TOWN OF GRAND LAKE
BOARD OF TRUSTEES - WORKSHOP/SPECIAL MEETING
MONDAY AUGUST 13, 2018  5:00 - 7:00 P.M. - TOWN HALL

Statement of Purpose: Workshops are held in the afternoon prior to each regular board of Trustees meeting. Workshops are conducted:
1. To ensure that the Board members have adequate information and background to make informed decisions on various agenda items.
2. To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.
3. To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.
4. To make efficient and effective use of citizens' time at Board meetings but allow citizens time to make their comments known in a recorded evening meeting.

Please turn cell phones off during the meeting. Be respectful and take personal conversations outside.

AGENDA

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS-
1.) Robin Wilson, Heart & Soul Update.

DISCUSSION
1.) Items from Town Manager.
   * Copies of the DOLA Grant Application available upon request.
   * 2.) Trustee Generated Topics
       * Trustee Bruton- Relationship between the Board and Chamber of Commerce (Page A1)
       * 3.) Town Planner Shull- Update on List of Ways to Expand Membership onto Planning Commission. (Page A2)
       * 4.) Town Planner Shull- Request for Services, Scope of Work for Moraine Entry Monument Sign (Page A6)
   5.) Meeting Updates

BOARD ACTION ITEMS FOR EVENING MEETING
# 1.) Consideration to appoint one member of the Board of Trustees to serve as the Town of Grand Lake's Member representative on the Policy Committee and appoint an additional member of the Board of Trustees as an alternate on the CML Policy Committee. (Page E20)
# 2.) Consideration to approve a Special Event Permit Application for the Grand Lake U.S. Constitution Week. (Page E30)
# 3.) Consideration to appoint Judy Burke to the Town of Grand Lake's Planning Commission. (Page E40)
# 4.) QUASI-JUDICIAL- Consideration to grant a variance request to Municipal Code 11-2-6(b)10(b)5- Basic Principles for Driveways- for the placement of a second driveway on residential property located at Block 5, Lot 29, Sunnyside Addition, more commonly referred to as 1620 W. Portal Rd. (Page E41)
# 5.) Consideration to give Staff budget parameters and direction for the 2019 budget. (Trustee Generated Topic- Trustee Southway. (Page E68)

*items attached to workshop agenda  #items attached to evening agenda
LOCAL LIQUOR LICENSING AUTHORITY- QUASI-JUDICIAL- NONE.

EXECUTIVE SESSION: For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to till an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

FOR YOUR INFORMATION
* 1.) Town of Grand Lake 2019 Budget Calendar (Page A9)
* 2.) Rocky Mountain National Park News Release (Page A10)
* 3.) Grand Foundation Thank You Letter. (Page A12)
Alayna Carrell

From: Tom Bruton
Sent: Tuesday, July 31, 2018 9:28 AM
To: Alayna Carrell
Cc: Steve Kudron; ripple@rkymtnhi.com; Phyllis Price; Andy Murphy; Tom Goodfellow
Subject: Chamber of commerce

Alayna, could you please put that I would like to talk about the relationship between the Board and Chamber on the agenda.
Thanks, Tom B

Sent from my iPad
TO: Mayor and Trustees

From: Nathaniel Shull, Town Planner

Date: 09/02/2018

RE: Update on List of Ways to Expand Membership onto Planning Commission

Dear Mayor and Trustees,

Staff, per your request at the July 9th Board meeting, has formed a list of potential ways to expand membership onto the Town’s Planning Commission. The list is not exhaustive, but includes the input from PC members, administrative staff, and the public.

➢ Continue to advertise the open positions to eligible residents through various media platforms

➢ Modify the current language under Chapter 12, Article 1 to reinstate the allowance of 1 (or more) Board members to simultaneously be members of the Planning Commission

   o Commissioner’s #1 preference: Mayor to serve on both BOT and PC, other Trustees as willing/amended

➢ Modify the current language under Chapter 12, Article 1 to reduce to number of required Planning Commission Members to five (5). A quorum – or majority vote – would then require three (3) PC members to be present instead of four (4).

➢ Modify the current language under Chapter 12, Article 1 to allow Planning Commission members to reside at a Grand Lake mailing address in addition to/in lieu of Town limits

Alternatives to Planning Commission membership (for voting-only members)

➢ Establish a citizen advisory board/committee to assist the Planning Commission

   o Non-voting, but provide equally-valuable input on development/land use decisions

Regards,

Nathaniel J. Shull
Town Planner
Town of Grand Lake
970-627-3435
gplanning@townofgrandlake.com

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com
<table>
<thead>
<tr>
<th>Topic</th>
<th>Colorado Revised Statutes</th>
<th>Grand Lake Municipal Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership</td>
<td>Shall consist of no less than five (5) nor more than seven (7) members</td>
<td>Seven (7) members appointed by the Mayor with consent of Board of Trustees.</td>
</tr>
<tr>
<td>Composition</td>
<td>When the commission is limited to five members, the membership shall consist of the mayor and a member of the governing body as ex officio members and three persons appointed by the mayor, if the mayor is an elective officer; (otherwise by such office as the governing body may designate as the appointing power in the ordinance creating the commission)</td>
<td>Members of the PC shall not simultaneously be a Trustee or the Mayor for the Town of Grand Lake</td>
</tr>
<tr>
<td>Composition</td>
<td>When the commission consists of seven or more members, there shall be four ex officio members consisting of the mayor, one of the administrative officials selected by the mayor, a member of the governing body selected by the mayor, and a member of the governing body selected by the governing body</td>
<td></td>
</tr>
<tr>
<td>ZBA</td>
<td>One (1) such appointed member may be a member of the Zoning Board of Adjustment or Appeals</td>
<td>One (1) appointed PC member may be a member of the Zoning Board of Adjustments</td>
</tr>
<tr>
<td>Term</td>
<td>The term of the chairman shall be one year, with eligibility for reelection. The terms of ex officio members shall correspond to their respective official tenures; except that the term of the administrative official selected by the mayor shall terminate with the expiration of the term of the mayor who selected him or her</td>
<td>The terms of the chairman shall be one (1) year, with eligibility for re-election</td>
</tr>
<tr>
<td></td>
<td>The term of each appointed member shall be six (6) years or until his or her successor takes office; except that the respective terms of one-third of the members first appointed shall be two (2) years, one-third shall be four (4) years, and one-third shall be six (6) years</td>
<td>The term of each appointed member shall be six (6) years, or until his or her successor takes office</td>
</tr>
<tr>
<td>Qualifications</td>
<td>All members of such commission shall be bona fide residents of the municipality and, if any member ceases to reside in such municipality, his membership on the commission shall automatically terminate</td>
<td>Members of the PC shall be bona-fide residents of the Town of Grand Lake, and if any member ceases to reside in the Town of Grand Lake, his or her membership shall automatically terminate</td>
</tr>
<tr>
<td>Compensation</td>
<td>All members of the commission shall serve without compensation unless otherwise provided by ordinance and the appointed members shall hold no other municipal office</td>
<td>All members of said commission shall serve as such without compensation and the appointed members shall hold no other municipal office</td>
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</tr>
<tr>
<td>Removal from Commission</td>
<td>Members other than the member representing the governing body may be removed, after public hearings, by the mayor for inefficiency, neglect of duty, or malfeasance in office, and the governing body may remove the member representing it for the same reasons.</td>
<td>Members may be removed after hearing by the mayor for inefficiency, neglect of duty, or malfeasance in office</td>
</tr>
<tr>
<td>Meetings</td>
<td>The commission shall hold at least one regular meeting in each month</td>
<td>Each commission shall hold at least one regular meeting in each month and such meetings may be held consecutively on the same date.</td>
</tr>
<tr>
<td>Amendments</td>
<td>Notwithstanding any provisions of subsections (1) and (3) of this section to the contrary, the governing body of each municipality may provide by ordinance for the size, membership, designation of alternate membership, terms of members, removal of members pursuant to subsection (3) of this section, and filling of vacancies of the commission</td>
<td></td>
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</tbody>
</table>
Hi Comp Plan Team members,

As you may know, the Grand Lake Planning Commission has been short two members for quite awhile. The requirements for becoming a Commissioner are strict - an applicant must be a registered voter in Grand Lake and must reside in town a minimum of 6 months per year. These requirements exclude many of our neighbors who are passionate about Grand Lake and willing to serve on the Planning Commission but who do not meet the letter-of-the-law qualifications.

Nate has been researching possible ways to amend the requirements for Planning Commissioner to broaden the scope for candidates. I had another thought - what if the Trustees set up a Citizens' Advisory Committee to assist the Planning Commission? This Committee could advise the Commissioners in a non-voting capacity and serve as a conduit for input from the community. I was advised by a Trustee to bring up this idea next Monday July 23 at the Trustee meeting so that it could be placed on the agenda for future discussion, which I will do.

If you are interested in this idea and possibly would like to join such a committee, please reply to this e-mail. Send your thoughts and questions also, as this is not a done deal and will need your input. If we Comp Plan Team members could get involved, it would help educate us about the Town Planning processes and get us up to speed for future work on the Comp Plan.

Regards,
Ginny

> On Jun 21, 2018, at 10:47 AM, Nate Shull <glplanning@townofgrandlake.com> wrote:
> 
> Hello Task Force,
> 
> Hope you all are enjoying the start of summer.
> 
> I wanted to share with you an important announcement. After some serious consideration, I've decided it's best to put a hold on updating the comprehensive plan this year. There are a number of reasons I believe this decision makes sense, the most primary of which is because I've spread myself too thin on the job. I am trying to balance 8-10 projects this year alone, and the comprehensive plan requires a heavy level of commitment and energy which I feel I'd only be contributing a small percentage of. Therefore, I think it best to table the project until earliest Spring of 2019.
> 
> On a brighter note, by holding off on the update, the following activities can get done which will inevitably contribute to the comp plan revision
> 
> * Heart & Soul - defined community values and implementation steps
> * Creative Districts/Space to Create
TO: Lunsford Signs, Inc.

FROM: Town of Grand Lake

Date: 08/01/18

RE: Request for Services - Scope of Work for Moraine Entry Monument Sign

The Town of Grand Lake is requesting services to furnish material and labor necessary for the completion of an 8’ x 12’ freestanding stone/steel and wood entry monument.

The monument to be constructed with solid rectangular tube steel frame 8”x8” bolted to a reinforced concrete foundation, reinforced concrete caisson, ¾” grouted joints and flagstone caps. The tube steel is to be pre-patinaed to a natural rusted finish and then sealed. The sign will be supported on a stained Doug Fir beam (Steel beam option), notched by 4 “and then bolted to the steel columns. If steel beam option is used, then weld beam to posts as necessary.

Dry-stacked ledge stone to match the existing HWY 34 monument will be used. The sign will be 44” x 72” single faced hand carved three-dimensional wood alternative product. It will have a recessed textured background with additional three-dimensional cutout graphics. The back of the wood alternative sign would be laminated to plate aluminum for strength. The sign and its components would have an acrylic polyurethane painted finish for durability.

The price includes all site excavation, materials, labor, project management and beam installation by crane. It also includes sign installation and custom fabricated steel mountain brackets as per design. The budget cost of this sign shall not exceed $10,000.00 for all material, labor and time.

Regards,

Nathaniel J. Shall
Town Planner
Town of Grand Lake
970-627-3435
glplanning@townofgrandlake.com

Enclosed – Exhibit A, Exhibit B
## TOWN OF GRAND LAKE

### 2019 BUDGET CALENDAR

<table>
<thead>
<tr>
<th>Required Date</th>
<th>Board Meeting</th>
<th>Action</th>
<th>C.R.S. Cite</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2018</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug 25</td>
<td></td>
<td>Assessor sends preliminary Certification of Values</td>
<td>39-5-121</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Initial TABOR/5.5% revenue calculation)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Sep 17</td>
<td>Budget Workshop – Special Meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Post notice: Town Hall &amp; Post Office)</td>
</tr>
<tr>
<td>Oct 15</td>
<td>Sep 24</td>
<td>Budget Officer submits proposed budget to Board of Trustees (BOT)</td>
<td>29-1-105</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BOT sets Public Hearing for October 22, 2018</td>
</tr>
<tr>
<td>Sep 27 / Oct 4</td>
<td></td>
<td>BOT publishes “Notice of Budget”- Middle Park Times</td>
<td>29-1-106(1)</td>
</tr>
<tr>
<td>Oct 22</td>
<td></td>
<td>Budget Public Hearing</td>
<td></td>
</tr>
<tr>
<td>Nov 12</td>
<td></td>
<td>Board of Trustees adopts 2019 Budget</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prepare: Budget Adoption Resolution Appropriation Resolution Property Tax Levy Resolution</td>
<td></td>
</tr>
<tr>
<td>Dec 10</td>
<td></td>
<td>Assessor sends Final Certification of Values (Final TABOR/5.5% revenue calculation)</td>
<td>39-1-111(5)</td>
</tr>
<tr>
<td>Dec 15</td>
<td></td>
<td>Certify mill levy to Board of County Comm. BOT must adopt budget prior to certification of mill levy</td>
<td>29-1-108(2),(3)</td>
</tr>
<tr>
<td><strong>2019</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jan 31</td>
<td></td>
<td>Certified copy of budget to Division of Local Government</td>
<td>29-1-113(1),(3)</td>
</tr>
<tr>
<td>June 30</td>
<td>Apr 22</td>
<td>2018 Audit submitted to Board of Trustees</td>
<td>29-1-606(1)(a)</td>
</tr>
<tr>
<td>July 31</td>
<td></td>
<td>Audit submitted to State Auditor</td>
<td>29-1-606(3)</td>
</tr>
</tbody>
</table>
Fyi for August 13, 2018 Board packet, or we could hand it out today.

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 [cell]

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From: Patterson, Kyle [mailto:kyle_patterson@nps.gov]
Sent: Wednesday, August 01, 2018 7:58 AM
Subject: Tularemia Detected In Lily Lake Area Of Rocky Mountain National Park

Rocky Mountain National Park News Release

August 1, 2018
For Immediate Release
Kyle Patterson 970-586-1363

**Tularemia Detected In Lily Lake Area Of Rocky Mountain National Park**

A dead beaver was recently found at the Lily Lake area in Rocky Mountain National Park and tested positive for tularemia. Tularemia was also detected in the Lily Lake area in 2015.

Tularemia is a naturally occurring bacterial disease transmitted by infected insects and ticks to rabbits, hares, muskrats, beavers and other small rodents. Tularemia can also spread to humans and can cause serious clinical symptoms. People can help prevent infection by using insect repellent, washing hands, and giving wildlife their space. Never consume water that has not been treated or boiled.

In humans, tularemia can cause a wide range of symptoms, including fever and chills, joint pain, muscle aches and headaches, dry cough and chest pain and an open sore and swelling at the site of a tick bite or swollen lymph nodes. If someone becomes ill with any of these symptoms within two weeks of being in an affected area, they should seek medical attention and tell their doctor about possible exposure to tularemia. Tularemia can be treated successfully with antibiotics. For more information about tularemia visit [www.cdc.gov/Tularemia/](http://www.cdc.gov/Tularemia/)
Although tularemia is a native disease that occurs naturally, human impacts on the environment can affect wildlife habitats and promote the transmission and spread of diseases such as tularemia. By appreciating wildlife from a distance, we can help protect ourselves from tularemia.

For information about Rocky Mountain National Park please call the park's Information Office at (970) 586-1206.

-NPS-

--
- Kyle

Kyle Patterson
Management Specialist/Public Affairs Officer
Rocky Mountain National Park
(970) 586-1363
www.nps.gov/romo
www.facebook.com/RockyNPS
May 21, 2018

Town of Grand Lake
Jim White
PO Box 99
Grand Lake, CO 80447

Dear Jim,

It is our pleasure to thank you for your gift of $750.00. By making this contribution, you have made yourself an integral part of the organization’s success, for which we are sincerely grateful.

The Grand Foundation has awarded over $8.2 million in grants to more than 100 charitable nonprofit agencies throughout Grand County. These organizations enrich and improve the lives of our residents and guests in the areas of Health & Human Services, Arts & Culture, Education, Amateur Sports and the Environment. To address community needs, the Grand Foundation awarded over $238,000 in our 2017 grant cycle to over 50 organizations. Where else can one donation help so many?

As always, we will strive for continued success as a locally recognized community foundation serving Grand County residents. Your generous gift will help support not only the residents through charitable and nonprofit agencies we fund, but will help to build a stronger community.

On behalf of the Grand Foundation’s board members, volunteers and staff, thank you for your generosity and support.

Best regards,

Megan A. Ledin
Executive Director

$200 was received as a benefit towards this donation.
Date: Monday, August 13, 2018
To: Mayor Peterson and Town Trustees
From: Jim White, Town Manager
RE: Items from the Town Manager

1. Streetscape Project

Boardwalk work was partially completed at Garfield and Grand heading toward Blue Water Bakery and Western Riviera. Longer redwood boards have been ordered for completion of the work in that area. Boardwalk work and timber curbs were also completed at Re/Max. Conduit for lighting and future broadband capability was installed from Re/Max to the alley south and from RMRT across to Re/Max west. Sidewalks and curb and gutter were poured on Park Avenue adjacent to the Park Avenue Lofts. Mountain Parks Electric will be removing three utility poles and the electric wires will be buried along that segment of Grand Avenue. Replacement of several bulb outs from Phase 1 was started during the week of August 6-10, 2018. We are waiting for removal of the light pole at Boot Hill before the boardwalk work can be completed there. Sloan Construction has started installation of irrigation and landscape features at Park and Vine.

2. West Portal Bridge Project

Following the signing of the contract with Structures, Inc., owner Tom Jackson, and engineer, Elliott Van Stelle, are working with our engineers from Benesch Engineering and CDOT: to review the value engineering presented by Structures, Inc.; to revise the construction schedule, and to prepare to start the project. Work on the bridge is now planned to commence in the next 2 weeks, pending CDOT approval of the recommended value engineering. Value engineering recommendations focus predominantly on the process and timing for removal of lead paint from the bridge.

3. DOLA Grant Application

Work on writing the DOLA grant for the August 1, 2018 deadline consumed many hours. John Enochs, Diamondback Engineering prepared cost estimates for Phase 3 of the Streetscape Project. Additionally, I talked with our DOLA representative, Greg Winkler. The DOLA grant was submitted and receipt of our application by the August 1, 2018 deadline was confirmed.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com
The DOLA grant hearings will be scheduled in November 2018. Thanks to the staff members who read and reviewed the document and made edits, or suggestions.

4. **Resource Management Plan/Bureau of Reclamation**

Town Planner Nate Shull and I have continued our planning sessions with Traci Robb with the Bureau of Reclamation as we work on our 10 year Resource Management Plan for the area at the East Inlet. We will host the first Public Meeting for this project on **Tuesday, August 14, 2018 at Town Hall from 5:30pm till 7:30pm** to review preliminary concepts and to gather public input. Public notice of this meeting was issued by the BUREC in the local media.

5. **Water Tank Mobilization**

The tank has been poured, wrapped, and the top was set in place the weeks of July 23-27, 2018 and July 30-August 3, 2018. It is anticipated that substantial completion will meet the scheduled September 1, 2018 date with final completion by September 30, 2018. Our contractor, Preload, plans to leave the site on or about August 10, 2018. Backfilling will begin once all structural integrity tests by Terracon have been completed.

**ANNOUNCEMENTS**

- **Fire Restrictions** Grand County Commissioners and the Grand County Sheriff reduced fire restrictions to Stage 1 effective on Tuesday, July 24, 2018. The Town of Grand Lake adheres to the same level of restriction as stipulated by Grand County.

  A community briefing was held at the Fire House on August 7, 2018 to listen to comments from members of the community regarding the Golf Course Fire. Chief Mike Long started the meeting with a brief overview reflecting the strategy and resources utilized to get the fire under control.

- **NWCCOG**

  Trustee Tom Goodfellow and I attended the Northwest Colorado Council of Governments meeting on Thursday, July 26, 2018. One topic of conversation was about the fire funding letter we were asked to consider supporting. I had brought this to the Town Board’s attention at the July 23, 208 Board meeting. After learning that the Arapahoe National Forest was added to the area covered and with the joint support of Grand County, we did add the Town of Grand Lake as a signatory. Betsy Blair from Senator Gardner’s office was there as well as John Whitney, representing Senator Bennett’s office.
• We extend our condolences to Dave Johnson, Water Superintendent, whose older brother recently passed away.

• On Wednesday, August 8, 2018, several town representatives and citizens met at Kawuneeche Visitor Center to talk with Senator Michael Bennett. Subsequently, we visited RMNP employee housing at Green Mountain and then went to Trail River Ranch. Senator Bennett had expressed interest in visiting the site as he is involved in legislation to help remove it from the Wilderness Bill he is supporting.

• Affordable Housing Trustee Tom Bruton attended the Small Communities Housing Workshop in Montrose, CO on August 8 and August 9, 2018.

• Randy Lewis
  Randy recently celebrated his 22nd anniversary working with the Town of Grand Lake, having started on August 6, 1996.

As always, please let me know if you have any questions or concerns.

Quotable Quote(s):

"The greatest danger for most of us is not that our aim is too high and we miss it, but that it is too low and we hit it."

- Michelangelo
Jim White

From: Chris Lamay [clamay@bayfieldgov.org]
Sent: Thursday, August 09, 2018 2:21 PM
To: Jim White
Subject: RE: Chamber Function and Funding

Jim,

We don't do a lot of marketing, we somewhat ride on the backs of others regional organizations.

Chris S. La May
Town Manager
Town of Bayfield
1199 Bayfield Parkway
PO Box 80
Bayfield, CO 81122
clamay@bayfieldgov.org
(970) 884-9544

From: Jim White [mailto:glm@townofgrandlake.com]
Sent: Thursday, August 09, 2018 1:42 PM
To: Chris Lamay <clamay@bayfieldgov.org>
Subject: RE: Chamber Function and Funding

Thanks Chris...do you do your own marketing?

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glm@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

From: Chris Lamay [mailto:clamay@bayfieldgov.org]
Sent: Thursday, August 09, 2018 1:43 PM
To: Jim White
Subject: RE: Chamber Function and Funding

Jim,

We do not provide any funding to the local Chamber and they have not asked in my 8 year tenure here. That said, they aren't the most organized or functional organization. They do some marketing, but not great or effective.

Chris S. La May
Town Manager
From: CML Municipal Managers List [mailto:MGRLIST@LIST.CML.ORG] On Behalf Of Jim White
Sent: Thursday, August 09, 2018 1:25 PM
To: MGRLIST@LIST.CML.ORG
Subject: [MGRLIST] Chamber Function and Funding

Good afternoon! Help please.
We are asking you to send information on how much annual funding you provide for your local Chamber of Commerce.
We are also interested if your chamber does marketing for your town or do you have a marketing staff member or department.
Your comments would be appreciated.

Thanks you!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

Visit www.cml.org Information > Cities & Towns Make It Possible for new ways to promote municipal services!
We pay $500 and we have are own Public Relations Coordinator for the Town.

Trish Stiles
Town Administrator
Town of Bennett

On Fri, Aug 10, 2018 at 12:53 PM Jim White <gmanager@townofgrandlake.com> wrote:
Thanks Darin!
You have helped Ft.Collins be a great place to be in Colorado. I do need a return trip to Northern Colorado.
All my best
Jim

Sent from my iPhone

On Aug 10, 2018, at 12:43 PM, Darin Atteberry <DATTEBERRY@FCGOV.COM> wrote:

Hi Jim. Hope all is well for you. We miss you here on the I-25 corridor.

Fort Collins provides no funding to our local Chamber of Commerce.

Darin

Darin Atteberry, ICMA-CM / AICP
City Manager
City of Fort Collins, Colorado
970-221-6505 office
datteberry@fcgov.com

On Aug 10, 2018, at 12:14 PM, Tom Acre <TAcre@TOWNOFDILLON.COM> wrote:

Jim,

We pay yearly dues to the chamber and participate in joint marketing with Silverthorne in marketing Exit 205 including producing a tourism geared magazine each year. We have an marketing and communications person on staff.
Hi Jim,

The **Town of Crested Butte** collects turns over 75% of our Business Occupation Licensing Tax to the Chamber to run the Visitor Center and related activities. This is subject to annual agreement between the entities. The current agreement is attached. I understand that this has gone through a lot of machinations over the years but this is the way it has been for the recent history.

The Chamber offices and Visitor Center are located in a town-owned building. They cover the utilities and get free rent in exchange for maintaining the attached public restrooms.

Best of luck,

Dara MacDonald  
Town Manager  
(970) 349-5338

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Jim,

The **Ouray Chamber and Resort Association** is transitioning to **Ouray Tourism Office (OTO)**. The City collects Lodging Tax and remits a larger percentage of the tax for marketing to this organization. All "chamber" revenues are collected from chamber members and used for chamber activities. The purpose of the transition is to reduce chamber activities and become more of a destination marketing office with members specific to destination efforts.

The City employs an event coordinator that is specific to City events/facilities and coordinates as necessary with **OTO**.

Kathleen "Katie" Ann Sickles
Jim White

From: CML Municipal Managers List [MGRLIST@LIST.CML.ORG] on behalf of David Torgler
    [david@CITYOFDELTA.NET]
Sent: Thursday, August 09, 2018 1:55 PM
To: MGRLIST@LIST.CML.ORG
Subject: Re: [MGRLIST] Chamber Function and Funding

Jim:

The City of Delta is a Chamber member and pays a $1,500 membership fee
and the City donates $3,000 to the Chamber for various uses. In addition the
City coordinates with the Chamber for the annual parades, street dances, and
Deltarado Days, providing many hours of staff time setting up and taking
down equipment used for these activities.

David Torgler, MPA

City Manager
City of Delta
360 Main Street
Delta, Colorado 81416
970-874-7566

On Thu, Aug 9, 2018 at 1:25 PM, Jim White <jwman@townofgrandlake.com> wrote:

Good afternoon! Help please.

We are asking you to send information on how much annual funding you provide for your local Chamber of
Commerce. We are also interested if your chamber does marketing for your town or do you have a marketing
staff member or department.

Your comments would be appreciated.

Thanks you!

Jim White

Town Manager

P.O. Box 99
On Aug 10, 2018, at 12:14 PM, Tom Acre <TAcre@TOWNOFDILLON.COM> wrote:

Jim,

We pay yearly dues to the chamber and participate in joint marketing with Silverthorne in marketing Exit 205 including producing a tourism geared magazine each year. We have an marketing and communications person on staff.

Tom

Tom Acre
Town of Dillon
Town Manager
275 Lake Dillon Dr.
PO. Box 8
Dillon, CO 80435
(970) 262-3402
TomAcre@TownofDillon.com
TownofDillon.com

From: CML Municipal Managers List [mailto:MGRLIST@LIST.CML.ORG] On Behalf Of Jim White
Sent: Thursday, August 9, 2018 1:25 PM
To: MGRLIST@LIST.CML.ORG
Subject: [MGRLIST] Chamber Function and Funding

Good afternoon! Help please.
We are asking you to send information on how much annual funding you provide for your local Chamber of Commerce. We are also interested if your chamber does marketing for your town or do you have a marketing staff member or department. Your comments would be appreciated.

Thanks you!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

Visit www.cml.org Information > Cities & Towns Make It Possible for new ways to promote municipal services!
From: CML Municipal Managers List [MGRLIST@LIST.CML.ORG] on behalf of Eric Keck [ebeck@ENGLEWOODCO.GOV]
Sent: Thursday, August 09, 2018 1:45 PM
To: MGRLIST@LIST.CML.ORG
Subject: Re: [MGRLIST] Chamber Function and Funding

We provide the Englewood Chamber $4,000. They do some marketing for us but it is not a great deal.

Eric A Keck
City Manager
City of Englewood, CO

Sent from my iPhone

On Aug 9, 2018, at 1:28 PM, Jim White <glmanager@TOWNOFGRANDLAKE.COM> wrote:

Good afternoon! Help please.
We are asking you to send information on how much annual funding you provide for your local Chamber of Commerce. We are also interested if your chamber does marketing for your town or do you have a marketing staff member or department.
Your comments would be appreciated.

Thanks you!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

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Visit www.cml.org Information > Cities & Towns Make It Possible for new ways to promote municipal services!
Hey Jim,

If you put a report together with your findings/results I'd be very interested in a copy.

We currently do not provide any funding to the Chamber

Jeff Durbin
Town Manager
Town of Fraser

Good afternoon! Help please.
We are asking you to send information on how much annual funding you provide for your local Chamber of Commerce.
We are also interested if your chamber does marketing for your town or do you have a marketing staff member or department.
Your comments would be appreciated.

Thanks you!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

Visit www.cml.org Information > Cities & Towns Make It Possible for new ways to promote municipal services!
Hi Jim,

Loveland is just like Fort Collins. No direct funding to the Chamber.

Best!

Rod Wensig, ICMA-CM  
Deputy City Manager  
City of Loveland, Colorado  
970-962-2301  
rod.wensing@cityofloveland.org

From: CML Municipal Managers List <MGRLIST@LIST.CML.ORG> On Behalf Of Jim White  
Sent: Friday, August 10, 2018 12:50 PM  
To: MGRLIST@LIST.CML.ORG  
Subject: Re: [MGRLIST] Chamber Function and Funding

Thanks Darin!
You have helped Ft.Collins be a great place to be in Colorado. I do need a return trip to Northern Colorado.
All my best.
Jim

Sent from my iPhone

On Aug 10, 2018, at 12:43 PM, Darin Atteberry <DATTEBERRY@FCGOV.COM> wrote:

Hi Jim. Hope all is well for you. We miss you here on the I-25 corridor.

Fort Collins provides no funding to our local Chamber of Commerce.

Darin

Darin Atteberry, ICMA-CM / AICP  
City Manager  
City of Fort Collins, Colorado  
970-221-6505 office  
datteberry@fcgov.com
We provide $60k annually. $10k of that is for the Chamber Director to manage our Main Street project.

I am told that when we handled the tourism portion before the Chamber took that over, our phones never stopped. We get an immense amount of Hunting, ATV/OHV, and Snowmobilers coming through to Trapper’s Lake and the Flattops. They are also able to assist their members and realtors with persons seeking lodging, rentals, property in the area, as well as our 38 Outfitters. Money well spent!

Scott W. Meszaros, MPA, CMC
Town Administrator
(970) 878-4960 (Direct)
(970) 878-5344 (Main)
(970) 878-4513 (Fax)
345 Market Street
Town of Meeker
Meeker, Colorado 81641

Good afternoon! Help please.
We are asking you to send information on how much annual funding you provide for your local Chamber of Commerce. We are also interested if your chamber does marketing for your town or do you have a marketing staff member or department.
Your comments would be appreciated.

Thanks you!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

Visit www.cml.org Information: Cities & Towns Make it Possible for new ways to promote municipal services!
Jim White

From: Gary Suiter [gsuiter@steamboatsprings.net]
Sent: Thursday, August 09, 2018 4:11 PM
To: Jim White
Subject: Chamber Funding

Jim,

We fund the chamber for summer marketing (about $800K), economic development (about $60K), and events (I think about $80K). They have the staff and report on outcomes to us. Hope all is well in GL!

Gary

Gary Suiter
City Manager
City of Steamboat Springs
(970) 871-8240
www.steamboatsprings.net
We provide $15,000 annually to the Chamber. They help with all of our Town events, as well as assist with marketing, recruitment, and retention of our commercial.

Matt Magley
Town Manager
**Town of Superior**
303-499-3675
124 E. Coal Creek Drive
Superior, CO 80027

Good afternoon! Help please. We are asking you to send information on how much annual funding you provide for your local Chamber of Commerce. We are also interested if your chamber does marketing for your town or do you have a marketing staff member or department.

Your comments would be appreciated.

Thanks you!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

Visit [www.cml.org](http://www.cml.org) Information > Cities & Towns Make It Possible for new ways to promote municipal services!
Grand Lake Chamber/Visitor Center Management Review-Recommendations

1. Contract Chamber directly for employment in amount of $110,000 to manage Visitor Center, Marketing & Economic Development *(Chamber has not received a funding increase in last 5 years, despite a direct sales tax growth of $372,000 & a $333,000 gain from the 1% tax increase)*.
2. Chamber will operate as a Direct Marketing Organization.
3. Vision: Actively attract & maintain a sustainable year-round economy, authentic to the character of Grand Lake, that is diversified. The Chamber will demonstrate marketing conversion through sales tax dollars and increased visitation. In recession times, the Chamber will demonstrate value through comparisons of economies of scale.
4. The Chamber to pursue larger scale events for the Town, recommended to be managed in house, by Krystal Constenius. This will work in tandem with the GL Center Marketing Plan.
5. The Chamber will eliminate two craft fairs.
6. Set a goal 2020 Chamber/Town Merger with majority approval of Chamber Membership, Town Trustees and public feedback.
### Chamber Performance

#### 5 Year Grand Lake Chamber Growth 2012-2017

<table>
<thead>
<tr>
<th>Category</th>
<th>2012</th>
<th>2017</th>
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<td>Debt</td>
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<td>Annual Net</td>
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<td>Sales Tax (less 1% inc)</td>
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<td>$1,352,000.00</td>
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