AGENDA

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS
1.) Geoff Elliott, East Inlet Docks

DISCUSSION
1.) Items from Town Manager. (Page A2)
2.) Sign Code Final Draft. (Page A11)
3.) Trustee Generated Topics of Discussion. (Page A35)

BOARD ACTION ITEMS FOR EVENING MEETING
#1.) Consideration of Ordinance XX-2017, an Ordinance to authorize the issuance of the Town of Grand Lake's Sales Tax Revenue Bonds, Series 2017. (Page E45)
#2.) Consideration of Resolution XX-2017, a Resolution Adopting an Electronic Communications Policy for the Town of Grand Lake. (Page E167)
#3.) Consideration of Resolution XX-2017, a Resolution Adopting a Data Security Policy for the Town of Grand Lake. (Page E173)
#4.) Consideration to Proclaim Arbor Day in Grand Lake on May 20, 2017 and be celebrated at Town Square Park. (Page E178)
#5.) Consideration of the State Local Government Gaming Impact Program/Advisory Committee Ballot. (Page E180)
#6.) Consideration of Mike Tompkins request to be allowed to sell Lot 7 to Grand Mountain Bank. (Page E183)

FOR YOUR INFORMATION
1.) Grand County Board of County Commissioners April 11th workshop in consideration of Grand Lake as Outstanding Water under Colorado's Water Quality Control Act. (Page A36)
2.) Soliciting your city or town's feedback on HB17-1242, Transportation Funding Ballot Measure. (Page A37)
3.) Colorado’s Water Plan from Governor Hickenlooper. (Page A38)

*items attached to workshop agenda    #items attached to evening agenda
March 27, 2017

To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

RE: Items from the Town Manager

1. **Fireworks Planning**

   Everybody wants the fireworks to continue in Grand Lake! It has been a great tradition for many years. There has been ongoing discussion of several plans for the Fireworks exhibitions in Grand Lake since we made some changes to address public safety issues more directly last year in 2016. When the large planning meeting was held at the end of last year, the participants agreed that we would be prudent to move the fireworks setup to the East Inlet. We received authorization from the Bureau of Reclamation to use the proposed site; we had support from the Grand Lake Fire District; we had participation from the Fireworks Committee, the Sheriff’s office, the fireworks detonator, and from the Town. We had contact with the State Regulator who also approved of our revised plan. Subsequently, there has been a plan put forth by others that want the town to consider returning the fireworks to the “L” dock at the beach. It is my understanding that the Fireworks Committee is facing a deadline of April 15, 2017 to sign the contract for the July 4th fireworks. As the Town has the final liability for the plan that will be ultimately be approved, staff consulted with our insurance provider to get additional information to add to the discussion and to the decision that the Town Board has the responsibility to make (SEE ATTACHMENT).

2. **Invasive Zebra and Quagga Mussel Management Plan**

   We are still awaiting word on plans for the 2017 summer season boat inspections regarding the funding shortfall to monitor boats for aquatic nuisance species (ANS).

3. **2016 Audit**

   Dazzio and Associates, the Town’s auditors, were here in Town Hall the week of March 20-March 24, 2017. Erin Ackerman, our Town Treasurer, deserves much credit for providing an inordinate amount of data for the audit review. The auditors were outwardly complimentary to Erin for the extra effort and detail she provides in her daily work, which assists them in their work.
4. **Streetscape Project**

On March 17, 2017, John Enochs, Diamondback Engineering, sent in our Notice to Publish the Invitation to Bid for the Streetscape Project, Phase 1. Staff will hold a pre-bid meeting on Tuesday April 4, 2017 with John Enochs, Diamondback Engineering who will be present to review plans. We plan to open bids on April 12, 2017 @1pm. We will hold a **Public Open House on April 12, 2017 from 5-7 PM**. In addition to Diamondback Engineering, Scott Munn, Munn Architecture, has also indicated his plans to attend. We plan to award a contract by mid-May, 2017.

5. **Off Highway Vehicles**

(Revised) Town staff continues its research of other local municipal Ordinances and we plan to bring this topic forward for further discussion at a future Board meeting in April.

6. **Bond Rating Call**

The Town has held its bond rating call on Tuesday, March 21, 2017 with Standard and Poor’s along with George. K. Baum and Butler, Snow, LLC, bond legal counsel. I want to thank Erin Ackerman, Town Treasure; Bernie McGinn, Public Works Director; and Katie Nicholls, Town Clerk for their participation.

7. **Northwest Colorado Council of Governments Technical Assistance Grant**

We recently applied for a technical assistance grant from NWCCOG to help deal with any regulatory issues and technical assistance needed as we complete renovations to our East Inlet docks this spring. The notification came out with a very short turnaround time. We asked for $600 (SEE ATTACHMENT).

8. **Purchase of Supplies for the Streetscape Project**

Staff has been asked by our design engineer to discuss immediately ordering wood products for the Streetscape project. Due to recent rains in California, our local supplier is concerned that we likely could not receive the wood products in a timely manner if we wait.

**ANNOUNCEMENTS**

- The Town will hold a Public Hearing with the Zoning Board of Adjustment on Wednesday, April 5, 2017 at 5:30pm. At 6:30pm that same evening, we will have the Planning Commission meeting.
• Per our Town Treasurer, Erin Ackerman, we recently learned that one of our investment bonds in the amount of $100,000 was called and is sitting in a Money Market fund which only yields 0.01%. Staff transferred the funds to the ColoTrust account which is yielding 0.95%.

• The Town’s Annual Clean Up Day will be held on Saturday, May 20, 2017. On that same day, we will celebrate Arbor Day and the Flowering of Grand Lake. Further details will be forthcoming soon.

• The Grand Lake Rotary is providing financial assistance to the Town to utilize solar lighting on our current entryway signage. We are working with a local firm, named Simply Efficient, to provide cost estimates and design plans.

• I attended the monthly Northwest Colorado Council of Governments meeting in Eagle, CO on Thursday, March 23, 2017.

• We will be making our initial payment later this week to Acevedo Roofing Company to enable them to purchase materials for the Town Hall roof repairs.

**Quotable Quote(s):**

“Your struggles develop your strengths. When you go through hardships and decide not to surrender, that is strength.”
Katie Nicholls

From: Jill Padbury [jillp@cirsa.org]
Sent: Friday, March 17, 2017 3:24 PM
To: Katie Nicholls
Cc: Debbie Coleman
Subject: FW: Grand Lake Liability Question

Categories: BOT

Katie,

Debbie and I referred your questions regarding the Fireworks situation to Tami Tanoue, General Counsel/Deputy Executive Director. Following is her response.

If you have any question, please let Tami or us know.

Jill & Debbie

Jill Padbury, CIC, Underwriting Manager
CIRSA
303.757.5475
800.228.7136
FAX: 303.757.8950
www.cirsa.org

From: Tami Tanoue
Sent: Friday, March 17, 2017 12:46 PM
To: Jill Padbury <jillp@cirsa.org>
Subject: RE: Grand Lake Liability Question

I think there is a risk of personal liability here for the decision-makers. A decision not to comply with state requirements could be viewed as willful and wanton conduct, for which governmental immunity would not apply; there is also an exclusion from liability coverage for willful and wanton conduct.

It seems to me that the Town could continue its discussions with the state to see if the state would agree that the Town’s measurements would comply with state requirements. But if the state does not agree, then I would not recommend that the Town make a decision to disregard the state’s position.

Tami

Tami Tanoue, General Counsel/Deputy Executive Director
CIRSA
303.757.5475
800.228.7136
FAX: 303.757.8950
www.cirsa.org

From: Jill Padbury
Sent: Friday, March 17, 2017 12:00 PM
To: Tami Tanoue <tami@cirsa.org>
Subject: Grand Lake Liability Question  

Importance: High

Tami,

We need your help.

Katie from Grand Lake has called and asked questions concerning their annual fireworks display. In past years, they have hired a company (with insurance) to set them off in the middle of the lake. The State has come back and said that there is not enough clearance between the setting off point and structures, people, etc. The State recommended the setting off point be changed to the east inlet area which would allow much greater distance between structures, etc.

The Board does not want to do this. The Board has taken their own measurements and feels they still comply with the State statutes without changing the setting off point location, in the middle of the lake. So now Katie is concerned that if they do not comply with the State recommendation, and continue the same as in the past, what is their liability? What is their liability if they do not move it when they had an opportunity to do so and people and structures are injured or damaged?

Katie’s phone number is (970) 527-3435

Jill Padbury, CIC, Underwriting Manager

CIRSA
303.757.5475
800.228.7136
FAX: 303.757.8950
www.cirsa.org
NORTHWEST COLORADO COUNCIL OF GOVERNMENTS
2017 TECHNICAL ASSISTANCE GRANT APPLICATION

Funded by the Northwest Colorado Council of Governments
in cooperation with the Colorado Department of Local Affairs
Energy and Mineral Impact Assistance Program

NWCCOG is soliciting proposals for technical assistance projects from its membership.

A total of $30,000 is available to fund 2017 technical assistance projects for
NWCCOG members only.

This Grant Application Package contains the following:
♦ 2017 Technical Assistance Grant Guidelines
♦ 2017 Technical Assistance Grant Application Form

Applications for NWCCOG’s Technical Assistance Grant Program are due by 5:00 p.m. on
Monday, March 14, 2017. At the discretion of the Executive committee, grant
applicants may be required to make a brief minute presentation at the March 23,
2017 NWCCOG meeting in Eagle County. The Executive Committee will make funding
recommendations at that meeting. Funding will be provided for projects that begin in 2017 and
are completed by December 31, 2017. This is a re-imbursement grant program and funds will
be paid to grantees when the project is completed.

Each project must provide a dollar-for-dollar cash match.

Please submit completed applications to:

Northwest Colorado Council of Governments
Attn: Jon Stavney
P.O. Box 2308
Silverthorne, CO 80498
or e-mail to jstavney@nwccog.org

If you have any questions regarding NWCCOG’s Technical Assistance Grant Program, please
contact Jon Stavney at 970-468-0295 x123 or on his cell phone at 970 471-9050.
NWCCOG 2017 TECHNICAL ASSISTANCE GRANT APPLICATION

1. Jurisdiction ______ Town of Grand Lake

2. Name of Person Completing Application ___ Jim White  
   Address ______________________ P.O. Box 99/ 1026 Park Avenue  
   Phone Number ___ 970-627-3435 e-mail address __ glmanager@townofgrandlake.com

3. Project Title ______ East End Boat Dock Technical Assistance

4. Name of Person Responsible for Completion of Project : ___ Jim White  
   ______________________ Town Manager ________  
   Address ________________ P.O. Box 99 Grand Lake, CO  80447  
   Phone Number _______ 970-531-8900 cell e-mail address :  
   glmanager@townofgrandlake.com

5. Amount Requested $ ___ 600

6. Category of Application (you may choose more than one)  
   _____ Community with Mining, Oil & Gas Employment - Number of employees: _____  
   ___X__ Small Community, particularly lacking adequate staff  
   _____ Economically Challenged Community  
   ___ Other: _____________________________________________________________

7. Describe in detail the rationale for your choice of category(s) in question #6.

The Town of Grand Lake has 465 residents according to the last Census, but our “population” with tourists and second home owners swells in the summer time. Our boat ramp and docks are very popular and we have a management agreement with the Bureau of Reclamation. We are planning to do renovations to our docks as we lost one dock last year and the remaining dock is in serious disrepair. We need help with the regulatory agencies and we do not have staff that is well trained to deal with the nuances of the essential technical work with the Corp of Engineers for the required 404 permit.
8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

The Town of Grand Lake is planning to do renovations to our docks as we lost one dock last year in 2016 and the remaining dock is in serious disrepair. The use of this dock is excessive as it is the only boat ramp in the Town of Grand Lake. We need help interacting with the regulatory agencies and we do not have staff that is well trained to deal with the nuances of the required technical work with the Corp of Engineers for the required 404 permit. The overall renovation of the boat ramp and docks has been estimated between $30,000 and $50,000. However, we are only seeking technical assistance financial support for the required work with the Bureau of Reclamation and the Corp of Engineers.

B. What measurable results do you expect? How will these results be measured? Or describe how this project meets adopted values, strategic goals or annual objectives for your organization.

Without this technical assistance, our project could be delayed beyond the opening of the lake this spring. The Town has budgeted the money to make the repairs and renovations to the boat ramp and the docks. This grant would help us tremendously in expediting the process and getting the docks open in time for the summer season. The use of Grand Lake in the summer is extensive and contributes greatly to our tourist economy. Finally, we operate our own Headwaters Marina and our tour boats, pontoon boats, and our runabouts are launched at this location as well.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

Our boat ramp is the primary access to Grand Lake is widely used by locals, regional residents, second home owners, and visitors alike for boating on Grand Lake.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

The technical assistance to complete the 404 permit would commence within two weeks. Once it is completed, we would be prepared and eligible to do the necessary repairs and renovation to the boat ramp and boat docks at the East Inlet in Grand Lake. We would begin the construction elements as soon as the ice clears the lake.
E. Total Cost of Project $1200 (Technical Assistance) Cash Match Provided $600

Each project must provide a dollar-for-dollar cash match

F. Provide a budget for your project clearly listing both revenues and expenses in a table format.
   What is your jurisdiction's 2016 General Fund Budget Total: $2,815,559
   What is your jurisdiction's 2016 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve): $856,400

Signature of Jurisdiction's NWCCOG Representative: 

Applications are due before 5:00 p.m. on Monday, March 14, 2016 to NWCCOG, Attn: Jon Stavney, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to jstavney@nwccog.org
March 27, 2017

To: Mayor Peterson and Town Trustees

From: Erin O’Rourke – Code Administrator

RE: Sign Code Update – Final Draft

PURPOSE
Staff has been tasked with updating the current Sign Code to be compliant with the Supreme Court ruling Reed v. Gilbert, AZ. Additionally, Staff has recommended changes to the Sign Code that lessen the restrictions on the types of materials that may be used to build signs.

REVIEW
Staff has prepared a final draft of the changes to the Sign Code and requested that the Board of Trustees review the content. Significant changes include but are not limited to:

- Adding compliance language which preserves the right of free speech and expression

- Updating the current “General Restriction” language which states “All sign shall have a wood-like appearance with a natural flat wood tone background.” New proposed language would allow stone, metals and other natural materials.

Staff believes that the addition of these materials is in keeping with the rustic, natural setting of Grand Lake and would eliminate the need to grant variances to sign applications by the Board of Trustees.

NEXT STEPS
Staff will note any comments or changes recommended by the Board then prepare a final draft for Town Attorney’s review. Staff will make the proposed update available for public review. Staff will request final approval of the updated Sign Code at the April 24, 2017 Board of Trustees meeting.
### CHAPTER 6: BUSINESS REGULATIONS

#### ARTICLE 1: SIGN CODE

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**CHAPTER 6: BUSINESS REGULATIONS**

**ARTICLE 1: SIGN CODE**
1-1-1 Purpose

The purpose of this Sign Code is to establish standards for the fabrication, placement, and use of signs within the Town of Grand Lake. These standards are designed to protect and promote the public welfare, health, and safety of persons within the Town of Grand Lake and to aid in the development and promotion of business and industry by providing sign regulations which encourage aesthetic creativity, effectiveness, and flexibility in the design and use of such devices without creating a detriment to the general public. Signs of an aesthetic and pleasing nature which compliment the surrounding areas in design and coloration are encouraged in Grand Lake and reflect the Town’s recognition of and emphasis on aesthetic considerations in preserving the importance of tourism to the Town.

(a) The purpose of this title shall be to create the legal framework for a comprehensive and balanced system of signs. This system will preserve the right of free speech and expression, provide easy and pleasant communication between people and the environment, and avoid excessive levels of visual clutter or distraction that are potentially harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance. With these purposes in mind, it is the intent of this title to authorize the use of signs that are:

1. compatible with their surroundings,
2. appropriate to the activity that displays them,
3. expressive of the identity of individual activities and the community as a whole,
4. legible in the circumstances in which they are seen,
5. unlikely to distract drivers to a dangerous degree, and
6. able to preserve the right of free speech and expression.

(b) The use of signs is regulated primarily by lot or premise type and by building frontage and location. No sign shall be permitted as a main or accessory use except in accordance...
with the provisions of this title,
(c) The primary intent of this Article shall be to regulate signs of a commercial nature
intended to be viewed from any vehicular right-of-way.
(d) This title shall be known as the “Grand Lake Sign Code.” References herein to “the
code,” “this code,” or the like, refer to this Article.

. Compliance required.
It is unlawful hereafter to display, construct, erect, alter, use or maintain any sign, except in
conformance with the provisions of this title. It is unlawful to alter, maintain, enlarge, use,
or display any such street graphic erected or constructed prior to the enactment of this title,
except in conformance with the provisions herein set forth. Nothing in this title shall be
interpreted to require the town to force removal of a sign which was originally and
properly authorized, and which the town would have to pay for the value of the signs.

. Noncommercial signs and messages
Any sign authorized to be displayed by this Article may contain a noncommercial
message.

The words and terms used, defined, interpreted or further described in this title shall be
construed as follows:
(a) The particular controls the general,
(b) The present tense includes the future tense,
(c) Words used in the singular number include the plural, and words used in the plural
number include the singular, unless the context clearly indicates the contrary.

1-1-2 Definitions
For purposes of this Article, the following definitions shall apply:

(A) Abandoned sign" means a commercial sign which no longer identifies or
advertises a bona fide business, lessor, service, owner, product, or activity or for
which no legal owner can be found.

(B) Administrator" means that person appointed by the Town Board of Trustees to
administer the provisions of this title. Unless and until changed by the Town
Board of Trustees, the administrator shall be the Town Manager or his designee.

(C) Area of Sign: The area of a sign is the total area of the visible and labeled
side of a sign, including the framing around the sign. If the sign consists of more
than one (1) side or sections, then the areas from all sides or sections will be
added together for the total area.

1. In the case of a double faced sign where the sides are parallel and back to back, then
the area of only one (1) side will count towards the total area if both sides are
identical.

CHAFFER 6: BUSINESS REGULATIONS
ARTICLE 1: ARTICLE 2: SIGN CODESIGN CODE

3
(B)(D) Back-lit Sign: An opaque sign which is illuminated by projecting light through the field of the sign.

(E) Banner: Any sign constructed of cloth, canvas, fabric, or other lightweight material and intended to be displayed for a short period of time.

(3) Business: Any kind of vocation, occupation, profession, enterprise or establishment, or any and all other kind of activity and matter, any of which are conducted for private profit or benefit, either directly or indirectly, on any premises within the Town or anywhere else within its jurisdiction, and shall have a current business license issued by the Town of Grand Lake.

(K) Cut-out letter Sign: A sign composed of cut-out letters. The area of a cut-out sign shall be determined by enclosing all of the letters in a rectangular box and measuring the area of that box.

(L) Directional Signs: Any sign which shows, points, or gives directions to a particular location, event, or business.

1. Open House Directional signs provide directions to an active open house event for a property.
2. Town Off-Premise signs (TOPS) are directional signs which are a part of a Town program in which any non-profit entity or business (holding a valid Grand Lake business license) not located on Grand Avenue may have a TOPS directional sign.

(F) Free-standing Sign: A sign which is structurally separated from the building or business it advertises and is mounted on a post or posts.

(G) Governmental Sign: Any sign that identifies an agency of a municipal, county, state, or federal government. This does not include any quasi-governmental agency, such as, but not limited to, a Library District, Special District, Sanitation District, or similar agencies.

(H) Gateway or Monument Sign: Any sign of a permanent nature that identifies the Town of Grand Lake or public areas in the Town of Grand Lake.

(J) Graphic Design: Any design, mural, or portrayal which is applied on an exterior wall, fence, awning, or window and is visible from the public right of way, and the sole purpose of the design, mural, or portrayal is artistic.

(K) Historic Landmark Sign: A sign that, by virtue of age and vintage style, has been designated by the Town Board of Trustees as a Historic Landmark Sign. Historic Landmark Signs may include posters, billboards, painted murals, freestanding, window decals/paintings, engraved, relief/applied and/or projecting signs.

(N) Historical Site Sign: Any sign identifying, describing, or explaining a building or site of a historical nature. This includes any sign which the Board of
Trustees or their designee determines has historical significance.

(1) Ideological Message Sign: Any sign that is non-commercial in content and purpose, and is primarily concerned with ideas or concepts of a social or cultural nature.

(2) Institutional Signs: Any sign identifying a school, church, hospital, medical clinic, library, or similar institution.

(3) Land Development Sign: Any sign of a permanent nature which identifies a subdivision or planned development and does not advertise a business.

(4) Light-emitting diode (LED) Sign: Any sign which is lighted by the use of light-emitting diode (LED) lights.

(5) Menu Sign: Any sign or display device that contains the restaurant menu or the restaurant's daily specials.

(6) Neon Sign: Any sign which is lighted by use of neon light bulbs.

(7) Off-premise Sign: Any sign advertising a business which is located at a different location than that business and is visible from the public right of way.

(8) Political Sign: Any sign advertising a political candidate, political party, political issue, or ballot issue to be voted on in a public election or civic event.

(9) Project sign: Any sign that is used to list the contractors, architects, real estate agents, company, or finance companies for a new construction project only.

(10) Projection Sign: A sign which is attached to a building wall and projects out from the wall at any angle.

(11) Sandwich Board or A-Frame Sign: A portable A-frame type sign with no more than two (2) advertising faces.

(12) Sign: Any device, whether free-standing or attached to a vehicle, building, or fence, that is visible from the public right of way and whose purpose is for identification, information, or advertising.

(13) Site Informational Sign: Any sign used to advertise a new subdivision, Land Use development, or commercial project after the first public hearing on the preliminary plat. For projects which are a Use by Right in the Zoning District where they are located, this sign shall be any sign used to advertise that project prior to a building permit being issued.

(14) Temporary Sign: Any sign, banner, or advertising display that is intended to be displayed for a short period of time.
Tourist Oriented Directional Sign (TODS): Signs defined by (C.R.S. 43-1-420(3), 1973) and regulated by the Colorado Department of Transportation.

Trail Sign: Any sign marking a Town approved pedestrian or non-motorized trail or trailhead.

Wall Sign: Any sign attached to, painted on, or incorporated into a wall and does not project away from the wall at an angle. This includes cut-out letter signs.

Window Signs: Any sign that is painted on, attached to, or hanging in a window.

Zone A: That area designated as Zone A on the attached map listed as Appendix A.

Zone B: That area designated as Zone B on the attached map listed as Appendix A.

1-1-3 General Restrictions

Sign Guidelines:

A. Be consistent with the scale and architecture already present in the town. Sign location, configuration, design, and size should be aesthetically harmonious with the mountain setting and the rustic atmosphere of the town.

B. Be composed of predominately natural materials which may include, but are not limited to, painted, stained, solid, or carved wood; brick; stone; wrought iron or metals such as copper or brass that have been treated to prevent reflective glare; no reflective glass and stained glass; other naturally textured building materials.

Plastic and other synthetic materials that are not naturally textured, such as sign foam, vinyl or Plexiglas®, are discouraged.

C. Use natural colors:

1. Earth tones: Full spectrum of soil, clay, and metallic colors;

2. Neutrals: Off whites to deep brown and black;

3. Bright colors should be used only as accents.

DESIGN STANDARDS:

Any sign erected within the town of Grand Lake shall conform to the following standards:

A. Compatibility: Sign location, configuration, design, and size should be aesthetically harmonious with the mountain setting and the rustic atmosphere of the town.
B. Colors: Fluorescent, Day-Glo® and neon colors are prohibited.

C. Reflective Surfaces: Sign surfaces that reflect light are prohibited and shall instead be comprised of matte or flat finishes.

1-1-3 General Restrictions

(A) No sign shall be erected, placed, or modified except as permitted by this Sign Code.

(B) All signs shall require a permit unless specifically exempted in Section 6-2-4.

(C) All signs are subject to inspection by the Building Administrator or his designee.

(D) No sign, banner, or light shall be placed so that the safety of a moving vehicle will be impaired by obscuring or interfering with the driver’s vision.

(E) No sign that resembles an official traffic control sign or device shall be allowed if visible from the public right of way.

(F) No sign shall cover or hide from view any official traffic sign, street sign, or traffic control device.

(G) No signs that flash or blink shall be allowed, unless required or authorized for a public purpose by a governmental agency.

(H) No neon signs or LED signs shall be allowed except window signs which are located on the inside of a window.

(I) All illumination of signs, except backlit signs, shall be of a downward shielded nature.

(J) Illumination of signs by LED lights may be allowed if the lighting complies with the lighting requirements in the Grand Lake Municipal Code Design Standards.

(K) No signs shall project above the roofline of the building being identified or advertised by the sign.

All signs shall be maintained in a safe, presentable, and structurally sound condition at all times. This maintenance includes repair or replacement of defective or damaged parts, painting or repainting, cleaning, and any other acts required for the necessary maintenance of said sign. Sign Maintenance: All signs, including their support structures and related fixtures, shall be kept in good repair; this includes replacement of lighting, repainting when appropriate, and other actions that contribute to attractive signage. The display surfaces and hardware of all signs shall be properly paired, finished, or posted at all times. The glass surfaces on which window signs are affixed shall be well maintained.
(A) Dangerous or defective signs are illegal and shall be removed by the owner of the sign or the owner of the premises without delay.

(N) It is illegal to display any sign which has become obsolete because of the discontinuance of the business, service, or utility which it advertises for more than thirty (360) days.

(O) All signs shall have a wood-like appearance with a natural flat wood tone background.

(P) A banner or temporary sign is not required to have a wood-like appearance with a natural flat wood tone background.

(Q) All signs visible from US Highway 34 must comply with all Colorado Department of Transportation guidelines in addition to the guidelines established in this Article.

1-1-4 Signs Exempted From Obtaining a Permit

The following signs are permitted in all zones, subject to obtaining the require permits, unless it is specifically stated below that the sign is exempt from permit requirements:

(a) Signs showing underground or public utilities. (Exempt)
(b) Interior window signs. (Exempt)
(c) Private warning signs not to exceed 4 square feet. (Exempt)
(d) Signs that are posted by a governmental entity, including a public school district.
(e) A sign that is integrated into or on a coin operated machine, vending machine, gasoline pump, or telephone booth. (Exempt)
(f) Decorative lighting displays, i.e., holiday lights that do not display a commercial message. (Exempt)
(g) A sign that cannot be viewed from a public right-of-way or adjacent parcel. (Exempt)
(h) A sign carried by a person. (Exempt)
(i) One sign per building not exceeding four square feet. (Exempt)
(j) Signs required or specifically authorized for a public purpose by any law, statute or ordinance. (Exempt)

(k) Any sign located on any property advertising said property for sale, lease, or rent.

1. This sign shall have a maximum size of six (6) square feet.
2. The maximum number of signs per site is one (1) per street or lake frontage, but not to exceed two (2) signs total. Alleys shall not be considered a street frontage.

(a) This sign may have a brochure box or tube attached to it that does not exceed two (2) square feet. The area of the brochure box or tube does not count against the total allowable square footage of this sign.
3. This sign must be on the property that is advertised for sale, lease, or rent.
4. These signs shall be removed within fourteen (14) consecutive days after the closing or canceling of the contract.

5. Open House and Open House Directional signs are allowed and do not count towards amount of signs or the total allowable area of these signs, but must comply with the following provisions:
   (a) This sign shall have a maximum size of three (3) square feet,
   (b) This sign shall not be placed on Town of Grand Lake right-of-way,
   (c) All signs shall be removed nightly.

(k) Temporary signs on construction sites. (Not Exempt). In addition to any temporary signs allowed pursuant to this code, temporary signs may be displayed on a parcel for the duration of any active construction of a new building that will contain a primary use and requiring a building permit and occurring on that parcel. Each sign placed in accordance with this subparagraph shall meet the following requirements:
   (1) The maximum size of any one sign shall be thirty-two (32) square feet.
   (2) Such signs may be erected 10 days prior to beginning construction and shall be removed upon completion of construction, unless an extension is granted by the town manager.
   (3) Signs under this subsection (l) may be attached to fences or trailers Instructional signs. (Not Exempt). Instructional signs shall be allowed provided that such signs comply with the following limitations, as determined by the town manager:
      (1) The number of instructional signs located on the site is the minimum needed to serve the intended instructional purpose,
      (2) The signs are not located or designed to be legible or serve to attract attention beyond the perimeter of the site or premise,

(m) Any government posted sign used for land use code or liquor license purposes or notices.

(n) A property may have a single, noncommercial temporary sign up to six square feet in area. All size and number restrictions on noncommercial temporary signs under this subparagraph are suspended from September 18 to November 15 and February 15 to April 15 of each year. (Exempt).

1-1-4 Temporary signs not to exceed 32 square feet each that are placed no more than 30 days prior to and seven days following a registered event. For the purposes of this subsection, "registered event" means a civic, patriotic, or special event of general public interest taking place within the Town. Events under this subsection (p) must be registered with the Town manager. The information to be provided in an application for permits under this subsection (p) need only include the size, copy, material, location, and other information requested by the town manager.

(A) Any sign required or specifically authorized for a public purpose by a governmental agency.

(B) Ideological sign.

1. This sign shall be placed flat against a building.
2. This sign shall have a maximum size of four (4) square feet.

(C) Political sign:
1. This sign shall have a maximum size of three (3) square feet.
2. There will be a maximum of two (2) signs per political candidate, political party, political issue, or ballot issue on any property.
3. This sign cannot be placed within or over the public right-of-way.
4. If political signs are attached to a vehicle, the following requirements must be met:
   (a) This sign shall have a maximum size of three (3) square feet.
   (b) There will be a maximum of two (2) signs per political candidate, political party, political issue, or ballot issue per vehicle.
   (c) This type of sign must be attached to the vehicle and not freestanding or leaning.
   (d) The vehicle must adhere to all applicable laws.
5. This sign can only be displayed forty-five (45) consecutive days prior to and five (5) consecutive days after the election or event.

(D) Any sign warning of a cautionary or dangerous situation:
1. This sign shall have a maximum size of sixteen (16) square feet.

(F) Any sign located on any property advertising said property for sale, lease, or rent:
1. This sign shall have a maximum size of six (6) square feet.
2. The maximum number of signs per site is one (1) per street or lake frontage, but not to exceed two (2) signs total. Alleys shall not be considered a street frontage.
   (a) This sign may have a brochure box or tube attached to it that does not exceed two (2) square feet. The area of the brochure box or tube does not count against the total allowable square footage of this sign.
3. This sign must be on the property that is advertised for sale, lease, or rent.
4. These signs shall be removed within fourteen (14) consecutive days after the closing or the canceling of the contract.
5. Open House and Open House Directional signs are allowed and do not count towards the total allowable area of these signs, but must comply with the following provisions:
   (a) This sign shall have a maximum size of three (3) square feet.
   (b) This sign shall not be placed on Town of Grand Lake right-of-way.
   (c) All signs shall be removed nightly.
(F) Any sign located on private property which posts a warning or prohibition on trespassing, hunting, fishing, swimming, and parking.
1. Each sign shall have a maximum size of one (1) square foot.
2. These signs shall be placed at least one hundred fifty (150) feet apart on each street frontage.

   (G)(B) Any Colorado Department of Transportation Tourist Oriented Directional Sign (TODS).

   (H) Residential Sign.
   1. This sign shall have a maximum size of two (2) square feet.
   2. The maximum number of signs per residence shall be two (2).
   3. This sign shall not be illuminated unless the sign advises of an emergency situation or problem at that residence or the illumination of the sign complies with the lighting requirements of the Grand Lake Municipal Code Design Standards.

   (H)(C) Sandwich Board or A-frame type signs.
   1. This sign shall have a maximum size of ten (10) square feet.
   2. The maximum number of signs per business is one (1).
   3. This sign must be placed solely on the private property of the business and not on any public property, boardwalk, sidewalk, or street.

   (J)(D) Menu sign.
   1. A restaurant may have two (2) wall type menu signs attached to the outside wall or hanging in the window of the restaurant.
   2. The total area of these signs shall not exceed eight (8) square feet.

   (K)(E) Business sign which is attached to a vehicle.
   1. This sign shall have a maximum size of six (6) square feet.
   2. The maximum number of signs per vehicle shall be two (2).
   3. Delivery and service vehicles (UPS, FedEx, NPT, etc.) shall be exempt from the provisions of this Article.
   4. Vehicles that are required by the Colorado Department of Transportation or the United States Department of Transportation to have emblems and markings of a specific size are exempted from this Article in regards to those requirements.

   (I)(F) Any sign or display of decoration for any national, local, or religious holiday, and not for advertising products or services.

1-1-5 Signs Requiring Review

   (A) The following signs are subject to an Administrative review.
   1. Historical Site Sign
   2. Nationally recognized service organization emblem.
      (a) This emblem shall have a maximum size of five (5) square feet.
   3. Directional sign to Public Places.
      (a) This sign shall have a maximum size of three (3) square feet unless it is a
TODS (Tourist Oriented Directional Sign), gateway, or monument sign.

4. Town Off-Premise Sign (TOPS) Program Sign
   (a) This program is limited to businesses with a current Grand Lake business license and non-profit entities that do not have frontage on Grand Avenue.
   (b) Additional rules, regulations, and fees for the TOPS program may be established or amended by the Board of Trustees by Resolution.

5. Governmental, gateway, or monument Sign.
6. Trail signs.
   (a) This sign shall have a maximum size of two (2) square feet.

7. Graphic Design:
   (a) The purpose of the graphic design must be solely artistic and may not identify or advertise a business or other entity.
   (B) The following signs are subject to a Board of Trustees review.

1. Historic Landmark Signs
   (a) Criteria for Designation: The Town Board of Trustees shall hear requests for Historic Landmark Sign designation when an applicant desires to retain a non-conforming sign. The following criteria must be met:
      1. The sign is 40 years old or older. The burden of proof shall be on the applicant to provide sufficient evidence of the age of the sign. Sufficient evidence may include photographic evidence, historical advertisements which include a photograph or rendering of the sign or a contract for work for the sign which includes a drawing of the sign, date which the sign was ordered, and a reference to the wording on the sign whether shown on the drawing or in the application.
      2. The sign is of exemplary technology, craftsmanship, or design for the period in which it was constructed; uses of historic sign materials or means of illumination and/or is unique in that it demonstrates extraordinary aesthetic quality, creativity or innovation,
      3. The sign had not been significantly altered from its historic appearance, or, if it has been altered, it is potentially restorable to its historic function and appearance,
      4. The sign is structurally safe or can be made safe without substantially altering its historic appearance,
      5. The sign is operable or can be made operable without substantially altering its historical appearance,
      6. Additionally, the proposed Historic Landmark Sign must meet one (1) of the following criteria:
         (i) The sign is identified with the history of a product, business or service advertised, or
         (ii) The sign reflects the history of the building or a historic district on/in which located, or
(iii) The sign is integrated into the architecture of the building on which located and may be exemplary of a historically significant architectural style of the building, or
(iv) The sign, if removed from the structure, will harm the integrity of the building or cause significant damage to its materials, or
(v) The sign is recognized as a popular focal point in the area by reason of its prominent location, long existence, large size of unusual design, or
(vi) The sign exemplifies or reflects the Town’s cultural, social, economic, political, engineering and/or architectural history.

2. Criteria for Designation of a recreated Historic Landmark Sign: The Town Board of Trustees shall hear applications for recreated Historic Landmark Sign designation when an applicant desires to recreate a non-conforming Historic Landmark Sign. The Town Board of Trustees may designate recreated Historic Landmark Signs if the following criteria are met:

(a) The proposed recreation models a documented sign that is 40 years old, or older, and
(b) The proposed recreation minimizes the non-conformity to the greatest possible extent, and
(c) The proposed recreation meets one of the following criteria:
   (i) The sign is important in the course, or pattern, of the Town’s cultural or natural history, or
   (ii) The sign has strong or special association with the life or works of a person, business of organization of importance in the Town’s cultural or natural history

3. Alterations of Historic Landmark Signs may be approved by the Town Board of Trustees.

4. Restoration of Historic Landmark Signs, provided the sign is replaced in the same spot from which it was removed for restoration, may be approved administratively. The Town of Grand Lake shall be notified prior to the removal of Historic Landmark Signs if restoration is desired.

5. Relocation of Historic Landmark Signs would be allowed to be relocated to another on-site location but shall not be permitted to be moved to other properties.

6. Recreation of Historic Landmark Signs shall be considered the construction of a new sign. If the recreated Historic Landmark Sign is non-conforming to the existing Sign Code Regulations, designation shall follow the process outlined above.

(C) Review process:

1. Unless otherwise noted, the Town Manager or his designee shall review this request and make a decision within seven (7) days of submittal of the written request.

   (a) The Town Manager may, at his discretion, forward the request onto the Town Board of Trustees for Board review and approval. This review shall follow the process outlined for appeals.
2. The person submitting the request may appeal the decision of the Town Manager or his designee to the Board of Trustees, who shall hear the appeal within forty-five (45) days of submission of the written appeal request.

1-1-6 Signs Requiring a Permit

All signs shall be permitted in nonresidential districts, unless otherwise prohibited in this title, subject to the following restrictions:

(A) Business Sign:

1. The area of signage allowed for a business will be based upon which Zone the business is located.

   (a) The total area of signage for a business located in Zone A shall not exceed fifty (50) square feet.

   (b) The total area of signage for a business located in Zone B shall not exceed one hundred (100) square feet.

   (c) If two or more businesses share the same location (i.e., the same address, entrance, and/or common office space), then the total allowable signage area shall be divided equally amongst the businesses.

   1. This division of signage area can be modified by mutual agreement between the businesses involved. This agreement must be in writing, signed by all parties involved, and included with all sign applications.

   (d) Business signage in new subdivision or Planned Development projects must comply with the sign plan that is approved with the subdivision or planned development final plats/plans.

2. Off-premise signs for businesses are limited to TOPS signs.

3. Only one (1) projecting sign per business is allowed.

   (a) This sign shall have a maximum size of twenty-five (25) square feet.

   (b) The sign shall not project into the public right of way unless the sign is over a designated mandatory boardwalk area, does not extend more than four feet (4') into the right of way, and complies with the other provisions of this Section.

      a. An Encroachment License will not be necessary for projecting signs over a designated mandatory boardwalk area.

4. Only one (1) back-it sign per business is allowed.

   (a) This sign must be attached to the building the sign identifies.

   (b) This sign shall have a maximum size of twenty-five (25) square feet.

   (c) This sign shall not project more than eight (8) inches from the building to which it is attached.

   1. If the sign has raised lettering, then it shall not project not more than sixteen (16) inches from the building to which it is attached.
(d) No off-premise or projection type back-lit sign is allowed.

5. Signs hanging above Public Walkways:
   (a) This sign shall have a maximum size of five (5) square feet.
   (b) The bottom of this sign shall be at least seven (7) feet above the walkway.
   (c) These signs are limited to one per business entry/exit door which is located adjacent to the boardwalk/sidewalk.
   (d) An Encroachment License will not be necessary for this type of sign.

6. Banners and Temporary Signs:
   (a) The total area of these signs shall not exceed twenty (20) square feet.
      1. The area of this sign is included in the total allowable area for signs.
   (b) These types of signs may be displayed for a time period not to exceed fifty-two (52) days per year, cumulative, and for no more than seven (7) consecutive days.
      1. Grand Opening banners will be allowed to be displayed for a period of time not to exceed fourteen (14) consecutive days. Grand Opening banners are only allowed for a business that is new to the Town of Grand Lake or in a new location in the Town of Grand Lake.
   (c) A banner or temporary sign that is used in a repetitive nature is subject to a one-time permit fee.
   (d) Any banner or pennant that represents a civic occasion, sporting event, arts and humanities event, or convention shall have the following requirements:
      1. This banner shall have a maximum size of fifty (50) square feet.
      2. This banner may only be displayed fourteen (14) consecutive days prior to and one (1) day after the occasion, event, or convention.
      3. This banner may be placed over or on public property only with the approval of the Board of Trustees.

7. Nationally Recognized Sign identifying membership in an association, i.e. AAA/Mobil Guide/BBB may be displayed.
   (a) The area of this sign is included in the maximum total signage area.

B) Institutional Sign:
   1. The total area of these signs shall not exceed fifty (50) square feet.

C) Recreation Club or Open Use Recreation Site Sign:
   1. The total area of these signs shall not exceed fifty (50) square feet.

D) Site Informational Sign:
   1. There may be only one (1) site informational sign per new subdivision, land use development, or commercial project.
2. This sign may only be posted after the first public hearing is held on the preliminary plat for any subdivision or Land Use development.
3. If the proposed project is a Use by Right for the Zone in which it is located and no other approval by the Board of Trustees will be necessary, this sign may be posted without a public hearing.
   (a) The sign must conform with all other requirements of this Article.
4. The maximum size of this sign shall be twenty (20) square feet.
   (a) If the sign is informational, then both sides of the sign must be identical.
5. This sign may have only the following information:
   (a) The name of the subdivision or development.
   (b) A map of the subdivision or illustration of the project.
   (c) The developer and real estate agency name, logo, and contact information.
   (d) Other pertinent information, including, but not limited to, for lease, tenant finish, or sizes and types of units or properties.
6. This sign shall not be lighted.
7. No other for sale, lease, or rent signs are allowed when this sign is displayed.
8. This sign must be removed when the building permit is issued.

   (F) Project sign.
1. There shall be one (1) project sign per new construction site which shall have a maximum size of twenty (20) square feet on which all the contractors, architects, real estate agents/company, and finance companies involved may advertise their company. For sale or lease information may also be included on this sign.
   (a) If the project sign is a double sided sign, then both sides of the sign must be identical.
2. In lieu of the above listed sign, the following signage will be permitted.
   (a) The maximum number of signs per site is one (1) per contractor, architect, or finance company.
   (b) Each sign shall have a maximum size of three (3) square feet.
   (c) All such signs shall be placed on-site into one (1) designated area.
      1. This sign can only be located on the building site after a building permit has been issued for that construction project.
      2. This sign must be on premise only.
3. This sign shall be removed or have a new permit issued no later than one (1) year after the issuance of the building permit.

   (F) Land Development Signs:

   CHAPTER 6: BUSINESS REGULATIONS
   ARTICLE 1: ARTICLE 2: SIGN CODESIGN CODE
1. The application for this type of sign must be presented to the Board of Trustees at the
time of the land development approval process for a decision. The Board of Trustees
decision is final.
2. All sign locations and sizes must be included in the land development plans to be
approved by the Board of Trustees.
3. All changes to the approved signage locations or sizes will require Board of Trustees
review and approval.

I-1-7 Permit Application Procedure

(A) Application for sign permit

1. The application for the sign permit shall be made by the owner, tenant, or authorized
agent of the property on which the sign is to be located.
2. Applications shall be made in writing on the form furnished by the Town Clerk, and
must be signed by the applicant.

(a) Applications shall include the following information:

1. Type of each sign.
2. The proposed location of each sign.
3. A detailed drawing, drawn to scale, containing complete plans and
   specifications which show the methods of construction, anchoring to building
   or ground, and the height from ground level of each sign.
4. A sign layout drawing, drawn to scale, which indicates overall dimensions,
   square footage, letter and figure dimensions, colors, materials, and type of
   illumination, if applicable, for each sign.
5. A site plan which must indicate the location of all proposed and existing
   signs, along with building elevations which depict each sign in its respective
   location.
6. A statement of valuation of each sign and any supporting structure.

(b) The Building Administrator or his designee shall, within five (5) working days
of the date the application is received by the Town of Grand Lake, either
approve or disapprove the sign application or refer the sign application back to
the applicant if not sufficient information provided.

(c) A permit fee, as determined by resolution adopted by the Board of Trustees,
shall be paid to the Town Clerk upon application for each sign requiring a
permit.

(d) The Town of Grand Lake shall not issue this permit unless the applicant (its
constituents or members) are current with the Town and all Town enterprises
for all fees, assessments, charges, taxes, or amount due of any type.

(B) Appeal Process for Denial of Permit

1. If the sign application is denied, the applicant may appeal the decision to the Board
   of Trustees, whose decision is final.
2. The Applicant shall submit an appeal in writing to the Town within seven (7) days.
3. The Applicant shall pay the appropriate fee and/or deposit as determined by resolution adopted by the Board of Trustees.
4. The date for the appeal hearing shall be set by the Town Clerk.

1-1-8 Revocation of Permits

(A) The Building Administrator or his designee may revoke a sign permit if any of the following occurs:

1. Any information in the sign permit is erroneous.
2. The sign is not manufactured or placed according to the specifications in the sign application.
3. The work for the sign has not commenced within sixty (60) days of the date of issuance of the permit.

(a) Delays which are not the result of willful acts or neglect of the applicant may be cause for an extension of the sixty (60) day limitation, and may be granted an extension of thirty (30) by the Building Administrator or his designee upon written request from the applicant.

(B) The Building Administrator or his designee will first notify the sign applicant, in writing, of any misrepresentations or violations and the necessity of correcting such misrepresentations or violations within ten (10) days of the date the notice is sent or posted.

(C) The sign applicant shall have the right to appeal the revocation of the sign permit to the Board of Trustees, whose decision is final.

1. The date for the appeal hearing shall be set by the Town Clerk.

1-1-9 Removal of Signs

(A) Any sign that is constructed or maintained in violation of this Article, or in violation of any permit issued pursuant to this Article is declared to be a public nuisance and subject to abatement and removal as provided herein. The Building Administrator or his designee may cause to be removed any sign found in violation of this Article.

1. The Building Administrator or his designee shall prepare a notice describing the sign, listing the location, specifying the violation, and stating the sign must be removed or the violation must be corrected within ten (10) days of the date of receipt or posting of said notice.
2. The notice shall be posted on the property or sent by certified mail to the owner of the sign and the owner of the property on which the sign is located at their last known addresses.
3. Any person having an interest in the sign may file a written appeal about the notice to the Board of Trustees within ten (10) days of posting the property or receipt of the certified letter.
4. The Building Administrator or his designee may immediately remove any sign that is in violation for a second or subsequent time without prior notice being sent.
5. The Building Administrator or his designee may immediately remove any sign that causes an imminent danger to the public safety without prior notice being sent.

(B) Any sign removed by the Building Administrator or his designee pursuant to the provisions of this Article shall become the property of the Town of Grand Lake and may be disposed of in any manner deemed appropriate by the Building Administrator or his designee after being stored for a period of time not less than ninety (90) days.

1. The cost of the removal and disposal of the sign shall be considered a debt owed to the Town of Grand Lake by the owner of the sign and the owner of the property. This debt may be recovered in an appropriate court action by the Town of Grand Lake or by placing said debt on the Tax Rolls as provided by State Statute.

1-1-10 Non-Conforming Signs

(A) Any sign which does not conform to the provisions of this Article on the effective date of this Article shall be deemed a non-conforming sign.

(B)(A) Any non-conforming sign shall be brought into compliance with this Article within three (3) years of the effective date of this Article.

4. Nothing in this section shall relieve the owner of a non-conforming sign from the provisions of this Article regarding safety, maintenance, and repair.

The owner of a non-conforming sign may appeal the determination of non-conformity to the Board of Trustees, whose decision is final.

(a) All signs legally existing and in place as of the date of adoption of this Article shall deemed valid nonconforming signs whether or not they conform to the dimensions and location requirements of this title.

(b) A nonconforming sign or sign structure shall be brought into conformity with this Article if it is altered, reconstructed, replaced, expanded, or relocated. A mere change in copy is not an alteration or replacement for purposes of this subsection.

(c) Removal of a nonconforming sign or sign structure or a replacement of a nonconforming sign or sign structure with a conforming sign is required when:

1. A nonconforming sign or sign structure, or a substantial portion of a nonconforming sign or sign structure is blown down, destroyed, relocated, or for any reason or by any means taken down. As used in this subsection, “substantial” means 50 percent or more of the entire sign or sign structure;

2. The condition of the nonconforming sign or sign structure has deteriorated without maintenance as required by this Article, or the nonconforming sign or sign structure or building it is mounted on is destroyed or damaged by fire, flood, wind, storm, or otherwise; and the cost of restoration of the sign or sign structure to its condition immediately prior to such deterioration or event exceeds 50 percent of the cost of reconstruction of the sign or sign structure; or

3. The use of the nonconforming nonresidential sign or sign structure, or the property on which it is located, has ceased, become vacant, or been unoccupied for period of 60 consecutive days or more. An intent to abandon is not required as the basis for removal under this subsection.
1. Nothing in this section shall relieve the owner of a non-conforming sign from the provisions of this Article regarding safety, maintenance, and repair.
2. The owner of a non-conforming sign may appeal the determination of non-conformity to the Board of Trustees, whose decision is final.
**TOWN OF GRAND LAKE**
**TRUSTEE GENERATED TOPICS OF DISCUSSION***
**Monday, March 27, 2017 – Board of Trustees Workshop**

*This is an ongoing list of topics the Trustees would like discussed. Topics may not necessarily be discussed at this workshop and postponed until a later workshop depending on time constraints and at the Board’s discretion.*

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<tr>
<th>TRUSTEE</th>
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<tr>
<td>Goodfellow</td>
<td>(3/20/17)</td>
<td>Fireworks barge repair, ramp construction, and logistics.</td>
</tr>
<tr>
<td>Goodfellow</td>
<td>(3/23/17)</td>
<td>Meetings with Town Treasurer.</td>
</tr>
</tbody>
</table>
Dear Grand Lake Stakeholders,

The Grand County Board of County Commissioners have been approached by members of Outstanding Grand Lake to provide a letter in support of designating Grand Lake as an Outstanding Water under Colorado’s Water Quality Control Act.

In order to provide a forum for open and candid discussion between all of the local agencies and entities that may have a stake in Grand Lake, Grand Lake clarity, and the Outstanding Grand Lake initiative, Grand County has scheduled a workshop about this issue on April 11th at 1:30 pm. Our proposal at this time would be to include members from the following:

- Arapaho National Recreation Area
- Colorado Parks and Wildlife
- Colorado River Water Conservation District
- Grand County
- Northern Water
- Northwest Colorado Council of Governments
- Outstanding Grand Lake
- Three Lakes Water and Sanitation District
- Three Lakes Watershed Association
- Town of Grand Lake
- Upper Colorado River Watershed Group
- U.S. Bureau of Reclamation

Please feel free to extend this invitation to any local residents you feel may have an interest in this discussion.

Thank you.

Sincerely,

Lee A. Staab
Grand County Manager
Hi Dianne,

Similar to other comments, we always remain weary of increases in the sales tax and the door that can close for local needs. There is absolutely no question that transportation needs more funding. It would be nice if they could not carry the whole amount through a sales tax and instead offer local taxing jurisdictions a compromise where some is through a smaller sales tax and the rest is through the fuel tax. I know their surveys indicate that this isn't popular, but it's too bad that the "easier" way with sales tax could limit what local communities can do.

That said, we would prefer to not have as much of the budget dedicated to multi-modal since realistically a majority of that will be dedicated to more urban areas. As a proponent of having an efficient transportation system statewide, we can fully appreciate the need for multi-modal transportation, but having that as the first budget breakdown can almost translate to 30% of the funds being dedicated to more urban areas. I know the projects are needed and I know proponents will provide some examples of how that money will be used in rural areas, but if we're realistic and honest, most of that 30% will be in the more urban areas. That leaves 70% to be split as you have indicated and the portion going to counties and cities I would imagine would be based on population, as it should be. The combination of the two is what makes it feel as if the I-25 and I-70 corridor would see more - not just because of population but also the multi-modal. For us, it is imperative that CDOT have the resources to maintain the existing infrastructure in rural areas while expanding in some parts of the state to meet growth demands - neither of which they have the resources to do now. To be clear, we don't expect a 50/50 split between rural and urban because that wouldn't make sense, but the 30% off the top for multi-modal starts to poke a little at that fairness question.

Thanks,

Heather

Heather Brooks, ICMA-CM
City Manager
City of Alamosa
300 Hunt Avenue
Alamosa CO 81101
(719) 589-2593

www.cityofalamosa.org

Follow us on Facebook and Twitter

On Fri, Mar 10, 2017 at 2:50 PM, Dianne Criswell <dcriswell@cml.org> wrote:
February 3, 2017

Signature gathered
starting February 3rd.
Delivered to the Governor
on Friday, March 3rd.

Governor John Hickenlooper
State of Colorado
200 East Colfax Avenue
Denver, CO 80203

Dear Governor Hickenlooper,

On the eve of the release of Colorado’s Water Plan in late 2015, we wrote to you urging that the Plan and its implementation represent the interests of the State in its entirety, honor Colorado’s agricultural heritage and protect economic interests that rely on healthy, flowing rivers. One year later, we write again concerned about the negative consequences of over-allocation of West Slope water to our local economy and, by extension, the State.

Water is the foundation of the Colorado economy, but no more so than in Western Colorado. In our communities, water is far more than just a commodity piped in from afar. The three dominant economic drivers on the West Slope – tourism, mineral resources and agriculture – are entirely dependent on healthy rivers with adequate and sustainable flows.

The West Slope’s water resources are important to the State’s economy as a whole. Front Range agriculture is inextricably linked to West Slope ranching and agriculture; and while agricultural land on the Front Range increased substantially over the last century, agricultural land in much of the West Slope actually decreased. The economic health of our communities is dependent on the viability of agriculture, which in turn is dependent on water.

Likewise, while recreation and tourism in some parts of the West Slope account for upwards of one-half of all jobs, the economic benefits of tourism and recreation activities can actually be greater in the Front Range counties than on the West Slope. Just for example, the Front Range captures the majority of the economic impact from anglers heading to our Gold Medal waters.

The future of Colorado’s economic development relies heavily on the iconic outdoor recreation activities and agricultural landscapes of mountain communities as a primary marketing tool to attract new businesses and educated workers. Keeping these resources strong is as critical to the statewide economic development strategy as it is to the West Slope communities whose economic health is tied to water.

As Colorado’s Water Plan rightly points out, the State needs to take steps toward achieving heightened water conservation, implementing creative solutions to buy-and-dry, and encouraging water sensitive land use planning in order to protect our water resources. These actions need to happen as soon as possible to protect our economy and to avoid any new transmountain diversion projects. We believe the Colorado River is at a tipping point where an additional transmountain diversion could have both immediate and long-term negative impacts on our economy.
An abundance of additional West Slope water available to the Front Range is an illusion. West Slope water has long been spoken for by users in Colorado and six other states, as well as Mexico. If water leaves the West Slope through new transmountain diversions, the West Slope cannot divert water from any source. Sixteen transmountain diversion projects in the headwaters of the Colorado River basin divert on average a half-million acre feet of water annually; in some counties, 80% of native flows will be diverted out-of-basin with the expansion of existing transmountain diversion projects.

To protect the West Slope and the State's economy, it is imperative that each basin exhaust its available water supply before planning diversions from another area of the State. Available water supplies should include exploring the reuse to extinction of legally re-usable water, evaluating options for the re-allocation of existing water supplies, infrastructure upgrades and sharing, expanding, cred ging, and creating new storage (including aquifer storage and recovery) -- particularly on the Front Range. We cannot continue to send legally available water over our borders.

The Water Plan lays out criteria that should be applied to new water projects to ensure those projects receiving State funds are aligned with the State's values outlined in the Plan. Those criteria focus on economic stability and growth by emphasizing diverse stakeholder involvement from the beginning of a project and avoiding or mitigating its associated economic and social impacts. We would ask for the consistent -- and transparent -- use of those criteria when looking at any new or expanded transmountain diversion project, and that they be formalized into the State's processes for approving loans and grants for water projects.

We look forward to continuing to work toward implementing Colorado's Water Plan and our further discussions with you on this important topic.

Senator Randy Baumgardner (SD-8)
Senator Ray Scott (SD-7)
Senator Don Coram (SD-6)
Representative Marc Catlin (HD-58)
Representative Bob Rankin (HD-57)
Representative Dan Thurlow (HD-55)
Representative Yeulin Willett (HD-54)
From: Troy Neiberger <troy@bigvalleyconstruction.com>
Sent: Saturday, March 25, 2017 8:56 AM
To: Tom Goodfellow
Cc: Rob Neiberger
Subject: RE: East Inlet Boat Ramp

Tom, the following is per our phone conversation yesterday.
A very PRELIMINARY budget for your two boat docks at the East Inlet would be between $150,000 and $175,000. This would include two docks that are approximately 8' X 40' with pressure treated cribbing filled with gabions and the timber beams, joists and composite decking to create the platform. We have made an assumption that the water is two to four feet deep and that solid bedrock is within a foot of this deep below the sand.
This does not include any cost for the concrete boat ramp and associated work.
This is a budget only and final cost will have to be determined when some additional information is provided.
Hope this is helpful information.

Troy Neiberger
troy@bigvalleyconstruction.com
President
Big Valley Construction
970-887-1533
970-531-4040 (c)

From: Tom Goodfellow [mailto:TGoodfellow@hotmail.com]
Sent: Thursday, March 23, 2017 11:52 AM
To: Troy Neiberger <troy@bigvalleyconstruction.com>
Subject: Re: East Inlet Boat Ramp

Hi Troy,

Have you had a chance to take a look at this. It would be nice to have something Monday Am. If it is note worth the town of grand lake will be building blocks of new decks as part of their street scape plan. RFP's go out soon.
Thanks tg

From: Tom Goodfellow <tgoodfellow@hotmail.com>
Sent: Wednesday, March 8, 2017 12:14:08 PM
To: Troy Neiberger
Subject: Re: East Inlet Boat Ramp

Hi Troy, this coming Monday we have a town meeting. I have the letter that you wrote to me and plan on presenting this to the town board. We discussed the possibility of you having some rough numbers of our East inlet pier project. What is the possibility of this happening?
Thanks,
Tg
Get Outlook for iOS

On Thu, Mar 2, 2017 at 9:42 AM -0700, "Troy Neiberger" <troy@bigvalleyconstruction.com> wrote:

Tom, Good morning, thank you for the phone call a couple days ago regarding the work that the Town of Grand Lake needs done at the east boat ramp. Big Valley Construction appreciates the opportunity to work with the town on this project and others in the past and future.

You mentioned this work needed to be completed by early to middle of June this year. I don’t want to be the guy with bad news but if you must have it completed in this time frame BVC will not be able to commit to the project. We are very fortunate and have a lot of work on our plate for this spring and summer and I will not over commit and then not be able to deliver. In addition to BVC’s current work load I am not sure that all of the required permits could be secured on time as well as drawings and cost.

There are a few challenges with this project and I think the right way to approach it is to get a team aboard and try to get it completed maybe this coming fall/winter. This would give the team adequate time to secure required permits, develop the required drawings, get a cost on the project etc. Is there any way that the town can make it work for one more summer the way that it is today and then do the work this coming fall? I don’t want to go into a two page email explaining some thoughts on this project. I would prefer a phone call to discuss. At your convenience feel free to give me a call and I will share some thoughts with you.

Thanks,

Troy Neiberger
troy@bigvalleyconstruction.com
President
Big Valley Construction
970-887-1533
970-531-4040 (c)

From: Geoff Elliott [mailto:geoff@grandenvironmental.com]
Sent: Tuesday, February 28, 2017 10:40 AM
Hey Tom,

I have reviewed ToGL Corps permit #SPK-2015-822 to replace docks (attached) and see that it covers a certain amount of impact, but also ties to our proposed floating dock replacement in the PCN application. So FYI a "minor modification" to the permit would be needed to properly cover a cribbed dock.

I am sharing this with Troy they typically handle the Corps stuff themselves,

Best of luck,

...geoff

Geoffrey S. Elliott
Principal Earth Scientist
Grand Environmental Services
<geoff@grandenvironmental.com>
970-509-0199

Tom; Good morning, thank you for the phone call a couple days ago regarding the work that the Town of Grand Lake needs done at the east boat ramp. Big Valley Construction appreciates the opportunity to work with the town on this project and others in the past and future.

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Thanks,

Troy Neiberger
<tno@gvcc@gmail.com>
President
Big Valley Construction
970-887-1533
970-531-4040 (c)

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3
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Thanks,
From: Geoff Elliott [mailto:geoff@grandenvironmental.com]
Sent: Tuesday, February 28, 2017 10:40 AM
To: 'tggoodfellow' <tggoodfellow@hotmail.com>
Cc: Troy Neiberger <troy@bigvalleyconstruction.com>; 'Jim White'
<glm@towngrandlak.com>; 'Steve Kudron' <steve@krownpartners.com>
geoff@grandenvironmental.com; 'Joy Phelan' <joy@grandenvironmental.com>
Subject: East Inlet Boat Ramp

Hey Tom, I have reviewed ToGL Corps permit #SPK-2015-822 to replace docks (attached) and see that it covers a certain amount of impact, but also ties to our proposed floating dock replacement in the PCN application. So FYI a “minor modification” to the permit would be needed to properly cover a cribbed dock.

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Best of luck,

...geoff

Geoffrey S. Elliott
Principal Earth Scientist
Grand Environmental Services
<geoff@grandenvironmental.com>
970-509-0199
Mayor and Town Board of Trustees:

I received this today after talking to Dave Conger at Alpine Lumber. This will be discussed this afternoon at the Work Session. Please do not reply to all.

Jim White  
Town Manager  
P.O. Box 99  
Grand Lake, CO 80447  
glmanager@townofgrandlake.com  
970-627-3435 (w)  
970-531-8900 (cell)

-----Original Message-----
From: Dave Conger [mailto:dconger@alpinelumber.com]  
Sent: Monday, March 27, 2017 11:37 AM  
To: Jim White  
Subject: FW: Grand Lake Board Walk / Materials Estimates

Hi Jim,

It was nice visiting with you today, and I'm looking forward to attending tonight's meeting.

I've attached two estimates for you to review:

1st.) This is the Redwood decking, 6x6 beams, and Seal Once pre-finish for the decking. This one is urgent for a number of reasons.

   A.) Redwood is extremely scarce. Out of 3 suppliers we have one that has the quantity needed for this project. They've agreed to hold this for Grand Lake for a couple of days, and after that, there is no guaranty it will be available.

   In 2016, Redwood wasn't available even in small quantities after early spring. This year there won't be much of a harvest, due to all of the rain in the forest. The state of California won't allow loggers in to cut, while it's muddy. Plus demand is outweighing supply nation wide.

   B.) The pre-finish process will take approximately 4 weeks to complete. The "Seal Once" is needed as a rot preventative, and to wick away moisture. If you have a chance, take a look at the portion of boardwalk in front of the town hall. This had the Seal Once application, where as previous.

   Installations of the boardwalk didn't.
The Seal Once treatment significantly improved the longevity, and appearance of the most recent addition to the board walk, while protecting Grand Lake’s investment.

C.) The 6x6 beams need to have a special treatment applied for ground contact use. This isn’t anything that’s stocked, so they have to do a special manufacturing run. If we get them ordered now, the wait time is 6 to 8 weeks. Some may ship even as early as 4 weeks, but because of the extraordinary amount required, the Treatment process will take longer. If we wait until late spring or early summer, this time can extend to 12 weeks or longer. The price is predicated on the quantity being ordered.

D.) The other thing that isn’t included in this quote is an allowance for waste. Typical waste for the beams is 8% and for the Redwood is 7%. Due to all of the availability issues, and the time factor mentioned above, the town may want to strongly consider adding for waste.

2nd.) This is an estimate only (educated guess), based on the additional materials used for the most recent board walk project completed in 2014. The upcoming project is using about 5 times the material that was used in 2014. I used a factor of 5, so that you, the Mayor, and Town Council will have a truer picture of the likely material cost involved.

Please let me know if you have any questions.

Best regards,

Dave Conger | Outside Sales
Office: 970.364.4525  | Fax: 970.887.3329 Alpine Lumber Company | Granby
62500 U.S. Highway 40 | Granby, CO | 80446
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**DESCRIPTION**

- ***Grand Lake Boardwalk Materials, This is Truck load Direct to Grand Lake. Town of Grand Lake will need to provide a fork lift and operator to off load trucks.***

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<td>EA</td>
<td>2 coats all six sides of Red Wood, with Seal Once</td>
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*This is a special order: current lead time is 4 to 7 weeks. We have a very short window to get the Red Wood decking, and this quantity of 6x6 beams can take some time. It's very possible some of this material will be shipped at different times. There isn't a waste factor included which is strongly suggested due to the long ship times, and limited*

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Delivery Charge will be applied on each delivery.
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DESCRIPTION
availability of these materials
Beams should be plus 8%, & Red
Wood plus 7%.

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| Merchandise | 281362.95 |
| Delivery Charge | 0.00 |
| Tax | 0.00 |
| Non-Taxable Other | 0.00 |
| Total | 281362.95 |

March 27, 2017 09:56:37
THE FOLLOWING TERMS AND CONDITIONS GOVERN ALL ORDERS, QUOTES AND SALES OF SELLER TO BUYER. BUYER'S FAILURE TO PROMPTLY OBJECT IN WRITING WILL BE DEEMED AN AGREEMENT TO THE STATED TERMS. ON SUCH BUYER OBJECTION, SELLER MAY TERMINATE ALL PENDING ORDERS WITHOUT LIABILITY. BUYER TERMS AND CONDITIONS DO NOT APPLY.

1. All Seller's orders, quotes and/or invoices are based on Seller's understanding of the Buyer order and Seller makes no warranty that such order is correct or in accordance with Buyer requirements. Buyer has sole responsibility to immediately review any order or invoice and to advise Seller in writing of corrections or changes. Buyer has sole responsibility to determine whether any order or invoice complies with the requirements of any contract, designs, project documents, building codes, government requirements or other public or private requirements and Seller makes no warranty or representation regarding such compliance.

2. Quoted charges are for delivery as follows as indicated on the order: Buyer conveyance orders are F.O.B. at Seller's loading dock; Seller delivery orders are F.O.B. to the job site or other Buyer location. Title unloading; orders for delivery to common carrier are F.O.B. to the carrier. Title passes to Buyer on such F.O.B. delivery and Buyer assumes all risk, liability, responsibility for such delivery, including further transportation, protection, insurance, and storage. Buyer is responsible to pay or reimburse Seller, as applicable, any and all taxes, excises, or other charges which Seller may be required to pay or collect for any national, state, or local government, or agency applicable to the production, sale, transportation, delivery, or use of the items sold hereunder and quotes do not include such items unless otherwise stated.

3. Seller will exercise reasonable efforts to obtain and deliver items as requested. However, conditions of availability are subject to change and supply and delivery are often affected by circumstances beyond Seller direction or control. Seller does not guarantee availability, supply or delivery by any time requested or required by Buyer, including any time agreed to by Seller. Delays in procurement or delivery are at Buyer's sole risk and Buyer waives all right or claim against Seller for loss, damage or expense related to delayed procurement or delivery.

4. Orders are not subject to cancellation without Seller's written consent. Seller may attach a cancellation fee or other terms determined by Seller.

5. It is expressly agreed that SELLER MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, AND EXPRESSLY DISCLAIMS SUCH WARRANTIES INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES OF MERCHANTABILITY OR WORKMANLIKE CONSTRUCTION. Buyer may enforce manufacturer's warranties only against the manufacturer. As to claims of Seller defect, Buyer shall provide written notice of any claimed defect, and Seller will have no liability for claims of defect absent such notice and a reasonable opportunity to correct. Seller shall only have responsibility or liability for repair or replacement of the defective item and shall have the discretion to determine the method of repair or replacement. Seller shall have no liability (i) for damage, replacement, reworking or repair of other components of work other than the specific defect in items supplied by Seller (ii) cosmetic matching or blending or (iii) other loss or damage, including delay, impact or consequential damages. In the event Seller fails to correct any defect, Buyer's sole right shall be to recover actual costs of repairing or replacing the subject item. Seller shall have no liability in the event of defective installation, failure to follow manufacturer's instructions, improper maintenance, or act or omission of Buyer or any third party.

6. All transactions are governed by the laws of the State of Colorado or, if applicable, of the state in which the Seller office providing the materials is located.

7. Title of the items shall pass from Seller to Buyer upon delivery as provided herein and thereafter shall be at the Buyer's risk. Delivery shall be as follows: (i) If delivery is by common carrier, delivery by Seller to the carrier at point of origin shall constitute delivery to Buyer and thereafter the shipment shall be at Buyers risk, Seller shall have no liability therefore and claims for loss or damage must be filed by Buyer against the carrier; (ii) delivery for items of Buyer conveyance shall occur upon Buyer assuming control of the subject items at Seller loading dock; (iii) delivery via Seller transport shall be at the job site or other delivery location. For jobsite or other delivery, Buyer shall provide an authorized representative to accept delivery and execute documents evidencing delivery. To the extent Buyer does not do so, Seller shall deliver and unload the items as it reasonably deems appropriate and Buyer assumes all risk and responsibility for all items once unloaded by Seller without obtaining a signed receipt therefore, and Buyer agrees to liability for payments of this invoice as if it were signed by an authorized employee of Buyer. Shortage, breakage, or other nonconformity shall be noted on the delivery receipt. If not so noted or communicated, the items shall be deemed to be conforming and duly accepted by Buyer.

8. Payments are due in full on or before the 10th day of the month following statement date and shall be made without offset or back charge. Any amount not paid when due shall accrue a finance charge of 1 1/2% per month. Buyer shall be responsible for and shall pay Seller's costs and attorneys' fees in collecting any amounts due Seller. Buyer is not entitled to costs and attorneys' fees on claims against Seller.

9. Seller shall have no obligation to agree to the return of delivered goods, but, if so agreed, there will be a restocking fee of not less than 20%. Buyer must pay all transportation costs, and Buyer must transmit Buyer's copy of the original sales invoice. Buyer assumes all responsibility and risk of loss until the return items are delivered to Seller. No return allowed on special orders and marked goods, unless authorized by Seller's Manager on such terms as the Manager deems appropriate.
**Quoted to:**

**JOB:**

- Grand Lake Board Walk
- Typical Delivery
- GRANBY, CO 80446-0000

**SUB: 1 - 3**

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**CUSTOMER SIGNATURE X**

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**DELIVERY CHARGE**

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March 27, 2017 09:56:10  OR: 3057

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The Colorado Independent

West Slope lawmakers to Front Range: No more West Slope water until you use up your own

Marianne Goodland

March 13, 2017 Environment/Energy

Seven Western Slope Republican lawmakers have sent Gov. John Hickenlooper a message: No more water for the Front Range until it better uses what it already has.

The message, delivered through a Feb. 4 letter obtained by The Colorado Independent, is directed mostly at just one area of the state: Denver and the northern Front Range.

For the past 100 years, as the Front Range population and the state’s Eastern Plains agricultural economy have grown, water from the Western Slope has been diverted to the Front Range through a series of tunnels built through the mountains, known as transmountain diversions. But Western Slope water watchers are getting increasingly nervous about the potential for more of those diversions, pointing to a growing need for water in their area for agriculture and recreation and to fulfill multi-state contracts that require Colorado to send Western Slope water to other states, such as California, Arizona and Nevada.

The Front Range must do a better job of storage and conservation before turning to more diversions, the lawmakers wrote. To that end, they implored the governor to make sure any water projects that receive state funds match criteria outlined in the Colorado water plan. The plan calls for the state to conserve at least 400,000 acre-feet of water and to build storage, without specific projects identified, for another 400,000 acre-feet of water. One acre-foot of water is 326,000 gallons, the amount of water used by two families of four per year.

“We would ask for the consistent — and transparent — use of those criteria” when looking at new water projects that would divert water from the Western Slope to the Eastern Slope, they wrote.

The letter is a follow-up to one sent in November 2015, just before the water plan was finalized. That four-page document said the water plan “cannot place Front Range development interests over the autonomy, heritage and economy of Western Slope communities. Nor can the Plan allow the protection of agriculture in one area of state [sic] to come at the expense of agriculture in other areas of the state.”

The water plan is intended to address a looming water shortage of one million acre-feet of water by 2050, when the state’s population is expected to nearly double from about 5 million to more than 10 million people.* The lawmakers worked with the Northwest Colorado Council of Governments’ water committee on both letters, said Torie Jarvis, the staff person to the committee. She said the letters are primarily directed at the South Platte Basin, which covers most of the northern Front Range, the northern half of the Eastern Plains and the Denver metro area.

Jarvis said the letter is not about current water projects underway in the region that also plan to use water from the Western Slope, most notably two reservoir projects under the control of the Northern Colorado Water Conservancy District.
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