAL PARK, PARK-SUPPLIES \$618.96; VISA #4469- SR-SPORTS EQUIP \$202.39; VISA #4469 ADMIN-MISC EXP, SUMMER REC-SPORTS EQUIP, POOL-SUPPLIES \$1664.95; VOLUNTEER FIREMEN PENSION FUND- FIRE DEPT RETIREMENT \$243.75; WESTERN WASTE SOLUTIONS-GARBAGE-RECYCLING TONAGE-\$3900.00; WESTERN WASTE SOLUTIONS GARBAGE-RECYCLING TONAGE \$3965.00; WYDOT-STREETS-VEHICLE PURCHASE \$11,000.00; WYOMING SECRETARY OF STATE-ADMIN-\$30.00; SALARIES ADMIN-MAINT-REC-POOL \$37,124.29; SSB-DIRECT DEPOSIT FEES \$7.38; BCBS OF WY-INS \$13,285.77; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$33.60; CITY OF SUNDANCE FLEX SHARE \$500.00; DEARBORN-LIFE INSURANCE \$87.00; EFTPS-PAYROLL TAX \$10,577.73; GREAT WEST TRUST CO LLC – DEFFERED COMP \$1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$128.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY \$10,888.21; SUNDANCE STATE BANK-SKCC \$400.00; SYMETRA LIFE INS CO- DISABILITY \$305.45; WY RETIREMENT- RETIREMENT \$6566.94; WY WORKERS COMP- WORKERS COMPENSATION \$1491.96.  
Total \$640,765.55

Approve Minutes of the City Council Regular Meeting of June 1, 2021 as published. Approve the June adjustment report. Approve the June Paid Invoice report. Approve the July Unpaid Invoice Report. Accept the American Relief Funds. Catering Permit-Turf-O’Brian Fund Raiser. **MOTION CARRIED** (per consent agenda).

City Engineer Karla Greaser reported on the Sundance West Tank Project. The contractor, Timberline Services has requested final completion. Trihydro has processed the final payment application and prepared Change Order # 3, which is a deduct in the amount of \$12,964.40. MS. Greaser stated the council had a draft for review and the final would be sent.

**COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED** a motion to approve the final completion of the project and the final copy of Change Order No. 3, when it is received. All Ayes, **MOTION CARRIED.**

MS Greaser reported Trihydro has been reviewing material submittals from the contractor on the Sundance Kid Tank Project. A pre-construction meeting will be scheduled for the end of July and the project will hopefully be started by mid August. Trihydro will be teaming with Bearlodge Engineering for field oversight work.

Clerk Treasurer Kathy Lenz reported on Sundance Square Park. The grand opening was very well attended. The Sundance State Bank has announced they will be funding the outdoor movie screen projector and sound system. MS Lenz provided the council with the bid amount of the project. Council and Mayor Brooks recognized the generosity of the Banks gift.

**COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER HILTY SECONDED** a motion to approve ORDINANCE NO. 6, 2021; ORDINANCE 7, 2021 AND ORDINANCE 8, 2021 – FRANCHISE AGREEMENTS with Sundance Cable T.V. Inc.; Visionary Communications Inc.; and Powder River Energy Corporation - **SECOND READING.** All Ayes, **MOTION CARRIED.**

City Attorney Mark Hughes is working with Range Telephone Coop on details of that franchise agreement.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve ORDINANCE 4, 2021- AN ORDINANCE AMENDING ORDINANCE NO. 2, 2013, PERTAINING TO SHIPPING CONTAINERS, QUONSETS, PORTABLE CONTAINERS, OFF-PREMISES SIGNS, OUTDOOR ADVERTISING SIGNS. Including ORDINANCE NO. 6 & 7 2014 FENCES - SECOND READING. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow the Mayor to sign a utility easement with Crook County School District No. 1. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow the Mayor to sign the contract with Hot Iron Inc. of Gillette WY for the Sundance Kid Tank Project. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to accept the janitorial bid from Visible Difference in the amount of \$8,400.00. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to allow the construction of a mountain bike trail on the City Property known as the West Pasture. All Ayes, MOTION CARRIED.

City Attorney Mark Hughes advised council on uses of City property.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a FRIENDLY AMMENDMENT to the motion which states the use of the mountain bike trail will be reviewed on a term of two years. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED to approve Joe Wilson as the voting delegate at the Wyoming Association of Municipalities 2021 Summer Convention. All Ayes, MOTION CARRIED. COUNCIL MEMBER WILSON recused himself from the vote.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve RESOLUTION NO. 7, 2021 REGARDING BUDGET AMENDMENT. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the June 28, 2021 Land Use Committee Meeting minutes as presented. Approve items B,C,D and E. Excluding items A & F. All Ayes, MOTION CARRIED.

Discussion was held.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve a setback variance of 2' for Jon Davis at 212 North West St. All Ayes, MOTION CARRIED.

COUNCIL MEMBER STEVENSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to table item A until more information is provided. All Ayes, MOTION CARRIED.

Permits Issued:

Buck & Gayla Bock	Pole Barn	N 21 <sup>st</sup> St
Sundance Rentals	30 x 102 lean-to-shed	301 S 27 <sup>th</sup> St
Powder River Energy	Sign	N 3 <sup>rd</sup> St
Grossenberg Implement	Split rail fence	W Hwy 14
Jon Davis	Addition	212 NW St

COUNCIL MEMBER MERCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a Catering Permit for the Turf Bar - Ranch Rodeo at the Crook County Fairgrounds on July 27<sup>th</sup> 2021 and a Malt Beverage Permit for the Bearlodge FFA Alumni – Jr. Rough Stock Show at the Crook County Fairgrounds– July 29<sup>th</sup> 2021. All Ayes, MOTION CARRIED.

Department Head Reports:

None

Meeting Adjourned 7:25 P.M.

Mayor \_\_\_\_\_  
Paul Brooks

SEAL) Deputy Clerk Treasurer \_\_\_\_\_  
Helen Engelhaupt