REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, OCTOBER 23, 2017 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Jim Peterson at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Peterson led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Peterson; Mayor Pro-Tem Lewis; Trustees Bruegger, Goodfellow, Jenkins, and Kudron; Town Planner Shull, Town Treasurer Ackerman, Town Clerk Pro-Tem ORourke and Town Attorney Krobl.

ABSENT: Trustee Solgot. Town Manager White.

There was discussion regarding Trustees’ responsibility to attend scheduled BOT workshops and meetings. All agreed it is important to be in attendance while understanding that perfect attendance is not realistic. If a Trustee is unable to attend a meeting, advance notice should be given to the Town Manager, Mayor or Town Clerk.

Town Clerk Pro Tem ORourke noted that Trustee Solgot had given advanced notice of her absence for tonight’s meeting. Trustee Goodfellow gave advanced notice that he would be absent for today’s workshop.

It was recommended that Mayor Peterson contact Trustee Solgot about her schedule for the remainder of the year.

Trustee Kudron made a motion that Trustee Solgot’s absence be unexcused for both the workshop and evening meeting on 10/23/17 and that Trustee Goodfellow be excused for his absence from the 10/23/17 workshop. Trustee Jenkins seconded the motion and all voted aye.

ANNOUNCEMENTS: Mayor Peterson announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Peterson announced that a sign-in sheet is located by the door and to please sign in before leaving.
CONFLICTS OF INTEREST:
Mayor Peterson stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Kudron stated he had a conflict with Secret Santa Community fees request.

Trustee Bruegger stated he had a conflict with the Outstanding Grand Lake grant request.

Mayor Pro-Tem Lewis stated she had a conflict with the comp time buy down and on-call policy items.

UNSCHEDULED PUBLIC COMMENTS:
Mayor Peterson announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. He then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

SCHEDULED PRESENTATIONS/DELEGATIONS:
None.

MINUTES APPROVAL:
Mayor Pro-Tem Lewis moved to approve the October 9, 2017 Minutes as presented. Trustee Jenkins seconded the motion and all Trustees voted aye except Trustee Kudron who abstained.

REPORTS: SALES TAX CASH FLOW REPORT FOR AUGUST 2017:
Mayor Peterson asked Trustee Goodfellow to present the sales tax cash flow report. Goodfellow reported that the amount of revenue received in October 2017 for the month of August was $217,698. This amount was 13.24% above what was received through August 2016.

REPORTS: FINANCIAL REPORT FOR AUGUST 2017:
Mayor Peterson asked Trustee Goodfellow to present the Financial Report for August 2017. Goodfellow reported that the General Fund
expenditures through the end of August totaled $1,394,047 or 35.4% of budget. He said the Water Fund expenditures for the same period totaled $672,927 or 47.4% of budget, the Marina Fund expenditures totaled $203,599 or 80.2% of budget, the PAYT Fund expenditures totaled $21,902 or 62.9% of budget, and the Grand Lake Center expenditures totaled $124,347 or 64.1% of budget.

LIQUOR LICENSING AUTHORITY:        NONE.

At 7:38pm Trustee Kudron excused himself from the room.

OLD BUSINESS: Consideration to waive the Community House Rental Fees for Secret Santa in December 17 – Clerk Pro-Tem O'Rourke stated that Grand Angels will be hosting Secret Santa in the Community House this year. Jennifer Brown is heading up the effort this year and requested, on behalf of Grand Angels, that the rental fees be waived for this event.

Trustees discussed the item and agreed that they did not want to waive the fee as it may set a precedent for future events. Treasurer Ackerman informed the Trustees that there is $700 in unappropriated donation funds still available in this year’s budget.

Trustee Jenkins made a motion to deny the Grand Angels request to waive the Community House fee and instead approve a $400 donation to cover the fees for the Secret Santa Event to be held in the Community House December 14-17, 2017. Mayor Pro-Tem Lewis seconded the motion and all Trustees voted aye.

At 7:51pm Trustee Kudron returned to the room and Trustee Bruegger excused himself from the room.

OLD BUSINESS: CONSIDERATION OF - Consideration to approve the Resolution No. XX – 2017, a resolution supporting the commitment to partner with Outstanding Grand Lake to complete a Great Outdoors Colorado LPOR Grant Application. Mayor Peterson asked Town Planner Shull to present this matter to the Board. Shull stated that the Chamber of Commerce’s non-profit 501 (c)3 arm Outstanding Grand Lake is seeking the Board of Trustees’ expressed commitment to partner in completing an application for the Great Outdoors Colorado Local Parks and Outdoor Recreation Grant to create an educational hub on the lower level of the Grand Lake Visitors Center Facility. This hub, known as the Grand Lake Rivers, Trails, and Sustainability Center, will be used in educating visitors and
community members on local environmental and sustainable practices, while helping them to connect with various environmental and outdoor recreational opportunities around the area.

There was discussion regarding the purpose of the grant and what the monies ($10,000) would go towards.

Trustee Jenkins made a motion to approve the Resolution No. 18 – 2017, a resolution supporting the commitment to partner with Outstanding Grand Lake to complete a Great Outdoors Colorado LPOR Grant Application. Mayor Pro-Tem Lewis seconded and all Trustees voted aye.

At 8:13pm Trustee Bruegger returned to the room.

NEW BUSINESS:

**Consideration of Public Hearing of the Proposed 2018 Budget** – Mayor Peterson opened the Public Hearing at 8:15pm. There were no public comments. The public hearing was closed at 8:16pm.

At 8:16pm Mayor Pro-Tem Lewis excused herself from the room.

NEW BUSINESS:

**Consideration to buy down 2017 Accured Comp Time.** Treasurer Ackerman presented this item to the Board. She explained that in the past the Board has approved to buy down comp time to 160 hours.

A short discussion followed.

Trustee Kudron made a motion to approve the accrued comp time buy down to 160 hours to be disbursed over the last four pay periods of the year beginning November 15, 2017. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**Consideration to approve ON-Call Policy.** Treasurer Ackerman presented the item to the Board on behalf of Town Manager White.

Trustee Jenkins made a motion to table this item until Manager White can be present. Trustee Kudron seconded the motion and all Trustees voted aye.

At 8:28pm Mayor Pro-Tem Lewis returned to the room.
MAYOR'S REPORT
AND COMMENT:

Mayor Peterson did not have a report however he noted that he is very pleased with how the construction work this summer has turned out. Trustee Jenkins added that August sales tax numbers show that construction did not have a negative financial impact on local businesses this summer.

Trustee Kudron thanked Town Staff for all their hard work this summer.

Trustees asked Town Attorney Krob his recommendation on recording the workshop meeting in addition to the evening meeting. Mr. Krob stated that this Board does a very good job of separating the workshop and the evening meetings. Workshops are held to gather information but no decisions are made and voting takes place during the evening meeting. Mr. Krob suggested that if the board wanted to record both meetings it should work through the agenda item by item -- present the item, discuss and then vote immediately -- so as to provide a clear record of the vote. Ultimately, it is up to the board how it would like to run its meetings.

The board also asked Town Attorney Krob about the possibility of participating in either the workshop or evening meeting by phone/skype. He stated that technology has advanced to make video conferencing a possibility but suggested that in-person participation tends to be more beneficial. Again, it is ultimately the board's decision as to how to run its meetings.

ADJOURNMENT:

Mayor Pro-Tem Lewis moved to adjourn, seconded by Trustee Goodfellow. All Trustees voted aye, and the meeting was adjourned at 8:43p.m., October 23, 2017.

KATHY LEWIS, MAYOR PRO-TEM

ATTEST: ERPIN OROURKE, TOWN CLERK PRO-TEM

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