

July 5, 2016

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members April Gill, Ken Denzin, Brad Marchant and Sheryl Klocker in attendance.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting for June 6, 2016 as published. Approve Treasurer's Report with a general account balance of \$684,857.95 a utility deposit fund account balance of \$43,191.92 and a \$184.53 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the June adjustment report. Approve the June Paid Invoice report. Approve the July Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION (per consent agenda) carried.

Mayor Brooks announced the upcoming meetings – Crook County Solid Waste Joint Powers Board Tuesday, July 5, 2016 at Commissioner's Room Sundance at 2:30 pm, Crook County Solid Waste Joint Powers Board to meet in Moorcroft on July 11 at 11:30 am; NEWY meeting in Gillette, Saturday, July 23, 2016.

City Engineer Jason Vreeland with Trihydro Corporation reported on the Wyoming Water Development Commission Level III construction of the PRV and water transmission projects. Trihydro submitted a revised proposal for the engineering of the projects.

Mr. Vreeland reported on the Sundance High School Football field project. They have received their permit and Powder River Construction has begun construction. Public Works Director Mac Erickson added that there have been some complaints about the dust. He visited with the contractor and they have been watering the work area. The next step will be tying into the waterline. Chief of Police Marty Noonan reported that there have not been any issues with the kids traveling to and from the pool with the construction going on.

Clerk Treasurer Kathy Lenz reported that she has been working with Sundance High School Principal Jim O'Conner to secure a Daniels Fund Grant to help with the final items needed for the Football Field Project.

Ms. Lenz gave an update on the Landfill Closure. She has been working on the SLIB Cease/Transfer Grant application due Friday, July 8th.

Council Member Klocker reported on the Crook County Solid Waste Joint Powers Board. She asked the Council if they had any concerns.

City Attorney Mark Hughes reported on the Sierra Vista Estates Subdivision. Mr. Hughes had a meeting with some of the residences in Sierra Vista Estates and they didn't think that the majority were in favor of being annexed. The council will put this on hold and discuss it next month.

Mr. Erickson reported on the recycling. Mr. Erickson and Ms. Lenz had a meeting with Dave of Western Waste Recycling last Friday. Western Waste will continue to pick up residents corrugated cardboard and newspapers, shredded paper and leger paper curbside. These items need to be separate from the blue bag items. Residents do not have to use a recycling bag for the newspapers, but no magazines are allowed. The aluminum cans, steel cans and plastics and now glass all need to be put together in a clear or blue recycling bag. Watch for an updated ad in the newspaper, on Facebook and on the City's website at: www.cityofsundancewy.com. The City is hopeful issues can be straightened out, the confusion of the changes alleviated and residents can move forward with recycling. Recycling does reduce the loads of garbage transferred, which in turn helps keep the City garbage rates from increasing.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve ORDINANCE 3, 2016-REPEALING ORIDIANCE 2, 2008-SECTION 2 DEFINITION ON PUBLIC STREET-THIRD READING. All ayes, MOTION CARRIED.

Clerk Treasurer Lenz gave an update on the Main Street activities. RPA Architecture & Landscape firm met with the Sundance Main Street Downtown Association last week to discuss the options for the Main Street enhancement concept. Kelley Savage walked the streets and interviewed locals and businesses. She will have picture boards at the Crook County Fair with design ideas residents will be asked to vote on. People will be encouraged to vote and take a brief survey on what they would like to see for downtown Sundance. RPA will compile this information and come back with a master plan.

Discussion was held on the un-dedicated streets and roads acquired from the County. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER GILL SECONDED a motion to postpone the un-dedicated streets and county acquired roads for a month to allow City Attorney Mark Hughes and Kenny Rathbun with Bearlodge Engineering to meet and discuss the path forward on the Cemetery Road and Black Buttes Road, but to allow Mayor Brooks to sign the proposal with Bearlodge Engineering to move forward with Doherty Road (City's South 21st Street, Fuller Road to Interstate 90, Black Buttes Road, Hwy 585 to the west boundary of the Roger Croell property, Black Buttes Road beginning at the west boundary of the Roger Croell property to the Fuller Road intersection, and Fuller Road from Highway 585 to said intersection, then continuing east from said intersection to the common line between the City of Sundance's Green Mountain Cemetery pasture property and the Paul and Ruby Stuart property and East end of Fuller Road beginning at the common line between the city of Sundance's Green Mountain Cemetery pasture property and the Paul and Ruby Stuart property and ending at the northeast corner of Section 19 (east corporate limits. Mr. Rathbun will survey the Streets. All ayes, MOTION CARRIED.

No motion was made on the NEWEDC membership.

Discussion was held on the status of the Sundance Kids Children's Center/daycare. Another local daycare, Kid Prints, had board members Megan Franzen, Sara Ellsbury and Director Bri Barnette attend the council's work session before the regular council meeting to discuss and review a proposed agreement between the City and Kid Prints to move their operation into the now vacant City owned facility. The Council expressed their gratitude to the Kid Prints board members for agreeing to step in and expand their daycare service for the benefit of families and children of Crook County. City Attorney Mark Hughes drafted an agreement between the City of Sundance and Kids Prints, Inc. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to allow Mayor Brooks to sign the agreement. All ayes, MOTION CARRIED.

A Public Hearing regarding the use of Wyoming Department of Transportation TAP grant project funds was held at 7:30 pm. No comments were made.

Public Works Director Mac Erickson asked the Council to renew the Work Order No: 13-336WO-E with Trihydro to provide profession technical services to implement supervisory control and data acquisition (SCADA) for the Brewer and Cole tank locations. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to allow Mayor Brooks to sign the work order. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve RESOLUTION 13, 2016-A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SUNDANCE APPROVING THE EXTENSION OF THE WALKING PATH FROM WASHINGTON PARK TO CLEVELAND STREET. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve catering permits for the Dime Horseshoe Bar- Rodeo Concert on July 27th at the Fairgrounds Arena and Ranch Rodeo on July 30th at the Fairgrounds Arena. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to give Chief of Police Marty Noonan permission to close 3rd Street on July 9th at his discretion for the Legacy Vets Club's annual motorcycle run street dance. All ayes, MOTION CARRIED.

The Dime Horseshoe Bar asked for approval for port-a-potties to be set up on the street from July 29th street dance until after Burn Out Wednesday on August 10th. Discussion was held and it was decided that the Dime needs to follow the Porta-Pottie Policy. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to follow the Porta -Pottie Policy. All ayes, MOTION CARRIED.

Fire Chief Chris Tomford asked for approval of the Sundance Volunteer Fire Department-Operating and Procedure Guidelines. City Attorney Mark Hughes will review the Guidelines and bring it back for next month's meeting.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion allowing Mayor Brooks to sign the agreement for Service with Leo Riley & Co. Audit. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve June 27, 2016 Land Use Planning Minutes with the exception of A-Beth Matson and D- Hoby Hughes.

Discussion was held on Beth Matson purchase of the parcel of land currently owned by Ron and Terry Vore South of Denzin's property and North of the Schelldorf Addition. She would like to connect to city water and

sewer and is asking that the City to bring the utilities to her property line. The Council decided to put this on hold until Trihydro can give an estimate on cost and size of line.

Discussion was held on the building permit for Hoby Hughes. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to approve the building permit. Council members Marchant and Klocker voted nay, Council member Gill and Denzin voted aye. Mayor Brooks broke the tie vote with a vote of aye. MOTION CARRIED.

Approved Building Permits

Trudy Durfee	Addition and Deck	205 N 5 th Street
Mary Hengstler	Fence	214 E Thompson Street
Mickey Fisher	Fence 33' x 6' Privacy Fence	
	17' x 4.5' Chain Link Fence	11 Mountain View Drive
Andrew Litzel	Fence 250'	656 Canyon Road

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks sign Work Order No: 16-198WO-E- Engineering and Consulting Services-General Basic Agreement between Trihydro Corporation and City of Sundance, 07-001BA-E PRV and Work Order No: 16-197WO-E-Engineering and Consulting Services-General Basic Agreement between City of Sundance, 07-001BA-E Transmission Line. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to allow Mayor Brooks to sign RESOLUTION 14, 2016-SUNDANCE PRV IMPROVEMENTS PROJECT and RESOLUTION 15, 2016-SUNDANCE TRANSMISSION PIPELINE IMPROVEMENTS PROJECT. All ayes, MOTION CARRIED.

Chief of Police Marty Noonan gave his month report. There were 44 calls for the month. He attended Sturgis Rally meetings and he has 3 extra officers lined up. Mr. Noonan and Officer Whitmore attended an Active Shooter training hosted by the Wyoming Highway Patrol at the Sundance High School. Chief Noonan reported he will be getting the annual deer harvest permit ready to be submitted.

Public Works Director Mac Erickson gave his monthly report. This month PWD poured a sidewalk to the pool, and he has been working on the recycling and garbage issues. The City Crew fixed the hose on the stand pipe and have been spraying for mosquitos in the neighborhoods. This month they will be working on the pond project and putting up a new picnic shelter.

Fire Chief Chris Tomford gave his monthly report. They had 16 calls for the month. Lynn Weaver used the Fire Department's Tahoe to haul food and water to the fire crews at the two recent big fires. On July 28th they will be having an open house at the Fire Hall. Mr. Tomford would also like the City to follow the County Burn Ban. He would also like to see if the City of Gillette would have some bunker gear they would like to donate to Sundance.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to adopt the County Burn Ban. All ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz reported on the free landfill coupons. There were 99 customers who participated, taking 143 loads and 102.77 tons to the landfill.

City Attorney Mark Hughes thanked the City for the new tree in front of his office.

Mayor Brooks adjourned the meeting at 8:37 p.m.

SEAL)

Mayor _____
Paul Brooks

ATTEST:

Deputy Clerk-Treasurer _____
Toby Shamion