

December 3, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Brad Marchant, Jana McLean and Callie Hilty were present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Consent Agenda. All ayes, **MOTION CARRIED.**

US POSTAL SERVICE-POSTAGE \$250.02; FRANK SIPE-DEPOSIT REFUND \$49.78; FRANKLIN OPLINGER-DEPOSIT REFUND \$12.44; STEVE STANSFIELD-DEPOSIT REFUND \$9.82; WHC-DEPOSIT REFUND \$9.42; CITY OF SUNDANCE-OLD STONEY RETAINAGE \$9572.81; MAC CONSTRUCTION-WBC OLD STONEY \$86149.89; AT & T- TELEPHONE-WATER-STREETS-LANDFILL-MAYOR \$234.42; LEANN BACHMANN-JANITORIAL \$390.00; BOB LATHAM-DEER HARVEST \$30.00; BLAKEMAN PROPANE-FIRE AMBULANCE SHOP POOL LANDFILL PROPANE \$16887.00; CASELLE INC-COMPUTER SUPPORT \$1278.00; CASSIDYS SEED & FEED-PS ANIMAL CONTROL \$10.25; CITY-CLERK-ADMIN POSTAGE-ADMIN MISC EXP \$95.29; CLIMATE SOLUTIONS INC-DAYCARE BLDG \$182.00; COLLINS-ADMIN-FIRE INTERNET \$66.20; COWGIRL PIZZA-FIRE DEPT TRAINING \$142.91; CREATIVE PRODUCT SOURCING,INC-PS DARE \$445.70; CCNRD-GARBAGE E-RECYCLING \$2271.78; CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1900.00; CUSTOM AUTO & TRUCK-STREETS MAINT PARTS \$21.61; CW WASTE-GARBAGE GATE FEE \$13249.70; DALLAS JOHNSON-DEER HARVEST \$315.00; DECKERS FOOD MARKET-FIRE MISC \$49.03; ENERGY LABORATORIES INC-WATER TESTING \$568.00; GREENS ALIGNMENT-PS VEHICLE MAINT \$54.99; HAWKINS WATER TREATMENT- CHLORINE \$15.00; HINKLE-PS VEHICLE LEASE \$937.90; MARK HUGHES-CITY ATTORNEY RETAINER \$2000.00; IIMC-ADMIN TRAINING \$170.00; KATHY LENZ- TRAVEL \$535.92; LEO RILEY & CO-ADMIN AUDIT \$7000.00; NORTHWEST PIPE FITTINGS INC-WATER SUPPLIES \$4810.27; ONE CALL OF WY-WATER ONE CALL \$22.50; RANGE TELEPHONE-ADMIN-FIRE-LANDFILL-PS-AMBULANCE TELEPHONE & INTERNET \$757.88; ROLLING METAL AUTO INC-SHOP SANITATION PS-FUEL \$1944.86; SECURE INSTANT PAYMENTS LLC-WATER SEWER GARBAGE COURT MISC \$44.95; SERVALL UNIFORM/LINEN CO-ADMIN JANITORIAL \$244.34; SUNDANCE DILLONS HARDWARE INC-SHOP SUPPLIES-ADMIN EC DEVELOPMENT-PS-PARK-FIRE SUPPLIES \$186.74; SUNDANCE ELECTRIC INC-WATER SCADA \$1953.60; SUNDANCE ELECTRIC INC-WATER ELEC MAINT \$1052.36; SUNDANCE ELECTRIC INC-WATER ELEC MAINT \$297.50;SUNDANCE ELECTRIC INC-DAYCARE \$1030.34; THE SUNDANCE TIMES-FIRE DEPT \$5.00; THE SUNDANCE TIMES-ADMIN-GARBAGE ADVERTISING \$406.60; THOMAS ENGELHAUPT-DEER HARVEST \$30.00;TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY \$77.00; TOWN OF MOORCROFT- GARBAGE CHGS \$1849.80; TRACY MOTOR CO- STREETS MISC- SHOP TOOLS-FIRE SUPPLIES \$672.76; TRIHYDRO CORP-WATER CITY ENGINEER \$2000.00; VISA-STREETS SUPPLIES- ADMIN-TRAINING COMPUTOR SUPPORT-WATER TRAINING-FIRE EQUIPT \$1028.82; VOLUNTEER FIREMENS PENSION FUND -RETIREMENT \$150.00; WAM-WCCA ENERGY LEASE PROGRAM-FIRE ENERGY LEASE \$454.50; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$4013.00; WYOMING WATER DEVELOPMENT-COLE WELL PROJECT \$16618.43; WYOMING STATE LANDS & INVESTMENTS-TRANSFER STATION \$15149.96; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL \$41604.67; SSB-DIRECT DEPOSIT FEES \$6.40; BCBS OF WY-INS \$12810.15; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$50.40; CITY OF SUNDANCE FLEX SHARE \$787.50; BOB LATHAM-DEER HARVEST \$50.00;EFTPS-PAYROLL TAX \$13120.45; RICARDO CORTEZ-SHOP TOOLS \$124.95; DALLAS JOHNSON-DEER HARVEST \$525.00; GREAT WEST TRUST CO LLC – DEFERRED COMP \$1615.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$144.00; MARCO-ADMIN COPY MACHINE \$322.98; NEBRASKA CHILD SUPPORT PAYMENT CENTER-ADMIN MISC EXPENSE \$392.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY \$9375.58; SYMETRA LIFE INS CO- LONG TERM DISABILITY \$454.11;THOMAS ENGELHAUPT-DEER HARVEST \$50.00;WY RETIREMENT- RETIREMENT \$9276.57; WY WOKERS COMP – WORK COMP \$1786.83;TOTAL \$ 292902.68

Approve Minutes of the City Council Regular Meeting of November 5, 2019 as published. Approve the November adjustment report. Approve the November Paid Invoice report. Approve the December Unpaid Invoice Report. Approve the Monthly Municipal Court Report.

Upcoming Meetings-NEWY meeting in Gillette at City Hall TBA.

City Engineer Karla Greaser reported on the Sundance West Tank project. One property owner is unwilling to sign the easement. Trihydro is unable to move forward until all the easements required for the project are signed.

Public Works Director Mac Erickson reported on the C & D Permit. The permit is under technical review.

Mayor Brooks and Clerk Treasurer Lenz attended the Old Stoney meeting and will be monitoring the progress of the contractors on the building.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Change Order #7 with Mac Construction for Item #1-Ground water in elevator pit in the amount of \$22,630.00, Item #2-Accept added time/delay in the amount of 152 calendar days, Item #3-Relocate Electrical Service in the amount of \$12,028.00, Item #4-Controlled Access in the amount of \$9,339.00, Item #5-Surveillance Cameras in the amount of \$7,449.00, Item #6-Exit Light Office 017 in the amount of \$490.00. All ayes, **MOTION CARRIED.**

Clerk Treasurer Lenz informed the Council that the Main Street Wireless Speakers have been installed.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Mayor Brooks to sign the contract with Norris Design and Construction for the Central Park Project. All ayes, **MOTION CARRIED.**

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Attorney Mark Hughes to prepare a Pre-Annexation Agreement between the City of Sundance and Kaski's new development on Highway 585. All ayes, **MOTION CARRIED**

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve Ordinance # 3, 2019- AN ORDINANCE PROVIDING FOR THE REMOVAL AND DISPOSAL OF GARBAGE AND REFUSE, PROVIDING DEFINITIONS, PROHIBITING BURNING, PROVIDING STANDARDS, AUTHORIZING THE CITY COUNCIL TO CONTRACT FOR REMOVAL OF GARBAGE, PROVIDING

FEES AND BILLING, PROVIDING FOR GARBAGE RECEPTACLES AND CONTAINERS, PROVIDING USE OF THE NON-CONFORMING GARBAGE RECEPTACLES, PROVIDING FOR PENALTIES AND VIOLATIONS, DECLARING A NUISANCE, PROVIDING FOR AN EFFECTIVE DATE AND REPEALING ANY ORDINANCE IN CONFLICT HEREWITH on the second reading. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Mayor Brooks and Clerk Treasurer Lenz to work with Crook County Medical Services District to apply for grants to purchase a new ambulance. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the new rate changes as proposed. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the proposed 2020 Holidays. All ayes, MOTION CARRIED

| | |
|---------------------------|----------------------------|
| January 1 st | New Year's Day |
| January 20 th | Martin Luther King Day |
| February 17 th | President's Day |
| May 25 th | Memorial Day |
| July 3 rd | Independence Day |
| August 5 th | Rally Wednesday-1/2 day pm |
| September 7 th | Labor Day |
| October 12 th | Columbus Day |
| November 11 th | Veterans Day |
| November 26 | Thanksgiving Day |
| November 27 th | Day after Thanksgiving |
| December 24 th | Christmas Eve |
| December 25 th | Christmas Day |

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Mayor Brooks to sign the service agreement with Omega Computers for computer network support. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion for Mayor Brooks to sign a Water Agreement with Crawford's for \$100.00 per month. All ayes, MOTION CARRIED

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the November 25, 2019 Land Use Planning Meeting minutes with the exception of item A. A plat submitted to amend property lines at 1 Mile High Road, between lots 6A, 7A and 8A. The Council would like more information and will revisit next month. All ayes, MOTION CARRIED.

Andrea Robinson Sign 109 N 3rd Street

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve RESOLUTION #11-FORESTRY SERVICE GRANT Application for the Fire Department in the amount of \$10,000.00. All ayes, MOTION CARRIED.

Karla Greaser informed the council Family Dollar had re-submitted updated site plans for her review.

Mark Hughes reviewed the Junk Ordinance with the Council.

Meeting adjourned at 7:45 PM.

Mayor _____
Paul Brooks

SEAL) Deputy Clerk Treasurer _____
Toby Shamion