

January 2, 2024

The Town Council met this day in regular session at 7:00 p.m. in Sundance Council Chambers with Mayor Paul Brooks presiding. Roll call was taken by Mayor Paul Brooks with Council Members, Callie Hilty, Joe Wilson and Brad Marchant present and Randy Stevenson appeared by phone.

CONSENT AGENDA

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the Consent Agenda. All Ayes, MOTION CARRIED.

Boylan, Jordan- Utility Deposit \$17.81; Morey, Lavonne-Utility Deposit \$20.54; Shoop, Scott-Utility Deposit \$22.00; 9S Consulting-Audit \$70.00; AT & T-Water Misc \$110.74; Campbell County Public Works – Garbage Gate Fee \$1536.80; Caselle Inc – Computer Support \$1421.00; C N A-Judge Bond, WY PE Position Bond- \$120.80; Croell Inc- Street Supplies \$64.69; Crook County Sheriff-PS Contract \$24,937.50; CW Waste-Garbage Gate Fee, Garbage Recycling \$18,396.30; Dakota Business Center-Admin Office Supplies \$162.17; Dallas Johnson-Fire Dept \$264.42; Deborah King-Admin Janitorial \$500.00; Deckers- Admin- Office Supplies, Fire Dept Supplies, Admin Janitorial \$237.26; Energy Laboratories Inc-Water Testing \$66.00; Grossenburg Implement Inc- Sewer-Equip & Maint \$1384.00; Hartl Electric-Street Cleveland Light Maint \$726.47; Hawkins Chlorine Supply \$241.64; Hughes, Mark -Admin City Attorney \$2000.00; Huskers-Garbage Fuel \$1356.03; IIMC- Admin Assoc Dues \$210.00; International Assoc of Arson Investigators-Firemans Fund \$90.00; J.P. Cooke Company-Public Safety Animal Control \$107.05; Marco-Admin Copy Machine \$322.51; Northwest Pipe Fittings- Water Supplies \$3571.84; One Call of Wyo-Water One Call \$15.75; Powder River Energy-Admin-Electricity, Street Lights, Tennis Courts, Softball, Water Electricity, Sewer Electricity, Garbage Electricity, Swimming Pool, Fire Electricity, Ambulance Electricity, Parks Electricity \$10,329.34; Range Telephone-Admin Telephone, Garbage/Landfill, Public Safety, Water Internet, Ambulance Telephone \$732.68; Rolling Metal- Shop Gas, Shop Diesel, Garbage/Sanitation Fire Fuel \$376.93; Safegurard Business Systems \$340.26; Servall Uniform- Admin-Janitorial \$183.69; Sundance Hardware-Janitorial, Shop Supplies, Office Supplies, Garbage Supplies, Janitor Supplies \$219.99; The Sundance Times-Admin Advertising, Garbage Advertising \$673.50; Tracy Motor Comp-Garbage Supplies, Streets Misc, Shop Supplies, Fire Dept Supplies \$705.06; Trihydro Corp-Garbage Testing \$1839.94; Trihydro Corp- Water City Engineer \$2000.00; Trihydro-Water 3rd Street \$17,224.25; Trihydro-Water 3rd Street \$4517.25; U.S. Postal Service \$422.45; Visa # 5219- Admin Janitorial, Admin Office Supplies \$374.27; Visa #6241-Fire Equip & Maint, Garbage Maint \$1918.07; Volunteer Firemen’s Pension Fund-Fire Dept Retirement-\$337.50; Wyoming Assn of Rural Water Systems-Water Training \$475.00; Wyoming Machinery-Street Equip, Streets Maint & Parts \$34,262.02; Payroll Administration, Maintenance,-Payroll \$33,120.26; BC/BS-Health Insurance \$13,780.25; City off Sundance-Flex Share \$542.00; EFTPS -\$10,080.21; Dearborn Life Insurance Company \$127.80; Great-West Trust-Deferred Comp-\$350.00; NCPERS-Life In-\$128.00; Sundance State Bank-Direct Deposit- \$6.12; Symetra-Long Term Disability \$337.11; Wyoming Retirement System \$7401.41; Wyoming Workers Compensation-\$1367.86.
TOTAL \$ 202,146.54

Approve Minutes of the City Council Regular Meeting of December 5, 2023, as published. Approve the December adjustment report. Approve the December Paid Invoice report. Approve the January Unpaid Invoice Report. MOTION CARRIED (per consent agenda).

**REGULAR AGENDA
UNFINISHED BUSINESS**

Trihydro Update

City Engineer Ryan Christenson reported that they are at 60% design for 3rd Street project. Mr. Christensen was in Sundance for a site visit on December 7th to look at 3rd Street Project, 3rd Street culvert replacement and runoff on north 21st Street. Will continue to work with Mac on ideas. 21st Street will not be an easy fix.

Land Use and Planning – Variance for Adventures 307 LLC (Coder) Corner Lot
Jason Coder brought in a site plan and explained that he wants to use split rails for an OK Corral look.

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to grant Coders a variance for one year to use lot that used to be Higbee’s for ATV sales and whatever else. OPPOSED BY COUNCIL MEMBER MARCHANT AND COUNCIL MEMBER HILTY. MAYOR BROOKS VOTED FOR MOTION, MOTION CARRIED.

Deer Update

Rusty Speidel reported on the deer culling. He doesn’t have Shad Schloredt’s numbers but he is guessing that they have killed 25-30 deer. The Chapter 56 Permit from Wyoming Game and Fish Department expired 12/31/2023.

NEW BUSINESS

Land Use and Planning Minutes of December 18, 2023

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER HILTY SECONDED a motion to approve the Land Use and Planning Minutes as presented. All Ayes, MOTION CARRIED.

A. Harry Stordahl Garage on existing concrete pad 610 S 5th Street

Winterfest – February 17, 2024 – Tony Barton

Tony Barton is overseeing the Winterfest again this year and reported that if there isn’t enough snow in downtown Sundance, the Crook County Fairgrounds is a back up. Alcohol permits, dumpsters, portapotties and speakers were discussed. Wrist bands will be sold again this year for alcohol.

Resolution 1, 2024 – Official Depository

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign Resolution 1, 2024 – Official Depository. All Ayes, MOTION CARRIED.

Financial Disclosure Statements

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks and council to sign Financial Disclosure Statements. All Ayes, MOTION CARRIED.

2024 City Appointments

Bradley Marchant - Acting Mayor in absence of Mayor Brooks, Sundance Times – Official Newspaper, Theresa Curren – City Clerk Treasurer/ Emergency Management Coordinator, Mac Erickson – Public Works Director/Zoning Code Official, Mark Hughes Law Office – City Attorney, Gari Gill – Fire Chief, City Engineer- Trihydro- Michelle Sell and Ryan Christensen

Housing Authority Members – Tracy Wilson Manager, Marie Reed, Jill Mackey, Cindy Waller, Arna Montgomery, Wendy Kipp, and Sue Fuhrman and Evergreen Management Services, Spearfish, SD

Land Use Planning Commission Members – Trevor Keyworth Chairman, Wade Henderson, Heyward Hammersley and Mark Koep.

Recreation Board Members – Andrea Humphrey, Shelby Gill, Jill Mackey, Rowdy Downey, Heidi Mills, Reggie Gaylord, Terry Everard and Randy Ludeman.

Clarenbach Park Committee – Cheryl Wales, Sally Rogers, Debbie Davis

Crook County Promotion Board- Jeanett Wolff

Economic Development Board – Andy Miller, Brent Fowler, Curt Williamson, Dan Fairbanks, Carolyn Fowler, Brian Holt and Jeremy Holt.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER WILSON SECONDED a motion to confirm the 2024 City Appointments. All Ayes, MOTION CARRIED.

Trihydro City Engineer Contract Renewal

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to allow Mayor Brooks to sign the contract for Services for 2024 with Trihydro. All Ayes, MOTION CARRIED.

Omega Computers Contract Renewal

COUNCIL MEMBER WILSON MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to sign the contract with Omega Computers. All Ayes, MOTION CARRIED.

Water Connection Application and Agreement

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER STEVENSON SECONDED a motion to approve the new Water Connection Application and Agreement to Extend Water Service Outside City Limits. All Ayes, MOTION CARRIED.

2024 City Holidays

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to approve the 2024 City Holidays. All Ayes, MOTION CARRIED.

2024 IRS Mileage Rate Allowance

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion that the City adopt the current IRS mileage rate for 2024 at \$0.67/mile. All Ayes, MOTION CARRIED.

Pasture Bid March 1, 2024 through February 28, 2025

COUNCIL MEMBER HILTY MOVED, COUNCIL MEMBER WILSON SECONDED a motion to allow Theresa to advertise the pasture bids for parcels 1, 2 and 3 for another year. All Ayes, MOTION CARRIED.

REPORTS

Deputy Sheriff Dan Bush and Deputy Sheriff Brandon Morton reported 101 calls for the month.

Public Works Director, Mac Erickson reported that the City Hall is currently getting the roof replaced. They have all the survey data collected for the 3rd Street project. He is also looking at doing another paving project this summer.


Fire Chief Gari Gill reported that the total fire calls from 2023 were only half of what 2022 was. Biggest runs were with Life Flight assists of 37. Received the VFA grant and will be purchasing hose, Ipads and gas detection meters. Have a cadet that will be 18 in July that will be taking classes along with EMT class. Hoping to make the ISO rating better.

Economic Development member Jeremy Holt reported that they received the Governor's match of \$25,000 for the SS4A grant.

Clerk Treasurer, Theresa Curren, reported that she is working on a Black Hills Energy Franchise Agreement, updating Emergency Handbook, Codification and variance and zone change applications. Paul Stilles of Leo Riley and Company will be giving their audit report in February. SLIB was able to reduce our SW Tank Project Loan interest rate from 2.5% to 1.5%.

City Attorney Mark Hughes asked if the Council would like to keep the wording of Petition for Annexation in the Agreement to Extend Water Service Outside City Limits because it hasn't been done in the past.

Meeting adjourned 7:24p.m.

Mayor Pro Tem 
Brad Marchant

(SEAL)  ATTEST: City Clerk 
Theresa Curren