

April 2, 2019

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members Jana McLean, Brad Marchant, Joe Wilson and Callie Hilty present.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL WILSON SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting of March 5, 2019 as published. Approve Treasurer's Report with a general account balance \$1,105,902.14; a utility deposit fund account balance of \$46,211.98 a transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest \$10.66. Approve the March adjustment report. Approve the March Paid Invoice report. Approve the April Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION CARRIED (per consent agenda).

AT & T-TELEPHONE \$248.91;LEANN BACHMANN-ADMIN-JANITORIAL \$300.00; BLUE CROSS BLUE SHIELD-HEALTH INSURANCE \$12,249.75;CASELLE, INC-COMPUTER-SUPPORT SOFTWARE \$1278.00;CITY OF SUNDANCE-MAC'S CONSTRUCTION-RETAINAGE \$11295.50;CITY CLERK TREASURER-ADMIN-POSTAGE \$19.10;CITY OF SUNDANCE-FLEX SHARE-FLEX BENEFITS \$787.50;COLLINS COMMUNICATIONS INC.-ADMIN-TELE & INTERNET,FIRE-TELE & INTERNET \$66.20;CREATIVE PRODDUCT SOURCING, INC.-DARE PROGRAM \$163.90;CROOK COUNTY SHERIFFS OFFICE-PS DISPATCH \$1400.00;CW WASTE-GARBAGE-GATE FEES \$13060.14;DAKOTA BUSINESS CENTER-ADMIN-OFFICE SUPPLEIS, SHOP-CAPITAL IMPROVEMENTS \$1145.28;EFTPS-FEDER-TAX \$12474.79;DECKERS FOOD MART-FIRE-MISC EXP \$74.69;ENERGY LABORATORIES INC-WATER-TESTING \$44.00;GREAT WEST TRUST COMPANY, LLC-DEF COMP \$1625.00; HARTL ELECTRIC-SHOP CAPITAL IMPROVEMENTS \$216.49;HAWKINS WATER TREATMENT-WATER CHLORINE SUPPLY \$20.00;HEALTHSMART BENEFIT SOLUTIONS INC-LIFE INSURANCE \$144.00;HINKLEASE-PS-VEHICLE MAINT \$937.90;MARK HUGHES-ADMIN-CITY ATTORNEY RETAINER/AUDIT \$1900.00;LEO RILEY & CO AMDIN-AUDIT \$9750.00;KATHY LENZ-WATER-TRAVEL & TRAINING-OFFICE SUPPLIES \$858.28;MD LEASING-LANDFILL CLOSURE \$48878.15;MAC'S CONSTRUCTION-STREETS-OLD STONEY \$101659.52;MARCO-ADMIN-COPY MACHINE \$311.95;MENARDS-GILLETTE SHOP-CAPITAL IMPROVEMENTS \$3037.81 ;NEBRASKA CHILD SUPPORT-ADMIN-MIES EXP \$475.00;ONE CALL OF WYOMING-WATER-ONE CALL \$28.00;PAYROLL-SALARIES \$40,026.14;POWDER RIVER ENERGY-ELECTRICITY \$10,805.80;QUICK SIGNS-PS VEHICLE MAINTENANCE-STREETS \$1169.81; RANGE TELEPHONE-ADMIN, FIRE, LANDFILL, PS, AMBULANCE, TELEPHONE & INTERNET \$719.23; RYTTING, SARAH – UTILITY DEPOSIT REFUND \$24.00; ROLLING METAL-SHOP-GAS, SHOP-DIESEL, SANITATION-FUEL, PUBLIC SAFETY-FUEL \$2010.02; SECURE INSTANT PAYMENT LLC-WATER-MISC EXP, SEWER-MISC EXP, MUNICIPAL COURT-MISC \$44.95; SERENDIPITY FLORAL AND GIFT- MAYOR & COUNCIL-MISC EXPENSE \$60.00 ;SERVALL UNIFORM/LINEN CO-ADMIN-JANITORIAL \$192.92; SLATTERY ENTERPRISES, INC.DBA PAINTBRUSH SERVICES-ADMN TOILET \$1085.00; SUNDANCE DILLON'S HARDWARE-SHOP-SUPPLIES, ADMIN-JANITORIAL, WATER-SUPPLIES, SEWER-SUPPLIES \$430.25;SUNDANCE ELECTRIC-STREETS-CLEVELAND MAINT \$2,584.86;SUNDANCE STATE BANK-DIRECT DEPOSIT FEES \$5.28;SUNDANCE STATE BANK-ADMIN-MISC EXP \$400.00;SYMETRA-DISABILITY INSURANCE \$440.55;THE SUNDANCE TIMES-ADMIN ADVERTISING \$946.43;TONGUE RIVER CABLE-ADMIN-HOUSING AUTHORITY \$77.00;TRACY MOTOR COMPANY-STREETS MAINT PARTS \$151.69;TRIHYDRO CORPORATION-AMNIN \$2000.00;TRIHYDRO CORPORATION-LANDFILL CLOSURE \$18932.69 ;US POSTMASTER-POSTAGE \$303.34;VISA-COMPUTER-SUPPORT, SHOP-CAPITAL IMPROV,ADMIN TRAVEL & TRAINING,WATER TRAVEL & TRAINING, PS-MISC EXP \$1255.83;VOLUNTEER FIREMAN'S PENSION FUND-FIRE DEPT RETIREMENT \$285.00; WE CAN IF CONSULTING LLC-ADMIN EC DEV, \$300.00;WESTERN WASTE SOLUTIONS-GARBAGE-RECYCLING TONAGE \$3,843.00;WILSON, JOE-COUNCIL TRAVEL & TRAINING \$307.40 WYOMING MACHINERY-STREETS MAINT \$1946.34;WYOMING RETIREMENT-RETIREMENT \$8,744.09;WYOMING STATE FIREMANS ASSOC-FIRE MISC EXP \$75.00; WYOMING WORKERS COMPENSATION-WORKERS COMPENSATION \$1932.95; TOTAL \$325549.43

Mayor Brooks proclaimed the following:

PROCLAMATION- SARCOIDOSIS AWARENESS MONTH APRIL 2019

PROCLAMATION-RECOGNITION DAY FOR NATIONAL SERVICES APRIL 2, 2019

PROCLAMATION-NATIONAL LIBRARY WEEK APRIL 7-13 2019

Upcoming Meeting-NEWY meeting will be held in Gillette at Gillette City Hall, April 27, 2019.

City Engineer Karla Greaser reported on the Sundance West Water Tank project. They are moving forward with what is needed for easements. At the 50% design meeting alignment changes and updating the water model was discussed. Trihydro will be working with Kathy on how this effects the environmental assessment.

Ms. Greaser reported that due to the weather the landfill monitoring was rescheduled for next week. This will include the three new wells recently installed. A final report will be submitted tomorrow on the Landfill Closure.

Public Works Director Mac Erickson discussed the City doing the Methane Gas testing in house for the C & D Landfill. The C & D permit has been submitted to DEQ for review. Mac will follow up in a couple weeks to see how things are going. Councilman Wilson asked what the time frame for approval is. Mr. Erickson's understanding is September or October.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order No. 4 from Mac's Construction on the Old Stoney project. This change order is for a time extension. This moves the date to June 14 2019. All ayes, MOTION CARRIED.

Mayor Brooks gave an update on the Natural Gas Project. Kathy has received information from Mayor Peter Clark on the Ranchester/Dayton natural gas project. There will be another meeting with PRECorp for consideration on how to move forward.

Clerk Treasurer Kathy Lenz reported she will have a meeting with the Wyoming Business Council regarding the grant application for Central Park. She gave council a letter congratulating the City on winning the place making challenge. The winners have the opportunity to advance to the next round in which only two communities will be eligible for \$10,000.00. The plan is to do a parklet on the corner of 2<sup>nd</sup> and Main St. This includes artificial grass, games and lawn chairs. It will have a ledger for monitoring how it is being used and can be moved from one location to another.

Councilman Wilson brought concerns about speed limits due to increased traffic in a residential neighborhood. Discussion was held on diverting the heavier traffic to an alternate route.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED Ordinance 1, 2019-Appropriating money for the 12 month period beginning July 1, 2019 and ending June 30, 2020 First Reading. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve a free landfill coupon for the two months of May and June 2019. All ayes, MOTION CARRIED.

WAM director Dave Frasier introduced himself to the Council. He is from Sundance and excited to be serving this position. He shared his appreciation for the hiring process of the position.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Joe Wilson as voting delegate, and Kathy Lenz as alternate voting delegate for the Wyoming Associate of Municipalities-Annual Convention. This will be held in Sheridan WY, June 12th, 13th and 14th. All ayes, MOTION CARRIED.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the March 25, 2019-Land Use Minutes with exception of section C part 2. All ayes, MOTION CARRIED.

Building Permits issued:

Dan Fairbanks	Commercial Building	Croell Industrial Park Phase III
Dave & Tracey Jundt	Garage & Breezeway	422 E Thompson St

Discussion was held on rezoning property located at 104 E Cleveland St. This property is currently zoned General Business District and the owner would like residential zoning included. The owner will need to submit a letter of request to begin the process.

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to let Public Works Director Mac Erickson rent a street sweeper with money applied towards purchase. All ayes, MOTION CARRIED.

A public hearing was held at 7:45pm to approve Liquor License Renewals. No comments were heard. COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the following 2019/2020 liquor license renewals: All ayes, MOTION CARRIED.

Stephen A. and Catherine J. Hilty 6' x 8' room in northwest corner of building located in South 50' Lots 1 & 2, Block 9, Original Town of Sundance, WY (GBD)	101 North 3 <sup>rd</sup> Street dba Higbee's Café
Longhorn Saloon & Grill, LLC East 18ft of Lot 9 & Lot 10, Original Town of Sundance, WY (GBD),	214 East Main Street dba Longhorn Saloon & Grill
N2DEEP Enterprise, LLC North 22' of Lots 1 & 2, Block 9, Original town of Sundance, WY (GBD)	111 North 3 <sup>rd</sup> Street dba Dime Horseshoe Bar
Redenbaugh's Lot 1, Block 10, Original Town of Sundance, WY (GBD)	121 Cleveland Street dba Turf Bar
Sundance Country Club, Inc. 9' X 13' room on the west side of building located in Lots 13 X 14, Block 22, Railroad Addition to the Town of Sundance (HBD)	1612 East Cleveland Street dba Sundance Country Club
Dog Pound Grill & Ice Cream, LLC (The) 5' X 10' Room on the East Side of Bldg. located in PTN of 1 <sup>st</sup> St., W of Lot 6, Block 10, Original Town of Sundance	101 E. Cleveland Street dba Dog Pound Grill & Ice Cream, (The)

Amy Goodson  
11' x 8' Room in SE Corner of Bldg.  
Lots 23 & 24, Part of Lots 20, 21 & 22, Railroad Addition,  
Town of Sundance, WY

1620 E. Cleveland Street  
dba Cowgirl Pizza

Fire Chief Chris Tomford reported that ISO people were here on March 27<sup>th</sup>. He expects to hear something in 3 or 4 months on the ISO rating. Four of the fire department members are interested in pursuing the Grant for Fire Science degree at Casper College.

Clerk Treasurer Kathy Lenz reported she had a question from the Rod and Gun Club if the City Council would be interested in contacting the Core of Engineers for a permit to do some pot holing in the creek near the football field. More research will be done and brought to the next meeting.

City Attorney discussed the Cell Tower Ordinance he is working on and will have an update next meeting.

Mayor \_\_\_\_\_  
Paul Brooks

SEAL)

Deputy Clerk Treasurer \_\_\_\_\_  
Helen Engelhaupt