

35TH AVENUE SEW AND VAC

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Date: _____			
Name:			
LAST	FIRST	MIDDLE	
Address:			
STREET		CITY, ST	ZIP CODE
Phone Number: ()		Email Address: _____	
AREA CODE			
If related to anyone in our employ, name : _____			

EMPLOYMENT DESIRED

Do you prefer: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time If part-time, hours per week desired: _____	
Hours you are available to work: _____	
Days of week you are available to work: _____	
Are you able to work: <input type="checkbox"/> Saturday	
<input type="checkbox"/> Sunday	
<input type="checkbox"/> Holidays	
<input type="checkbox"/> Overtime	
Position: _____ Date you can start: _____ Salary Desired: _____	

EDUCATION

Type	Name & Location of School	Did you graduate?	Subjects Studied
Grammar School	_____		

High School	_____		

College	_____		

Trade, Business or Correspondence School	_____		

What foreign languages do you speak fluently? _____ Read? _____ Write? _____

Activities Civic, Athletic, Etc. _____

FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
From /				
To /				
From /				
To /				
From /				
To /				
From /				
To /				

REFERENCES (GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR)

Name	Address	Business	Years Acquainted
1			
2			
3			

IN CASE OF EMERGENCY, NOTIFY

Name:	Relationship:
Address:	Phone No.:
Address:	Alternate Phone No.:

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Date: _____ Signature: _____

DO NOT WRITE BELOW THIS LINE

Interviewed by: _____	Date: _____
REMARKS: _____	

Ability: _____	Neatness: _____
Hired: _____	Position: _____ Will report to: _____
Approved: _____	Salary Wage _____
GENERAL MANAGER	