

February 5, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Jana McLean, Brad Marchant, Joe Wilson and Callie Hilty present.

Mayor Brooks presented the council member with 2019 appointments: Amanda Miller Chairman of Land Use and Planning Commission, Randy Stevenson, Land Use Planning member and Wendy Kipp, Green Mountain Housing Authority board member. COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the appointments. All ayes, MOTION CARRIED.

Mayor Brooks swore Randy Stevenson into office.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of January 2, 2019 as published. Approve Treasurer's Report with a general account balance of \$1,049,035.97; a utility deposit fund account balance of \$46,249.68 and a \$84.48 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the January adjustment report. Approve the January Paid Invoice report. Approve the February Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION (per consent agenda)

Mayor Brooks announced the upcoming meetings: NEWY meeting in Cheyenne at 8:00 am on February 21, 2019; WAM Winter Workshop -February 20-22, 2019, Cheyenne, WY at Little America.

City Engineer Karla Greaser reported on the Sundance West water storage tank project, Trihydro has completed the 50% level design. Plans and a project manual and a draft checklist have been submitted to the City and Wyoming Water Development Office for approval. Initial feedback indicates that some of the design elements are not eligible for funding. Trihydro will work with the WWDO on options to address the concerns. Ms. Greaser said that a meeting is set for mid February to discuss the 50% plans during the WAM Winter conference. A meeting on site will be set up at a later date. Mayor Brooks asked that enough lead time is allowed to notify the land owner prior to the meeting.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED, a motion to approve change order No. 6 with Trihydro, change order No. 8 for \$ 11,312.00 and No. 9 for \$ 1,031.48 for MD Leasing all on the Landfill Closure Project. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED, a motion to table a proposal for Landfill Monitor well testing for one month to allow Public Works Director Mac Erickson time to research and gather more information. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve change order No. 3 for Mac's Construction Inc. on the Old Stoney project for \$ 4,122.00. All ayes, MOTION CARRIED.

Kathy Lenz and Mac Erickson joined a Natural Gas meeting on January 16, 2019. Those who attended were given assignments to gather data and meet again. Discussion included the possibility of two lines, one going to Pine Haven and another coming directly to Sundance.

Ms. Lenz gave an update on the Main Street project. They recently had a transformation strategy plan performed by the National Main Street organization. Now an action plan and work sessions will follow. Some of the questions discussed were how to attract more foot traffic to local business, capitalize on the recreation in the area and address the internet business opportunity which could help stabilize existing business.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Trihydro to use the City of Sundance's official logo on the Trihydro website. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow Mayor Brooks to sign the annual audit presented by Paul Stilles of Leo & Riley. All ayes, MOTION CARRIED.

Discussion was held on how the Public Works Department will prepare for Winterfest. Mr. Erickson would like to start work on the track preparations Thursday February 14, 2019. The City will notify the business's affected in the closure area.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Malt Beverage Permits for Tilman Schneider, Bearlodge Bakery, Sundance Hardware, on February 16, 2019 for Winterfest. All ayes, MOTION CARRIED.

COUNCIL MEMBER MCLEAN MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Catering Permits for Turf Bar and Dime Horseshoe Bar, on February 16, 2019 for Winterfest. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve a Catering Permit for the Turf Bar, February 9, 2019 for Muley Fanatics at Crook County Fairgrounds. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a variance for Josh Kammerer to build an 8x10 addition. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the January 28, 2019 Land Use Planning Minutes. All ayes, MOTION CARRIED.

Permits issued

Heyward Hammersley - 4 x 4 deck and stairs, 6 x 6 deck and stairs and chain link fence.

Wade Habeck - 30 x 150 x 8 open face shed

A Public Hearing was held at 7:30 P.M. for the WBC Community Enhancement Grant Application for Central Park. This grant is for improvements such as but not limited to restrooms, irrigation, trees and sidewalks. The application date is March 1, 2019. Mark Hughes stated his full support, as a member of the audience. No other comments were heard.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Resolution 4, 2019. WBC Community Enhancement Grant application for Central Park. All ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow City Attorney Mark Hughes to prepare a draft Ordinance on wireless communications. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to go into Executive Session at 7:45 pm to discuss property. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to come out of Executive Session at 7:50 pm. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow Mayor Brooks to sign a purchase agreement to purchase the lot at 203 E. Main Street. COUNCIL MEMBER MARCHANT AMENDED MOTION, COUNCIL MEMBER HILTY SECONDED AMENDED MOTION to approve payment with closing of purchase. All ayes AMENDED MOTION CARRIED. All ayes on original motion, MOTION CARRIED.

Meeting Adjourned at 8:00 pm.

SEAL)

Mayor \_\_\_\_\_  
Paul Brooks

SEAL)

Deputy Clerk \_\_\_\_\_  
Helen Engelhaupt