TOWN OF GRAND LAKE
BOARD OF TRUSTEES - WORKSHOP/SPECIAL MEETING
MONDAY JULY 9, 2018  5:00 - 7:00 P.M. - TOWN HALL

Statement of Purpose: Workshops are held in the afternoon prior to each regular Board of Trustees meeting. Workshops are conducted:
1. To insure that the Board members have adequate information and background to make informed decisions on various agenda items.
2. To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.
3. To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.
4. To make efficient and effective use of citizens' time at Board meetings but allow citizens time to make their comments known in a recorded evening meeting.

◄ Please turn cell phones off during the meeting. Be respectful and take personal conversations outside. ►

AGENDA

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS-
1.) DiAnn Butler & Ken Fucik- Space to Create Visit & Participation

DISCUSSION
* 1.) Items from Town Manager. (Page A1)
* 2.) Trustee Generated Topics
   *Trustee Southway- Planning Commission Members (Page A7)
   *Trustee Goodfellow- Time Frame of Packet/Trustee Topics (Page A9)
3.) Meeting Updates

BOARD ACTION ITEMS FOR EVENING MEETING
# 1.) Consideration to Amend Hours for Boat Parking at the Public Docks. (Page E25)
# 2.) Consideration to Approve (or Deny) the Revised IGA Between the Town of Grand Lake and the Three Lakes Water and Sanitation District with the Terms Articulated in the Intergovernmental Agreement. (Page E26)
# 3.) Consideration to Sign Letter from NWCCOG to Colorado Congressional Delegation. (Page E30)
# 4.) Consideration to Direct Staff to Reduce Budgeted Expenses Where Appropriate Through the End of the Year and Report Back to the Trustees on Their Progress- Presented by Trustee Southway. (Page E37)
# 5.) PUBLIC MEETING: Consideration to have all Municipal Fee Funds Collected be Returned to the Taxpayer.

LOCAL LIQUOR LICENSING AUTHORITY- QUASI-JUDICIAL- NONE.

FOR YOUR INFORMATION
* 1.) Comprehensive Plan Status Update- Town Planner Shall (Page A12)
* 2.) Continental Divide Trail Gateway Community Designation Celebration (Page A13)
* 3.) Northwest CDOT News (Page A14)

*items attached to workshop agenda  #items attached to evening agenda
* 4.) Young Zebra Mussels Detected at Cunningham Lake (Page A15)
* 5.) CML FCPA Article (Page A20)
* 6.) Professional Fireworks Show Sparks Brush Fire in Westminster (Page A23)
* 7.) "Lake of Fire" Ignites Blaze by Marina (Page A25)
* 8.) Colorful Creatives Grand Lake (Page A26)
Date: Monday, July 9, 2018

To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

RE: Items from the Town Manager

1. Streetscape Project

The Streetscape Project has begun already for Phase 2 with certain sections of the boardwalks being completed already near the Hub, the Grand Lake Bike Company, and the Sagebrush. Boardwalk replacement adjacent to the Silver Moose will commence on July 9, 2018. We plan to have our first weekly construction meeting on Tuesday, July 10, 2018.

2. West Portal Bridge Project

GOOD NEWS! On Saturday, June 16, 2018, we did receive conditional “Notice to Proceed” from CDOT. Now we can complete the contract with Structures, Inc. Structures, Inc owner, Tom Jackson, and also the engineer, Elliott Van Stelle have been apprised. We held a pre-construction meeting on Thursday, June 28, 2018 at Town Hall. A copy of the original, fully executed and effective contract is included for your review (SEE ATTACHMENT).

3. Golf Course Fire

We want to express our sincere thanks to the First Responders to the Golf Course Fire in Grand Lake! Thanks to Grand Lake Fire, the Sheriff’s office, Grand County EMS, and all the other participants in the response to fire operations and communication. Firefighters from throughout the state arrived in Grand County to help. Communication was essential and the series of community briefings was outstanding. Senator Cory Gardner visited Grand Lake on Monday, July 2, 2018 and indicated that the well orchestrated Grand Lake response to the fire could be emulated at the state and national levels.

I completed paperwork with the Red Cross to designate the Grand Lake Center as an official Red Cross emergency facility for this event and any future events.

Special thanks to Phyllis Price, Tom and Kathy Weydert, and Krystal Constenius.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH: 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com
4. **Resource Management Plan/Bureau of Reclamation**

Town Planner Nate Shull and I continued our planning sessions with Traci Robb with the Bureau of Reclamation as we work on our 10 year Resource Management Plan for the area at the East Inlet. Our next meeting with Traci Robb will be on July 11, 2018.

5. **Water Tank Mobilization**

The floor and the walls for the new water tank were poured prior to the 4th of July. Time lapse videos of the pours for the floor and the walls have been made. Substantial completion is scheduled by September 1, 2018 with final completion by September 30, 2018. Preload still anticipates meeting these dates as required.

**ANNOUNCEMENTS**

- A public meeting was held on June 27, 2018 at 6pm at the Grand Lake Lodge related to its development plan. The next time this issue will be addressed publicly will be July 18, 2018 at the Planning and Zoning meeting. It is expected that the developer will request an extension of the Public Hearing to a date certain in August 2018.

- The next Finance Committee meeting will be July 10, 2018.

- Both the Futt Putt property and the Boot Hill property have been sold. Town staff will be meeting with the new owners soon to get an understanding of any plans the new owner may have for development of the properties. Efforts have already been made to clear the weeds, and do some general clean up of both sites.

- Grand County Commissioners and the Grand County Sheriff instituted Stage 2 Fire Restrictions on Monday July 2, 2018. The Town of Grand Lake adheres to the same level of restriction as stipulated by Grand County.

As always, please let me know if you have any questions or concerns.

**Quotable Quote(s):**

"It is not political correctness to treat people with honor, dignity, and respect. It is the simple human decency we owe to all fellow human beings – without exception."

- Ron Holifield
June 19, 2018

Jim White
Town of Grand Lake
PO Box 99
Grand Lake, CO 80447

Re: Original Contract No.: 16-HA3-ZH-00086
Contract Routing No.: 18 HA3 ZM 00078-M0002
CDOT #: 471000845
Sub Account No.: 20096

Dear Ms. Mr. White:

Enclosed for your records on this project please find an original, fully executed and effective copy of the contract referenced above.

Should you have any questions or require additional assistance regarding this contract document, please do not hesitate to contact Victor Munteanu at (303) 757-9747 or victor.munteanu@state.co.us. Should you have any questions regarding the Scope of Work or Notice to Proceed, if applicable, please contact the contract Project Manager. Thank you.

Sincerely,

Tracie Benton
on behalf of Victor J. Munteanu,
Contract Administrator

Enclosure
IGA OPTION LETTER

<table>
<thead>
<tr>
<th>Date</th>
<th>State Fiscal Year</th>
<th>Option Letter No.</th>
</tr>
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<tbody>
<tr>
<td>5/17/2018</td>
<td>2018</td>
<td>1</td>
</tr>
<tr>
<td>Project Code</td>
<td>20096</td>
<td>Original Contract #</td>
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</table>

Vendor Name: TOWN OF GRAND LAKE

SUBJECT
Option to unilaterally add phasing to include Design, Construction, Environmental, Utilities, ROW incidentals or Miscellaneous and to update encumbrance amount(s).

REQUIRED PROVISIONS
In accordance with the terms of the original Agreement 16HA3ZH00086 between the State of Colorado, Department of Transportation and TOWN OF GRAND LAKE, the State hereby exercises the option to add a phase that will include Construction and to encumber funds for the phase based on changes in funding availability and authorization. The total encumbrance is now increased by $531,043.00. A new Exhibit C-3 is made part of the original Agreement and replaces Exhibit C-2.

The total encumbrance as a result of this option and all previous options and/or amendments is now $1,978,713.00, as referenced in Exhibit C-3. The total budgeted funds to satisfy services/goods ordered under the Agreement remains the same: $1,978,713.00 as referenced in Exhibit C-3.

The effective date of this option letter is upon approval of the State Controller or delegate.

APPROVALS

State of Colorado:
John W. Hickenlooper, Governor

[Signature]
Date: 01/18/18

By: Joshua Laipply, P.E., Chief Engineer
For: Michael P. Lewis, Executive Director, Colorado Department of Transportation

ALL CONTRACTS MUST BE APPROVED BY THE STATE CONTROLLER

CRS §24-30-202 requires the State Controller to approve all State Contracts. This Contract is not valid until signed and dated below by the State Controller or delegate. Contractor is not authorized to begin performance until such time. If Contractor begins performing prior thereto, the State of Colorado is not obligated to pay Contractor for such performance or for any goods and/or services provided hereunder.

State Controller
Robert Jaros, CPA, MBA, JD

[Signature]
Date: 01/15/18
EXHIBIT C-3 – FUNDING PROVISIONS

<table>
<thead>
<tr>
<th>1. BUDGETED FUNDS</th>
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<tbody>
<tr>
<td>a. Federal Funds</td>
<td>$1,582,970.00</td>
</tr>
<tr>
<td>(80.00% of Participating Costs)</td>
<td></td>
</tr>
<tr>
<td>b. Local Agency Matching Funds</td>
<td>$395,743.00</td>
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<tr>
<td>(20.00% of Participating Costs)</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL BUDGETED FUNDS</strong></td>
<td><strong>$1,978,713.00</strong></td>
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<thead>
<tr>
<th>2. OMB UNIFORM GUIDANCE</th>
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<tbody>
<tr>
<td>a. Federal Award Identification Number (FAIN):</td>
<td>TBD</td>
</tr>
<tr>
<td>b. Federal Award Date:</td>
<td>See Below</td>
</tr>
<tr>
<td>c. Amount of Federal Funds Obligated:</td>
<td>$1,582,970.00</td>
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<tr>
<td>d. Total Amount of Federal Award:</td>
<td>$1,582,970.00</td>
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<tr>
<td>e. Name of Federal Awarding Agency:</td>
<td>FHWA</td>
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<tr>
<td>f. CFDA Number – Highway Planning and Commission:</td>
<td>CFDA 20.205</td>
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<tr>
<td>g. Is the Award for R&amp;D?</td>
<td>No</td>
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<tr>
<td>h. Indirect Cost Rate (if applicable)</td>
<td>N/A</td>
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<tr>
<th>3. ESTIMATED PAYMENT TO LOCAL AGENCY</th>
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<tr>
<td>a. Federal Funds Budgeted</td>
<td>$1,582,970.00</td>
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<tr>
<td>b. Less Estimated Federal Share of CDOT-Incurred Costs</td>
<td>$0.00</td>
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<tr>
<td><strong>TOTAL ESTIMATED PAYMENT TO LOCAL AGENCY</strong></td>
<td><strong>$1,582,970.00</strong></td>
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<table>
<thead>
<tr>
<th>4. FOR CDOT ENCUMBRANCE PURPOSES</th>
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<tbody>
<tr>
<td>a. Total Encumbrance Amount</td>
<td>$1,978,713.00</td>
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<tr>
<td>b. Less ROW Acquisition 3111 and/or ROW Relocation 3109</td>
<td></td>
</tr>
<tr>
<td>Net to be encumbered as follows:</td>
<td>$1,978,713.00</td>
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<table>
<thead>
<tr>
<th>WBS Element 20096.10.30</th>
<th>Performance Period Start/End Date</th>
<th>Design</th>
<th>Const.</th>
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<tr>
<td>09/17/2015 / 12/31/2017</td>
<td>3020</td>
<td>3301</td>
<td>$72,000.00 / $1,906,713.00</td>
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*The Local Agency should not begin work until all three of the following are in place: 1) Phase Performance Period Start Date; 2) the execution of the document encumbering funds for the respective phase; and 3) Local Agency receipt of the official Notice to Proceed. Any work performed before these three milestones are achieved will not be reimbursable.
B. Matching Funds
The matching ratio for the federal participating funds for this Work is 80.00% federal-aid funds to 20.00% Local Agency funds, it being understood that such ratio applies only to the $1,978,713.00 that is eligible for federal participation, it being further understood that all non-participating costs are borne by the Local Agency at 100%. If the total participating cost of performance of the Work exceeds $1,978,713.00, and additional federal funds are made available for the Work, the Local Agency shall pay 20.00% of all such costs eligible for federal participation and 100% of all non-participating costs; if additional federal funds are not made available, the Local Agency shall pay all such excess costs. If the total participating cost of performance of the Work is less than $1,978,713.00, then the amounts of Local Agency and federal-aid funds will be decreased in accordance with the funding ratio described herein. The performance of the Work shall be at no cost to the State.

C. Maximum Amount Payable
The maximum amount payable to the Local Agency under this Agreement shall be $1,582,970.00 (for CDOT accounting purposes, the federal funds of $1,582,970.00 and the Local Agency matching funds of $395,743.00 will be encumbered for a total encumbrance of $1,978,713.00), unless such amount is increased by an appropriate written modification to this Agreement executed before any increased cost is incurred. It is understood and agreed by the parties hereto that the total cost of the Work stated hereinbefore is the best estimate available, based on the design data as approved at the time of execution of this Agreement, and that such cost is subject to revisions (in accord with the procedure in the previous sentence) agreeable to the parties prior to bid and award.
The maximum amount payable shall be reduced without amendment when the actual amount of the Local Agency’s awarded contract is less than the budgeted total of the federal participating funds and the Local Agency matching funds. The maximum amount payable shall be reduced through the execution of an Option Letter as described in Section 7. E. of this contract.

D. Single Audit Act Amendment
All state and local government and non-profit organizations receiving more than $750,000 from all funding sources defined as federal financial assistance for Single Audit Act Amendment purposes shall comply with the audit requirements of 2 CFR part 200, subpart F (Audit Requirements) see also, 49 C.F.R. 18.20 through 18.26. The Single Audit Act Amendment requirements applicable to the Local Agency receiving federal funds are as follows:

i. Expenditure less than $750,000
   If the Local Agency spends less than $750,000 in Federal funds (all federal sources, not just Highway funds) in its fiscal year then this requirement does not apply.

ii. Expenditure of $750,000 or more-Highway Funds Only
   If the Local Agency spends $750,000 or more, in Federal funds, but only received federal Highway funds (Catalog of Federal Domestic Assistance, CFDA 20.205) then a program specific audit shall be performed. This audit will examine the “financial” procedures and processes for this program area.

iii. Expenditure of $750,000 or more-Multiple Funding Sources
   If the Local Agency spends $750,000 or more in Federal funds, and the Federal funds are from multiple sources (FTA, HUD, NFS, etc.) then the Single Audit Act applies, which is an audit on the entire organization/entity.

iv. Independent CPA
   Single Audit shall only be conducted by an independent CPA, not by an auditor on staff. An audit is an allowable direct or indirect cost.

Exhibit C-3 – Page 2
From: ripple@rymtnhi.com
Sent: Thursday, June 28, 2018 6:40 PM
To: Alayna Carroll; Erin ORourke; Andy Murphy; Mayor; Phyllis Price; Steve Kudron; Tom Bruton;
Tom Goodfellow
Cc: Jim White; Erin Ackerman; Nate Shull; Saundra Lunsford
Subject: Re: BOT Topics/Items for Agenda- July 9, 2018

Yes

Alayna Carroll wrote:

HI Cindy,

Please review the attached document regarding the Grand Lake Municipal Code Chapter 12,
Article 1. The Board will need to change the code in order to add any member of the Board to the
Planning Commission.

Would you like me to add this for discussion in the workshop?

Thank you,

Alayna Carroll
Town Clerk
Town of Grand Lake
1026 Park Avenue
P. O. Box 99
Grand Lake, CO 80447
970-627-3435
970-627-9290 - fax
www.townofgrandlake.com

From: ripple@rymtnhi.com <ripple@rymtnhi.com>
Sent: Thursday, June 28, 2018 2:01 PM
To: Alayna Carroll <plclerk@townofgrandlake.com>; Erin ORourke <code@townofgrandlake.com>; Andy
Murphy <andy@townofgrandlake.com>; Mayor <mayor@townofgrandlake.com>; Phyllis Price
<jimandphyllisprice@gmail.com>; Steve Kudron <steve@townofgrandlake.com>; Tom Bruton
<tbrunon@townofgrandlake.com>; Tom Goodfellow <tgoodfellow@townofgrandlake.com>
Cc: Jim White <gltreasurer@townofgrandlake.com>; Nate Shull <gplanning@townofgrandlake.com>; Saundra
Lunsford <town@townofgrandlake.com>
Subject: Re: BOT Topics/Items for Agenda- July 9, 2018

Hi Alayna,
I would like to add the following 2 items to the evening agenda:

- **Consideration to add 1 - 2 Trustees to the GL Planning Commission**
- Consideration to direct staff to reduce budgeted expenses where appropriate through the end
  of the year and report back to the Trustees on their progress

Thank you, Cindy Southway
CHAPTER 12: LAND USE REGULATIONS

ARTICLE 1: PLANNING AND ZONING COMMISSIONS

12-1-1 Planning and Zoning Commissions Created

Pursuant to the authority conferred by(C.R.S. 31-23-2, 1973, as amended) (C.R.S. 31-23-3, 1973, as amended), there is hereby created a planning commission and a zoning commission for the Town of Grand Lake. The members of the planning commission shall also serve, and are hereby appointed, as the zoning commission.

12-1-2 Members of Commission

The town planning commission shall consist of seven (7) members appointed by the mayor with the consent of the board of trustees. The term of each appointed member shall be six (6) years, or until his or her successor takes office. Members may be removed after hearing by the mayor for inefficiency, neglect of duty, or malfeasance in office. Vacancies occurring otherwise than through the expiration of a term shall be filled for the remainder of the unexpired term by appointment by the mayor or the board of trustees, as provided above. Members of the Commission shall not simultaneously be a Trustee or the Mayor for the Town of Grand Lake.

12-1-3 Qualifications of Commission Members

Members of the planning and zoning commission shall be bona fide residents of the Town of Grand Lake and if any member ceases to reside in the Town of Grand Lake, his or her membership shall automatically terminate. All members of said commission shall serve as such without compensation and the appointed members shall hold no other municipal office, except that one such appointed member may be a member of the zoning board of adjustment. (C.R.S 31-23-203, 1973, as amended)

12-1-4 Organization and Rules

The commission shall elect its chairman from among the appointed members and create and fill such other of its offices as it may determine. The terms of the chairman shall be one year, with eligibility for re-election. Each commission shall hold at least one regular meeting in each month and such meetings may be held consecutively on the same date. The commission shall adopt rules for transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which record shall be a public record. (C.R.S. 31-23-204, 1973).
Questions regarding Time frame discussion of packet info and trustee topics of conversation.

Sent from my iPad

On Jun 28, 2018, at 1:44 PM, Alayna Carroll <gclerk@townofgrandlake.com> wrote:

Good afternoon,

I wanted to send a quick reminder that any topics/items for the BOT meeting on June 9th are due tomorrow, June 29th by noon.

Thank you,

Alayna Carroll
Town Clerk
Town of Grand Lake
1026 Park Avenue
P. O. Box 99
Grand Lake, CO 80447
970-627-3435
970-627-9290 - fax
www.townofgrandlake.com

From: Erin ORourke
Sent: Friday, June 15, 2018 10:03 AM
To: Alayna Carroll <gclerk@townofgrandlake.com>; Andy Murphy <andy@townofgrandlake.com>; Cindy Southway <ripple@rkymtnhii.com>; Mayor <mayor@townofgrandlake.com>; Phyllis Price <jimandphyllisprice@gmail.com>; Steve Kudron <steve@townofgrandlake.com>; Tom Bruton <tbruton@townofgrandlake.com>; Tom Goodfellow <tgoodfellow@townofgrandlake.com>
Cc: Jim White <gmanager@townofgrandlake.com>; Erin Ackerman <gltreasurer@townofgrandlake.com>; Nate Shull <gplanning@townofgrandlake.com>; Saundra Lunsford <town@townofgrandlake.com>
Subject: RE: BOT Topics/Items for Agenda- June 25, 2018

Good morning Board of Trustees – Please read the following information regarding submitting items for Board meeting agendas. We apologize for the multiple emails on this topic, however, Staff is attempting to get on a schedule so that we can post agendas/packets 6 working days ahead of each BOT meeting as outlined in the Municipal Code and agreed upon by the Board. We received agenda requests after yesterday’s deadline and in an effort to accommodate folks we will include those requests for the June 25th meeting. After this meeting the new submittal/posting schedule will be enforced.
Additionally, Town Clerk Carrell is out of the office next week at a CML conference/training. I will be posting the agenda/packets on Wednesday, June 20th so the very last and final day to add to the agenda will be Tuesday, June 19th. Thank you for working with us as we make this scheduling change.

<table>
<thead>
<tr>
<th>BOT Meeting</th>
<th>Agenda Request Deadline/Packet Posted</th>
</tr>
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<tbody>
<tr>
<td>June 25</td>
<td>June 19</td>
</tr>
<tr>
<td>July 9</td>
<td>June 29</td>
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<td>July 23</td>
<td>July 13</td>
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<td>August 13</td>
<td>August 3</td>
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<td>August 27</td>
<td>August 17</td>
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<td>September 10</td>
<td>August 31</td>
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<tr>
<td>September 24</td>
<td>September 14</td>
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Please note that the agenda request submittal deadline is at noon on the dates listed above. Anything received after that time will be added to the agenda for the next regularly scheduled meeting.

This timeline information will be added to the Town website as it will also apply to citizen’s requests and correspondence (letters, emails, etc.) in regard to BOT meetings.

Thank you!
Erin O'Rourke, Town Clerk Pro-Tem
On behalf of Alayna Carrell, Town Clerk

From: Alayna Carrell
Sent: Wednesday, June 13, 2018 2:12 PM
To: Andy Murphy <andy@townofgrandlake.com>; Cindy Southway <ripple@rkymtnhi.com>; Mayor <mayor@townofgrandlake.com>; Phyllis Price <jimandphyllisprice@gmail.com>; Steve Kudron <steve@townofgrandlake.com>; Tom Bruton <tbruton@townofgrandlake.com>; Tom Goodfellow <tgoodfellow@townofgrandlake.com>
Cc: Jim White <glmanager@townofgrandlake.com>; Erin Ackerman <gttreasurer@townofgrandlake.com>; Erin O'Rourke <code@townofgrandlake.com>; Nate Shull <glplanning@townofgrandlake.com>; Saundra Lunsford <town@townofgrandlake.com>
Subject: RE: BOT Topics/Items for Agenda- June 25, 2018

Good afternoon Mayor, Trustees, and Staff

I wanted to send a quick reminder....

In hopes to get the agenda/packet out within six working days of the meeting (per our municipal code), I am requesting that any topics or items you may have for the June 25th meeting be submitted by Thursday, June 14th at 10:00 am. I will be out of the office starting tomorrow afternoon and returning on June 25th.

Anything received after 10:00 am tomorrow will be on the June 25th agenda.

I want to work really hard to try and meet this deadline, we can do this!!

Thank you,

Alayna Carrell
Town Clerk
Notice. If the Mayor is absent from the Town a special meeting may be convened by a majority of the Board. Notice of meeting may also be given by direct communication or by telephone call from the Mayor or the Town Clerk to the Trustee or his spouse.

(C) Quorum

No action shall be taken unless a quorum is present. A majority of the Trustees shall constitute a quorum. A lesser number may adjourn from time to time and compel the attendance of absent members. Any member of the Board, at any regular or special meeting, may, in writing, demand the attendance of the absent members, which said demand shall be entered on the record forthwith by the Clerk, who shall thereupon notify the absent members of the time and place of the meeting.

(D) Agenda

All reports, communications, ordinances, resolutions, contracts, documents, or other matters to be submitted to the Board shall, at least six (6) working days prior to each meeting, be delivered to the Town Clerk, whereupon the Clerk shall immediately arrange a list of such matters according to the order of business. Each Trustee, the Mayor, and the Town Attorney will be furnished with a copy of the order of business, together with a copy of the Minutes of the last preceding meeting, prior to the council meeting and as far in advance of the meeting as time for preparation will permit.

(E) The Order of Business of a Board meeting shall be as follows:

1. Call to Order. The Mayor shall take the chair at the hour appointed for the meeting, and shall call the Board to order. The Mayor or temporary chairman shall preserve the order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the Rules of Procedure, (Refer to CHAPTER 2: ADMINISTRATION ARTICLE 5: RULES OF PROCEDURES) unless otherwise provided by Ordinance. Executive Session is permitted only in accordance with the provisions of (C.R.S. 29-9-101, 1973, As Amended).
2. Roll Call. Before proceeding with the business of the Board, the Clerk or his deputy shall call the roll of the members, and the names of those present shall be entered in the Minutes.
3. Reading the Minutes. Unless a reading of the Minutes of a Board Meeting is requested by a member of the Board, the Minutes of the preceding meeting, which have been furnished by the Clerk to each Trustee, shall be considered approved if correct, and errors rectified if any exist.
4. Reports of Officers. The Town officials and/or committees shall present such reports as may be required by the Board.
5. Old Business. The Board shall consider any business that has been previously considered and which is still unfinished.
6. New Business. The Board shall consider any business not heretofore considered, including the introduction or reading of Ordinances and Resolutions.
7. Petitions. Petitions, remonstrances, communications, and comments or suggestions from citizens present, shall be heard by the Board. All such remarks shall be addressed to the Board as a whole, and not to any member thereof. Such remarks
Hello Task Force,

Hope you all are enjoying the start of summer.

I wanted to share with you an important announcement. After some serious consideration, I’ve decided it’s best to put a hold on updating the comprehensive plan this year. There are a number of reasons I believe this decision makes sense, the most primary of which is because I’ve spread myself too thin on the job. I am trying to balance 8-10 projects this year alone, and the comprehensive plan requires a heavy level of commitment and energy which I feel I’d only be contributing a small percentage of. Therefore, I think it best to table the project until earliest Spring of 2019.

On a brighter note, by holding off on the update, the following activities can get done which will inevitably contribute to the comp plan revision

➢ Heart & Soul – defined community values and implementation steps
➢ Creative Districts/Space to Create
➢ US Census 2020 – updated figures for demographics

Feel free to call me and discuss any questions or concerns you have with this.

Nathaniel J. Shull
Town Planner
Town of Grand Lake
970-627-3435
giplanning@townofgrandlake.com
Designation Celebration
Gateway Community
Continental Divide Trail

Town Square Park
12:00 PM - 2:00 PM
Sunday, July 22nd

Contact Information
Nate Shull, Town Planner
Town of Grand Lake
970-627-3433
townofgrandlake.com

Snacks and refreshments will be served

Coalition Staff
- Giveaways by Continental Divide Trail Coalition
- Pictures with local and state elected officials
- Mayor's Remarks on the Town Proclamation by the
- Ceremonial Induction: Continental Divide Trail Gateway Community
- Celebrate our acceptance as an official Trail Gateway as we

Come join the Town of Grand Lake as we
CDOT hosting Telephone Town Hall focused on Northwest Colorado transportation issues

GRAND JUNCTION - The Colorado Department of Transportation (CDOT) is hosting a telephone town hall Tuesday, July 10, for the residents of Delta, Eagle, Garfield, Grand, Gunnison, Hinsdale, Jackson, Lake, Mesa, Montrose, Moffat, Pitkin, Rio Blanco, Routt and Summit counties. This call will include a discussion of transportation matters in Northwest Colorado and provide a forum for people to ask questions.

Beginning at 6:30 p.m., residents will be called at random through an automated system and invited to take part in the town hall. After answering the phone, the caller will be automatically connected to the meeting. Anyone who does not receive a call but still wants to participate, can call toll-free, 1-877-229-8493, PIN 112034.

CDOT also is implementing a text-to-register feature for anyone wanting to join the call from a mobile phone. To receive a call on your mobile device to join Tuesday evening’s call, text CDOTIM to 828282.

People who choose to join the conversation can listen in and also express their thoughts to their transportation commissioners and key CDOT personnel on how the Department is addressing transportation needs, important projects, various initiatives and funding in Region 3 which encompasses Northwest Colorado.

For more information about this telephone town hall and others being conducted around the state, visit https://www.codot.gov/programs/colorado-transportation-matters

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FYI for July 9, 2018 Town Board meeting.

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

Good morning,

Please see the email below from Nebraska. They now have 4 zebra mussel positive waters, and 3 suspect waters, and while they are doing education, there are no inspections or decontaminations in place.

Colorado has already intercepted 22 mussel boats in 2018!

Please always be safe, and stay on high alert for mussel boats this holiday week!

Happy 4th of July!

Thanks,
Elizabeth

Elizabeth Brown
Invasive Species Coordinator
COLORADO PARKS AND WILDLIFE
P 303.291.7362 | F 303.291.7104 | C 303.547.8690
6060 Broadway, Denver, Co 80216
elizabeth.brown@state.co.us | www.cpw.state.co.us

---------- Forwarded message ----------
From: Allison Zach <azach3@unl.edu>
Date: Tue, Jul 3, 2018 at 9:28 AM
Subject: Young zebra mussels detected at Cunningham Lake
To: WRP@listserv.uga.edu

WRP Contacts,

We received word yesterday that a water sample collected in May found 2 zebra mussel veligers in it and the water had been sample from Glen Cunningham Lake in Omaha, NE (here is a link to location of the lake: https://en.wikipedia.org/wiki/Glen_Cunningham_Lake). Please see the press release below and let me know if you have any questions. We have 4 zebra mussel positive waters (Lewis & Clark Lake, Lake Yankton, MO River, Offutt Air Force Base Lake) in Nebraska and 3 suspect waterbodies (Carter Lake, Lake Zorinsky & Cunningham Lake) now. We are doing boater surveys and inspections across the state to learn more about boater movements and clean, drain, dry behaviors. Thank you!

Allison Zach
Coordinator, Nebraska Invasive Species Program

University of Nebraska-Lincoln
506 Hardin Hall
3310 Holdrege St.
Lincoln, NE 68583

Phone: (402) 472-3133
Email: azach3@unl.edu

From: NGPC Press Release [mailto:nebraskagameandparks@public.govdelivery.com]
Sent: Monday, July 02, 2018 5:27 PM
To: Allison Zach
Subject: Young zebra mussels detected at Cunningham Lake

For immediate release from the Nebraska Game and Parks Commission.

Having trouble viewing this email?
Jerry Kane
Public Information Officer | jerry.kane@nebraska.gov | 402.471.5008

FOR IMMEDIATE RELEASE

Young zebra mussels detected at Cunningham Lake

LINCOLN, Neb. – Microscopic young zebra mussels, known as veligers, recently were detected by the Nebraska Game and Parks Commission in a water sample collected at Glenn Cunningham Lake in late May. No adult zebra mussels were found in the lake.

Field sampling for adult zebra mussels will be completed on the Omaha lake’s boat ramps, rocks and other hard structures over the next several weeks. Until an adult is found, Glenn Cunningham Lake will be considered a suspect water body.

Each year, larval sampling takes place twice a month starting in May. All suspect water bodies have five samples collected in May and June and two per month in July, August and September. If no adults or additional larvae are found after three years of sampling, the lake will be delisted. The lake will be listed as an infested water body if an adult zebra mussel is found.

The Missouri River has an expanding zebra mussel population along its entire length downstream of Gavins Point Dam. Boats using the river are the likely source of introduction. Lewis and Clark Lake, Lake Yankton and the Offutt Base Lake are the only Nebraska waters that have established zebra mussel populations. Omaha’s Zorinsky Lake and Carter Lake are suspect water bodies, but no adult zebra mussels have been found at either reservoir.

It is important not to transport any lake or river water, mud, or plant material away from its source as that could transport aquatic invasive species to another water body. Young zebra mussels are too small to see with the naked eye, so they can be transported
unintentionally with water in bilges, outboard motors, live wells and bait buckets. Adults can attach to boats, trailers and aquatic vegetation.

Boaters and anglers are encouraged to follow the Clean, Drain and Dry protocol to prevent the spread of zebra mussels. Visit neinvasives.com for details.

A zebra mussel is an aquatic invasive species that looks like a D-shaped clam, with alternating light and dark bands. Most zebra mussels are less than an inch long. They form dense colonies and filter large quantities of plankton from water, decreasing the food supply for native species. Mussels increase water clarity, causing increases in unwanted vegetation. In addition, these mussels create a hazard on swimming areas with their sharp shells, and they clog water intake pipes.

There are no effective treatments to control zebra mussels once they have infested a water body other than draining it to allow the mussels to either dry out or freeze.

For more information about zebra mussels, visit neinvasives.com or read the 2018 Nebraska Fishing Guide. Report any suspected observation of zebra mussels to Game and Parks at 402-471-5553.

-30-

Nebraska Game and Parks Commission
7200 Red Hills Parkway
Lincoln, NE 68503
402.471.0641
www.OutdoorNebraska.org

Nebraska Game and Parks Commission is responsible for stewardship of the state's fish, wildlife, parklands, and outdoor recreation opportunities.

STAY CONNECTED
FYI

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
gmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

From: CML Municipal Managers List [mailto:MGRLIST@LIST.CML.ORG] On Behalf Of Laurel Witt
Sent: Monday, June 18, 2018 10:53 AM
To: MGRLIST@LIST.CML.ORG
Subject: [MGRLIST] Colorado's Fair Campaign Practices Act and the Use of Public Funds in Elections

Good morning Colleagues,

With election season drawing near, I am providing a recently updated article explaining the regulation of the use of public funds in elections under the Colorado Fair Campaign Practices Act (FCPA, C.R.S. 1-45-117 et seq.), see attached. This article is intended to provide municipal officials and employees with general guidelines on what they may or may not do under the FCPA and to explain when the FCPA regulations apply in a given election. The next CML newsletter will also contain this information.

Please contact me if you have any questions or concerns.
Sincerely,

Laurel Witt

Empowered cities and towns, united for a strong Colorado.

The information provided by the Staff Attorney in response to telephone and email inquiries is of a general nature and should not be interpreted as legal advice. Local facts determine which laws may apply, so you should always consult your municipal attorney before proceeding.

Visit www.cml.org Information > Cities & Towns Make It Possible for new ways to promote municipal services!
Colorado’s Fair Campaign Practices Act Restricts Use of Public Funds

Ballots in statewide or local elections often include issues of profound importance to Colorado municipalities. As community leaders, municipal officials can and should become actively involved in the public discussion of these issues. However, the state Fair Campaign Practices Act (FCPA) places significant restrictions on the use of public funds for advocacy purposes or for dispensing information in connection with local or statewide ballot issues (C.R.S. § 1-45-117).

The FCPA restrictions on the use of public funds apply:

- once a statewide petition has been submitted for title setting,
- once a title has been set for a local initiative or referendum,
- upon final action of the governing body placing a referred measure on the ballot, and
- once the recall election of any officer has been certified to voters.

These guidelines are intended to provide municipal officials and employees with general guidance concerning what they may or may not do, consistent with the FCPA. However, your municipal attorney should be consulted before any action is taken that could be viewed as subject to the public-funds restrictions in the FCPA.

Permissible activities

It is permissible to do the following in campaigns in support of or in opposition to a proposed measure:

1. The local governing body may take a position of advocacy on the issue. The governing body may pass a resolution and take a public stand urging the electorate to vote for or against any matter. Local governments may report the passage of or distribute such resolutions “through established, customary means, other than paid advertising, by which information about other proceedings of [the governing body] is regularly provided to the public” (such as via a local government newsletter or cable television broadcast).

2. The Act provides that any public official who has “policy-making responsibilities” may spend up to $50 of public money on phone calls, letters, or other activities “incidental” to expressing his or her opinion on any issue. It is advisable to consult with your municipal attorney before expending public funds in reliance on this provision.

3. Elected officials may speak out on the issues presented on the ballot. There is no limitation in the FCPA on the right of public officials to address any matter before the electorate; the limitations in the Act are on the expenditure of public funds.

4. Public employees and paid elected officials may work on a campaign and speak out on the issues on their own time. Any public employee who becomes involved in the campaign should be prepared to document that such work was done on his or her own time. If the public employee is on a recorder-hour system, make sure the record reflects that the public employee took time off from public duties to engage in campaign activities.
5. Public employees may respond to unsolicited questions or requests for information about a ballot issue; however, the local government should carefully avoid producing information for distribution that is designed to influence the passage or defeat the issue.

6. The local governing body may use public funds to develop and distribute a factual summary on any issue that will appear on a ballot in the jurisdiction. The summary must include arguments for or against the proposal, but the summary itself may not contain a conclusion or opinion in favor of or against the proposal.

**Impermissible activities**

It is impermissible under the FCPA, except as indicated above, to do the following in campaigns in support of or in opposition to a proposed measure:

1. Use or expend public funds or supplies;
2. Allow employees or paid officers to work on a campaign during their working hours or use any public facility or equipment for the purposes of a campaign;
3. Provide transportation or advertising using public property or funds to influence, directly or indirectly, the passage or defeat of any issue; or
4. Grant an employee or officer leave from his job or office with the local government, with pay, to work on a campaign.

For more information, contact Laurel Witt, CML Staff Attorney, at lwitt@cml.org or 303-831-6411.
Professional fireworks show sparks brush fire in Westminster

WESTMINSTER, Colo. — Metro area police and fire crews were stretched thin this 4th of July, flooded with firework complaints and reported brush fires.

Even some of the professional shows had issues, including one at City Park in Westminster.

It started around 9:40 p.m. Wednesday night, shortly after the fireworks show finished.

Tall flames and smoke filled the area as crowds of people stood by to watch; crews were quickly on scene and able to get it under control.

Meanwhile in Douglas County, the Sheriff’s Office tweeted they were overwhelmed with calls on fireworks.
DC Sheriff
@dcsheriff

We currently have 57 calls for service & 51 of those calls are fireworks complaints. Deputies are doing their best to get to each call but response times may be extended due to the large amount of calls & active emergencies. We appreciate your patience & understanding.

10:24 PM - Jul 4, 2018 · Castle Rock, CO

140 people are talking about this

At around 10 p.m. Wednesday night, the department said they were dealing with more than 50 calls all due to firework complaints, tweeting out that response times would be extended due to the large amount of calls.

Crews also responded to numerous brush fires last night, including in Elizabeth, Lakewood and portions of Arapahoe County.

No massive, out of control fires were reported in the region last night.

Follow this story to get email or text alerts from KDVR when there is a future article following this storyline.
'Lake of Fire' ignites blaze by marina; lightning starts fire near Boone Springs | Local

ELKO DAILY

SPRING CREEK -- The annual "Lake of Fire" celebration at Spring Creek Marina was cut short Wednesday night when brush next to the water was set ablaze.

Fireworks continued to shoot off after the blaze spread toward a home. The flames were quickly extinguished as the show was halted.

About 1.5 acres burned along Charlwood Drive.

Around 9 p.m., federal firefighters were called to a blaze along Stoneridge Drive in Elko, off of Last Chance Road. That fire burned about an acre.

Earlier in the day, lightning sparked a fire west of U.S. 93-Alternate.

The Boone Springs Fire was originally reported at 20 acres but grew to 200 acres an hour later. By 11 p.m. it was estimated at 1,200 acres.

Advertisement (1 of 1): 0:02

Six engines, two water tenders, a helicopter, smokejumpers, three single-engine air tankers, and two heavy airtankers were on the scene. Fire officials said the blaze had "SIGNIFICANT" growth well into the evening.

It was zero percent contained.
From: Grand Lake Colorful Creatives [dbutler=co.grand.co.us@mail16.sea21.rsgsv.net] on behalf of Grand Lake Colorful Creatives [dbutler@co.grand.co.us]
Sent: Thursday, July 05, 2018 10:58 AM
To: Jim White
Subject: Bain Raising 7/7 - Help needed

View this email in your browser
"RAISE A BARN"
MAKER SPACE AT
SOMBRERO STABLES

Saturday July 7, 2018
8:00 a.m. to Noon

Give back to the community by bringing life back to our iconic Sombrero Stables. Needing volunteers to help cutting weeds, sanding and fence painting. Help us to create space for woodworking, metalworking, pottery, glass blowing, etc.
Creative District:

A designated area (our town) that supports and encourages the creative economy. Identified and marketed by the State of Colorado.

Heart and Soul:

A community driven program that identifies the values and needs of our community.

Space to Create:

Brings professional resources and partnerships that will insure affordable live/work space for the creative workforce.

Goals:

- Provide rentable housing with workspace to encourage creative individuals to live/create/work in Grand Lake.
- Use creative products/services to encourage year around economy
- Receive additional funding that will provide resources and personnel to coordinate and support the program
- Having a place to market creative projects
- Preserve the culture, historical richness and creative respect of the community.