TOWN OF GRAND LAKE
BOARD OF TRUSTEES – WORKSHOP

Tuesday May 28, 2019 5PM – Grand Lake Town Hall

Statement of Purpose: Workshops are held in the afternoon prior to each regular Board of Trustees meeting. Workshops are conducted:
1. To ensure that the Board members have adequate information and background to make informed decisions on various agenda items.
2. To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.
3. To learn about important events affecting the Town and to provide a chance for citizens to bring “for your information” items to the Trustees.
4. To make efficient and effective use of citizens’ time at Board meetings but allow citizens time to make their comments known in a recorded evening meeting.

Please turn cell phones off during the meeting. Be respectful and take personal conversations outside.

AGENDA

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS
1) John Hall – Headwaters Marina – Discuss expectations of the summer season and review repairs to the docks and the $10,000 that was used for the marina. Have the nighttime parking notices at the dock been updated and posted?
2) Max Frazier, Polly Gallagher, Sue Luton – Grand County Library District – Yearly update of GCLD with a more in-depth review of what is upcoming at the Juniper Library branch. (Page A2)
3) Steph Wall and Nate Shull – Updates for Heart & Soul
4) DiAnn Butler – Space to Create Feasibility study results and Arts Market study preparation

TOWN MANAGER UPDATE (Page A21)

DISCUSSIONS

TRUSTEE GENERATED TOPICS
1) Trustee Bruton – Street Scrape
2) Mayor Pro-Tem Kudron – Town fees and penalties related to boardwalk and greenway permits
3) Trustee Southway – Also Greenway Committee updates and Nightly Rental Taskforce update. How were verbal complaints handled last year, what date will website for complaints and nightly rental information be functional
4) Trustee Weydert – Municipal fees and longevity pay

BOARD ACTION ITEMS FOR EVENING MEETING
1) Establish fees and penalties for boardwalk and greenway permits

FYI TOPICS
1) Nate Shull - Space to Create Preliminary Feasibility Report April 2019 (Page A23)
2) Grand Lake Founders Day, June 23rd, 2019 at the Grand Lake Center, celebrating 75 years as a Town (Page A52)
3) Grand Lake Citizen, Robert B. Canon, bringing before the Board of Trustees, a request placing a name upon the frontage road which parallels West Portal Road, adjacent to the 500 block of Park Avenue, brought before the board at the Board of Trustee meeting on April 22, 2019 (Page A53)
4) Additional 2019 Transportation Revenue Estimates for SB 18-001 and SB 19-262 (Page A54)
5) 2019 Flood Season Is Approaching – Executive Summary from the Colorado Water Conservation Board (Page A62)

* This meeting is open to the public and public input will be welcomed*

*items attached to workshop agenda  #items attached to evening agenda

Board of Trustees Agenda – Workshop
Grand County Library District

2018

Grand County Library District

Boundless Opportunities
Order of Presentation

Introduction
Max Frazier

Review 2018
Polly Gallagher
& Sue Luton

Questions
Board of Trustees

Marcus Davis
Treasurer

Sally Leclair
President

Max Frazier
Trustee

Jim Sloan
Vice President

Bambi Statz
Trustee

Darcy Schlichting
Secretary

Kim Cameron
Trustee
Strategic Plan 2017-18

Planning
- Fiscally responsible with five year forecast
- Institutional Plan decision making based on statistics
- Technology Plan for research & development with staffing
- Transparency

Access
- Changing usage of space
- Source of information in a variety of mediums
- Library services and collections to serve the library user
- Collaboration
- Resource

Programming
- Community Enrichment
- All ages
- Emergent Readers
- Essential life skills
- Creative expressions
Grand County Library District
Financial Report

Financial Strategies 2018

Grand County’s assessed value decreased another .24% over year 2017
Revenues increased 8.9% from 2017
Expenses increased 1.4% from 2017
GCLD received more than $60,000 in donations between the district and foundation, including $32,897 from the Friends of Grand County Libraries and $7,769 from the state for resource and programming grants
Economic Stabilization reserve fund was increased by $146,739
Total fund balance increased $838,806 with $627,700 earmarked for early debt retirement

Primary Updates

Replaced Director of Library Resources, Director of Public Services, and received resignation from Executive Director
Hired new maintenance technician position to assist with our 6 facilities and grounds
Capital projects included Fraser Library implementation of cooling system and Granby boiler replacement
Repairs done at Kremmling and Granby libraries and updates to Hot Sulphur Springs library after insurance claim for water leak
Implemented new technology with Virtual Reality machines and continued ongoing computer replacements

Financial Planning 2019

Goal is to continue a balanced budget to maintain approved reserve levels and adopt a 5 year financial plan with forecasting tool
2019 budget has the first call of certificates of participation (COP’s) to pay down debt at $1.2 million
The 2019 budget has increases to personnel, library materials, technology, facilities, and capital projects to maintain current library operations and additional activity from the Grand County Library Foundation
Financial forecast is to decrease fund balance by $389,177 because of debt payment using reserves
The BoT is committed to District compliance and retained partnerships with outside vendors to ensure compliance with all Federal, State, and local government regulatory agencies
Grand County Libraries Working Together To Change Lives
Adult

- Dealing with Pesky, Noxious Weeds
- Pursuit of Endurance with Jennifer Pharr Davis
- Creative Journaling with Janice Dahl
- Meet Your Forest
- Explore the World of Calligraphy with Natalie Franklin
- Grand County Community of Writers
- Book Clubs
- Quilting Club
- Gardening with Altitude
- Digital Skills for Adults
- English as a Second Language Classes
- Colorado State Park Passes

Children and Teens

- Country Ace Hardware Headliners Club
- Make Your Own Instruments
- Comix Club Comic-Making Workshops
- Youth Radio
- Dance 'Til They Close the Doors
- Caves
- Karaoke Party
- Rock and Roll Through the Ages Caitlyn Taussig
- Experience the Fantastical World of Virtual Reality
- Make Your Own Sundae Party
- Wii Guitar Hero
- Hide-and-Seek Rock Game
- Experience the Fantastical World of Virtual Reality
- Movie Nights
- Yoga Story Times
- Read to a Dog
- Know Before You Go
- Babies Books and Bags

Program Highlights

2018
### Summer Reading 2018

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<tr>
<th>Age Range</th>
<th>Registered</th>
<th>Completed</th>
<th>% Completion</th>
<th>Total Attendance</th>
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<tbody>
<tr>
<td>0- Pre-K</td>
<td>169</td>
<td>127</td>
<td>75%</td>
<td>1442</td>
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<td>K-5th</td>
<td>331</td>
<td>182</td>
<td>55%</td>
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<td>Grade</td>
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<td>Teens</td>
<td>125</td>
<td>49</td>
<td>39%</td>
<td>241</td>
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<tr>
<td>Adults</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>TOTAL</td>
<td>818</td>
<td>478</td>
<td>58%</td>
<td>3582</td>
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</tbody>
</table>

Increase of 7% to completion rate
2018 Registration increases by 152 people
Grand County Community of Writers

Local Author Panel

Wednesday
February 7, 2018
5:30 - 7 pm
Granby Library

Tracy Ross

Patrick Brower, author of
"Kildozer: the true story
of the Colorado Bulldozer Rampage"

Kendra McMahan, author of
the science fiction series
"Binarus Episode I & II"

Mark Obmasick

Avis Gray, author of six books on
Grand Lake history

Tim Nicklas, author of
"Winter Park Resort
75 Years of Imagining More"

Linda Wommack
Career Online High School

10 students participated
5 Graduates
3 Students on track to graduate
Graduation Ceremony January 26, 2019
2019 Offering 5 scholarships

The Career Online High School program is a unique opportunity, offering not only a high school diploma that is recognized and accepted by accrediting agencies, colleges and universities, but also a career certification program. This unique opportunity prepares those who, for one reason or another were not able to complete high school, for a changed future--one with possibilities for greater mobility in the workplace or further educational opportunities.
The Brown Bag Book Club
Thursday, November 8
12:30 p.m. Juniper Library in Grand Lake Discussing: *438 Days*, by Jonathan Franklin

The Hot Sulphur Springs Book Club
Monday, November 5
5:30 p.m. HSS Firehouse
*Discussing: Little Fires Everywhere* by Celeste Ng

Senior Book Club- Books Too Good to Miss!
*Tuesday, November 13*
2:00 p.m. Granby Library
*Discussing: Britt-Marie Was Here* by Fredrik Backman

The GCLD Virtual Book Club
*Monday, November 5*
6:00 p.m. Kremmling Library
Wednesday, November 7
6:00 p.m. Hot Sulphur Springs Library
Sharing and celebrating Suspense writing and authors

Granby Book Club
*Monday, October 29*
6:00 p.m. Mavericks Grill, Granby
*Discussing: Manhattan Beach* by Jennifer Egan
GCLD ONLINE

OverDrive eBooks

Offers thousands of adult bestsellers, nonfiction titles, and collections for children and teens. Titles are also available in Spanish, Chinese, Russian, and French. Read or listen to content in your web browser or download eBooks and eAudiobooks onto your Kindle, iPhone, iPad, and Android mobile devices.

* OverDrive Help
* OverDrive Tutorials
* OverDrive All Devices

Kanopy

Kanopy

“Kanopy is the world’s largest streaming service that offers a world of thoughtful entertainment.” Kanopy users will enjoy a wide variety of unique films, including documentaries by award-winning filmmakers, many BBC specials, as well as indie hits.

Films can be streamed from any computer, television, mobile device or platform including AppleTV, Chromecast and Roku.

OverDrive eBooks  Britannica Online  Lynda.com
Kanopy  My Heritage  Kanopy
RB Digital Magazines  Gale Literary Databases  Rosetta Stone
Novalist Plus

Nu Wav Legal Documents  American Antiquarian Society  Access Grand
Juniper Library
Sue Luton, Branch Manager
After School Club &
Gardening Club
Early Literacy & Story Time
Circulation of Materials

2017 2018

January 10634 14387
February 10692 13070
March 11152 14989
April 8914 13031
May 10485 13172
June 11002 14171
July 12286 16632
August 11705 15109
September 9941 12918
October 9866 13497
November 9614 12971
December 8028 12319
Grand Total 124319 166266

2017—2018 Statistical Changes

Key Indicators

Circulation of materials increase 35%
New Library Cards increase 21%
New Emedia Patrons increase 25%
Strategic Plan 2019

People
- supports creative expression
- agent for positive change
- promotes personal growth

Place
- welcoming staff
- facilities reflect changing needs
- online resources inform and inspire

Platform
- resources promote personal growth
- access to educational and recreational opportunities
- balanced and reliable information
Thank You for Your Attention

Questions?
Date: Tuesday, May 28, 2019
To: Mayor Peterson and Town Trustees
From: Jim White, Town Manager
RE: Town Manager’s Report

2019 Project Goals
• Welcome Middle Park Health Clinic to the Grand Lake Center
• West Portal Bridge Project Completion
• Streetscape/Phase 3/ Park Avenue
• East Inlet Improvements/Aquatic Nuisance Species Efforts

1. West Portal Bridge Project
“Let’s Go Build a Bridge”. We restarted the progress on the bridge the first week of April with mobilization and removal of snow on the bridge accesses. Structures, Inc., is our contractor on the job; the same contractor is now working on the Highway 34 Bridge Project. We began our weekly planning meetings on Tuesday, March 26, 2019. The metal decking was installed the week of April 22-26, 2019. With the recent inclement weather, the deck pour will now be scheduled the following week of May 27-31, 2019. Once the deck cures, wooden arches, similar to those on our other two bridges, will be constructed.

2. Streetscape Request for Proposal/Revised
NV5 Engineering’s representatives are geared up for our project. We held a planning meeting by conference call on Tuesday, May 21, 2019. During this meeting, we reviewed the design for Phase 3 work and we lined out a schedule for the construction RFP. We targeted May 21, 2019 to review 30-50% drawings in anticipation of getting the bid out by the third week of May.

3. 2020 Vision/Strategic Planning /Town Board and Staff
Our annual Strategic Planning sessions were held this year on:
Monday, May 20, 2019 and Tuesday, May 21, 2019
Aden Hogan served as our facilitator for the Strategic Planning meetings.

4. Middle Park Health Clinic
Progress continues at the Grand Lake Center on the transition plan for the Middle Park Health Clinic. Construction continues now on a daily basis. The drywall team is busy at work and have been since May 15, 2019. Painting is scheduled the week of May 20-24, 2019. The Ribbon Cutting is scheduled for Friday, June 21, 2019 at 5pm at the Grand Lake Center.

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PH. 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com
5. **NEW*** Founders Day Celebration
In tandem with the Grand Lake Historical Society, we are planning a Founder’s Day Celebration, a potluck from 5pm to 6:30pm on Sunday, June 23, 2019 at the Grand Lake Center to commemorate the 75th Anniversary of the incorporation of Grand Lake as a municipality. The Town was incorporated as a municipality on June 23, 1944. Emily Hagen, Executive Director, Grand Lake Chamber, and Judy Tumblin, Treasurer, have agreed to help market the event.

Leonard P. Zick, Sr. was the first Mayor of Grand Lake from 1944-1948.

ANNOUNCEMENTS

- I will be on vacation from Tuesday, June 11 through Friday, June 14, 2019.

- Jon T. Hall, Marina Director, has all of our new pontoon boats and pedal boats in the water. The new sea wall has also been installed and the old wall removed.

- Geoff Elliott, Grand Environmental, and Public Works helped install the two boat docks at the East Inlet in mid-May.

- The Inspection Station for Aquatic Nuisance Species is scheduled to open at the East Inlet in Grand Lake on Friday, May 17, 2019. Northern Water is working on fabricating a gate to help secure our entry to Grand Lake. Our next conference call is Wednesday, May 29, 2019.

- Reminder: The Retirement Celebration for Bernie McGinn was a grand success! The next day we dedicated the Arbor Day Tree to him, compliments of Paul Harrington, Harrington Landscaping.

- The Town of Grand Lake is signed up to participate in the Annual Memorial Day Parade sponsored by the Grand Lake Chamber of Commerce. Mayor Peterson and Trustee Bruton have indicated that they will be willing to ride on the Town “float”.

- John Zelezniak will begin his new role as Public Works Director on Thursday, May 16, 2019.

As always, please let me know if you have any questions or concerns.

**Quotable Quote(s):**

"As stitch in time saves nine"