

## OPERATOR I

Position Status: Regular full-time employee

Position Supervisor: Public Works Director

Description of the Position: The position is primarily manual labor, and involves use of hand tools, small equipment and heavy equipment. The employee will serve as a part of the public works crew. During the summer months, primary duties are preparing roads for dust control, pothole patching, grading of roads, and assisting in hauling gravel. Duties in winter include snow plowing, snow removal, hauling snow and construction of ice rink and operation of zamboni. The position is subject to emergency call-out provisions of the personnel policies. The incumbent will also occasionally assist the Water Department on an as-needed basis. Tools are provided and maintained by the Town. Other duties as assigned.

### Duties and Responsibilities:

1. Primary operator of heavy equipment summer and winter, including snowplowing, moving snow piles, picking up snow on main streets and alleys.
2. Secondary operator for dump truck. Must have CDL, Class B with Air and Tanker endorsement; if no, must be able to obtain Class B with Air within 6 months.
3. Routine and normal Public Works maintenance tasks include paving, patching of roads, dust control, watering roads, street sweeping, cleaning and installation of culverts, staining wood structures, painting and striping crosswalks, parking areas and handicap parking areas. Replaces signs that are broken, i.e. stop signs, speed limit signs, etc.
4. Assists in parks routine maintenance, mowing, weed eating, snowplowing of boardwalks and ice rink.
5. Assists with trash pickup and restroom clean up.
6. Assists with playground maintenance and repair.
7. Assists the Water Department in distribution system maintenance and repair.
8. Assists in maintaining all shop parts for equipment and vehicles and tools for shop.
9. Assists with maintenance of Town boat docks and Marina.
10. Other duties as assigned.

Qualifications: Good general knowledge of, and experience with, operation of heavy equipment and machinery and vehicle maintenance. Ability to work well with the public. Good physical condition. Valid Colorado driver's license with ability to obtain CDL, Class B with Air and Tanker. Previous mechanic experience preferred.