**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**CONFLICTS OF INTEREST**

**DELEGATIONS**

* 1.) John Enochs, Streetscape Update (Page A2).

**DISCUSSION**

* 1.) Items from Town Manager. (Page A4)
* 2.) Town Planner Update. (Page A7)
* 3.) Permissible Uses for Boardwalk Extensions – Town Planner (Page A11)
* 4.) Meeting Updates.
* 5.) Trustee Generated Topics of Discussion. (Page A12)

**BOARD ACTION ITEMS FOR EVENING MEETING**

# 1.) Consideration to approve the Resolution No. XX – 2017, a resolution supporting the commitment to partner with Outstanding Grand Lake to complete a Great Outdoors Colorado LPOR Grant Application. (Page E18)

# 2.) Consideration to approve a bid proposal From Rocky Mountain Spray Foam for insulation work at the Grand Lake Center. (Page E21)

**FOR YOUR INFORMATION**

* 1.) Grand Lake Center – October Newsletter. (Page A13)
* 2.) 2017 Big Thompson Watershed Conference. (Page A15)
* 3.) GLFPD – 2017 Hydrant Testing Results Memo. (Page A16)
* 4.) US Forest Service Memo – Burning Season. (Page A19)
* 5.) CML Update for Trustee and Appointed Officials (Page A21)

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*items attached to workshop agenda  
#items attached to evening agenda*
October 6, 2017

Mr. Jim White
Town Manager
Town of Grand Lake
PO Box 6
Grand Lake, CO 80447
Email Original

Re: Diamondback Construction Management

Dear Jim,

We’re rapidly approaching the end of Phase I Construction. The project team including Town Staff, the contractors and engineering have functioned well. Dave Johnson and Bernie McGinn did an excellent job of answering questions. Dave was involved throughout construction and especially during the installation of the deep utilities to handle any questions. Bernie was involved throughout the project but more involved during the final grading and paving phase. The team worked through all issues as a unit. You did a good job of managing the team cohesiveness. Thank you.

Diamondback’s contract for construction services included $12,200 for geotechnical services. This equates to about one site visit per week. The contractor scheduled site visits as he felt necessary and early in the project had the Geotech on-site several times each week. This put the total cost for geotechnical services above our budget. The total geotechnical costs to date are at $19,002.50. There is no more Geotech anticipated for Phase I of the Streetscape. This represents an overrun of $6,802.50. We request reimbursement for this cost overrun.

Feel free to contact me with any questions.

Sincerely,

John Enochs, President
Diamondback Engineering & Surveying, Inc.
### Summary of Contract, Pay Requests and Change Orders
#### Grand Lake Streetscape Construction Project
(June 2017 through August 2017)

#### Contract Changes

<table>
<thead>
<tr>
<th>Original Contract Sum</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,292,902.00</td>
<td></td>
</tr>
</tbody>
</table>

| Change Order No. 1    | $79,781.00  | Rock Blasting 555 CY at $125/CY + OHF |
|                       | $22,900.00  | 2000 LF of 3" PVC for future electrical under boardwalk with junction boxes at each intersections |
|                       | $11,710.00  | Sewer forcemain, storm sewer cleanout manhole, insulation at gravity and forcemain, removal/replace sewer service at lot 9 on Park Ave. |
|                       | $83,446.00  | Delete bridge for multiuse path at Lake Avenue |
|                       | $22,827.50  | 5 LF 36" corrugated HDPE culvert, additional rock blasting |
|                       | $7,748.00  | Delete french drain at W. Portal Rd. Triangle Park, Remove asphalt on Garfield |

| Current Contract Sum  | $2,252,046.50 |
| Difference            | $60,844.50    |

#### Pay Requests

<table>
<thead>
<tr>
<th>Pay Request No.</th>
<th>Completed and Stored</th>
<th>5% Retainage</th>
<th>Payment</th>
<th>Balance to Finish</th>
<th>Percent Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (May)</td>
<td>$308,662.00</td>
<td>$15,432.10</td>
<td>$293,228.90</td>
<td>$2,120,184.10</td>
<td>10%</td>
</tr>
<tr>
<td>2 (June)</td>
<td>$741,506.00</td>
<td>$37,075.30</td>
<td>$412,301.80</td>
<td>$1,647,615.80</td>
<td>15%</td>
</tr>
<tr>
<td>3 (July)</td>
<td>$861,952.00</td>
<td>$43,096.60</td>
<td>$514,406.70</td>
<td>$1,533,211.10</td>
<td>16%</td>
</tr>
<tr>
<td>4 (August)</td>
<td>$1,206,113.00</td>
<td>$65,305.60</td>
<td>$423,971.00</td>
<td>$1,131,240.30</td>
<td>22%</td>
</tr>
<tr>
<td>5 (Sept-Draft)</td>
<td>$1,200,376.38</td>
<td>$60,013.82</td>
<td>$494,456.16</td>
<td>$1,165,823.84</td>
<td>21%</td>
</tr>
</tbody>
</table>

| Total To Complete     | $2,467,060.32        |
| Original Contract     | $2,292,902.00        |
| Difference             | $175,058.32          | This amount includes change orders and material overrun. |
Date: October 9, 2017

To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

RE: Items from the Town Manager

1. Streetscape Project/ Update

John Enochs, Diamondback Engineering and Project Manager, will be presenting on the project status and financial update at the Work Session today as requested by the Board at its last meeting.

Paving to the alley on Vine Street was completed the last week of September and parking was restored on the west side adjacent to the Waconda. Conduit was buried on both sides of the street for future needs.

Preliminary designs for the “Elephant Cages” were provided pro bono by Scott Munn of Munn Architecture. Based on those designs, preliminary cost projections far exceeded budget dollars available ($7800). Consequently, we currently plan to shore up the existing cages until the Town can plan and budget long term for new structures.

On Thursday, October 5, 2017, the first lift of asphalt was applied near and at the Spirit Lake Lodge and toward the inlet structure on Grand Avenue. Dan Freed, Big Valley Construction foreman, reported that the owner was ecstatic over the results. The second lift is planned to be applied on Friday, October 6, 2017, weather permitting. The boardwalk sections adjacent to the Red Sled and the Western Riviera Cabins along Garfield Avenue were completed during the last week of September and boardwalk work is now in progress on the north side of Grand between Vine and Ellsworth. While the street was torn up, Terrace Inn made plans to repair the sewer line and that work has been completed.

2. Gentlemen’s Club Stop Sign Plan

I left a message for Peter Esmonde of the Gentlemen’s Club regarding the need for more information. I am awaiting a response regarding more detailed plans.
3. **Mountain Parks Electric**

I did receive a response back from Tom Sifers, General Manager of Mountain Parks regarding the lighting plan and future costs (SEE ATTACHMENT).

In addition, I did contact Chris Michalowski, Power Use Advisor, with Mountain Parks Electric to request a free energy audit for the Grand Lake Center.

**ANNOUNCEMENTS**

- **Street Sweeping**: Public Works swept all the newly paved streets on Thursday and Friday, September 6 and September 7, 2017. Special thanks to Chris Ruske for following up on this.

- During the past two weeks, Three Lakes Water and Sanitation and Conroy Excavating have made progress toward the intersection at Grand and Hancock. On September 4, 2017, I was contacted by one of the subcontractor’s regarding the Town’s specifications for asphalt. I referred them to Grand County initially and we are working toward resolution of the issue.

- Jon T. Hall, Marina Director, has closed the Marina for the season. All boats are winterized and stored for the winter.

- As always, please let me know if you have any questions or concerns. You may also directly contact department directors with questions as well.

**Quotable Quote(s):**

“Short term pain, long term gain.”

-Hoppe Southway
Jim, The six-year payback for the conversion of Grand Lake street lighting from mercury vapor and HPS to LED technology is based on current rates. We intend to bill the LEDs at the rate in effect for LEDs and the conversion cost will be a separate line that won’t change. If there is a rate change it will affect only the LED rate charged for the lights. So there won’t be any ratcheting effect of increasing the rate on mercury vapor or HPS, which would increase the recovery of the conversion cost. Hope this is a satisfactory explanation, Tom

This institution is an equal opportunity provider and employer

Tom,

Thank you so much for your help on this. We are grateful for our relationship with Mountain Parks. I will be back in touch when I return from my trip.

All the best,
Jim
October 9, 2017

To: Mayor Peterson and Board of Trustees  
From: Nate Shull, Town Planner

RE: Town Planner Update  

Attachments: None.

**Purpose**
In efforts to keep the Board informed regarding planning issues, the Town Planner gives periodic updates. The last Board update was on October 28, 2016.

<table>
<thead>
<tr>
<th>Project Type/Name</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Land Development</strong></td>
<td></td>
</tr>
<tr>
<td>➢ Lemmon Lodge Subdivision</td>
<td>➢ The Board approved final plat on 3/10/14 by Resolution 05-2014. The applicant had some parking improvements to conduct as part of the SIA that needed to be completed by Sept. 24, 2017. Town Planner and Public Works performed a final inspection of required SIA parking improvements on Sept 18, 2017. Some additional modifications were noted upon inspection. Once fixed, Town will issue a certificate of completion to finalize acceptance and completion of improvements.</td>
</tr>
<tr>
<td>➢ McLaren Ranger Station Tap House</td>
<td>➢ The Board approved a parking variance on 7/24/17 by Resolution 10-2017. Applicant has paid the $4,000 fee in lieu as part of the conditions set upon the resolution. The boardwalk and greenway requirements have been waived due to future streetscape public improvements.</td>
</tr>
<tr>
<td>➢ Grand Adventures, LLC/Ignacious Properties, LLC</td>
<td>➢ The Commission approved the water setback variance via Resolution 01-2017. The Board approved the variance via Resolution 14-2017. Applicant has re-staked the driveway as of late August as to comply with the Town's request.</td>
</tr>
<tr>
<td>➢ Amended Lots 1-2, Block 4, Grand Lake Estates 1st Filing (Owner Ross, Brian)</td>
<td>➢ The Board approved the amended parcel by Ord. 4-2016. This amendment included a rezoning of the parcel which requires</td>
</tr>
<tr>
<td>Section</td>
<td>Description</td>
</tr>
<tr>
<td>---------</td>
<td>-------------</td>
</tr>
<tr>
<td><code>Gateway Inn 2nd Amendment</code></td>
<td>Applicant filled out Land Use Application on 12/19/16. Commission conducted Public Hearing and approved conceptual sketch plan on 01/18/17. Applicant currently working on preliminary development plan, which will require final Board approval.</td>
</tr>
<tr>
<td><code>Minor Land Development for Lots 1-4, Block 27</code></td>
<td>Applicant filled out Land Use Application on 04/14/17. Commission approved the Preliminary Development Application with conditions on 05/03/17. Commission denied the Final Development Application on 06/21/17. Applicant currently reworking plans, which will require final Board approval.</td>
</tr>
<tr>
<td><code>Heckendorf Guesthouse; Tract adjacent to Lots 1-5, Cairns Addition</code></td>
<td>Board denied a vacation request for portion of Ellsworth Street Right-of-Way, directing staff to take action to sell the tract to the Applicant. Staff currently considering procedural options for accomplishing sale (to include amended plat and rezoning). Looking at several surveyors to perform survey work for splitting of subject tract.</td>
</tr>
</tbody>
</table>

**Right-of-Way/Grading Permits**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><code>Three Lakes Sanitation Force Main</code></td>
<td>Board motioned for Three Lakes Sanitation to move start date back to 09/18/17, and send out notices in mail to all affected properties at least two weeks prior to commencement. Town Planner and Public Works performed site inspection and signed off permits on 09/22/17.</td>
</tr>
<tr>
<td><code>Frontage (service) Road off Lake Ave</code></td>
<td>ATH Specialties applies for a ROW permit to install water and sewer, and create new service road adjacent to Gateway Inn property on 09/01/17. Work schedule to be completed by 09/14/17.</td>
</tr>
</tbody>
</table>
### Building Permits (Larger than Single Family)

<table>
<thead>
<tr>
<th>Building</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hajim Single Family Homes (2016/2017) - 901 to 913 Park Ave</td>
<td>Permits issued 04/18/2017. Pre-site and zoning setback inspections have been conducted. Waiting on request for final inspection.</td>
</tr>
<tr>
<td>Park Avenue Lofts (2017) - 800, 804 Park Ave</td>
<td>Permit issued 06/20/17. Pre-site and zoning setback inspections have been conducted for original building and additional garage space (as part of plan change). Foundations are set and concrete has been poured.</td>
</tr>
<tr>
<td>Grand Adventures Snowmobile Rental Facility</td>
<td>Permit issued 08/29/17. Waiting on request for pre-site and zoning setback inspection. Discussion with Grand County Road and Bridge to determine snow removal</td>
</tr>
<tr>
<td>Boardwalk Lofts (2017) - 824 Grand Ave</td>
<td>Staff review and approval on 08/15/17. Permit has not yet been issued</td>
</tr>
<tr>
<td>McLaren Ranger Station Tap House</td>
<td>Staff review and approval on 08/17/17. Permit has not yet been issued</td>
</tr>
<tr>
<td>Rocky Mountain Repertoire Cabins (2017) - 801 Lake Ave</td>
<td>Currently being reviewed by staff.</td>
</tr>
</tbody>
</table>

### Major Projects/Initiatives

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Inlet Boat Launch</td>
<td>The Town along with Grand Environmental Services, LLC completed the installation of the new Shores Station Boat Docks as of 05/24/17. The work included a new French Drain, cribbing and dock landing/platform, minor landscaping treatments, and additional rock bed at the end of the boat launch.</td>
</tr>
<tr>
<td>Grand Lake Tails Steering Committee</td>
<td>Town Staff and GL Chamber Staff received official acceptance of National Park Service’s RTCA Technical Assistance for trail improvement and project implementation. Town and Chamber spearheading a steering committee to guide project selection and implementation process. Met on 09/19 for initial meeting. Will incorporate goals, objectives and recommendations from Town Plans and Studies (including draft POST plan, Federal Lands Livability Initiative, Comp Plan, and Wayfinding Masterplan). Specific grant funding for projects TBD.</td>
</tr>
<tr>
<td>Grand Avenue Streetscape Project</td>
<td>Updates provided in Manager’s Report</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>➢ Comprehensive Plan Update</th>
<th>➢ Former Planner Joe Biller drafted a long-range planning progress report in 2016, which included analysis of actions items listed in 2006 Comp Plan. Town Staff and volunteers currently reviewing analysis and adding to it. Town staff to soon present a summary of analysis to Board, which will include existing policy and action items, and potential future updates (to topics/categories and policies). Town looking at applying for DOLA grant in Spring or Summer of 2018 to update Comp Plan.</th>
</tr>
</thead>
</table>
| **Other** | **TJ Dlubac of RG & Associates will be working with the Town Planner each Thursday from 1-5 PM until the end of the year to provide planning assistance services. Most critical services include...**  
- Interpretation and modification to the Land Development Code (to include previously requested recs of Board – Definitions, Design Standards, formatting, etc)  
- Development of formalized checklists for building, grading, and land use applications  
- Grant writing assistance | |
| ➢ RG & Associates Planning Assistance | ➢ Town Staff, with the assistance of Town Attorney Krob, is drafting ordinance language for the eventual dissolution of the Zoning Board of Adjustments.  

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| ➢ Zoning Board of Adjustments |  
--- | --- |
TO: Mayor Peterson and Town Trustees

From: Nathaniel Shull, Town Planner

Date: October 9, 2017

RE: Permissible Uses for Boardwalk Extensions

Mayor and Board of Trustees,

The Town’s recent investments in infrastructural improvements in Downtown as part of the Streetscape Project is a major step toward attracting visitors and future businesses to Grand Lake. Part of the original Streetscape masterplan and subsequent engineering plan documents include sections of boardwalk “extended” into the greenway. These sections would function as potential additional seating areas, passing space for pedestrians, and public gathering spots.

Many businesses have expressed their interest in having these boardwalk extensions built in front of their stores. Due to high demand, Town staff has considered changing the original distribution method for these boardwalk extensions from randomly assigning six per block to one in which each business/property owner can pay a unit price for a specific amount of additional boardwalk. Per the project contractor, this price is approximately $250 per linear foot (which includes labor and material). Town is currently soliciting each of the business/property owners to determine their interest in purchasing addition boardwalk.

During our walkthroughs, we have been approached by several businesses in particular who have expressed interest in using these extensions as designated seating areas for their restaurants and shops. Currently, a number of businesses have obtained permits to place picnic tables or round tables in the greenway for additional seating, including Polly’s Ice Cream Shop, Grand Lake Chocolates, Blue Water Bakery, and most recently Mountain Burger Works. These businesses and others foresee the benefit of having additional boardwalk to allow their customers a more durable space for eating and relaxing, or for potential full-service areas assigned to their specific business/restaurant to serve food and possibly liquor.

I am seeking your council on whether the Town envisions these extended boardwalk sections to be used for this purpose or not. If the vision for Grand Avenue is to act as the economic engine of our Town, then I believe such an allowance would be welcomed. Please provide your feedback on this matter.

Kind Regards,

[Signature]

Nathaniel J. Shull
Town Planner

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com
TOWN OF GRAND LAKE
TRUSTEE GENERATED TOPICS OF DISCUSSION*
Monday, September 25, 2017 – Board of Trustees Workshop

*This is an ongoing list of topics the Trustees would like discussed. Topics may not necessarily be discussed at this workshop and postponed until a later workshop depending on time constraints and at the Board's discretion.

<table>
<thead>
<tr>
<th>TRUSTEE</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jenkins - (10/9/17)</td>
<td>Board meeting structure. Option #1 Start Evening meeting at 5pm with no Workshop. Option #2 Record both the Workshop and Evening Meetings.</td>
</tr>
</tbody>
</table>
Hello from the Grand Lake Center. Fall certainly seemed to arrive right on time, if not a bit early this year. It has been beautiful, which is not a surprise, as fall never disappoints here in the Rocky Mountains. Everyone who couldn’t wait for flannels and cocoa are in heaven with the early snow, crisp morning temperatures, and pumpkin spice lattes (of course!). Fall is always a good reminder of how life is ever changing and letting go can bring in a beautiful new season.

It seems several changes always happen at once and sometimes we just have to roll with the punches. Bea, the assistant coordinator, has decided to fly south for the winter and will be spending her days soaking in the sun. We are thankful for all she has done and will miss her shiny spirit and sense of humor. Bon Voyage Bea, and good luck in your future! Carol Prendergast the Center’s Pilates instructor is also moving away. She will be building a new life in Oregon and is excited even though it happened rather quickly. Her last class will be this Monday, 10/9/17 at 11am. We were so honored to have her as the Center’s first ever group fitness class and will miss her dearly.

Other group fitness classes will continue through the fall. Cardio Dance is every Thursday night through November 9th at 5:30pm, lead by Maci MacPhearson. Total Body Fitness continues every Tuesday & Thursday at 9am and Saturday’s at 10am as well as Senior Fit, every Tuesday and Thursday at 10:15am, both lead by Crystal Myers. If you, or someone you know, is interested in starting a fitness class at the Center, please contact Crystal Myers at 970-627-2415.

The Disney Way Dream Retreat is set to return, October 23-26th. The Disney Way is a customer service training lead by Bill Capodagli, workshop facilitator and coauthor of the best-selling book The
Disney way. He shares decades of experience and research to help businesses create a customer-centric culture. Dream, Believe, Dare, Do is the Disney Way. Welcome back!

Snack and Paint classes will continue through the fall and winter months. Kandi Kay will be leading one step by step acrylic class each month. This month’s class will be held on Saturday, October 28th from 4-7pm. The painting will be of a lovely sunset & barn scene called “Autumn Days”. The cost is $30, includes all materials...and snacks of course! To register, you may sign up at the Grand Lake Center or contact Kandi at 303-587-0461.

One last reminder...Holiday season (yes, I said the “H” word) is right around the corner! Book your holiday party or event at the Grand Lake Center today. There are several space options available, so get your space reserved before someone else snags the date you want. We make having your event easy and affordable. Come in Tuesday through Saturday to see what the Grand Lake Center has to offer for your holiday party success! See you soon!

The Grand Lake Center Team
2017 Big Thompson Watershed Conference
Sustaining the Health of a Working River

Watershed Conference
Sustaining the Health of a Working River
November 1, 2017 | Loveland, CO

Visit https://btwatershed.org/watershed-conference/ for all details.

Please join the Big Thompson Watershed Forum on November 1, 2017, for its 15th biennial watershed conference at Group Publishing in Loveland.

We will welcome 14 speakers who will present on topics ranging from abandoned mines in the Big Thompson Watershed, to status updates on Highway 34 construction. View the CONFERENCE AGENDA.

REGISTER NOW: Register before October 1 to get the early bird rate of $65. The registration fee includes continental breakfast and buffet lunch. Deadline is October 17th.
September 29, 2017

Mr. Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447

RE: 2017 Hydrant Testing - Town of Grand Lake

Jim,

Enclosed please find the 2017 results of our annual hydrant flow tests on your behalf. Please note that any hydrants marked in red in the comment section were found to be deficient and require your attention. Please recall that Grand Lake Fire performs these basic flow tests as a courtesy to you to help ensure their readiness should we ever need to use them in an emergency situation. Maintaining and servicing the hydrants in full working order remains wholly your responsibility.

Should you require any further clarification or explanation of our findings, please don't hesitate to contact us.

Kindest regards,

Colin Steward
Training Officer - GLFPD

CC: Dave Johnson
<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Comments</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/9/2011</td>
<td></td>
<td></td>
<td>2011 Hydrant Flow Test</td>
</tr>
</tbody>
</table>

28 Broadway & Grand
27 Mountain Ave & Broadway
26 Mountain Ave & Vine
26 Mountain Ave & Vine
25 872 Mountain Ave
24 Vine St & Grand
23 Vine St & Lake
22 Behind Bowling Alley
21 Elsworth & Grand
20 Elsworth & Park
19 Garfield & Mountain
18 Garfield & Grand
17 Garfield & Lake
16 Pinck & Lake
15 Pinck & Grand
14 Pinck & Park
14 Pinck & Tunnel
13 Pinck & Tunnel
12 Hancock & Mountain Ave
11 Reids & Village
10 Hancock & Grand
9 Hancock & Lake
8 Lorraine & Lodge
7 N Inter (S of Grand)
6 N Inter (S of Grand)
4 Spooner & Aspen
3 N Inter & Tunnel
2 Tunnel & Bridge
1 Tunnel & Summitland
U.S. Forest Service
Arapaho National Forest
Sulphur Ranger District

Media Contact: Reid Armstrong, 970-222-7607

Winter conditions mark the start of pile burning season

GRANBY, Colo. (Oct. 3, 2017) – As winter conditions settle in, the Sulphur Ranger District of the Arapaho National Forest will work to burn slash piles resulting from fuels reductions and hazardous tree removal projects in the area. Hand piles are a result of crews using chainsaws to thin the forest. Much of the smaller cut material is piled for burning. Machine piles are the result of using logging equipment and consist of primarily the limbs of trees as most of the logs have already been removed. Piles must be burned before the treatment is complete.

Last season, the Sulphur Ranger District accomplished more than 805 acres of pile burning, which included burning approximately 362 large machine piles and 684 smaller hand piles. This season’s pile burning could begin next week and will continue through the spring, as conditions allow.

Piles are only ignited under favorable weather conditions. Adequate snow cover, precipitation, wind, temperature, fuel moisture and staffing all play a part in when and whether ignition occurs. Piles that are ready for burning are prioritized based on elevation, aspect, access, and proximity to homes.

Smoke, flames and glowing embers are often visible and are part of normal operations. Snow helps contain the piles and firefighters monitor the area after burning is complete. Public and firefighter safety is always the number one priority in burning operations.

Prescribed fire smoke may affect your health. For more information see www.colorado.gov/pacific/cdphe/wood-smoke-and-health. To check the latest updates on when burning will occur, follow us on Twitter and Facebook @usfsrarp. To get added to our email notification list, send an email to karmstrong@fs.fed.us and ask to be added to the Sulphur Pile Burning list. For a complete list of where burning is occurring this season as well as updated accomplishments and photos, visit the Inciweb Page at http://inciweb.nwcg.gov/incident/4648.

Areas on the Sulphur Ranger District with hand and machine piles ready for burning are:

- **Arrow Fuels**: 2,500 hand piles and 15 machine piles; **Potential Impacts**: Arrow Tunnel area, Corona Pass Rd. Lakota Trail Area, Winter Park Resort; **General Location**: East/Southeast of the Town of Winter Park, North/NE of Winter Park Resort and Lakota Subdivision.

- **Winter Park Fuels/Upper Fraser**: 2,500 hand piles and 162 machine piles; **Potential Impacts**: Town of Winter Park. St. Louis Creek, Vasquez Creek Rd and Vasquez Creek area subdivisions, Elk Creek Road, Town of Fraser and Hwy 40 corridor general area; **General Location**: South and West of Winter Park, Southwest of Fraser.

- **Keyser Creek Fuels**: 250 machine piles; **Potential Impacts**: County Road 3, Church Park, and Forest Service roads 139, 140, 137, and 259. **General Location**: north and south of Keyser Creek

- **Jericho Rd Fuels**: 700 hand piles; **Potential Impacts**: Jericho Rd; **General Location**: Northwest of Kamloop Cove of Lake Granby or Granby Dam.

- **Trail Creek Fuels South**: <50 hand piles **Potential Impacts**: Chief Trail, Bussey Hill, Biscuit Row, Kessel Terrace, Parorama Ln, Peaks Point; **General Location**: South of Rainbow Bay of Lake Granby.
- **Trail Creek Fuels North**: Approx. 5200 hand piles; **Potential impacts**: County Rd 41, 42, 412, 413, 414, 415, Grouse Rd; **General location**: 2.5 miles Northwest of Fish Bay of Granby Lake.

- **ANRA/Supply Creek Fuels/Kauuwneeche Road South**: 60 machine piles and 3,000 hand piles; **Potential impacts**: County Rd 4, Kauuwneeche Rd, 454 Rd, Meredith Manor, Areas west of Shadow Mtn Lake, Columbine Lake and Grand Lake; **General Location**: 1.5 miles west of Trail Ridge Marina of shadow Mtn Lake.

- **ANRA/Supply Creek Fuels/Kauuwneeche Road North**: 45 machine piles and 1,000 hand pile; **Potential impacts**: Kauuwneeche Rd, Meredith Manor, Winding River Ranch, Sun Valley Ranch, Onahu Lodge, Areas North and West of Shadow Mtn Lake, Columbine Lake and Grand Lake; **General Location**: 1.5 miles Northwest of Columbine Lake, Supply Creek Trailhead area.

- **Willow Creek Fuels East**: 2,300 hand piles; **Potential impacts**: Highway 125 or Willow Creek drainage **General Location**: .25 east of Highway 125, Forest Road 121, Kauffman Creek area.

- **Pass Creek**: 308 machine piles **Potential impacts**: Elk Creek, Bronco Creek, Kauffman Creek and Denver Creek drainage. Vagabond Ranch; **General Location**: East of Highway 125 and West of Gravel and Little Gravel Mountains, along Forest Service roads 121, 123, and 190.

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K. "Reid" Armstrong  
Public Affairs Specialist  
Forest Service  
Arapaho and Roosevelt National Forests  
Pawnee National Grassland  
p: 303-541-2532  
c: 970-222-7607  
kramstrong@fs.fed.us  
2150 Yarmouth Ave.  
Boulder, CO 80301  
www.fs.usda.gov/arp  

Caring for the land and serving people

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Good morning!

CML would like to ask you to share the following information:

First, an opportunity for your elected council members or trustees:

VISIT A CLASSROOM
The Liberty Day Institute connects community leaders with students — particularly fifth graders - to talk about the U.S. Constitution and Declaration of Independence. See the attached program summary and letters from various groups that support the program, including CML, Denver Broncos, and Colorado Rockies. You and/or your elected officials can get involved by contacting a local elementary school to connect with a fifth grade teacher and offering to be a guest speaker on the U.S. Constitution for 45 minutes now or in the spring during their teaching units on American Government. You can also simply offer to deliver Liberty Day Institute’s booklets to the teachers. Speaking guides are available to help you plan your visit. Contact Eric at the Liberty Day Institute at eric@libertyday.org or 720-316-1011.

And, something for your appointed officials:

BOARDS AND COMMISSIONS BASICS WORKSHOP
Oct. 25, at CML in Denver
Appointed officials for your municipality need to understand the policy process and their role in it, meeting processes and procedures, ethics law, and so much more. This special training opportunity is designed just for appointed members of municipal boards and commissions, defining their role in the policy process and providing tips on to work more effectively with elected officials and with municipal staff. Share experiences with other appointed officials and gain valuable insights into effective board and commission governance. Registration is open at https://members.cml.org/store/events/registration.aspx?event=WORK_BC17.

Thank you, and have a fabulous day!

Traci C. Stoffel
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Community Leaders & Liberty Day Institute Team-Up....

Since our founding in 1996, the Liberty Day Institute has been dedicated to giving students – particularly 5th graders – an immersive, educational experience on the U.S. Constitution and Declaration of Independence.

We are a 501(c)(3), tax-deductible nonprofit that provides teachers with the tools and materials they need to effectively introduce their students to the foundations of American government.

What are we asking of Colorado Community Leaders?
- Contact a local elementary school and reach-out to a 5th grade teacher.
- Inquire if the teacher(s) would like to host a guest speaker on the Constitution for 45 minutes either in September in honor of Constitution Day or in the spring during their teaching units on American Government.
- Offer to deliver Liberty Day Institute’s booklets to the teacher for all 5th graders prior to a classroom presentation
- Speaking guides on the Constitution will be available to potential speakers
- There is no cost to you, the teacher or the school

Contact us if you are interested or have questions.

www.LibertyDay.org
★ 720.316.1070 ★ Eric@LibertyDay.org ★
3443 S. Galena St. ★ Suite 120 ★ Denver, CO 80231
July 17, 2017

Mr. Andy McKean, Founder and President Emeritus
Liberty Day Institute
3443 S Galena St.
Denver, CO 80231

Dear Andy,

As Executive Director of the Colorado Municipal League (CML), a nonpartisan, nonprofit organization that has served Colorado municipalities for almost 100 years, I strongly support the Liberty Day Institute’s efforts to educate our state’s youth about our founding documents, the Declaration of Independence and the Constitution.

Being actively involved with our state legislators every year, I believe it’s important to educate students and help them begin to understand our democratic process, which will hopefully lead to the development of active and informed citizens as their education progresses and they become adults.

CML fully supports efforts to ensure today’s youth become informed and civic-minded adults. In fact, in partnership with the Special District Association of Colorado (SDA), CML created and maintains Lessons on Local Government (LOLG), which provides K-12 teachers in Colorado with quality social studies and civics lessons; access to worldwide, state, and local resources; innovative community and student engagement activities; and more. It helps teachers build future citizens that are engaged, informed, and civic-minded: All resources can be found at www.lessonsontlocalgovernment.org

I realize that the Institute’s ability to provide every fifth grade student in Colorado with a booklet containing the founding documents and every fifth grade social studies educator with teaching materials is dependent upon financial support from foundations, corporations, and generous individuals. I wish to let all potential financial contributors know that I endorse you making your resources available in every public school.

Thank you for all you do to ensure that our students are aware of and understand the U.S. Constitution and that they develop an appreciation for what it means to be an American. The Liberty Day Institute’s educational materials are tremendously valuable to help achieve these goals.

Sincerely,

Sam Mamet
Executive Director
Colorado Municipal League

[Signature]
Thursday, June 29, 2017

Dear Students,

As we celebrate the anniversary of the signing of the United States Constitution on Sept. 17, 1787, the Denver Broncos encourage you to read and review your Liberty Day Constitution materials.

There’s nothing more important than our history. As Americans, we’re fortunate to enjoy undeniable rights and freedoms. These values were first established during this significant part of our country’s history and are detailed in the book you have received.

We sincerely hope your Liberty Day Constitution materials provide you with a strong understanding of our country’s principles and its history. Together with family and friends, we urge you to discuss and participate in conversations about the significance of the anniversary of the U.S. Constitution.

Continued success and best wishes,

Allie Pisching
Executive Director of Community Development
Denver Broncos Football Club
Jim Kellogg  
Vice President  
Community and Retail Operations

January 17, 2017

Dear Students:

On behalf of the Colorado Rockies Baseball Club, I would like to encourage you to honor and celebrate the signing of the United States Constitution on September 17, 1787 by reading, learning and understanding the information presented to you in your Liberty Day Institute’s pocket Constitution book.

We here at the Colorado Rockies are blessed to be able to fulfill our dreams through our sport. Our organization would like to pass along our sincere appreciation to your teachers for all of their efforts in guiding you in the quest to fulfill your own dreams. The first step to your future is to become educated about your country’s past, and to learn about the rights and freedoms that were granted to all of us by the originators of this amazing country.

Remember, you can be anything that you want to be by educating yourself, committing yourself to your goals and working hard to achieve your dreams.

Best wishes from the Colorado Rockies Baseball Club.

Sincerely,

Jim Kellogg  
Vice President  
Community & Retail Operations

Colorado Rockies Baseball Club • Coors Field • 2001 Blake Street • Denver, Colorado 80205-2000 • Phone 303-292-0200 • Fax 303-312-2284