

December 1, 2020

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Brad Marchant, Joe Wilson and Callie Hilty present. Council Member Jana McLean absent.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to appoint Brent Fowler and Curt Williamson to the Economic Development Board. All Ayes, MOTION CARRIED. Mayor Brooks administered the Oath of Office to Mr. Fowler and Mr. Williamson.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of November 3, 2020 as published. Approve the November Adjustment report. Approve the November Paid Invoice report. Approve the December Unpaid Invoice Report. Approve the Monthly Municipal Court Report. Approve Catering Permit-Longhorn Saloon & Grill-Ladies Night Nov 28, 2020. MOTION CARRIED (per consent agenda).

US POSTAL SERVICE-POSTAGE \$307.70; TRIHYDRO CORP-WATER AML S KID TANK \$18248.00; TRIHYDRO CORP-WATER SW TANK \$1346.25; POWDER RIVER ENERGY CORP-SW TANK PROJECT \$ 4889.30; STREET D'ECOR INC- STREETS SUPPLIES \$1065.02; KLEVEN LAND HOLDINGS LLLP-UTILITY DEPOSIT REFUND \$79.92; AMERICAN ENGINEERING TESTING INC.-WBC CENTRAL PARK \$674.00; AT & T -WATER STREETS LANDFILL MAYOR PHONE \$189.43; BACHMANN, LEANN- ADMIN JANITORIAL \$690.00; BLAKEMAN PROPANE-PROPANE YEARLY CONTRACT \$14667.00; CASELLE INC- COMPUTER SUPPORT \$1379.00; CASPER COLLEGE-FIRE CHIEFS SCHOOL \$2174.59; CITY CLERK-TREASURER-MIN POSTAGE \$3.84; CLIMATE SOLUTIONS INC-BUILDING DAY CARE \$886.98; CROOK COUNTY NATURAL RESOURCES DISTRICT-GARBAGE-FREE LANDFILL \$2000.00; CROOK COUNTY SHERIFFS OFFICE- PS-DISPATCH \$1900.00; CW WASTE-GARBAGE GATE FEE \$12521.70; CUSTOM AUTO & TRUCK- PS VEHICLE MAINT \$351.23; DECKERS MARKET-POOL SUPPLIES-FIRE DEPT MISN \$17.98; ENERGY LAB INC-WATER TESTING \$44.00; HARTL ELECTRIC- STREET LIGHTS \$98.00; HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY \$689.50; HINKLEASE- PS VEHICLE LEASE \$937.90; HUSKERS DBA SUNDANCE TRAVEL CENTER- GARBAGE FUEL \$ 329.48; HUGHES, MARK – CITY ATTORNEY RETAINER \$2000.00; TRACY WILSON DBA IMPRESSIONS EMBROIDERY- WATER MISC \$ 50.00; J.P. COOK CO – PUBLIC SAFETY ANIMAL CONTROL \$74.15; LEO RILEY & CO- ADMIN AUDIT \$7000.00; MARCO – ADMIN COPY MACHINE \$338.83; MUNICIPAL EMERGENCY SERVICES-MISC EXP \$597.14; NORTHERN TRUCK EQUIP CORP-GARBAGE EQUIP MAINT \$531.22; NORTHWEST PIPE FITTINGS INC.-WATER SUPPLIES \$3393.44; ONE CALL OF WY-WATER ONE CALL \$19.50; QUILL-ADMIN OFFICE SUPPLIES \$12.99; RANGE TELEPHONE-ADMIN-FIRE-GARBAGE-PS- AMBULANCE PHONE & INTERNET \$720.31; ROLLING LLC- SHOP GAS & DIESEL FUEL-PS FUEL-GARBAGE/LANDFILL FUEL \$888.89; SECURE INSTANT PAYMENTS LLC-WATER-SEWER-GARBAGE-MUNICIPAL COURT MISC EXP \$44.95; SERVALL UNIFORM LINEN CO- ADMIN JANITORIAL \$128.27; SUNDANCE ELECTRIC INC- SEWER SYSTEM REPAIRS & WATER WELL CONTROLS- \$3845.45; SUNDANCE HARDWARE & SPORTING GOODS LLC-SHOP & POOL SUPPLIES-ADMIN JANITORIAL \$326.72; THE SUNDANCE TIMES-ADMIN ADVERTISING \$538.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY \$81.00; TOWN OF MOORCROFT-GARBAGE CHARGES \$632.91; TRACY MOTOR CO-STREETS-WATER-POOL MISC & SHOP SUPPLIES-PS MAINT \$1311.36; TRIHYDRO CORP- CITY ENGINEER \$2000.00; TRIHYDRO CORP-GARBAGE TESTING \$3218.10; VILAS-ADMIN OFFICE SUPPLIES \$6.58; VISA #2225-ADMIN MAIN ST-ADMIN COMPUTER SUPPORT-ADMIN MISC&MAYOR MISC \$982.19; VISA #1466- ADMIN COMPUTER SUPPORT & ADMIN MISC \$93.29; VOLUNTEER FIREMENS PENSION FUND \$243.75; WAM-WCCA ENERGY LEASE PROGRAM \$454.50; WESCO DISTRIBUTING INC- STREET LIGHTS \$1575.17; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$3768.00; WESTON COUNTY CHILDREN'S CENTER-ADMIN DEVELOPMENTAL SERVICES \$1500.00; WY WATER DEVELOPMENT- LOAN \$16618.43; WY OFFICE OF STATE LANDS & INVESTMENTS-GARBAGE SLIB JPA LOAN-WATER SRF LOAN \$27543.73; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL \$37975.39; SSB-DIRECT DEPOSIT FEES \$6.33; BCBS OF WY-INS \$7049.48;CITY OF SUNDANCE-FLEX SHARE BENEFITS \$45.25; CITY OF SUNDANCE FLEX SHARE \$725.00; EFTPS-PAYROLL TAX \$12171.67; GENLANTIS-ADMIN CARES MISC EXP \$19814.00; GREAT WEST TRUST CO LLC – DEFFERED COMP \$1565.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$144.00; HOMESPUN DESIGN-STREEETS WBC OLD STONEY-30.00;NEBRASKA CHILD SUPPORT PAYMENT CENTER-ADMIN MISC EXPENSE \$1147.56; NORRIS DESIGN-WBC CENTRAL PARK \$10113.71; OMEGA COMPUTER - \$1213.00; POWDER RIVER ENERGY CORP-ADMIN-STREETS-SR-WATER-SEWER LANDFILL-DAYCARE-FIRE-AMBULANCE-PARK-ELECTIRCITY \$10767.27; SUNDANCE CHAMBER OF COMMERCE-ADMIN CARES MISC EXP \$50.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY \$407.82; WY RETIREMENT- RETIREMENT \$8551.66; WY WORKERS COMP- WORKERS COMPENSATION \$1515.54; TOTAL \$ 259332.37

City Engineer Karla Greaser reported on the Sundance West Tank Project. The water pipeline is nearing completion. A water tank design has been submitted for review. Discussion was held.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order No. 1 for Timberline Services in the amount of \$11,653.80. This was for a slight change in pipeline location due to rock which required additional material. This has been approved by Wyoming Water Development Office. All Ayes, MOTION CARRIED.

Clerk Treasurer Kathy Lenz reported on Old Stoney. The 1875 Gallery is open and the office spaces are rented. The museum is in the process of moving in.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order No. 5 which is a deduction of -671.88, for decorative signs in Sundance Square. And to approve a Cost of Construction in the amount of \$140,207.13 for the Concession Building from Ainsworth Benning Construction. All Ayes, MOTION CARRIED.

City Attorney Mark Hughes reported on the contract he has reviewed between Crook County and the City for Public Safety Services. Discussion was held.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to authorize Mr. Hughes to petition the Supreme Court requesting the Crook County Circuit Court handle City Ordinance enforcement violations within the City of Sundance. All Ayes, MOTION CARRIED.

A public hearing was held at 7:26 p.m. regarding the potential sale of City property located at 203 E Main St. All comments heard were positive and supported the economic benefits that will result such as property tax, sales tax and increased traffic in the downtown business area. The hearing was closed at 7:30 p.m.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to accept the bid of \$30,000.00 for the property at 203 E Main St. All Ayes, MOTION CARRIED.

Discussion was held regarding a catering permit from the Turf Bar for the location of the previous Aro Restaurant. City Attorney Mark Hughes reviewed the state statute for clarification.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to accept the Turf Bar's Catering Permit as submitted for a specific range of dates held at 203 E Cleveland St. These dates will be monitored by Clerk Treasurer Kathy Lenz. This will keep in compliance with Catering Permit regulations set by the State of Wyoming. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to allow the Mayor to sign an updated agreement with the Sundance Chamber of Commerce, Inc for the Sundance Kid Statue in the Sundance Square. All Ayes, MOTION CARRIED.

Discussion was held regarding the sewer line for the Family Dollar Store. No action was taken.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve a revised garbage rate to go into effect in January 2021. This revision will include fees for additional can(s) as requested by the residential customers. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the November 23, 2020 Land Use Minutes as presented with the exception of item B. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion approve Kyndall Flints application for a new shop building located at 104 E Cleveland St. Due to the zoning of this location Ms. Flint must follow the requirements set by the WY State Fire Marshall. All Ayes, MOTION CARRIED.

Building Permits issued:

WyCo Construction	Re-Plat of property	W Lincoln Street
WyCo Construction	Modular Home & Garage	118 W Lincoln St
Kyndall Flint	Shop Building	104 E Cleveland
Tom & Deb Davis	Front Porch	1 Mtn View Drive
Jeremiah & Elissa Hege	Shed & Shipping Container	2409 E Cleveland

Department Head Reports:

Police Chief Marty Noonan reported that this was his last City Council Meeting. He stated to the Mayor and Council he has enjoyed working for the City and gave thanks for the opportunity. Chief Noonan feels the City has made the right decision moving forward with the County due to the economic forecast.

Clerk Treasurer Kathy Lenz showed the Council items that have recently been received to aid in COVID-19 Safety.

City Attorney Mark Hughes thanked outgoing City Council Member Jana McLean for her 4 years of Service.

Council Member Joe Wilson stated his thanks to both Council Member McLean and Chief Noonan for their service to the community.

Mayor Brooks gave his gratitude and thanks to Police Chief Noonan for his contributions to the City in helping to get things done and making improvements. Mayor Brooks reinforced his appreciation to all City Employees and Council who work together for the good of the town.

Meeting Adjourned 7:55 p.m.

Mayor _____
Paul Brooks

SEAL)

Deputy Clerk Treasurer _____
Helen Engelhaupt