

# Planning Refresher Workshop

Hosted by



Wednesday, February 17, 2021, 6:30 pm ONLINE

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## AGENDA

- 6:30pm                      Call to Order
- Roll Call
- Approval of Minutes: January 20, 2021
- Unscheduled Citizen Participation
- Guest Speaker:            KC McFerson – Senior Planner with DOLA
- Welcome & Introductions
  - Why Plan & Planning Authority
  - Roles & Responsibilities of Elected Officials & Planning Commissioners
  - Long Range Planning and Implementation Tools
- 7:00pm                      Effective Meetings & Decision-Making
- Scenarios discussion
  - “How to Stay Out of Trouble” – Legal & Ethical Issues
  - Scenarios discussion
  - Questions and Discussion
- 8:30pm                      Adjourn

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Presented by:



**COLORADO**  
Department of Local Affairs  
Division of Local Government



MINUTES  
PLANNING COMMISSION  
REGULAR MEETING  
January 20th, 2021  
6:30 P.M.

CALL TO ORDER: Interim Chairman James Shockey called the regular meeting of the Grand Lake Planning Commission to order at 6:33 p.m. on January 20<sup>th</sup>, 2021 online through GoTo Meeting..

ROLL CALL  
PRESENT: Interim Chairman James Shockey; Commissioners: Judy Burke, John C. Murray, Diane Mahoney, Ernie Bjorkman; and Town Planner Kimberly White.

ABSENT: NONE

APPROVAL OF  
MINUTES: Commissioner Shockey asked for a motion to approve the minutes for January 6th, 2021. Commissioner Murray motioned to approve the minutes, Seconded by Commissioner Burke. All Commissioners voted Aye.

UNSCHEDULED  
CITIZEN  
PARTICIPATION: Interim Chairman Shockey asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

CONFLICTS OF  
INTEREST: Interim Chairman Shockey noted there were not Commission that had a conflict of interest, or the appearance of.

ITEMS OF  
BUSINESS: **NONE-** Interim Chairman Shockey noted there were no items.

ITEMS OF DISCUSSION: **PLANNING COMMISSION APPLICATION OF HEATHER MACSLARROW:**

Interim Chairman Shockey asked Town Planner White to present this discussion topic to the Commission. Planner White stated that the applicant submitted a resume, letter of interest, and questionnaire. She meets the qualifications for PC, registered voter, and lives in town. Interim Chairman Shockey asked Ms. MacSlarrow to introduce herself. She stated that she lived in town for 3 years on Shadow Mountain Drive, and she runs a national non-profit (Society for Wilderness Stewardship) that focuses on wilderness stewardship and management. She has experience as an executive director and administrator, natural resources and land use. Commissioner Murray asked about her organization's involvement with conservation easements. She stated that she has been part of other organizations with conservation easements projects. Commissioner Bjorkman moved that the Planning commission recommend Heather

MacSarrow become a member of the Planning Commission for the Town of Grand Lake. Commissioner Murray seconded the motion. All commissioners in favor. Motion passed.

### **COMMISSIONER DISCUSSION ON TOPICS FROM THE 2020 COMPREHENSIVE LAND USE PLAN:**

Interim Chairman Shockey opened the floor by asked for each commissioner to present their top priority for the planning commission to focus on in 2021 from topics highlighted in the 2020 Comp. Plan. Commissioner Mahoney would like to discuss fencing regulations. It was discussed that there was a wilderness fencing presentation previously that should be incorporated with any fencing discussions. Planner White suggested that everyone gather questions about the fencing for wildlife booklet that was presented in 2020 to the planning commission and then the commission could invite the representative to speak and answer the questions. Commissioner Burke suggested that we create and follow a guideline for addressing all of the items listed on the last four pages of the comp plan. For each item, we should know the history of the regulation, and what we need to change, and how to change it. Perhaps create a table for these items, and the PC recommendations for each item. Commissioner Burke's topic was to have a completion date for construction projects and number of projects open at a time. Commissioner Bjorkman would like to do something about affordable housing and to see plans for the lot across from the Conoco station (600 Mary Dr.). Commissioner Murray talked about the history of 600 Mary Dr. and the talk of it becoming a Dollar General, so the Town acquired it; it was assigned as affordable housing, because they reallocated money from affordable housing fund, but probably won't be used as affordable housing. He suggested subsidizing a developer to build some affordable housing. Commissioner Murray would like to address the lake front plan and lake playground/splashpad by the restroom; parks; trails; groom at trail on the ice for Nordic skiing. Interim Chairman Shockey suggested that we contact the HTA to partner to see if this area can be groomed. Commissioner Bjorkman would like the lakefront/ice to be developed in the wintertime. Interim Chairman Shockey said that his top priority was the historic overlay in the downtown; temporary parklets; and extending the outdoor dining permanently. There was discussion about the code being revised and the time and money investment for updating the code. It was suggested that we take parts of the code that are listed in the comp plan to update and we work on updating these. There was a discussion of zoning overlays and how they work. Staff will gather examples from other resort towns on historic overlay districts and present it to the planning commission. Heather MacSarrow said her interest is in viewsheds; ecological impacts; integrating the lands committee. Planner White agreed that the parklets and greenspace dining would be good; Lakefront road to become pedestrian, picnic areas; evaluate parking kiosks and transportation around town; trail improvements.

Interim Chairman Shockey asked about prioritization of the projects. It was discussed that the PC would go before a BoT workshop to discuss the historic overlay and the priorities. It was suggested to have a joint workshop with the planning commissioners and the BoT.

FUTURE PLANNING  
DISCUSSION:

Planner White said that DOLA will be coming to a future meeting to discuss planning commission's role and to invite Countywide commissioners to come. Commissioner Bjorkman would like someone from the arts district to come speak to the PC about their fund-raising efforts and ideas.

ADJOURNMENT:

Commissioner Murray moved to adjourn, seconded by Commissioner Bjorkman. All Commissioners voted aye, and the meeting was adjourned at 7:38 p.m.

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James Shockey, Interim Chairman

ATTEST:

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Jenn Thompson, Town Clerk