

December 5, 2017

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Jana McLean, Sheryl Klocker and Brad Marchant present.

Mayor Brooks presented Clerk Treasurer Kathy Lenz with a Certificate of Appreciation for 10 years of service.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of November 7, 2017 as published. Approve Treasurer's Report with a general account balance \$1,149,362.91; a utility deposit fund account balance of \$45,033.75 a transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest \$538.51. Approve the November adjustment report. Approve the November Paid Invoice report. Approve the December Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

Mayor Brooks announced the upcoming meetings: NEWY meeting will be held in Gillette, WY on January 27, 2018; Crook County Solid Waste Joint Powers meeting has not been set.

City Engineer Karla Greaser gave a report on the Cole transmission waterline project. Trihydro and Wyoming Water Development will be in town December 7, 2018 to do a substantial completion walk through.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion allowing Mayor Brooks to sign CHANGE ORDER #3-TRIHYDRO to extend the completion date to January 31, 2018 for the Cole Transmission Main Project. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion allowing Mayor Brooks to sign CHANGE ORDER #1-TRIHYDRO to extend the completion date to January 31, 2018 for the PRV Project. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign CHANGE ORDER #4-TRIPLE CREEK-PRV Project-Change in the Contract Times (extension) due to a delay in the delivery of materials required to complete the project. This change order does not include a change in the contract price. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion allowing Mayor Brooks to sign CHANGE ORDER #1-TRIHYDRO-This change order will extend completion date to September 28, 2018 for the Landfill Closure. All ayes, MOTION CARRIED.

The Walking Paths are still under discussion.

Clerk Treasurer Lenz reported on Central Office and Old Stoney. There were 12 general contractors at the pre-bid meeting. The bid opening is scheduled for December 20, 2017 at 3:00 pm. The bid will be awarded at the January 2, 2018 Council Meeting.

Public Works Director Mac Erickson reported on the slide for the pool. The Contractors will be back in two weeks or maybe the project will be postponed until March.

Chief of Police Marty Noonan reported on the deer harvesting. They will be harvesting December 8th and 9th.

Auditor Paul Stille with Leo Riley & Co. gave a report to the Council on the Audit. He will be happy to answer any questions they may have after reviewing the audit.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion for Mayor Brooks to sign the propane contract with Blakeman Propane. All ayes, MOTION CARRIED.

COUCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion for a 4% increase on utilities rates starting in January of 2018. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the 2018 City Holidays as presented. All ayes, MOTION CARRIED.

COUCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign the WAM/WCCA Energy Lease Program for new doors at the Fire Hall. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the NOVEMBER 27, 2017 Land Use Permits and Minutes as written with an exception of item B. All ayes, Motion Carried. COUNCIL MEMBER MCLEAN recused herself.

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| A. Randy and Misty Stevenson | variance for retaining wall & fence | 1102 Liberty Lane |
| B. Sheryl Klocker | Final Plat for 1 Klocker Subdivision No. 2 | |
| C. Robert Record | 14 x 24 storage shed | 411 E. Warren Street |
| D. Bill and Betty Myers | Open faced shed | 812 South 21 st Street |

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve item B Klocker Subdivision No. 2 of the November 27, 2017 Land Use Planning Minutes. All ayes, MOTION CARRIED. COUNCIL MEMBER KLOCKER recused herself.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion instructing City Attorney Mark Hughes to write a nuisance letter to the property owners on 221 N West Street. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to have City Attorney Mark Hughes and Chief of Police Marty Noonan work on the Dog Nuisance Ordinance. All ayes, MOTION CARRIED.

Chief of Police Marty Noonan reported that the lease vehicles have been ordered and should be here in about 12 weeks.

Meeting Adjourned at 7:40 pm.

Mayor _____
Paul Brooks

SEAL) Deputy Clerk Treasurer _____
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