

Monthly Obedience Building Cleanup Volunteer Duties

Please be sure and check the obedience building calendar and schedule your cleaning when it is available and convenient for you. Plan a time for 2 - 3 hours.

There is a handled caddy with cleaning supplies in the storeroom on shelves in the storeroom. The cleaning rags are under the sink in the kitchen. Once the rags are used, please leave them in the plastic wash basin beside the clean rags. Some refills for cleaners are under the kitchen sink. Some cleaners have replacements on shelves in the storeroom. Vacuum, brooms, and the Swiffers are in the storeroom.

- Vacuum the floor. You will need to use an extension cord to be able to reach the whole building with the vacuum.
 - Move gates near walls and vacuum behind them
 - Move crates and vacuum behind/around them
 - Empty the vacuum canister
 - Clean Vacuum Filter
- Use the Swiffer to dust pictures and knock cobwebs from ceiling and window sills. (there are two of them - one in the cleaning supply caddy and a telescoping one hanging with brooms and mops on the north wall of the storeroom)
- Mop Floor
- Flush 1 Rid X pod (store room cleaning supply shelves) in one toilet.
- Replace gates and crates to original positions
- Sweep entryway
- Review storage room setup and ensure access to the shelves on the left and brooms to the right (move items/chairs/etc. as needed)

When you are done, please let the activities director know so they can have your voucher sent to you. Also, please let them know if there is something that needs to be replaced or if you have any ideas to make the job easier or more efficient.

Activities Director: Scotland Lamb
Email: scotlandkplamb@gmail.com

Thank You!