

August 6, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Joe Wilson, Brad Marchant, Jana McLean and Callie Hilty were present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to appoint Cassandra Stark to the Green Mountain Housing Authority Board. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of July 2, 2019 as published. Approve Minutes of the City Council Special Meeting of July 23, 2019 as published. Approve the July adjustment report. Approve the July Paid Invoice report. Approve the August Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

US POSTAL SERVICE-POSTAGE \$306.21;RITA SMITHBURG-UT DEPOSIT REFUND \$82.70; AT & T- TELEPHONE-WATER-STREETS-LANDFILL-MAYOR \$237.80;LEANN BACHMANN-JANITORIAL \$820.00;BLAKEMAN PROPANE-TANK RENTAL\$204.00;CASELLE INC-COMPUTER SUPPORT \$1278.00; CITY-CLERK-ADMIN POSTAGE \$12.68;COLLINS-ADMIN-FIRE INTERNET \$66.20; CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1400.00; CROELL REDI-MIX INC-STREETS \$62.89; CW WASTE-GARBAGE GATE FEE \$11960.14; DECKERS FOOD MARKET-POOL-SR SUPPLIES-POOL REPAIRS \$182.80; ENERGY LABORATORIES INC-WATER TESTING \$44.00; HARTL ELECTRIC-STREETS MAINT \$211.80; HAWKINS WATER TREATMENT- CHLORINE-POOL CHEMICALS \$117.84;HINKLEASE-PS VEHICLE LEASE \$937.90; MARK HUGHES-CITY ATTORNEY RETAINER \$2000.00; INTERNATIONAL CODE COUNCIL CERTIFICATION RENEWALS-FIRE TRAINING \$400.00; KARENS DELIVERY CO-POOL SUPPLIES \$12.00; KATHY LENZ-ADMIN TRAVEL & TRAINING-ADMIN MAIN ST \$541.22;LGLP-ADMIN INS \$6381.00; LIBERTY MUTUAL-INSURANCE \$26889.; MARCO-ADMIN COPY MACHINE \$312.13;NATALIE SKEENS-POOL SUPPLIES \$56.36; ONE CALL OF WY-WATER ONE CALL \$17.25; QUICK SIGNS-PARKS SUPPLIES \$49.06; RANGE TELEPHONE-ADMIN-FIRE-LANDFILL-PS-POOL-AMBULANCE TELEPHONE & INTERNET \$791.54; ROLLING METAL AUTO INC-SHOP SANITATION PS LANDFILL-FUEL \$2252.48; PAINTBRUSH SERVICES-SR TOILET \$490.00; SERVALL UNIFORM/LINEN CO-ADMIN JANITORIAL \$366.51; SECURE INSTANT PAYMENTS LLC-WATER SEWER GARBAGE COURT MISC \$44.95; SECIURITY INS AGENCY INC-FIRE INSURANCE \$2349.00; SUNDANCE DILLONS HARDWARE INC-SHOP ASMIN SR CEMETERY PARKS POOL SUPPLIES \$630.25; THE SUNDANCE TIMES- ADMIN STREETS SUPPLIES \$1026.00; TONGUE RIVER CABLE TV INC-ADMIN HOUSING AUTHORITY \$77.00; TRACY MOTOR CO- STREETS SHOP MAINT & TOOLS \$926.91;TRIHYDRO CORP-WATER CITY ENGINEER \$2000.00; TRIHYDRO CORP-LANDFILL DC PIT \$20336.82; TRIHYDRO CORP-GARBAGE TESTING \$841.02; TRIHYDRO CORP LANDFILL CD PIT \$2055.18; TRIHYDRO CORP-LANDFILL CD PIT \$1573.82; TRIHYDRO CORP-LANDFILL CLOSURE \$1987.00; UNIVERSAL ATHLETIC SERVICE-SR BABE RUTH \$280.95; VILAS PHARMACY-POOL SUPPLIES \$33.35; VISA- POOL SUPPLIES ADMIN TRAVEL & TRAINING COMPUTER SUPPORT FIRE TRAVEL & TRAINING ADMIN MISC COUNCIL TRAVEL & TRAINING SR SPECIAL EVENTS \$2376.86; VOLUNTEER FIREMENS PENSION FUND -RETIREMENT \$285.00;WY ASSN OF MUNICIPALITIES-COUNCIL TRAVEL & TRAINING ADMIN TRAVEL & TRAINING \$460.00; WESTERN DAKOTA WASTE SOLUTIONS-GARBAGE HAULER FEES \$518.40; WESTERN WASTE SOLUTIONS-GARBAGE RECYCLING TONAGE \$3763.00; WY OFFICE OF STATE LANDS & INVESTMENTS-WATER DWSRF-COLE TANK \$3791.17; SALARIES-ADMIN-MAINT-PUBLIC SAFETY-REC-POOL \$57781.00; SSB-DIRECT DEPOSIT FEES \$8.01; BCBS OF WY-INS \$12484.15; CITY OF SUNDANCE-FLEX SHARE BENEFITS \$46.20; CITY OF SUNDANCE FLEX SHARE \$787.50; EFTPS-PAYROLL TAX \$16490.96; GREAT WEST TRUST CO LLC – DEFERRED COMP \$1525.00; HEALTHSMART BENEFIT SOLUTIONS INC LIFE INS \$144.00; SYMETRA LIFE INS CO- LONG TERM DISABILITY \$455.84; WY RETIREMENT- RETIREMENT \$9222.95; WY WOKERS COMP – WORK COMP \$2379.58; CW WASTE – GARBAGE GATE FEE \$1400.00; NE CHILD SUPPORT \$392.00; PRECORP- ELECTRICITY \$12022.18; SUNDANCE STATE BANK-SKCC \$400.00; TRIHYDRO CORP- SWTANK \$719.50 SRATA-OLD STONEY \$5023.00; MACS CONSTRUCTION-OLD STONEY \$65478.69; CITY OF SUNDANCE-RETAINAGE MAC CONST \$7275.41 TOTAL \$ 240095.16

Upcoming Meetings-Congressional Tour August 5-9, 2019.

City Engineer Karla Greaser reported on the Sundance West Tank Project. A draft for the proposed easements has been presented for review. The final easement documents will be done after the landowner's agreements are complete. The 90% design plan should be done by the end of the month. A design review meeting will take place at that time.

Mayor Paul Brooks recognized State Representative Tyler Lindholm who was in attendance.

Public Works Director Mac Erickson reported on the C&D Permit. Trihydro has sent the paperwork back to the Wyoming Department of Environmental Quality with the modifications for animal hide & bones. The WDEQ will have 60 days to do the technical review. City Attorney Mark Hughes stated that he is working on a contract for the City and C&A Meats. A draft will be presented when complete.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order # 6 with Mac Construction in the amount of \$108,421.00. This is for replacement windows on the top floor of Old Stoney. Clerk Treasurer Kathy Lenz reported that the Crook County Museum District Board will purchase the additional windows. All ayes, MOTION CARRIED.

Ms. Lenz stated that Change Order #7 from Macs Construction for Old Stoney was not ready for this meeting.

Ms. Lenz reported on Central Park. Kathy and Public Works Director Mac Erickson will be gathering information from the David Street project. The final contract from the Land & Water Conservation will be signed in October. This allows time to finalize the design plan.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a Catering Permit for the Dime Horseshoe Bar on Wednesday August 7th 2019. All ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MCLEAN SECONDED a motion to allow a closure of Main St. between 2nd & 3rd Streets on June 27th, 2020. This is for the 125th Anniversary Celebration of the Sundance State Bank. All ayes, MOTION CARRIED.

Discussion was held on the bids received for the former Food Pantry building and property. City Attorney Mark Hughes stated that a party who submitted options as their bid would not be acceptable. The two acceptable bids submitted were Kristina Davis, \$40,000.00 and Justin Wood, \$10,000.69.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to accept the high bidder of \$40,000.00 from Kristina Davis with Ms. Davis paying the closing costs or title work needed. Discussion was held. COUNCIL MEMBER HILTY AMENDED HER MOTION, COUNCIL MEMBER WILSON SECONDED THE AMENDMENT to accept the bid contingent upon City Attorney Hughes researching and confirming there were no restrictions that would not allow the City to sell the property. COUNCIL MEMBERS WILSON AND HILTY AND MAYOR BROOKS voted aye, COUNCIL MEMBERS MCLEAN AND MARCHANT voted nay. MOTION CARRIED.

Ms. Lenz reported on the Wyoming Smart Capital Network Program. The program has done very well and both Kathy and Mayor Brooks commented on how proud they are that Sundance was on board with this from the beginning.

A public hearing was held at 7:15 for the Abandon Mines Land Grant application. This grant is for the Sundance Kid Tank and waterline replacement project. No comments were heard.

Discussion was held regarding nuisance letters. City Attorney Hughes stated he has heard back from a resident on Ryan St. Mayor Brooks and Council Member Wilson stated complaints have been made on other properties as well.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow City Attorney Hughes to move forward with the abatement process regarding a property on Sewell St. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Land Use Planning minutes for July 29, 2019.

COUNCIL MEMBER WILSON MADE A FRIENDLY AMENDMENT, COUNCIL MEMBER MARCHANT SECONDED AN FRIENDLY AMENDMENT to approve the Land Use Planning minutes with the exception of Marian Shatzer-carport, Family Dollar-commercial building, and J&L Rentals-fence All ayes, MOTION CARRIED.

Discussion was held.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve J & L Rentals 6' chain link fence. All Ayes, MOTION CARRIED.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion for Marian Shatzer to re-apply for an application to build a car port that will meet the setback requirements. All Ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Family Dollar permit contingent upon City Engineer Karla Greaser's findings on the storm water drainage and LUPC approval. All Ayes, MOTION CARRIED.

Permits issued:

Travis Castelli	9x9 storage shed	610 E Main St
Sundance Country Club	7'x500 'cart path & 30x30 parking pad	1612 E Cleveland St
Mandee Moeller	13x22 deck	10 Mountain View Dr
Heather Miller	24x30x9 metal garage	115 S 11 th St
Matt Pangrac	floating deck & fence	216 N 6 th St
Cody Lenz	fence	1114 Patriot Pl

Discussion was held on an inquiry by Kyndell Shoun for a zoning change. Ms. Shoun has brought in some of the required paperwork. She needs to submit a formal letter of request. No action was taken.

Public Works Director Mac Erickson reported on discussion he has had with ONEOK regarding South 27th Street. A road use agreement has been drafted and negotiations are being discussed. City Attorney Mark Hughes has reviewed the agreement. The City Council would like Mr. Erickson to continue working with ONEOK on the costs necessary and include costs for Black Buttes Road.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve Randy Ludemans request for a Pickle Ball court. All Ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow Mr. Erickson to work with the Public Works Director in Moorcroft regarding garbage disposal. All Ayes, MOTION CARRIED.

Representative Tyler Lindholm reported on legislation from the Corporations Committee regarding Franchise Fees. He expressed his appreciation for Clerk Treasurer Kathy Lenz in her efforts to gather her fellow clerks for a lunch meeting to discuss Franchise Fees. Mr. Lindholm stated a bill is being drafted to set a ten year cap on Franchise contracts and no more than 5 % cap on the fees. Mr. Lindholm feels this will be a benefit going forward.

Department Reports:

Police Chief Marty Noonan reported 45 calls for the month. He publicly praised Officer Welchie Patterson for the manner in which he handled an incident. Chief Noonan stated this could have turned out much worse than it did. Officer Patterson kept calm and called for backup when he was approached with a hostile situation where a knife was used as a threat.

Fire Chief Chris Tomford said since the last ISO Report the Volunteer Fire Department is working on a public education/fire prevention program. Chief Tomford would like to form a Fire Department Auxiliary to help implement this. He gave a report to the Mayor and City Council members listing department needs in regards to the program he is proposing. Chief Tomford also presented a list of the annual testing needs of the equipment for NFPA and ISO.

Councilmember Hilty reported that she has been asked about the electronic recycling program. The Natural Resource District has done this program in past years and City has helped fund it.

Discussion was held on a recent offer from ONEOK to help with extra costs incurred to the City's garbage expenses.

COUNCILMEMBER WILSON MOVED, COUNCILMEMBER HILTY SECONDED a motion to approve funding in the amount of \$2271.78 to the Natural Resource District for the E-recycling program. A FRIENDLY AMENDMENT was made to allow Clerk Treasurer Kathy Lenz to contact ONEOK and see if they would also assist with the E-Recycling costs. All Ayes, MOTION CARRIED.

Discussion was held regarding the Loafman Springs lease.

Meeting adjourned at 8:10 PM.

Mayor _____
Paul Brooks

SEAL) Deputy Clerk Treasurer _____
Helen Engelhaupt