



Town of Grand Lake

Planning Department

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ZONING VARIANCE REQUEST APPLICATION

PROPERTY LOCATION:

Street Address: _____

Legal Description: Lot _____ Block _____ Subdivision _____

PROPERTY OWNER INFORMATION:

Name: _____ Email: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ Fax: _____

APPLICANT INFORMATION: Is the Applicant the Property Owner? YES NO

Name: _____ Email: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ Fax: _____

CONTACT INFORMATION: Is the Contact Person the Applicant? YES NO

Contact Person (if not Applicant): _____ Email: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ Fax: _____

VARIANCE REQUEST (Brief Description):

REQUIRED INFORMATION CHECKLIST:

- Site Plan (showing dimensions to existing and proposed features, locations of specific activities, proposed and existing signage, parking, ingress and egress points, traffic circulation, utilities, drainage features, and property lines)
- Explanation of Hardship (See Municipal Code for review criteria)
- Statement of Authority (If applicable. Required for representatives of entities and property owners.)
- Property Survey
- Agreement for Services Form
- Application Deposit (See Fee and Deposit schedule for amount)
- Additional Information (If applicable. Staff may require other helpful information for review.)

AFFIDAVIT:

BY MY SIGNATURE, I attest that the information contained or attached to this application is true and correct to the best of my knowledge. I further understand that submission of false or misleading information shall be sufficient cause for the Special Use Permit to be revoked immediately without notice or hearing.

Print Name: _____

Signature : _____ Date: _____

STAFF USE ONLY

Application Received By: _____ Date & Time: _____

File Name: _____ Deposit: YES NO Amount: \$ _____

Agreement for Services Form Signed? YES NO