AGENDA

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS: NONE.

DISCUSSION
1.) Town Manager Update (Page A1)
2.) Town Code Administrator O'Rourke: Request for proposed 4th of July Concert (Page A3)
3.) Board of Trustees Topics
   Trustee Southway: Correcting Engineering Mistakes
4.) Meeting Updates

BOARD ACTION ITEMS FOR EVENING MEETING:

# 1.) Board of Trustees Vacancy (Page E62)
# 2.) Consideration to approve the 2019 Chamber Marketing & Visitor Center Services Agreement (Page E64)
# 3.) Consideration to adopt Resolution No XX-2018, a Resolution accepting the section of Park Avenue located between Block 17 and Block 22 for Snowplow Maintenance by the Town. (Page E85)
# 4.) Consideration of Request for Mayor's Signature on As-Built Plat (Page E101)
# 5.) Consideration to approve Resolution No. XX-2018, a Resolution to Appropriate Sums of Money (Page E110)

LOCAL LIQUOR LICENSING AUTHORITY: NONE.

FOR YOUR INFORMATION
1.) Town Code Administrator O'Rourke: Code Admin 2019 Goals January-June (Page A8)
2.) Under the Big Top (Page A10)
3.) Town of Grand Lake Water, Water Main Leak - David Johnson, Water Superintendent (Page A11)
4.) Rocky Mountain National Park Status during the Lapse in Federal Appropriations (Page A13)
5.) Thank You Letter - Grand County Advocates (Page A14)

*items attached to workshop agenda     #items attached to evening agenda
Date: Monday, January 14, 2019
To: Mayor Peterson and Town Trustees
From: Jim White, Town Manager
RE: Items from the Town Manager

HAPPY NEW YEAR!!

1. West Portal Bridge Project

Winter shutdown began in the third week of December, 2018. The plan is to commence work as early as possible in the spring.

2. DOLA Grant

At the time of my last report in December, 2018, we were still awaiting word on our DOLA grant request. In late December, we received confirmation that the Town of Grand Lake has been awarded $750,000 for work to be done in Phase 3. We have now received formal notification on January 3, 2019 from the Department of Local Affairs (DOLA). I was contacted officially by Robert Thompson, DOLA grant report coordinator.

3. IT Change

We have changed our IT service company from SMSB to Executech. This officially changed on December 1, 2018. Our Executech representative has already made several visits to Grand Lake and is working on the transition from the previous company and focusing on backup and technical aspects during the transition.

4. Middle Park Health Lease

On January 4, 2019, I spoke with Georgia Noriyuki, representing Middle Park Health and the Kremmling Memorial Hospital District. She sent a revised lease to me and our Town Attorney for review. I am recommending that we hold an Executive Session to review the lease agreement at a time when the Town Attorney is able to attend. Robert Flake has been out on medical leave, so Georgia Noriyuki is currently our primary contact.
ANNOUNCEMENTS

• We recently sold three old Public Works vehicles, as is, after advertising bid requests and receiving several inquiries and bids on each vehicle. The vehicles were:
  
  1990 Chevy Pickup       $700
  1994 Chevy Pickup       $625
  2002 Explorer          $1,350

• Notice was sent to all former boat slip owners acknowledging the change in plans determined by the Town Board for 2019. Several have responded inquiring about other alternatives.

• We received two bids on the removal of the wall at the Grand Lake Center: one for $4,200 from Divide Builders; and one for $7,740 from John Williams. We accepted the lower bid. Work is planned to start most likely in early February.

• On January 3, 2019, I spoke by phone with a reporter from NPR regarding the closure of Rocky Mountain National Park.

• The Water Department, Public Works, and the Fire District responded to a water leak and a broken galvanized pipe valve cover on Friday night, January 4, 2019. Work on the repair was done on Saturday morning by ATH with oversight by our Water Department (see memo attached).

• We have two potential candidates for the Public Works mechanic position recently advertised. Interview are currently underway.

• We held our first 2019 Town Hall staff meeting on Wednesday, January 9th.

• I was honored to learn that I was selected to serve as an Advisory Trustee on the Rocky Mountain Repertory Board in 2019.

• I will out of Town on vacation from January 23, 2019 through February 1, 2019, therefore missing the January 28, 2019 Town Board Meeting. Alayna Carrell will serve as my backup while I am away.

• Thank you for the supportive comments on the recent loss of my mother over the recent holidays. Your condolences were greatly appreciated.

As always, please let me know if you have any questions or concerns.

Quotable Quote(s):

"No meanness; no fear; no envy"

-Liam Clancy-
January 14, 2019

TO: Grand Lake Board of Trustees
FROM: Erin O’Rourke – Code Administrator
RE: Request from Donna Ready to waive fees for proposed 4th of July Concert

For Discussion
Donna Ready has submitted a request to hold a concert on the 4th of July at Lake Front Park from 2p-6pm. Mrs. Ready and other local citizens will pay for the concert however they are asking the Town to waive any facility use fees.

There is no fee for use of the park itself but there is a $10 per hour charge for use of the pavilion next to the restrooms.

There is also a request to close Lake Ave. and have the stage set up in the road.

Mrs. Ready also mentions that a movie is planned by another group in the same location at 8:30pm – the Town has not yet received that request.

Staff Comments
Staff agrees that a concert supporting the Grand Lake Selections album would be fun and exciting for the Town and that any facility use fees be waived as long as all other Special Event requirements are met – Special Event Application completed including a site plan, event insurance, event deposit, and that vendors apply for applicable licenses.

Staff would urge the Board to consider the date and location of the concert. 4th of July is the busiest day of the summer and there are already traffic and parking concerns on that day.

Location - Visitors will be saving their spots at the beach early in the day for fireworks and it will be difficult to manage the number of people at the beach that day. Lake Ave. is generally closed to traffic on the 4th of July however the Town and Fire Department would also require that Lake Ave. remain passable by emergency vehicles. Placement of the stage could be worked out with the applicant. Town Park may also be a viable option for the concert although this does not ease the traffic concerns.

Date – Town will be very busy on the 4th of July. It may be beneficial to the Town and visitors to spread out the entertainment during the long holiday weekend. On the 3rd there will be Music at the Gazebo (tentative), fireworks on the 4th – perhaps the concert on the 5th or 6th so visitors have another event to enjoy during the weekend? Other possibilities would be to have the concert on a date when there is nothing already scheduled or work with the Chamber to incorporate the concert into Buffalo Days weekend?

The Board of Trustees should consider all options for the concert then direct staff to work with the applicant regarding the Special Event Application.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL: town@townofgrandlake.com
Here is the new Grand Lake song being released this week: "Where the Waters Meet the Sky". By May, we will have a full album of 10 Grand Lake songs which will be available for purchase, individually or as a whole.

The musicians would like to perform at our beach this summer on the Fourth of July, as a pep rally for all those who are here for the fireworks to get behind the songs and promote the town.

They are asking for $4,500 to pay the musicians. I propose there be no ticket sales because it would be too complicated and we want everyone to enjoy it without paying. Each artist would like to have the opportunity to sell their personal CD's, and of course the Grand Lake Selection album will be there for purchase.

Since we will be coming up with $4,500 and not asking for the Town to pay any of that, my request is that the Town allow us to please use the lakefront area and grassy park for this event at no charge.

As you can see on the attached application, the time period would be from 2 pm to 6 pm. There will be several performers, including back-up musicians. They are all recording artists at Darren Skanson's CCM Studios in Denver.

We will clean up as soon as 6 pm comes. We expect that a lot of families will have by then claimed their spots on the beach and in the grassy area west of the restrooms. The time frame will allow plenty of time for other performers - if anyone asks - before the Ladefogeds' movie begins at around 8:30. A photo of past entertainment in that lovely, perfect setting is attached.

We appreciate the opportunity to bring the musicians to Grand Lake. Being entertained will keep the families happy while they wait for the fireworks.

*

As a reminder of how great this is for the Town, the two songs which are already out, are also below.
Thanks for putting the music on the town website!

Click on this link for our new youtube video completed and released on Christmas Eve, 2018. Winter in the Mountains with You! by Allen Krehbiel

The link below gives the original Santa Moved to Grand Lake video - music by Ricky Dean!
TOWN OF GRAND LAKE STRUCTURE AND FACILITY APPLICATION AND USE AGREEMENT

According to the use policies for Town of Grand Lake public facilities and structures (outlined by Resolution), any group or governmental entity (User) desiring to use public facilities and structure shall comply with the terms of the Resolution. The following information is required for this Application and Use Agreement.

User/Group Name: Musicians on Grand Lake Album
User/Group Contact Person: Donna Ready
Contact Mailing Address: Box 1350, Grand Lake, CO 80447
Contact Daytime Telephone Number: 970-531-3383
Contact Email Address: readydonna@gmail.com

Is this user group a Government, Non-Profit, or Special District? ☐ Yes ☑ No
Is this a reoccurring event? ☐ Yes ☑ No
Is this a pecuniary use? (Will you be selling something?) ☐ Yes ☑ No
Please indicate event name, or use: Musicians who wrote and performed the 10 songs on the Grand Lake Collection album to be released by May 1 will perform these + more

Please identify your waste removal plan:
We will clean up the areas where people are not sitting for the movie which will begin near 8:30, while all wait for the fireworks.

Please check which structure(s) and/or facility (and applicable subsequent amenity) you would like to use as well as note the date(s) and time period(s): Beachfront Park and Grassy Area to the west of the restrooms for audience. Performers would set up in part

☐ Community House ($225 Deposit) + FEE
☐ Town Hall Board Room/Kitchen ($50/hr)
☐ Heckert Pavilion ($10-non-profit/$20 per hr)
☐ Electricity Use Requested (+$25)
☐ Town Square Gazebo
☐ Electricity Use Requested (+$25)
☐ Lakefront Park (Upper) Picnic Shelter
☐ Electricity Use Requested (+$25)
☐ Lakefront Park (Lower) Picnic Shelter
☐ Electricity Use Requested (+$25)
☐ Pitkin Annex ($225 Deposit) + FEE
☐ ($7/non-profit/private-pecuniary $10 per hr)

DATE REQUESTED-START & END TIME of road
(Maximum Use limited to 4 hours.) See Photos:
July 4, 2019 2 to 6 pm
Please identify all businesses (including addresses and phone numbers) that may be providing services for this use. This list should include caterers, music services, rental companies, etc. Businesses providing delivery services should also be included:

CCM Inc. (Colorado Creative Music) represented by
Darren Skanson, 4214 E. Colfax, Denver, CO 80220: 303-324-5956

NOTE: No alcohol is allowed in Town Parks. If a private event, alcohol may be provided in the Community House only. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

[Signature]
User Group Point of Contact Signature

WAIVER OF LIABILITY, INDEMNIFICATION AND HOLD HARMLESS CLAUSE: By my signature, I agree and understand that the Town of Grand Lake is not responsible for the actions, activities or property of Users using the Town of Grand Lake’s structures and/or facilities and hereby, for myself and the User Group I represent, I release and absolve the Town of Grand Lake from any liability associated with those actions, activities and/or property described herein this Agreement. I further indemnify and hold harmless the Town of Grand Lake from any and all claims arising out of our use of the premises; including costs associated with cleaning and waste removal as well as all costs and attorney’s fees incurred in collecting for damages to said structure and/or facility or defending against claims of Users or User’s invitees.

[Signature]
User Group Point of Contact Signature

Town of Grand Lake
P. O. Box 99
Grand Lake, CO 80447
Ph. (970) 627-3435
FAX (970) 627-9290
town@townofgrandlake.com
As always, large photos were taken by Scott Gregory.

Of Grand Lake for you, your family and friends. May the new year be filled with happy memories.

For a new image each week see our Weather Page.

Scenery Pages of www.MontainLake.com

Villaage: Our 700 page

Www.MountainLake.com

Toll Free: 866-296-1949
Grand Lake: 970-627-3103

Big Scenes are all from 2010 of Grand Lake, Colorado and is

Grand Lake, Colorado Year 2011 Calendar
January 14, 2019

TO:    Grand Lake Board of Trustees
FROM:  Erin Orourke – Code Administrator
RE:    Code Admin 2019 Goals January-June

Below is a general overview of items I would like to accomplish though the first half of the year. This is not a comprehensive list of Code duties and is subject to change:

- Complete Nightly Rental Business License Renewals.
- Provide contact list of all nightly rental property owners/contact to the public via STR Helper.
- Establish Nightly Rental Task Force Committee to review current STR regulations and recommend changes to the BOT.
- Work with GL Chamber and other entities on Special Event Applications for Summer 2019 and be on site for those events (see attached list of known events for 2019).
- Municipal Code – updates:
  1. Boardwalk Merchandise permits required. Work with Grand Ave businesses on maintaining clear pathways and meeting boardwalk standards by enforcing the Code regarding boardwalk merchandise permits.
  2. Sales Tas license review – eliminate this requirement if it is not necessary.
  3. Complete update of trash ordinance.
  4. Review and complete update of noise ordinance.
  5. Update municipal code regarding boardwalks and greenways.
  6. Update Public Dock ordinance (dock hours).
  7. Update ordinances related to parking on town streets/lots and update parking signs accordingly.
  8. Update of Nightly Rental property code regulations.

Please let me know if you have any other specific areas of interest that the Board thinks I should focus on through the first half of the year. Thank you for support as we seek to create an enjoyable environment for everyone in Grand Lake.
2019 Annual Special Events

January

February
Pond Hockey – Brian Blumenfeld/Chamber
Ice Fishing Tournament – ICE Addiction
Winter Carnival – Chamber
WC Fireworks – Fireworks Committee/Town

March
Ice Fishing Tournament – Parkers Platoon

April

May
Memorial Day Parade – Chamber
Bingo – Rotary

June
Bingo – Rotary
Craft Fair – Chamber

July
Fireworks - Fireworks Committee/Town
Craft Fair – Chamber
Buffalo Days/Parade – Chamber
Bingo – Rotary

August
Craft Fair – Chamber
Bingo – Rotary
Corvette Show – Corvette Club

September
Craft Fair – Colorado Events
Constitution Week
Cancer Run/Walk – MFC

October

November

December
Tree Lighting – Chamber/Town
New Year’s Eve Fireworks – Fireworks Committee/Town
UNDER THE BIG TOP
A CREATIVE WORKSHOP FESTIVAL

STORYTELLING WORKSHOPS
WITH JIM AND STEFANIE KROEPFL
$25
PITKIN ANNEX

PHOTOGRAPHY WORKSHOPS
WITH LEE ALLEN
$40
GRAND LAKE CENTER

SONGWRITING WORKSHOPS
WITH PEGGY MANN \DUG BILL FANNY LARAGNAM
$100
GRAND LAKE COMMUNITY HOUSE

KILN GLASS & ARCHITECTURE WORKSHOPS
WITH CAVANA COLE \ MICHAEL ROOD
$60 | $30
GRAND LAKE CENTER

PAINTING & COLLAGE WORKSHOPS
WITH DONNA EVANS AND MARIE JORGANES
$30
GRAND LAKE CENTER

CULINARY ARTS WORKSHOPS
WITH JEAN-CLAUDE CAVOURR
$45
STILLWATER GRILL

KIDS WOODWORKING WORKSHOPS
WITH ALICE SAMPSON
$25
GRAND LAKE CENTER

WELCOME RECEPTION
FEBRUARY 7 5:00 - 9:00 PM
GRAND LAKE CENTER - $15
FOR REGISTRATION AND INFO VISIT:
GCED.EVENTS.IDLOOM.COM/UNDERTHEBIGTOP

SPONSORED BY

GRAND LAKE CREATIVE DISTRICT
Town of Grand Lake Water

Dear Town Manager,

Water main leak

Received a call from Grand County dispatch at 18:15 on 1\4\2019 possible water main break on Pitkin street. Responded and found water coming out of the ground at the intersection of Mt. and Pitkin.

Notified Public Works at 18:50 water in the streets on Park, Pitkin and Garfield

Called ATH for assistance with the Repair.

Located water valves and uncovered with help of Grand Lake Fire, which was greatly appreciated.

Controlled the leak at 23:30.

Open the storm Drain inlets on Pitkin and Garfield streets and worked on draining water.

1/5/2019 8AM ATH responded to excavate the area and found a 2” galvanized pipe failed removed the pipe and plugged the hole.

Water Service fully restored at 1500 on 1/5/2019.

Warm regards,

David Johnson Water Superintendent
Cap with a 2" plug installed at Mt. and Pitkin
From: MacPherson, Maci <maci_macpherson@nps.gov>
Sent: Saturday, December 22, 2018 9:35 AM
Subject: Rocky Mountain National Park status during the lapse in federal appropriations

Good morning,
Kawuneeche Visitor Center will be closed starting today. This email is from Kyle Patterson, Public Affairs Specialist from Rocky Mountain National Park:

Rocky Mountain National Park will be accessible to the public during the lapse in federal appropriations. However, Rocky Mountain National Park staff will be unable to fully staff park properties. Park visitors are advised to use extreme caution if choosing to enter the park, as park personnel will not be available to provide guidance or assistance. Emergency services will be limited. Any entry to the park during this period of federal government shutdown is at the visitor’s sole risk. All rules and regulations still apply.

No visitor services will be provided. Services that require staffing and maintenance, such as entrance stations, the Beaver Meadows Visitor Center, the Kawuneeche Visitor Center, Moraine Park Campground, and some restroom facilities will not be operating. Roads that are already open will remain open, weather and road conditions permitting. Park staff will not issue permits, conduct educational programs, collect trash, maintain restrooms, maintain roads or walkways in the event of snow or ice, or provide visitor information. No overnight parking or camping allowed.

Roads or areas in Rocky Mountain National Park may be closed during the government shutdown if conditions warrant. If that does occur, we will be unable to update that information via email or on the park’s website or through social media.

Thank you.

- Kyle

--
Maci MacPherson
Park Ranger - Interpretation
Colorado River District
Rocky Mountain National Park
(970) 586-1510
Dear Town Trustees,

Thank you for approving funding for Advocates in 2019. Your continued support ensures we are able to help victims of domestic violence and their children in Grand County. Thanks again for all you do for Advocates and our local community!

Sincerely,

Chelsea Mould