REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, NOVEMBER 13, 2017 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Pro-Tem Kathy Lewis at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Kathy Lewis led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Pro-Tem Lewis; Trustees Bruegger, Goodfellow, Jenkins, Kudron, and Solgot; Town Manager White, Town Clerk Pro-Tem O'Rourke, Town Planner Shull, and Town Attorney Krob.

ABSENT: Mayor Peterson.

Trustee Goodfellow made a motion to excuse Mayor Peterson's absence from the workshop and regular meeting. Trustee Bruegger seconded the motion and all Trustee voted aye.

ANNOUNCEMENTS: Mayor Pro-Tem Lewis announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Pro-Tem Lewis announced that a sign-in sheet is located by the door and to please sign in before leaving.

Mayor Pro-Tem Lewis announced that the Town of Grand Lake Appreciation Dinner will be held on December 1st.

There was a brief discussion regarding the scheduling of the annual Appreciation Dinner. After which Trustee Kudron made a motion to direct staff, in the future, to schedule the dinner on the weekend closest to the date of the BOT meeting in December with the specific day of the week left to Staff's discretion. Trustee Solgot seconded the motion and all Trustees voted aye.

CONFLICTS OF INTEREST: Mayor Pro-Tem Lewis stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Mayor Pro-Tem Lewis stated that she had a conflict with the On-Call policy discussion as her husband works for the Town.
UNSCHEDULED PUBLIC COMMENTS:

Mayor Pro-Tem Lewis announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

Ann Romshek 561 County Road 49. Ms. Romshek stated that having an ambulance station in the Town of Grand Lake is a vital service to its citizens. Response time is critical to the residents of Grand Lake. Ms. Romshek requested that the Board of County Commissioners not allow service to be taken away and reminded them that the citizens voted to provide financial support to Grand County EMS for its services. She also noted that there are 9 ambulances in the County however not all are staffed on a daily basis.

Manager White stated that he would not normally respond to public comment however he felt it is important to summarize the EMS discussion that took place during the 5pm workshop. County EMS Manager Ray Jennings and County Manager Lee Staab attended the meeting along with approximately 68 citizens and 10 Town Board members and Staff to discuss the status of a dedicated ambulance in the Town of Grand Lake.

Mr. White made the following comments about the EMS topic from the earlier workshop meeting:

- Dedicated EMS service to the Town of Grand Lake is very important to the area.
- The Town voted in a mill levy to financially support Grand County EMS and wants assurances that service levels will not diminish.
- Response times are a concern if an ambulance is not dedicated to Grand Lake especially as they relate to the Town's aging population.
- Grand Lake Fire station has the facility to house both the ambulance and its staff, if needed.
- County Manager Staab said he would make a recommendation to the County Commissioners to postpone a decision in this item until the Town, Grand Lake Fire, GC EMS and the County had a chance work on a mutually acceptable solution to this matter. Town Staff will write a letter to the County Commissioners asking to work with the
above-named entities to be submitted at the November 21st County Commissioners meeting.

Trustee Jenkins made a motion directing staff to draft a letter to the County Commissioners to postpone the budget decision related to an ambulance being dedicated to the Town of Grand Lake and surrounding area, to not eliminate the $14,000 in the budget currently used to lease space at the Grand Lake Fire Station, to request that EMS staffing levels in Grand Lake remain, at a minimum, equal to 2016/2017 levels and that the Town have an opportunity to work with GC EMS, the County and Grand Lake Fire to work toward a solution. Trustee Solgot seconded the motion and all Trustees voted aye.

SCHEDULED PRESENTATIONS/DELEGATIONS:

None.

APPROVAL OF MINUTES:

It was reflected in the October 23, 2017 that Trustee Solgot’s absence from the last meeting was unexcused. Trustee Solgot stated that she had communicated with former Town Clerk Nicholls regarding being unable to attend scheduled Board Meetings in October. She asked what to do about changing the unexcused absence to be excused as she had given advanced notice.

Trustee Kudron requested to table the discussion until the email could be produced. ORourke will provide attendance policy for next meeting.

Trustee Kudron made a motion to approve the October 23, 2017 minutes as submitted. Trustee Goodfellow seconded the motion and all Trustees voted aye except Trustee Solgot who abstained.

APPROVAL OF ACCOUNTS PAYABLE:

Trustee Goodfellow made a motion to approve the Accounts Payable for October. Trustee Jenkins seconded the motion and all voted aye.

LIQUOR LICENSING AUTHORITY:

None.

At 7:50pm Mayor Pro-Tem Lewis excused herself due to a conflict of interest on the next agenda item. Trustee Kudron was asked to lead this portion of the meeting.
OLD BUSINESS:

Consideration to approve an On-Call policy for Public Works/Water Departments.

Manager White presented this item to the Board. The Water Department currently receives compensation for being On-Call. In 2017 the Public Works department started receiving On-Call pay for weekends but not weekdays. The purpose of the policy would be to ensure that all departments/employees who may be asked to work On-Call would be appropriately compensated and to establish the On-Call rate going forward.

The Board had a lengthy discussion on how to implement an On-Call policy as an official policy does not currently exist.

Trustee Goodfellow made a motion directing to Staff to write an On-Call Policy that requires any employee working On-Call to be available to respond to an after-hours call within one hour of receiving that call. The Town Manager will work with Department Heads to establish minimum coverage levels for each department. Department Heads will be responsible for scheduling On-Call staff to meet minimum levels. Appropriate language regarding professional standards for employees will be included in the written policy. On-Call pay rates set by this policy will be paid on a 24-hour period at $32.00 per weekday and $50.00 per weekend day. Trustee Jenkins seconded the motion and all Trustees voted aye.

Trustee Goodfellow made another motion to confirm that the current Water Department staff will maintain their On-Call rate of $50.00 per week day and $50.00 per weekend day so long as they are continuously employed by the Town of Grand Lake. All future water department employees On-Call pay will be in line with the approved policy (approved November 13, 2017) of $32.00 weekdays/$50.00 weekends. Trustee Solgot seconded the motion and all Trustees voted aye.

At approximately 9:05 pm Mayor Pro-Tem Lewis returned to the Board Room.

NEW BUSINESS:

Consideration to set a Public Hearing on the Municipal Fee Ordinance for the Town of Grand Lake.

Manager White presented this item to the Board.

Trustee Jenkins made a motion to set the Public Hearing for the Ordinance on the Municipal Fee for Monday, November 27, 2017 at 7:30 pm, with notice of the public hearing to be published in the Middle Park Times at their earliest convenience, but no later than
November 17, 2017. Trustee Solgot seconded the motion and all Trustees voted aye.

NEW BUSINESS:

Consideration to adopt Ordinance 05-2017 regarding procedures for payment of water tap and parking in-lieu fees. Planner Shull presented this item to the Board.


NEW BUSINESS:

Consideration to approve draft letters opposing the proposed fee increase for Rocky Mountain National Park to allow Mayor Pro-Tem Lewis sign the letters to be sent to the Department of the Interior and to the Governor of Colorado.

Manager White presented this item to the Board.

Trustee Kudron made a motion to direct Staff to forward letters drafted by Manager White opposing the proposed fee increase for Rocky Mountain National Park and to allow Mayor Pro-Tem Lewis sign the letters to be sent to the Department of the Interior and to the Governor of Colorado. Trustee Jenkins seconded the motion and all Trustees voted aye except Trustee Bruegger who voted nay. Motion passed.

NEW BUSINESS:

Consideration to go into Executive Session.

Trustee Jenkins made a motion to go into Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice (under C.R.S. Section 24-6-402(4)(b)) on issues that have arisen during the boardwalk reconstruction. Trustee Kudron seconded the motion and all Trustees voted aye.

At 9:20pm Planner Shull and Clerk Pro-Tem ORourke excused themselves from the Board Room.

At 9:54pm Clerk Pro-Tem ORourke returned to the Board Room.

Attorney Krob noted that the Board was now out of Executive Session and had finished a discussion within the scope of the Statute and that he was present throughout the discussion so it is subject to the attorney/client privilege.
MAYOR'S REPORT AND COMMENT: None.

ADJOURNMENT: Trustee Jenkins moved to adjourn, seconded by Trustee Kudron. All Trustees voted aye, and the meeting was adjourned at 9:56 p.m., November 13, 2017.

KATHY LEWIS, MAYOR PRO-TEM

ATTEST: ERIN OROURKE, TOWN CLERK PRO-TEM