



**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES - EVENING MEETING  
MONDAY, SEPTEMBER 10, 2018 @ 7:30 P.M. – TOWN HALL**

*The Town of Grand Lake upholds the Six Pillars of Character: Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

**AGENDA**

- A.) **CALL TO ORDER**
- B.) **PLEDGE OF ALLEGIANCE**
- C.) **ROLL CALL**
  
- D.) **ANNOUNCEMENTS**
  - 1.) We would appreciate it if you would turn your cell phones off during this meeting.
  - 2.) A sign-in sheet is located by the door, if you have not already done so, please sign in before you leave.
  - 3.) Grand Lake U.S. Constitution Week will be held September 17-22, for more information visit their website at [www.usconstitutionweek.org](http://www.usconstitutionweek.org)
  
- E.) **CONFLICTS OF INTEREST**
  
- F.) **UNSCHEDULED PUBLIC COMMENTS** - COMMENTS ARE LIMITED TO 3 MINUTES  
(This time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up.)
  
- G.) **SCHEDULED PRESENTATIONS/DELEGATIONS** - NONE.
  
- H.) **APPROVAL OF MINUTES-**
  - \* 1.) Minutes- August 27, 2018 (Page E1)
  
- I.) **FINANCE REPORTS**
  - \* 1.) Approval of Accounts Payable (Page E4)
  - \* 2.) Town Expenditures Update (Page E11)
  
- J.) **OLD BUSINESS-** NONE
  
- K.) **NEW BUSINESS**
  - \* 1.) Consideration to adopt Ordinance No. XX-2018, an Ordinance amending section 2-4-5(D) regarding the time for submission of materials to the Town Clerk for consideration by the Board of Trustees. (Page E12)
  - \* 2.) Consideration to adopt Ordinance No. XX-2018, an Ordinance mending section 12-1-2 of the Grand Lake Town Code regarding membership of the Town's Planning Commission. (Page E18)
  
- L.) **LOCAL LIQUOR LICENSING AUTHORITY- QUASI-JUDICIAL-**
  - \* 1.) Consideration to approve a Special Event Liquor Permit from the Headwaters Trails Alliance for their "National Public Lands Day" event to be held Saturday, September 22, 2018. (Page E25)
  
- M.) **EXECUTIVE SESSION:** pursuant to C.R.S. 24-6-402(4)(f)(I) of the Colorado Revised Statutes for a personnel matter involving the Town Manager's Performance Evaluation. (Page E27)
  
- N.) **AMAYOR'S REPORT AND COMMENT**
  
- O.) **ADJOURNMENT**



## RECORD OF PROCEEDINGS

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### REGULAR MEETING TOWN OF GRAND LAKE BOARD OF TRUSTEES MONDAY, AUGUST 27, 2018 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Jim Peterson at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Peterson led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Peterson; Mayor Pro-Tem Kudron; Trustees Bruton, Goodfellow, Southway, Murphy and Price; Town Manager White, and Code Administrator/Town Clerk Pro-Tem ORourke.

ABSENT: None.

ANNOUNCEMENTS: Mayor Peterson announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Peterson announced that a sign-in sheet is located by the door and to please sign in before leaving.

CONFLICTS OF INTEREST: Mayor Peterson stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Goodfellow had a conflict with "U.S. Constitution week."

UNSCHEDULED PUBLIC COMMENTS: Mayor Peterson announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. He then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

NONE.

APPROVAL OF AUG. 13, 2018 MINUTES: Trustee Goodfellow made a motion to approve the August 13, 2018. Trustee Bruton seconded the motion. Town Clerk Pro-Tem ORourke called the vote:

<u>Trustee Price</u>	Aye
<u>Trustee Bruton</u>	Aye
<u>Trustee Southway</u>	Aye
<u>Trustee Murphy</u>	Aye
<u>Trustee Goodfellow</u>	Aye
<u>Mayor Pro-Tem Kudron</u>	Aye



## RECORD OF PROCEEDINGS

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Mayor Peterson

Aye

APPROVAL OF  
ACCOUNTS PAYABLE:

NONE.

OLD BUSINESS:

NONE.

NEW BUSINESS

**1. Consideration to approve a Special Event Permit Application from Peter Esmonde for a "First Responder Thank You Parade and BBQ."**

Presented by Town Code Administrator ORourke and Peter Esmonde (14 County Road 4691).

Trustee Murphy made a motion to approve the Special Event Permit Application For the "First Responder Thank You Parade and BBQ." Trustee Southway seconded the motion. Town Clerk Pro-Tem ORourke completed a roll call vote:

Trustee Goodfellow

Aye

Trustee Murphy

Aye

Trustee Southway

Aye

Trustee Price

Aye

Trustee Bruton

Aye

Mayor Pro-Tem Kudron

Aye

Mayor Peterson

Aye

LIQUOR LICENSING AUTHORITY:

**Consideration to approve a Special Event Liquor Permit from the Grand Arts Council for their "Classical Piano Concert."**

Presented by Town Code Administrator/Town Clerk Pro-Tem ORourke and Jim Cervenka (236 Lakeview Drive), Grand Arts Council.

Trustee Murphy made a motion to approve the Special Event Liquor Permit For the "Classical Piano Concert" to be held September 21, 2018 from 6:00 p.m. to 10:00 p.m. at the Grand Lake Center. Trustee Price seconded the motion. Town Clerk Pro-Tem ORourke completed a roll call vote:

Trustee Bruton

Aye

Trustee Goodfellow

Aye

Trustee Murphy

Aye

Trustee Southway

Aye

Trustee Price

Aye

Mayor Pro-Tem Kudron

Aye

Mayor Peterson

Aye

**Consideration to approve three Special Event Liquor Permits from The Grand Lake U.S. Constitution Week for their "U.S. Constitution Week" events at Grand Lake Town Park, Grand Lake Center, and Western Riviera Lakeside Event Center.**



## RECORD OF PROCEEDINGS

Presented by Town Code Administrator/Town Clerk Pro-Tem ORourke and Tom Goodfellow (1204 Grand Ave), President of Grand Lake U.S. Constitution Week.

A brief discussion pursued regarding the parade route, boundaries for the liquor diagram, and the event coinciding in the Community House.

Trustee Murphy made a motion to approve the three Special Event Liquor Permits for the "U.S. Constitution Week" at Grand Lake Town Park on September 21 from 8:00 am to 1:00 pm, September 22 from 7:00 a.m. to 11:59 p.m., and September 23 from 7:00 a.m. to 1:00 p.m.; at the Grand Lake Center on September 18 from 12:00 p.m. to 10:00 p.m.; and at the Western Riviera Lakeside Event Center on September 17 from 12:00 p.m. to 10:00 p.m. and September 21 from 12:00 p.m. to 10:00 p.m.. Trustee Bruton seconded the motion. Town Clerk Pro-Tem ORourke completed a roll call vote:

<u>Trustee Southway</u>	Aye	
<u>Trustee Price</u>	Aye	
<u>Trustee Murphy</u>	Aye	
<u>Trustee Bruton</u>	Aye	
<u>Trustee Goodfellow</u>		Abstain
<u>Mayor Pro-Tem Kudron</u>	Aye	
<u>Mayor Peterson</u>	Aye	

### MAYOR'S REPORT AND COMMENT:

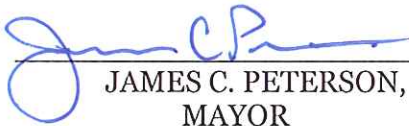
Mayor Peterson expressed the suspected hardships the Bridge closure will have upon the Town.

### ADJOURNMENT:

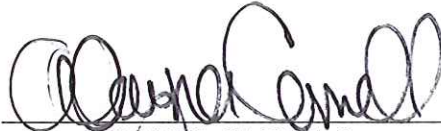
Trustee Bruton moved to adjourn, seconded by Trustee Southway. Town Clerk Pro-Tem ORourke completed a roll call vote:

Trustee Price	Aye
Trustee Bruton	Aye
Mayor Pro-Tem Kudron	Aye
Trustee Southway	Aye
Trustee Murphy	Aye
Trustee Goodfellow	Aye
Mayor Peterson	Aye

The meeting was adjourned at 7:59 p.m., August 27, 2018.

  
JAMES C. PETERSON,  
MAYOR

ATTEST:

  
ALAYNA CARRELL,  
TOWN CLERK





Invoice Date	GL Account and Title	Description	Net Invoice Amount
<b>ALPINE LUMBER COMPANY</b>			
<b>08252018</b>			
08/25/2018	90-931-910 Streets	CIF-SSII-PRE FINISH 2 COATS OF SEAL ONCE(PER J WHITE)	18,278.40
08/25/2018	90-931-910 Streets	CIF-SSII-(250) TIMBERLOK SCREWS 8"	185.29
08/25/2018	10-931-973 Public Way Finding Signs	PW-(8) 6X6 LANDSCAPE TIMBER FOR SIGNS-PER PLANNER	236.36
Total 08252018:			18,700.05
Total ALPINE LUMBER COMPANY:			18,700.05
<b>ALPINE WEST BUSINESS PRODUCTS</b>			
<b>AWSC685</b>			
08/14/2018	10-452-220 Operating Supplies	PARKS-(3) BATH TISSUE,(2)HAND SOAP,(6)CAN LINERS,(6)TISSUE DISPENSER,(3)PA	807.29
Total AWSC685:			807.29
<b>AWSC708</b>			
08/21/2018	10-452-220 Operating Supplies	PARKS - (6) CTN BATH TISSUE, (3)JUMBO BATH TISSUE	442.72
Total AWSC708:			442.72
<b>AWSC708.1</b>			
08/29/2018	10-452-220 Operating Supplies	PARKS-(1)FRAGRANCE DISPENSER REFILL	69.37
Total AWSC708.1:			69.37
<b>AWSC718</b>			
08/28/2018	10-431-222 General Supplies	PW-COMPUTER PAPER FOR SHOP	41.40
Total AWSC718:			41.40
<b>AWSC719</b>			
08/28/2018	10-452-220 Operating Supplies	PARKS-(3)HAND WASH REFILLS	194.13
Total AWSC719:			194.13
Total ALPINE WEST BUSINESS PRODUCTS:			1,554.91
<b>BLACKWELL OIL CO, INC</b>			
<b>9967</b>			
08/21/2018	40-460-231 Fuel	MARINA - UNLEADED GAS	727.27
Total 9967:			727.27
Total BLACKWELL OIL CO, INC:			727.27
<b>CED</b>			
<b>1872-516482</b>			
08/24/2018	10-431-237 Building Maintenance	PW-ELEC REPAIR AT SHOP-(2)CEIL OCC SENSORS	112.00
Total 1872-516482:			112.00
Total CED:			112.00
<b>CENTERPOINT ENERGY SERVICES INC</b>			
<b>3334824</b>			
08/20/2018	10-450-345 Natural Gas Utility	GLC - NATURAL GAS JULY	197.51

E4



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 3334824:			197.51
Total CENTERPOINT ENERGY SERVICES INC:			197.51
<b>CENTURYLINK-LD</b>			
<b>1448090571</b>			
08/15/2018	20-430-344 Telephone Utility	WATER - LONG DISTANCE SERVICE JUL/AUG	1.14
Total 1448090571:			1.14
Total CENTURYLINK-LD:			1.14
<b>COUNTRY ACE HARDWARE</b>			
<b>08252018</b>			
08/25/2018	10-415-237 Building Maintenance	ADMIN-PAINT-CLERK'S OFFICE	56.10
Total 08252018:			56.10
Total COUNTRY ACE HARDWARE:			56.10
<b>DEERE CREDIT, INC.</b>			
<b>09202018</b>			
09/01/2018	10-831-510 Capital Equip Lease Interest	PW-2018 J.DEERE 772G MOTOR GRADER-INTEREST	847.19
09/01/2018	10-831-500 Capital Equip Lease Princip	PW-2018 J.DEERE 772G MOTOR GRADER-PRINCIPAL	3,470.73
Total 09202018:			4,317.92
Total DEERE CREDIT, INC.:			4,317.92
<b>DPC INDUSTRIES, INC</b>			
<b>737003837-18</b>			
08/08/2018	20-430-221 Chemicals	WATER - (98) 50# BAGS SODA ASH DENSE,(1)SODIUM HYPO 15GAL	1,417.25
Total 737003837-18:			1,417.25
Total DPC INDUSTRIES, INC:			1,417.25
<b>GOOD TO GO PORTABLES</b>			
<b>7466</b>			
08/12/2018	90-931-910 Streets	CIF - STREETSCAPE II-TOILET RENTAL-4 WEEKS	125.00
Total 7466:			125.00
<b>7467</b>			
08/07/2018	20-930-994 System Upgrades	WATER-TOILET RENTAL-8.10.18-9.6.18	125.00
Total 7467:			125.00
Total GOOD TO GO PORTABLES:			250.00
<b>GOVERNMENT LEASING AND FINANCE, INC</b>			
<b>36</b>			
09/05/2018	10-831-510 Capital Equip Lease Interest	PW - INTEREST 2015 JD 624K LOADER SEPT	292.50
09/05/2018	10-831-500 Capital Equip Lease Princip	PW - PRINCIPAL 2015 JD 624K LOADER SEPT	1,044.65

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Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 36:			1,337.15
Total GOVERNMENT LEASING AND FINANCE, INC:			1,337.15
<b>GRAND COUNTY WEDDINGS &amp; EVENTS ASSO</b>			
<b>08222018</b>			
08/22/2018	10-450-320 Marketing	GLC-BASIC MEMBERSHIP FEE-MARKETING	120.00
Total 08222018:			120.00
Total GRAND COUNTY WEDDINGS & EVENTS ASSO:			120.00
<b>GRAND ENTERPRISE INITIATIVE</b>			
<b>09012018</b>			
09/01/2018	10-413-856 Grand Enterprise Initiative	BOT-2018 CONTRIBUTION	1,000.00
Total 09012018:			1,000.00
Total GRAND ENTERPRISE INITIATIVE:			1,000.00
<b>HILLY LAWN</b>			
<b>201805</b>			
08/30/2018	10-414-319 Contract Labor	PARKS - 2018 CONTRACT SERVICE AUG	5,821.66
Total 201805:			5,821.66
Total HILLY LAWN:			5,821.66
<b>HONNEN EQUIPMENT COMPANY</b>			
<b>978717</b>			
08/16/2018	10-431-233 Equipment Maintenance	PW - 624K WEDGE LOCK CYLINDER,SEAL KIT	105.80
Total 978717:			105.80
Total HONNEN EQUIPMENT COMPANY:			105.80
<b>KBL SERVICES INC.</b>			
<b>20892</b>			
08/21/2018	10-452-237 Building Maintenance	PARKS-TOILET WOMANS RR-(1)WAX RING & BOLTS	155.00
Total 20892:			155.00
Total KBL SERVICES INC.:			155.00
<b>KOPY KAT OFFICE</b>			
<b>5273</b>			
08/17/2018	10-415-211 General Office Supplies	ADMIN - 1000 LOGO LETTERHEAD	244.57
Total 5273:			244.57
<b>5293</b>			
08/21/2018	10-415-211 General Office Supplies	ADMIN - 1000 LOGO ENVELOPES	160.00
Total 5293:			160.00

E10



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total KOPY KAT OFFICE:			404.57
<b>KROB LAW OFFICE, LLC</b>			
<b>08242018</b>			
08/24/2018	10-415-351 Legal Services	ADMIN - LEGAL SERVICES JULY	1,220.43
08/24/2018	10-412-351 Planning Legal Services	ADMIN-PLANNING LEGAL SERV-JULY	58.50
Total 08242018:			1,278.93
Total KROB LAW OFFICE, LLC:			1,278.93
<b>LUNSFORD SIGNS</b>			
<b>08202018</b>			
08/20/2018	10-931-973 Public Way Finding Signs	PW-MORaine ENTRY SIGN-HALF DUE AS DEPOSIT	4,990.00
Total 08202018:			4,990.00
<b>82018</b>			
08/20/2018	10-931-973 Public Way Finding Signs	PW-CONTINENTAL DIVIDE TRAIL SIGN POSTS-HALF DUE AS DEPOSIT	1,540.00
Total 82018:			1,540.00
Total LUNSFORD SIGNS:			6,530.00
<b>MOUNTAIN PARKS ELECTRIC, INC</b>			
<b>08202018</b>			
08/20/2018	10-415-341 Electric Utility	ADMIN - ELECTRIC AUG	298.64
08/20/2018	10-431-341 Electric Utility	PW - ELECTRIC AUG	219.37
08/20/2018	10-431-349 Street Light Electric Utility	PW - STREET LIGHTS ELECTRIC AUG	1,839.82
08/20/2018	10-452-341 Electric Utility	PARKS - ELECTRIC AUG	445.31
08/20/2018	10-450-341 Electric Utility	GLC - ELECTRIC AUG	616.61
08/20/2018	40-460-341 Electric Utility	MARINA - ELECTRIC AUG	63.16
08/20/2018	20-430-341 Electric Utility	WATER - ELECTRIC AUG	3,266.44
Total 08202018:			6,749.35
<b>20314182</b>			
08/20/2018	20-344-105 HP Net Meter Revenue	WATER - HYDROPOWER GENERATOR AUG	7.63
08/20/2018	20-430-341 Electric Utility	WATER - HYDROPOWER GENERATOR AUG	46.63
Total 20314182:			39.00
Total MOUNTAIN PARKS ELECTRIC, INC:			6,788.35
<b>MUNN ARCHITECTURE</b>			
<b>5470</b>			
08/09/2018	10-931-973 Public Way Finding Signs	PW-DESIGN DEVELOPMENT 2018	95.00
Total 5470:			95.00
Total MUNN ARCHITECTURE:			95.00
<b>PEAK PERFORMANCE IMAGING SOLUTIONS</b>			
<b>54218</b>			
08/16/2018	10-450-233 Office Equip Maint	GLC-COPIER MAINTENANCE JULY/AUG	27.55
08/16/2018	10-415-233 Office Equipment Maintenan	ADMIN - COPIER MAINTENANCE JULY/AUG	249.50

E7



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 54218:			277.05
Total PEAK PERFORMANCE IMAGING SOLUTIONS:			277.05
<b>PIRANHA PROPELLERS</b>			
<b>70344</b>			
08/06/2018	40-460-233 Equipment Maintenance	MARINA-(4)HYDROFOIL STABILIZERS	89.00
Total 70344:			89.00
Total PIRANHA PROPELLERS:			89.00
<b>QUILL CORPORATION</b>			
<b>9469342</b>			
08/17/2018	10-415-211 General Office Supplies	ADMIN - DESK MAT CALENDAR	312.78
08/17/2018	10-415-211 General Office Supplies	ADMIN-CREDIT-RETURNED CALENDAR	35.94-
Total 9469342:			276.84
<b>9499040</b>			
08/20/2018	10-415-211 General Office Supplies	ADMIN -(6) DESK MAT CALENDARs	35.94
Total 9499040:			35.94
Total QUILL CORPORATION:			312.78
<b>ROCKY MOUNTAIN REPERTORY THEATER</b>			
<b>09012018</b>			
09/01/2018	10-413-843 Rocky Mtn Rep Theatre	BOT - 20 YEAR PLEDGE 2018 YEAR 10	1,500.00
Total 09012018:			1,500.00
Total ROCKY MOUNTAIN REPERTORY THEATER:			1,500.00
<b>SGS ACCUTEST INC</b>			
<b>521-6099532</b>			
06/22/2018	20-430-318 Testing Services	WATER-TESTING	99.50
Total 521-6099532:			99.50
<b>521-6099701</b>			
06/27/2018	20-430-318 Testing Services	WATER-METALS-ACID,TURBIDITY TESTING	971.50
Total 521-6099701:			971.50
Total SGS ACCUTEST INC:			1,071.00
<b>SMITH, SCOTT D.</b>			
<b>08212018</b>			
08/21/2018	10-452-248 Irrigation System Maintenan	PARKS-REPLACE IRRIGATION CONTROLLER & SOLENOIDS	490.23
Total 08212018:			490.23
Total SMITH, SCOTT D.:			490.23

E8



Invoice Date	GL Account and Title	Description	Net Invoice Amount
<b>STAPLES CREDIT PLAN</b>			
<b>08152018</b>			
08/15/2018	10-450-211 Gen Office Supplies	GLC - OFFICE SUPPLIES	207.50
08/15/2018	10-415-211 General Office Supplies	ADMIN - OFFICE SUPPLIES	438.53
08/15/2018	10-415-211 General Office Supplies	ADMIN - OFFICE SUPPLIES-SHREDDER	127.18
Total 08152018:			773.21
Total STAPLES CREDIT PLAN:			773.21
<b>TERRACON CONSULTANTS, INC</b>			
<b>TA95670</b>			
08/20/2018	20-930-994 System Upgrades	WATER - STORAGE TANK-CONCRETE TESTING	5,898.20
Total TA95670:			5,898.20
Total TERRACON CONSULTANTS, INC:			5,898.20
Grand Totals:			61,382.08

TOWN OF GRAND LAKE COMBINED ACCOUNTS PAYABLE AND  
ACCOUNTS PAYABLE - ALREADY PAID (ATTACHMENT A): AUGUST 2018

MAYOR: \_\_\_\_\_  
JAMES C PETERSON, MAYOR

ATTEST: \_\_\_\_\_  
ALAYNA CARRELL, TOWN CLERK

E9



# ATTACHMENT A

## ACCOUNTS PAYABLE - ALREADY PAID

AUGUST 2018

### ALREADY PAID

CREDIT UNION OF COLORADO	DUE 9/15/18	\$1,942.68
PITNEY BOWES	POSTAGE REFILL - DUE 9/17/18	\$503.50
<b>TOTAL ALREADY PAID</b>		<b>\$2,446.18</b>

PAYROLL ALREADY PAID	Gross Salary (no deductions)			
	GF	Water	Marina	Total
Ackerman, Erin	\$2,015.44	\$2,015.44	\$447.88	\$4,478.76
Carrell, Alayna	\$3,526.68	\$306.66		\$3,833.34
Constenius, Krystal	\$3,000.00			\$3,000.00
Hassoldt, Gerald		\$5,415.08		\$5,415.08
Johnson, David		\$6,963.92		\$6,963.92
Lewis, Randy	\$6,089.42			\$6,089.42
McGinn, Bernard	\$6,322.08			\$6,322.08
ORourke, Erin	\$3,368.76			\$3,368.76
Ruske, Christopher	\$3,820.55			\$3,820.55
Shull, Nathaniel	\$3,169.88	\$792.46		\$3,962.34
Snock, Rita	\$2,700.64	\$720.16	\$180.04	\$3,600.84
Temple, Tracy	\$3,986.66			\$3,986.66
White, James	\$5,517.48	\$1,471.34	\$367.84	\$7,356.66
Zelevnikar, John	\$4,063.84			\$4,063.84
Myers, Crystal	\$1,659.38			\$1,659.38
Lunsford, Sandra	\$1,632.66	\$435.38	\$108.84	\$2,176.88
Hall, Jon B.			\$4,874.34	\$4,874.34
Colley, Samuel			\$1,484.00	\$1,484.00
Tumblin, Judy			\$981.50	\$981.50
Lietzke, Harrison			\$1,319.50	\$1,319.50
Steinberg, Avery			\$1,514.00	\$1,514.00
Martin, Chance			\$546.00	\$546.00
Romero, Colton			\$1,056.00	\$1,056.00
Lahrman, Victoria			\$444.00	\$444.00
Colley, William			\$312.00	\$312.00
Rhone, Sydnee			\$352.00	\$352.00
Ledin, Kiana			\$1,105.50	\$1,105.50
Olson, Peyton			\$1,596.50	\$1,596.50
Straub, Jonathan			\$935.00	\$935.00
Cook, Amanda			\$742.50	\$742.50
Cook, Ashley			\$803.00	\$803.00
Ciccarelli, Kyle			\$198.00	\$198.00
Falconi, Beatrice			\$318.00	\$318.00
Tumblin, Thomas			\$822.00	\$822.00
Goia, Codrin			\$546.00	\$546.00
Moldovan, Vladut			\$366.00	\$366.00
Lucuta, Iulian			\$420.00	\$420.00
Ropan, Caius			\$372.00	\$372.00
<b>TOTAL Gross Salaries</b>	<b>\$50,873.47</b>	<b>\$18,120.44</b>	<b>\$22,212.44</b>	<b>\$91,206.35</b>

Reimbursements		\$1,931.66
EFTPS	FICA/Federal Withholding	\$21,764.72
Colorado Department of Revenue	State Withholding	\$3,024.00
ICMA Retirement Trust	Retirement/Loan Repayment	\$12,806.94
CEBT	Health/Dental/Vision/Life/AD&D Insurance	\$15,575.67
The Hartford	Life/AD&D Insurance	\$142.83
<b>Total Payroll Taxes/Benefits</b>		<b>\$55,245.82</b>

E 10



Through the end of July 2018 at 58% of the year:

General Fund expenditures totaled \$ 1,055,817 or 27% of budget. Specifically, Grand Lake Center expenditures were \$ 83,031 or 37% of budget.

Water Fund expenditures totaled \$ 992,433 or 45% of budget.

Marina Fund expenditures totaled \$ 146,201 or 38% of budget.

PAYT Fund expenditures totaled \$ 20,423 or 25% of budget.

And Capital Improvement Fund expenditures totaled \$ 491,823 or 17% of budget.

The amount of 4% sales tax revenue received for the month of June 2018 was \$ 230,804.

The amount of 1% sales tax revenue received for the month of June 2018 was \$ 57,697.

Total 4% sales tax revenue received through June 2018 was 10% or \$ 48,338 above below the prior year's collections.

Total 1% sales tax revenue received through June 2018 was 14% or \$ 16,244 above below the prior year's collections.

E 11





September 10, 2018

To: Mayor Peterson and Town Trustees

From: Alayna Carrell, Town Clerk

Date: September 10, 2018

RE: Consideration to adopt Ordinance No. XX-2018, an Ordinance amending section 2-4-5(D) regarding the time for submission of materials to the Town Clerk for consideration by the Board of Trustees.

As discussed at the previous Board meeting on August 27, 2018 Staff was directed to draft an Ordinance regarding the submission time for packet materials.

Ordinance No. XX-2018 has been reviewed by Town Attorney Krob and the final draft is attached.

Sincerely,

Alayna Carrell  
Town Clerk  
Town of Grand Lake



TOWN OF GRAND LAKE  
ORDINANCE NO. XX-2018

AN ORDINANCE AMENDING SECTION 2-4-5(D) REGARDING THE TIME FOR  
SUBMISSION OF MATERIALS TO THE TOWN CLERK FOR CONSIDERATION  
BY THE BOARD OF TRUSTEES

**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado, pursuant to Colorado statute and the Town of Grand Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

**WHEREAS**, Section 2-4-5(D) of the Grand Lake Municipal Code governs the time within which materials must be submitted to the Town Clerk in order to be included in the items the Board of Trustee considers at its regular meetings; and

**WHEREAS**, the Board of Trustees had determined that the appropriate time for submission of such materials is six days, rather than six business days prior to the meeting date; **NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:**

**Section 1.**

Section 2-4-5(D) of the Grand Lake Municipal Code is hereby amended by deleting the stricken through language to read as follows:

(D) Agenda

All reports, communications, ordinances, resolutions, contracts, documents, or other matters to be submitted to the Board shall, at least ~~business~~-six (6) days prior to each meeting, be delivered to the Town Clerk, whereupon the Clerk shall immediately arrange a list of such matters according to the order of business. Each Trustee, the Mayor, and the Town Attorney will be furnished with a copy of the order of business, together with a copy of the Minutes of the last preceding meeting, prior to the council meeting and as far in advance of the meeting as time for preparation will permit.

**Section 2.**

If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Board of Trustees and the registered voters of the Town hereby declare that they would have passed and approved this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

E13



**Section 3.**

The repeal or modification of any provision of the Municipal Code of the Town by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

**Section 4.**

All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

**Section 5.**

This ordinance, as adopted by the Board, shall be numbered and recorded by the Town Clerk in the official records of the Town. The adoption and publication shall be authenticated by the signatures of the Mayor and Town Clerk, and by the certificate of publication.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED  
PUBLISHED this 10<sup>th</sup> day of September, 2018.

TOWN OF GRAND LAKE,  
COLORADO

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Mayor

ATTEST:

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Town Clerk

E14



TOWN OF GRAND LAKE  
ORDINANCE NO. XX-2018

AN ORDINANCE AMENDING SECTION 2-4-5(D) REGARDING THE TIME FOR SUBMISSION OF MATERIALS TO THE TOWN CLERK FOR CONSIDERATION BY THE BOARD OF TRUSTEES THE GRAND LAKE TOWN CODE BY ADDING SECTION 2-4-5(D) TO ALLOW REGULATIONS TO BE ADOPTED BY RESOLUTION OR ORDINANCE

WHEREAS, the Board of Trustees of the Town of Grand Lake, Colorado, pursuant to Colorado statute and the Town of Grand Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

WHEREAS, Section 2-4-5(D) of the Grand Lake Municipal Code governs the time within which materials must be submitted to the Town Clerk in order to be included in the items the Board of Trustee considers at its regular meetings; and states:

~~— (D) Agenda~~

~~All reports, communications, ordinances, resolutions, contracts, documents, or other matters to be submitted to the Board shall, at least six (6) working days prior to each meeting, be delivered to the Town Clerk, whereupon the Clerk shall immediately arrange a list of such matters according to the order of business. Each Trustee, the Mayor, and the Town Attorney will be furnished with a copy of the order of business, together with a copy of the Minutes of the last preceding meeting, prior to the council meeting and as far in advance of the meeting as time for preparation will permit.~~

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WHEREAS, the Board of Trustees had determined that the appropriate time for submission of such materials is six days, rather than six business days prior to the meeting date; ~~desires the ability to adopt future regulations by either resolution or ordinance in order to enforce such regulations.~~

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1.

Section 2-4-5(D) of the Grand Lake Municipal Code is hereby amended by deleting the stricken through language adding the underlined text to read as follows:

(D) Agenda

EIS



All reports, communications, ordinances, resolutions, contracts, documents, or other matters to be submitted to the Board shall, at least business six (6) days prior to each meeting, be delivered to the Town Clerk, whereupon the Clerk shall immediately arrange a list of such matters according to the order of business. Each Trustee, the Mayor, and the Town Attorney will be furnished with a copy of the order of business, together with a copy of the Minutes of the last preceding meeting, prior to the council meeting and as far in advance of the meeting as time for preparation will permit.

#### Section 2.

If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Board of Trustees and the registered voters of the Town hereby declare that they would have passed and approved this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

#### Section 3.

The repeal or modification of any provision of the Municipal Code of the Town by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

#### Section 4.

All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

#### Section 5.

This ordinance, as adopted by the Board, shall be numbered and recorded by the Town Clerk in the official records of the Town. The adoption and publication shall be authenticated by the signatures of the Mayor and Town Clerk, and by the certificate of publication.

E116



INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED  
PUBLISHED IN FULL this 10<sup>th</sup> day of September, 2018.

TOWN OF GRAND LAKE,  
COLORADO

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Mayor

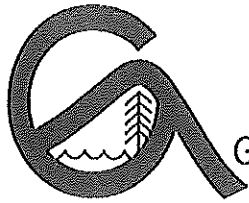
ATTEST:

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Town Clerk

ET





TOWN OF  
GRAND LAKE

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September 10, 2018

To: Mayor Peterson and Town Trustees

From: Alayna Carrell, Town Clerk

Date: September 10, 2018

RE: Consideration to adopt Ordinance No. XX-2018, an Ordinance mending section 12-1-2 of the Grand Lake Town Code Regarding Membership of the Town's Planning Commission.

As discussed at the previous Board meeting on August 27, 2018 Staff was directed to draft an Ordinance regarding the membership of the Town's Planning Commission.

Ordinance No. XX-2018 has been reviewed by Town Attorney Krob and the final draft is attached.

Sincerely,

Alayna Carrell  
Town Clerk  
Town of Grand Lake

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL: [town@townofgrandlake.com](mailto:town@townofgrandlake.com)

E18



TOWN OF GRAND LAKE  
ORDINANCE NO. XX-2018

AN ORDINANCE MENDING SECTION 12-1-2 OF THE GRAND LAKE TOWN CODE REGARDING MEMBERSHIP OF THE TOWN'S PLANNING COMMISSION BY ADDING SECTION 12-1-2 TO ALLOW REGULATIONS TO BE ADOPTED BY RESOLUTION OR ORDINANCE

**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado, pursuant to Colorado statute and the Town of Grand Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

WHEREAS, Section 31-23-203 of the Colorado Revised Statutes addresses the issue of who membership of a municipality's planning commission and their appointment; and

WHEREAS, Section 31-23-203 authorizes municipalities to establish by ordinance the rules governing membership of the planning commission and the appointment of planning commissioners that vary from those set forth in the statute; and

**WHEREAS**, Section 12-1-2 of the Grand Lake Municipal Code currently states:

Members of Commission

The town planning commission shall consist of seven (7) members appointed by the mayor with the consent of the board of trustees. The term of each appointed member shall be six (6) years, or until his or her successor takes office. Members may be removed after hearing by the mayor for inefficiency, neglect of duty, or malfeasance in office. Vacancies occurring otherwise than through the expiration of a term shall be filled for the remainder of the unexpired term by appointment by the mayor or the board of trustees, as provided above. Members of the commission shall not simultaneously be a Trustee or the Mayor for the Town of Grand Lake.

~~WHEREAS, the Board of Trustees desires the ability to adopt future regulations by either resolution or ordinance in order to enforce such regulations.~~

WHEREAS, the Grand Lake Board of Trustees has determined that in order to ensure fair representation on the Planning Commission and to maintain a liaison between the Planning Commission and the Board of Trustees it is in the best interest of the Town to revise the provisions and requirements for the appointment of planning commission members as reflected in this ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:**

E19



## Section 1.

Section 12-1-2 of the Grand Lake Municipal Code is hereby amended in its entirety to read as follows:

### 12-1-2 Members of Commission

The town planning commission shall consist of seven (7) members; which shall be comprised of the sitting current elected or apointed Mayor Pro-Tem as an ex officio member and six at-large members who are appointed members. The appointed members shall be appointed by the board of trustees per the criteria mandated in the Town Code and Colorado statutes. The Mayor Pro-Tem will be the chairman of the planning commission. The Mayor Pro-Tem will give a report at each board of trustees meeting to keep the ~~full~~ board apprised of issues presented and discussed at the planning commission meetings. He/sheThe mayor pro tem will also act as liaison between the boards and the commission to provide ongoing two way communication.

The term of each appointed member shall be six (6) years, or until his or her successor takes office. Members may be removed after hearing by the mayor for inefficiency, neglect of duty, or malfeasance in office. Vacancies occurring otherwise than through the expiration of a term shall be filled for the remainder of the unexpired term by appointment by the mayor or the board of trustees, as provided above.

## Section 2.

If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Board of Trustees hereby declare that they would have passed and approved this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

## Section 3.

The repeal or modification of any provision of the Municipal Code of the Town by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

## Section 4.

E20



All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5.

~~—This ordinance, as adopted by the Board, shall be numbered and recorded by the Town Clerk in the official records of the Town. The adoption and publication shall be authenticated by the signatures of the Mayor and Town Clerk, and by the certificate of publication.~~

INTRODUCED, ADOPTED, APPROVED, AND ORDERED PUBLISHED ~~IN~~  
~~FULL~~ this 10<sup>th</sup> day of September, 2018.

TOWN OF GRAND LAKE,  
COLORADO

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Mayor

ATTEST:

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Town Clerk

E21



**TOWN OF GRAND LAKE**

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**ORDINANCE NO. XX-2018**

**AN ORDINANCE MENDING SECTION 12-1-2 OF THE GRAND LAKE TOWN  
CODE REGARDING MEMBERSHIP OF THE TOWN'S PLANNING  
COMMISSION**

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**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado, pursuant to Colorado statute and the Town of Grand Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

**WHEREAS**, Section 31-23-203 of the Colorado Revised Statutes addresses the issue of membership of a municipality's planning commission and their appointment; and

**WHEREAS**, Section 31-23-203 authorizes municipalities to establish by ordinance the rules governing membership of the planning commission and the appointment of planning commissioners that vary from those set forth in the statute; and

**WHEREAS**, Section 12-1-2 of the Grand Lake Municipal Code currently states:

Members of Commission

The town planning commission shall consist of seven (7) members appointed by the mayor with the consent of the board of trustees. The term of each appointed member shall be six (6) years, or until his or her successor takes office. Members may be removed after hearing by the mayor for inefficiency, neglect of duty, or malfeasance in office. Vacancies occurring otherwise than through the expiration of a term shall be filled for the remainder of the unexpired term by appointment by the mayor or the board of trustees, as provided above. Members of the commission shall not simultaneously be a Trustee or the Mayor for the Town of Grand Lake.

WHEREAS, the Grand Lake Board of Trustees has determined that in order to ensure fair representation on the Planning Commission and to maintain a liaison between the Planning Commission and the Board of Trustees it is in the best interest of the Town to revise the provisions and requirements for the appointment of planning commission members as reflected in this ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF GRAND LAKE, COLORADO:**

Section 1.

E22



Section 12-1-2 of the Grand Lake Municipal Code is hereby amended in its entirety to read as follows:

12-1-2 Members of Commission

The town planning commission shall consist of seven (7) members which shall be comprised of the current elected or appointed Mayor Pro-Tem as an *ex officio* member and six appointed members. The appointed members shall be appointed by the board of trustees per the criteria mandated in the Town Code and Colorado statutes. The Mayor Pro-Tem will give a report at each board of trustees meeting to keep the board apprised of issues presented and discussed at the planning commission meetings. The mayor pro tem will also act as liaison between the board and the commission to provide ongoing two way communication. The term of each appointed member shall be six (6) years, or until his or her successor takes office. Members may be removed after hearing by the mayor for inefficiency, neglect of duty, or malfeasance in office. Vacancies occurring otherwise than through the expiration of a term shall be filled for the remainder of the unexpired term by appointment by the mayor or the board of trustees, as provided above.

Section 2.

If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Board of Trustees hereby declare that they would have passed and approved this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

Section 3.

The repeal or modification of any provision of the Municipal Code of the Town by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 4.

All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

E23



INTRODUCED, ADOPTED, APPROVED, AND ORDERED PUBLISHED this  
10<sup>th</sup> day of September, 2018.

TOWN OF GRAND LAKE,  
COLORADO

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Mayor

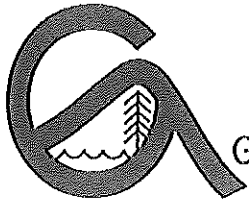
ATTEST:

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Town Clerk

E24





TOWN OF  
GRAND LAKE

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August 30, 2018

To: Mayor Peterson and Town Trustees  
From: Alayna Carrell, Town Clerk *AC*  
RE: Special Events Liquor Permit Approval

An application for a Special Events Liquor Permit was received with the appropriate local fee, proof of possession, certificate of good corporate standing, and floor diagram, from Headwaters Trails Alliance.

The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their "National Public Lands Day" to be held Saturday, September 22, 2018 from 4:00 p.m. to 10:00 p.m. at the Grand Lake Center located at 301 Marina Drive.

Headwaters Trails Alliance qualifies for a Special Events Permit in that it is incorporated with the State of Colorado as a non-profit philanthropic institution, and has not received more than 15 Special Events Liquor License Permits for 2018 (this is their first request). The proposed location is the Grand Lake Center at 301 Marina Drive. The Grand Lake Center is more than 500 feet from any educational institution; therefore, State Statute does not prohibit liquor from being sold from this location.

Public notice was posted on the premises on August 30, 2018. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit.

The Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations.

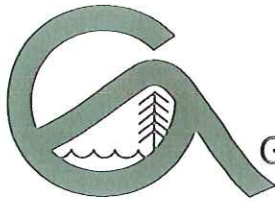
**Suggested Motion:**

**I move to approve the Special Events Liquor Permit Application from the Headwaters Trails Alliance for their "National Public Lands Day" event to be held Saturday, September 22, 2018 from 4:00 p.m. to 10:00 p.m. at the Grand Lake Center located at 301 Marina Drive.**



Department Use Only





TOWN OF  
GRAND LAKE

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To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

Date: September 10, 2018

RE: 2018 /Year in Review

In anticipation of my annual evaluation, I went back through the year's projects and activities to highlight some of the work we accomplished together in 2018. The chronological events listed here represent the collective efforts of the Town Staff, the Town Attorney, the Mayor and the Town Board of Trustees, our residents, our consultants, and our volunteers.

Collectively, we accomplished a lot. For the third consecutive year, (2017), we have topped the one million dollar mark in sales tax collections. Additionally, we are on pace to surpass the million dollar mark again in (2018). We are nearing completion of Phase 2 of the Streetscape Project. In July, I wrote another grant for additional funding which we hope to secure for Phase 3 of the Streetscape Project. This most recent grant submittal requested is for \$1 million dollars.

We were awarded more money this past year. We received \$424,000 additional dollars to get us to the point where we could complete the West Portal Bridge Project this year.

We continued our monthly newsletter; continued monthly financial meetings with department directors; and held periodic staff meetings to improve internal communications.

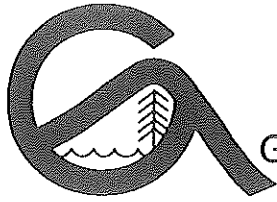
The new board is settling into its first full year together.

This summer, in 2018, we simultaneously had \$5 million dollars in projects underway or in the planning stages: Phase 2 of the Streetscape Project; the Water Tank replacement; and the West Portal Bridge Project.

We are proud of the fact that we continue to get things done!

E27





## **2017-2018 Accomplishments and Activities**

### **November 2017**

- Town staff continued work on West Portal Bridge planning and working through regulatory issues.
- We held the initial meeting with Middle Park Medical Center with Mayor Peterson and me. Next we set a second meeting with Mayor Pro Tem Kudron and me. Subsequent meetings and progress continued throughout the ensuing months.
- We initiated efforts towards Creative District designation with DiAnn Butler and others.
- Town officials began discussions with EMS, the Fire District, Grand Co and the residents of Grand Lake regarding continued EMS services in Grand Lake. Had Ray Jennings, EMS, and Lee Staab, Grand County Manager, come speak at a Town Board meeting. As a result, changes were placed on hold.
- In tandem with Mayor Pro Tem Kudron, we continued to represent Grand Lake at Water Clarity meetings on a monthly basis.
- The Colorado Department of Health and the Environment determined that the Town of Grand Lake's Project Needs Assessment, through substantial review, was approved for the Town's Water Tank Project and recommended that we move forward in the \$1.6 million dollar SRF loan process. We also received a Categorical Exclusion from the State Historic Preservation Office.

### **December 2017**

- We established a Steering Committee at the Grand Lake Center. Ginny Wilkinson and Steph Wall serve with Town staff.
- We continued meetings with Middle Park Medical Center to establish plans for a medical clinic at the Grand Lake Center.
- I worked with Nate Shull, Town Planner, and Tom Leatherwood, Grand Co, on revision of our IGA for related building inspection services.
- We began the process of updating Building Codes from 2009 version to the 2015 version, working with building inspectors and contractors throughout Grand Co. This process was completed in 2018.
- I arranged for Rocky Mountain Spray Foam to insulate the Grand Lake Center. As a result, Mark McLean agreed to sand and varnish the floor in the Community House.



- I provided the final report with John Enochs, Diamondback Engineering, and Troy Neiberger, Big Valley Construction, on Phase 1 of the Streetscape Project.
- Public Works and the Water Department monitored progress by Conroy Construction on the Three Lakes Lift Station Project.
- I hired Alayna Carrell, Town Clerk, on December 27, 2017.
- We had a great New Years Eve Fireworks thanks to Erin ORourke, Lisa Jenkins, Bernie McGinn and others.

#### January 2018

- On January 4, 2018, I signed the STR Helper Software Agreement to help staff locate and track Nightly Rental Units. Erin ORourke has worked with them since.
- On January 5, 2018, Nate Shull, Bernie McGinn, and I met with Traci Robb, Bureau of Reclamation, to begin work on the 10 year Resource Management Plan (RMP) for area at the East Inlet.
- Sheena Darland, Grand Co Housing Authority, introduced the Grand County Housing Assessment. The Town Board agreed to provide \$5000 for the study.
- Grand Lake held its first annual Pond Hockey Tournament on January 20, 2018.
- The first Aquatic Nuisance Species (ANS) meeting to discuss invasive species was held on January 29, 2018. This planning led to dramatic changes in boat inspections in 2018 to abate the risk on Grand Lake and surrounding water bodies.
- Discussions began with Big Valley Construction, Bowman Engineering to review proposed development by Highway West Vacations and Red Tail Acquisitions related to the Grand Lake Lodge property.
- Fee increases at Rocky Mountain Nation Park were contested and consequently the original plan to increase them significantly was scaled back.

#### February 2018

- In early February, 2018, the Mayor signed the \$164,715 contract approved by the Town Board, for Benesch Engineering to do construction management for the West Portal Bridge Project. A pre-bid meeting was scheduled for February 27, 2018.
- On February 6, 2018 Bernie McGinn, Dave Johnson, Nate Shull and I met with John Enochs, Diamondback Engineering and with Troy Neiberger and Dan Freed from Big Valley Construction to continue planning for Phase 2 of the Streetscape Project.
- On February 7, 2018, the Planning and Zoning Commission met to discuss the Planned Development Plan for the Grand Lake Lodge Project.
- Krystal Constenius worked with Bonnie Severson of the Rotary and Chief Mike Long of the Fire District to secure funding for the After School Program at the Grand Lake Center. The first Open House took place on February 20, 2018.
- In February, we received approval for a \$1,600,000 loan for 20 years at 2% for the Water Tank Replacement Project from the Drinking Water Revolving Fund.

209



- In February, 2018, I concluded 10 years of service on the Colorado City and County Managers' Association Board of Directors, including a year as president in 2012.
- Wooden Boat School plans continue, led by Ken Fucik as part of the Colorful Creatives efforts.

### March 2018

- In March, we submitted a grant in an effort to receive matching funds from the Bureau of Reclamation for asphalt paving and design for an ADA pathway to the Town's restrooms at the East Inlet. This multi year project is also designed to eventually replace the old restrooms with more modern restrooms.
- ANS meetings continued in March 2018 and consideration of soft and hard closures at all the area lakes remains under advisement. Signage options and gates are included in the discussion.
- We only received one bid from a contractor at our first bid opening for the West Portal Bridge Project. Consequently, CDOT required us to re-bid the project.
- I attended the Water Clarity meeting on March 23, 2018 in Golden, CO.
- At our March 23, 2018 bid opening for the West Portal Bridge, we received four bids. However all of them exceeded our current budget. We had already received \$464,056 last year in 2017. Initially, no money was available.
- Our auditors arrived in late March to begin our 2017 audit.
- Nate Shull, Town Planner, celebrated his (1) year anniversary with the Town of Grand Lake on March 16, 2018.
- The Rotary provided about \$5,000 and hired Steve Robinson, Divide Painting, to paint the gym at the Grand Lake Center.

### April 2018

- April 3, 2018: Congratulations to our newly elected officials: Tom Bruton, Andy Murphy, Phyllis Price, and Cindy Southway (in alphabetical order).
- On April 5, 2018 we received cost estimates for Phase 2 of our Streetscape Project that were more than we expected and beyond the monies we had available. Subsequently, we scaled back the scope of Phase 2 to stay within the limits of our budget. We planned to seek another DOLA grant for Phase 3 which will now include most of the work on Park Avenue in 2019.
- On April 9, 2018, we closed on our \$1.6 million dollar water loan for the 300,000 gallon water tank replacement project.
- On April 14, 2018, Jeff Wood and the University of Colorado students hosted our second presentation on the prospects for options for renovations to the Lakeshore Park.
- On April 16, 2018, Krystal Constenius was hired as the Program Administrator at the Grand Lake Center. Her work will focus on marketing and program development.
- After several serious conversations with the Off Site Bridge Committee representatives and after I wrote a compelling letter requesting additional funding, the Town did receive notice that we were awarded an additional \$424,000 in late April which enabled us to continue forward on planning for the bridge project construction.

E30



- Jon T. Hall returned as Marina Director for his fourth year and over the winter he received his official "Captain" designation.

#### May 2018

- Nate Shull and I met again on May 16, 2018 and on May 30, 2018 with Traci Robb to continue work on the RMP with the Bureau of Reclamation for the East Inlet area.
- On May 17, 2018, we confirmed that Three Lakes' contractors had completed the paving and clean up of the area at Lake and Hancock from the lift station project last fall.
- Three Lakes and the Town discussed potential inclusion of a clinic at the Grand Lake Center and implications for additional tap fees.
- Boat inspectors checking for Aquatic Nuisance Species arrived on Friday, May 18, 2018
- Town Clean Up Day and the Annual Arbor Day celebration were held on May 19, 2018.
- On May 23, 2018, Nate Shull, Town Planner, TJ Dlubac, R&G Associates, and I travelled to Estes Park RMNP Headquarters to discuss questions and comments from RMNP officials related to the Grand Lake Lodge development.
- On May 24, 2018, I attended the Water Clarity meeting in Lakewood, CO at the Western Area Power Authority offices.
- On Friday, May 25, 2018, Mayor Peterson and I attended the annual "Hands Across the Divide", officially signaling the opening of Trail Ridge Road between Grand Lake and Estes Park through Rocky Mountain National Park.

#### June 2018

- On June 4, 2018, the newly formed Finance Committee (Trustee Cindy Southway, Trustee Tom Goodfellow, Erin Ackerman, Town Treasurer, and Jim White, Town Manager) met for its introductory meeting.
- On June 5, 2018, representatives from Colorado Creative Industries visited Grand Lake. Special thanks to Mayor Pro Tem Steve Kudron, Trustee Phyllis Price, and DiAnn Butler, Economic Development Director, Grand County. We were informed we had been designated as a Colorado Creative District!
- Boardwalk replacement work for Phase 2 of our Streetscape Project began on June 5, 2018, adjacent to the Sagebrush.
- On June 7, 2018, Nate Shull, Traci Robb, and I met again to discuss the RMP for the East Inlet. Geoff Elliott, Grand Environmental; Paul Harrington, Harrington Landscaping; and Jeromy Huntington, Colorado Parks and Wildlife joined us.
- On June 11, 2018, the Town of Grand Lake hosted the Mayors, Managers, and Commissioners meeting at Town Hall.
- Mobilization for the Water Tank project was set for commencement from June 11-18, 2018.
- Planning for Ride the Rockies continued and the Town of Grand Lake hosted RTR for the second time in three years providing accommodations at the Grand Lake Center and a party in Town

E31



Square. The riders made it to town on Wednesday, June 13, 2018 and left for Winter Park on Thursday, June 14, 2018<sup>th</sup>.

- Squeaky B's Restaurant and Bar had its liquor license approved expeditiously thanks to the hard work of Alayna Carrell, Town Clerk; Erin O'Rourke, Code Administrator; and the State of Colorado Liquor Authority. It was approved on June 15, 2018.
- Patiently (most of the time) we awaited formal Notice to Proceed from CDOT before we could contract with Structures, Inc. for our West Portal Bridge Project. Finally, on Saturday, June 16, 2018 we receive a conditional Notice to Proceed from CDOT for our bridge project. We planned a pre-construction meeting on June 18, 2018 at Town Hall.  
"Let's go build a bridge" was our rallying cry.
- Phyllis Price, Andy Murphy, and I, along with Robert Flake, CEO Middle Park Medical Center, attended the Three Lakes Water and Sanitation Board meeting on June 18, 2018 to address a waiver or postponement of tap fees for the proposed clinic at the Grand Lake Center.
- Mayor Peterson, Trustee Bruton, Town Manager Jim White, and Town Clerk Alayna Carrell attended the Colorado Municipal League Annual Conference from June 19-22, 2018.
- Red Tail Developers hosted a Public Open House at the Grand Lake Lodge on June 27, 2018 which I attended along with Mayor Peterson.
- On June 28, 2018 and June 29, 2018, I coordinated evacuation efforts at the Grand Lake Center during the "Golf Course Fire" with the help of Krystal Constenius, Trustee Phyllis Price and Tom and Kathy Weydert.
- Following the fire and the use of the Grand Lake Center as a shelter, we completed the paperwork with the Red Cross to designate the Grand Lake Center as an official emergency facility.

#### July 2018

- The water tank construction started just ahead of the 4<sup>th</sup> of July holiday.
- The second Finance Committee meeting was held on July 10, 2018.
- Town Planner Nate Shull and I met with Traci Robb on July 11, 2018 for another planning session for the RMP with the Bureau of Reclamation.
- We learned in July 2018 that the Putt Putt property across from Town Square and the Boot Hill property at Grand and Hancock had been sold. I had several meetings with the new owner.
- We continue to hold weekly construction meetings for the Streetscape project most weeks unless unavoidable conflicts arise.
- Alayna Carrell completed her first year of a three year Clerk School Training July 9-13, 2018.
- On July 18, 2018, the Planning and Zoning Commission held the continued Public Hearing on the Grand Lake Lodge development.
- Trustee Goodfellow and I attended the NWCCOG meeting on July 26, 2018 in Winter Park.
- Intermittently, I worked much of the month of July writing the DOLA grant for Phase 3 of our Streetscape Project. We asked for \$1 million dollars. DOLA grant hearings will be held in November 2018.

E33



- We have had record sales at the Marina this year in 2018. Jon T. Hall, Marina Director, will present an update at the first Board budget meeting.
- The Wooden Boat School held a "Volunteer Barn Raising Day" to start its renovations to the old stables site.

#### August 2018

- On the evening of August 7, 2018, I attended an internal review of the strategies used to combat the Golf Course Fire at the Fire House in Grand Lake. Kudos to all the 1<sup>st</sup> Responders!
- On Wednesday, August 8, 2018, several town representatives and citizens met at Kawuneeche Visitor Center to talk with Senator Michael Bennett. Subsequently, we visited RMNP employee housing at Green Mountain and then went to Trail River Ranch. Senator Bennett had expressed interest in visiting the site as he is involved in legislation to help remove it from the Wilderness Bill he is supporting.
- Trustee Bruton attended the Small Communities Housing Workshop on August 8 and August 9, 2018 in Montrose, CO.
- On August 14, 2018, the Town of Grand Lake, in partnership with the Bureau of Reclamation, hosted the first public meeting to review preliminary concepts and to gather public input on the plans for the RMP for the area at the East Inlet.
- Lots of boardwalk work has been done by Axis Construction during Phase 2 and it looks great. Conduit for lighting has been installed and curb and gutter along Park Avenue has been set in place. Three light poles were removed and lines buried.
- Final curb and gutter was completed at Park Avenue and Vine Street and Vine was paved on August 15, 2018.
- On August 23, 2018 and August 24, 2018, I attended the CAST meeting. I serve on the CAST Board of Directors, newly elected in June 2018 for two more years.
- Middle Park Medical Center is in the process of changing its name to Middle Park Health. We anticipate construction to occur at the Grand Lake Center in January, February and March 2019 with our opening in the first few days of April 2019.
- Randy Lewis celebrated his 22<sup>nd</sup> anniversary with the Town of Grand Lake in August 2018.
- The start up for the West Portal Bridge has been a moving target. On August 31, 2018, we received word that the West Portal Bridge Project will begin mobilization after Labor Day on Tuesday, September 4, 2018.

#### September 2018

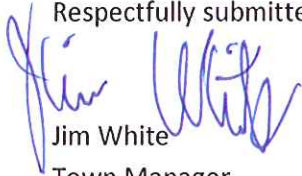
- On September 3, 2018, the Town of Grand Lake and volunteers hosted a "Thank You" parade and celebration for the 1<sup>st</sup> Responders who worked on the Golf Course Fire.
- On September 4, 2018, the preliminary mobilization for the West Portal Bridge Project commenced. When I checked at 7:30am, preliminary signage was being put in place. When I checked again at 7:00pm, the bridge was closed and barricaded and all traffic signage was in place. Access to an adjacent property currently remained available.

E33



- On September 4, 2018, boardwalk replacement work at the Boot Hill property began.
- On September 5, 2018, Leona Goettel, owner of Jump Start Coffee, informed me that she has a three year lease on the Boot Hill property.

Respectfully submitted,



Jim White  
Town Manager

E34



\* REVISED \*

Town of Grand Lake

Payment Approval Report  
Report dates: 9/1/2018-9/30/2018

Page: 1  
Sep 10, 2018 02:01PM

Invoice Date	GL Account and Title	Description	Net Invoice Amount
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**ACORD ASPHALT, INC.**

858

08/17/2018	90-931-910 Streets	CIF-SSII-PAVING VINE ST. 4.5" DEEP	28,952.20
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Total 858:

28,952.20

Total ACORD ASPHALT, INC.:

28,952.20

**AFFILIATED BENEFITS CONSULTANTS INC**

08302018

08/30/2018	10-415-355 Professional Services-Other	ADMIN - FSA & HRA ADMINISTRATION AUG	86.00
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Total 08302018:

86.00

Total AFFILIATED BENEFITS CONSULTANTS INC:

86.00

**ALPINE LUMBER COMPANY**

08252018

08/25/2018	90-931-910 Streets	CIF-SSII-PRE FINISH 2 COATS OF SEAL ONCE(PER J WHITE)	18,278.40
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08/25/2018	90-931-910 Streets	CIF-SSII-(250) TIMBERLOK SCREWS 8"	185.29
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08/25/2018	10-931-973 Public Way Finding Signs	PW-(8) 6X6 LANDSCAPE TIMBER FOR SIGNS-PER PLANNER	236.36
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Total 08252018:

18,700.05

Total ALPINE LUMBER COMPANY:

18,700.05

**ALPINE WEST BUSINESS PRODUCTS**

**AWSC685**

08/14/2018	10-452-220 Operating Supplies	PARKS-(3) BATH TISSUE,(2)HAND SOAP,(6)CAN LINERS,(6)TISSUE DISPENSER,(3)PA	807.29
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Total AWSC685:

807.29

**AWSC708**

08/21/2018	10-452-220 Operating Supplies	PARKS - (6) CTN BATH TISSUE, (3)JUMBO BATH TISSUE	442.72
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Total AWSC708:

442.72

**AWSC708.1**

08/29/2018	10-452-220 Operating Supplies	PARKS-(1)FRAGRANCE DISPENSER REFILL	69.37
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Total AWSC708.1:

69.37

**AWSC718**

08/28/2018	10-431-222 General Supplies	PW-COMPUTER PAPER FOR SHOP	41.40
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Total AWSC718:

41.40

**AWSC719**

08/28/2018	10-452-220 Operating Supplies	PARKS-(3)HAND WASH REFILLS	194.13
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Total AWSC719:

194.13

Total ALPINE WEST BUSINESS PRODUCTS:

1,554.91

**AQUA SMART INC**

22335

08/29/2018	20-430-221 Chemicals	WATER-CORROSION & SCALE CONTROL INHIBITOR	806.85
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Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 22335:			806.85
Total AQUA SMART INC:			806.85
<b>ATH SPECIALTIES &amp; SALES</b>			
<b>9192</b>			
08/27/2018	10-952-971 Park Improvements	PARKS-EXCAVATED IRRIGATION TAP,INSTALL COPPER LINE	2,000.00
Total 9192:			2,000.00
<b>9193</b>			
08/27/2018	90-931-910 Streets	CIF-SS II,REMOVE ASPHALT BY REMAX,VINE & PARK ROAD BASE & FILL MATERIAL	112,694.21
Total 9193:			112,694.21
Total ATH SPECIALTIES & SALES:			114,694.21
<b>AXIS CONSTRUCTION SERVICES, LLC</b>			
<b>56</b>			
08/26/2018	90-931-910 Streets	CIF-SSII-BOARDWALKS & CURB-WACONDA,HUB,BIKE SHOP,WESTERN RIV,REMAX,TI	35,127.96
08/26/2018	90-931-910 Streets	CIF-SSII-CHANGE ORDER-#2-ASPHALT DEMO & RESET BOULDERS-WACONDA	2,583.40
Total 56:			37,711.36
Total AXIS CONSTRUCTION SERVICES, LLC:			37,711.36
<b>BACKGROUND INFO. SERVICES, INC.</b>			
<b>118415</b>			
09/01/2018	40-460-355 Purchased Professional Ser	MARINA - (6) NEW HIRES	228.00
Total 118415:			228.00
Total BACKGROUND INFO. SERVICES, INC.:			228.00
<b>BLACKWELL OIL CO, INC</b>			
<b>10005</b>			
08/31/2018	10-130000 Diesel Inventory	PW - DIESEL INVENTORY	2,794.53
08/31/2018	10-129000 Unleaded Gas Inventory	PW - UNLEADED GAS INVENTORY	2,609.90
Total 10005:			5,404.43
<b>9967</b>			
08/21/2018	40-460-231 Fuel	MARINA - UNLEADED GAS	727.27
Total 9967:			727.27
Total BLACKWELL OIL CO, INC:			6,131.70
<b>CASELLE INC</b>			
<b>90106</b>			
09/01/2018	10-415-312 Computer Services	ADMIN - SOFTWARE SUPPORT OCT	235.00
09/01/2018	20-430-321 Computer System Support	WATER - SOFTWARE SUPPORT OCT	235.00
Total 90106:			470.00



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total CASELLE INC:			470.00
<b>CED</b>			
<b>1872-516482</b>			
08/24/2018	10-431-237 Building Maintenance	PW-ELEC REPAIR AT SHOP-(2)CEIL OCC SENSORS	112.00
08/24/2018	10-452-237 Building Maintenance	PARKS-CREDIT MEMO-RETURN FLU LAMP	45.00-
08/24/2018	10-431-237 Building Maintenance	PW-CREDIT MEMO-RETURN FLU LAMP	45.00-
Total 1872-516482:			22.00
Total CED:			22.00
<b>CENTERPOINT ENERGY SERVICES INC</b>			
<b>3334824</b>			
08/20/2018	10-450-345 Natural Gas Utility	GLC - NATURAL GAS JULY	197.51
Total 3334824:			197.51
Total CENTERPOINT ENERGY SERVICES INC:			197.51
<b>CENTURYLINK</b>			
<b>08232018</b>			
08/28/2018	10-450-344 Telephone/Internet/TV Utility	GLC - 970-627-2426 2 BUSINESS LINES SEPT	71.78
Total 08232018:			71.78
<b>08252018</b>			
08/25/2018	40-460-344 Telephone/Internet Utility	MARINA - 970-627-5031 SEPT	177.55
08/25/2018	20-430-344 Telephone Utility	WATER - 970-627-3936 SEPT	55.32
Total 08252018:			232.87
Total CENTURYLINK:			304.65
<b>CENTURYLINK-LD</b>			
<b>1448090571</b>			
08/15/2018	20-430-344 Telephone Utility	WATER - LONG DISTANCE SERVICE JUL/AUG	1.14
Total 1448090571:			1.14
Total CENTURYLINK-LD:			1.14
<b>COLORADO ASSOCIATION OF SKI TOWNS</b>			
<b>1153</b>			
09/01/2018	10-415-370 Training/Travel	8.23.18 CAST Dinner - White	110.00
Total 1153:			110.00
Total COLORADO ASSOCIATION OF SKI TOWNS:			110.00
<b>COLORADO MOUNTAIN NEWS MEDIA</b>			
<b>118981-08312018</b>			
08/31/2018	10-415-314 Ads & Legal Notices	ADMIN-(1) PLANNING COMM. PUBLIC HEARING NOTICES	15.70
08/31/2018	10-415-314 Ads & Legal Notices	ADMIN-RFP FOR IT SERVICES	44.13
Total 118981-08312018:			59.83



Invoice Date	GL Account and Title	Description	Net Invoice Amount
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Total COLORADO MOUNTAIN NEWS MEDIA:

59.83

**COMCAST**

09062018

09/06/2018	10-415-344 Telephone/Internet Utility	ADMIN - PHONE/INTERNET SEPT	299.60
09/06/2018	10-431-344 Telephone/Internet Utility	PW - PHONE/INTERNET SEPT	151.71
09/06/2018	10-450-344 Telephone/Internet/TV Utility	GLC - TV SEPT	66.32
09/06/2018	10-450-344 Telephone/Internet/TV Utility	GLC - PHONE/INTERNET SEPT	157.65

Total 09062018:

675.28

Total COMCAST:

675.28

**COUNTRY ACE HARDWARE**

08252018

08/25/2018	10-415-237 Building Maintenance	ADMIN-PAINT-CLERK'S OFFICE	56.10
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Total 08252018:

56.10

Total COUNTRY ACE HARDWARE:

56.10

**DEERE CREDIT, INC.**

09202018

09/01/2018	10-831-510 Capital Equip Lease Interest	PW-2018 J.DEERE 772G MOTOR GRADER-INTEREST	847.19
09/01/2018	10-831-500 Capital Equip Lease Princip	PW-2018 J.DEERE 772G MOTOR GRADER-PRINCIPAL	3,470.73

Total 09202018:

4,317.92

Total DEERE CREDIT, INC.:

4,317.92

**DIAMONDBACK ENGINEERING & SURVEY INC**

2018-158

08/30/2018	90-931-910 Streets	CIF - STREETScape PH 2 CONSTR. ENG. SERV.-AUG	12,800.00
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Total 2018-158:

12,800.00

2018-159

08/30/2018	20-930-994 System Upgrades	WATER-STORAGE TANK CONSTRUCTION OBSERVATION,CDPHE APPROVAL	4,997.00
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Total 2018-159:

4,997.00

Total DIAMONDBACK ENGINEERING &amp; SURVEY INC:

17,797.00

**DPC INDUSTRIES, INC**

737003837-18

08/08/2018	20-430-221 Chemicals	WATER - (98) 50# BAGS SODA ASH DENSE,(1)SODIUM HYPO 15GAL	1,417.25
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Total 737003837-18:

1,417.25

Total DPC INDUSTRIES, INC:

1,417.25

**ESSENTRA INDUSTRIAL SUPPLY**

45613698

09/07/2018	10-452-232 Bear-Resistant Cans Maint	PARKS-BEAR PROOF TRASH CANS-LATCH	115.41
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Total 45613698:

115.41



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total ESSENTRA INDUSTRIAL SUPPLY:			115.41
<b>GOOD TO GO PORTABLES</b>			
<b>7466</b>			
08/12/2018	90-931-910 Streets	CIF - STREETSCAPE II-TOILET RENTAL-4 WEEKS	125.00
Total 7466:			125.00
<b>7467</b>			
08/07/2018	20-930-994 System Upgrades	WATER-TOILET RENTAL-8.10.18-9.6.18	125.00
Total 7467:			125.00
Total GOOD TO GO PORTABLES:			250.00
<b>GOVERNMENT LEASING AND FINANCE, INC</b>			
<b>38</b>			
09/05/2018	10-831-510 Capital Equip Lease Interest	PW - INTEREST 2015 JD 624K LOADER SEPT	292.50
09/05/2018	10-831-500 Capital Equip Lease Princip	PW - PRINCIPAL 2015 JD 624K LOADER SEPT	1,044.65
Total 38:			1,337.15
Total GOVERNMENT LEASING AND FINANCE, INC:			1,337.15
<b>GRANBY SAND &amp; GRAVEL, LLC</b>			
<b>428</b>			
08/29/2018	20-430-240 Road Materials	WATER-ROAD BASE	328.60
Total 428:			328.60
Total GRANBY SAND & GRAVEL, LLC:			328.60
<b>GRAND COUNTY SHERIFF</b>			
<b>201808300050</b>			
08/30/2018	10-421-339 Sheriff's Contract	PS - 2018 SHERIFF'S CONTRACT SEPT	11,165.00
Total 201808300050:			11,165.00
Total GRAND COUNTY SHERIFF:			11,165.00
<b>GRAND COUNTY WEDDINGS &amp; EVENTS ASSO</b>			
<b>08222018</b>			
08/22/2018	10-450-320 Marketing	GLC-BASIC MEMBERSHIP FEE-MARKETING	120.00
Total 08222018:			120.00
Total GRAND COUNTY WEDDINGS & EVENTS ASSO:			120.00
<b>GRAND ENTERPRISE INITIATIVE</b>			
<b>09012018</b>			
09/01/2018	10-413-856 Grand Enterprise Initiative	BOT-2018 CONTRIBUTION	1,000.00
Total 09012018:			1,000.00
Total GRAND ENTERPRISE INITIATIVE:			1,000.00



Invoice Date	GL Account and Title	Description	Net Invoice Amount
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**GRAND LAKE HARDWARE****08312018**

08/31/2018	10-452-248 Irrigation System Maintenance	PARKS - IRRIGATION MAINTENANCE	4.28
08/31/2018	10-452-237 Building Maintenance	PARKS - BUILDING MAINTENANCE	1.98
08/31/2018	10-452-220 Operating Supplies	PARKS - OPERATING SUPPLIES	38.34
08/31/2018	10-415-211 General Office Supplies	ADMIN - GENERAL SUPPLIES, TRASH BAGS, GLUE	21.57
08/31/2018	10-415-237 Building Maintenance	ADMIN-GCWIN-SAFETY HASP	3.29
08/31/2018	10-431-227 Small Tools	PW - SMALL TOOLS	8.99
08/31/2018	10-431-222 General Supplies	PW - SHOP SUPPLIES	47.40
08/31/2018	40-460-222 Shop Supplies	MARINA-SHOP SUPPLIES	95.05

Total 08312018:

220.90

Total GRAND LAKE HARDWARE:

220.90

**GRAND RESOURCE & RECYCLE COALITION****009**

09/03/2018	50-470-301 Recycling Contribution	PAYT - MONTHLY DONATION SEPT	125.00
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Total 009:

125.00

Total GRAND RESOURCE &amp; RECYCLE COALITION:

125.00

**HACH COMPANY****11123876**

09/06/2018	20-430-222 Lab Supplies/Equipment	WATER - BROMCRESOL, SULF ACID, PHOSVER	824.49
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Total 11123876:

824.49

Total HACH COMPANY:

824.49

**HICKS, MICHAEL****08112017**

08/11/2017	40-460-237 Building/Facility Maintenance	MARINA - NEW KAYAK RACK BUILD	924.00
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Total 08112017:

924.00

Total HICKS, MICHAEL:

924.00

**HILLY LAWN****201805**

08/30/2018	10-414-319 Contract Labor	PARKS - 2018 CONTRACT SERVICE AUG	5,821.66
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Total 201805:

5,821.66

Total HILLY LAWN:

5,821.66

**HONNEN EQUIPMENT COMPANY****978717**

08/16/2018	10-431-233 Equipment Maintenance	PW - 624K WEDGE LOCK CYLINDER, SEAL KIT	105.80
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Total 978717:

105.80

Total HONNEN EQUIPMENT COMPANY:

105.80

**J & S CONTRACTORS SUPPLY CO**



Invoice Date	GL Account and Title	Description	Net Invoice Amount
0066251-IN			
08/29/2018	10-431-242 Road Maintenance	PW-(24)YIELD TO PED IN CROSSWALK SIGNS	934.68
	Total 0066251-IN:		934.68
	Total J & S CONTRACTORS SUPPLY CO:		934.68
<b>KBL SERVICES INC.</b>			
20892			
08/21/2018	10-452-237 Building Maintenance	PARKS-TOILET WOMANS RR-(1)WAX RING & BOLTS	155.00
	Total 20892:		155.00
	Total KBL SERVICES INC.:		155.00
<b>KOPY KAT OFFICE</b>			
5273			
08/17/2018	10-415-211 General Office Supplies	ADMIN - 1000 LOGO LETTERHEAD	244.57
	Total 5273:		244.57
5293			
08/21/2018	10-415-211 General Office Supplies	ADMIN - 1000 LOGO ENVELOPES	160.00
	Total 5293:		160.00
5391			
09/05/2018	10-450-320 Marketing	GLC rack card design and printing-POSTCARDS (100)	147.81
	Total 5391:		147.81
	Total KOPY KAT OFFICE:		552.38
<b>KROB LAW OFFICE, LLC</b>			
08242018			
08/24/2018	10-415-351 Legal Services	ADMIN - LEGAL SERVICES JULY	1,220.43
08/24/2018	10-412-351 Planning Legal Services	ADMIN-PLANNING LEGAL SERV-JULY	58.50
	Total 08242018:		1,278.93
	Total KROB LAW OFFICE, LLC:		1,278.93
<b>LUNSFORD SIGNS</b>			
08202018			
08/20/2018	10-931-973 Public Way Finding Signs	PW-MORaine ENTRY SIGN-HALF DUE AS DEPOSIT	4,990.00
	Total 08202018:		4,990.00
82018			
08/20/2018	10-931-973 Public Way Finding Signs	PW-CONTINENTAL DIVIDE TRAIL SIGN POSTS-HALF DUE AS DEPOSIT	1,540.00
	Total 82018:		1,540.00
	Total LUNSFORD SIGNS:		6,530.00
<b>MAC EQUIPMENT INC LOVELAND</b>			



Invoice Date	GL Account and Title	Description	Net Invoice Amount
<b>225233</b>			
09/07/2018	10-431-233 Equipment Maintenance	Parks-THROTTLE CABLE, REVERSE THROW	28.99
	Total 225233:		28.99
	Total MAC EQUIPMENT INC LOVELAND:		28.99
<b>MARLIN BUSINESS BANK</b>			
<b>16256554</b>			
09/04/2018	10-450-226 Office Equip Lease	GLC - COPIER LEASE SEP	82.32
	Total 16256554:		82.32
	Total MARLIN BUSINESS BANK:		82.32
<b>MISCELLANEOUS</b>			
<b>08082018</b>			
08/08/2018	10-413-370 Training/Travel	BOT-HOUSING WORKSHOP-TOM BRUTON TRAVEL	748.15
	Total 08082018:		748.15
<b>08302018</b>			
08/30/2018	10-410-215 Grave Markers	REFUND-GORTON,ELIZABETH-HEADSTONE DEPOSIT	200.00
	Total 08302018:		200.00
<b>08312018</b>			
08/31/2018	10-410-215 Grave Markers	REFUND-GILBERT,KAREN-HEADSTONE DEPOSIT	200.00
	Total 08312018:		200.00
<b>09222017</b>			
08/31/2018	10-410-215 Grave Markers	REFUND-BERRY,BRYAN TODD-HEADSTONE DEPOSIT	200.00
	Total 09222017:		200.00
	Total MISCELLANEOUS:		1,348.15
<b>MOUNTAIN FOOD MARKET</b>			
<b>08312018</b>			
08/31/2018	10-413-370 Training/Travel	BOT - MEETING SUPPLIES	42.64
08/31/2018	20-430-222 Lab Supplies/Equipment	WATER - LAB SUPPLIES	9.43
	Total 08312018:		52.07
	Total MOUNTAIN FOOD MARKET:		52.07
<b>MOUNTAIN PARKS ELECTRIC, INC</b>			
<b>08202018</b>			
08/20/2018	10-415-341 Electric Utility	ADMIN - ELECTRIC AUG	298.64
08/20/2018	10-431-341 Electric Utility	PW - ELECTRIC AUG	219.37
08/20/2018	10-431-349 Street Light Electric Utility	PW - STREET LIGHTS ELECTRIC AUG	1,839.82
08/20/2018	10-452-341 Electric Utility	PARKS - ELECTRIC AUG	445.31
08/20/2018	10-450-341 Electric Utility	GLC - ELECTRIC AUG	616.61
08/20/2018	40-460-341 Electric Utility	MARINA - ELECTRIC AUG	63.16
08/20/2018	20-430-341 Electric Utility	WATER - ELECTRIC AUG	3,266.44



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 08202018:			6,749.35
<b>20314182</b>			
08/20/2018	20-344-105 HP Net Meter Revenue	WATER - HYDROPOWER GENERATOR AUG	7.63-
08/20/2018	20-430-341 Electric Utility	WATER - HYDROPOWER GENERATOR AUG	46.63
Total 20314182:			39.00
Total MOUNTAIN PARKS ELECTRIC, INC:			6,788.35
<b>MUNN ARCHITECTURE</b>			
<b>5470</b>			
08/09/2018	10-931-973 Public Way Finding Signs	PW-DESIGN DEVELOPMENT 2018	95.00
Total 5470:			95.00
Total MUNN ARCHITECTURE:			95.00
<b>OVERTON'S</b>			
<b>20338555</b>			
07/01/2018	10-431-222 General Supplies	PW-BARGE SUPPLIES-SHACKLE ANCHOR	33.52
Total 20338555:			33.52
Total OVERTON'S:			33.52
<b>PEAK PERFORMANCE IMAGING SOLUTIONS</b>			
<b>54218</b>			
08/16/2018	10-450-233 Office Equip Maint	GLC-COPIER MAINTENANCE JULY/AUG	27.55
08/16/2018	10-415-233 Office Equipment Maintenanc	ADMIN - COPIER MAINTENANCE JULY/AUG	249.50
Total 54218:			277.05
Total PEAK PERFORMANCE IMAGING SOLUTIONS:			277.05
<b>PIONEER</b>			
<b>PS11202170</b>			
08/22/2018	10-452-450 Park Improvements	PARKS - PARKS MULCH	2,295.00
Total PS11202170:			2,295.00
Total PIONEER:			2,295.00
<b>PIRANHA PROPELLERS</b>			
<b>70344</b>			
08/06/2018	40-460-233 Equipment Maintenance	MARINA-(4)HYDROFOIL STABILIZERS	89.00
Total 70344:			89.00
Total PIRANHA PROPELLERS:			89.00
<b>PRELOAD LLC</b>			
<b>08312018</b>			
08/31/2018	20-930-994 System Upgrades	WATER-STORAGE TANK-100%OF TANK CONSTRUCTION-PROJECT COMPLETED	119,428.30



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 08312018:			119,428.30
Total PRELOAD LLC:			119,428.30
<b>PUMP PRODUCTS</b>			
<b>W044843</b>			
08/24/2018	20-430-238 Distribution Line Maintenance	WATER-GOULD'S 2HP PUMP	876.17
Total W044843:			876.17
Total PUMP PRODUCTS:			876.17
<b>QUILL CORPORATION</b>			
<b>9469342</b>			
08/17/2018	10-415-211 General Office Supplies	ADMIN - DESK MAT CALENDAR	312.78
08/17/2018	10-415-211 General Office Supplies	ADMIN-CREDIT-RETURNED CALENDAR	35.94-
Total 9469342:			276.84
<b>9499040</b>			
08/20/2018	10-415-211 General Office Supplies	ADMIN -(6) DESK MAT CALENDARS	35.94
Total 9499040:			35.94
<b>9662111</b>			
08/24/2018	10-415-211 General Office Supplies	ADMIN - CALENDAR	30.88
Total 9662111:			30.88
Total QUILL CORPORATION:			343.66
<b>R&amp;R INK ELECTRICAL SERVICES CORP.</b>			
<b>13572</b>			
07/26/2018	90-931-910 Streets	CIF-SSII-CHANGE ORDER-CONDUIT FOR EXTRA LIGHTING BY REMAX	492.00
Total 13572:			492.00
Total R&R INK ELECTRICAL SERVICES CORP.:			492.00
<b>RECLAMATION RIDGE</b>			
<b>11777</b>			
08/20/2018	10-452-235 Greenbelt Maintenance	PARKS-GREENBELT MAINTENANCE	2,047.50
08/20/2018	20-430-240 Road Materials	WATER - ROAD REPAIR MATERIALS	565.99
Total 11777:			2,613.49
<b>11799</b>			
08/27/2018	20-430-240 Road Materials	WATER-ROAD REPAIR MATERIALS	328.53
Total 11799:			328.53
Total RECLAMATION RIDGE:			2,942.02
<b>ROCKY MOUNTAIN REPERTORY THEATER</b>			
<b>09012018</b>			
09/01/2018	10-413-843 Rocky Mtn Rep Theatre	BOT - 20 YEAR PLEDGE 2018 YEAR 10	1,500.00



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 09012018:			1,500.00
Total ROCKY MOUNTAIN REPERTORY THEATER:			1,500.00
<b>SAGEBRUSH BBQ &amp; GRILL</b>			
<b>E00521</b>			
08/27/2018	10-413-370 Training/Travel	BOT-MEETING FOOD	62.93
Total E00521:			62.93
Total SAGEBRUSH BBQ & GRILL:			62.93
<b>SGS ACCUTEST INC</b>			
<b>521-6099532</b>			
06/22/2018	20-430-318 Testing Services	WATER-TESTING	99.50
Total 521-6099532:			99.50
<b>521-6099701</b>			
06/27/2018	20-430-318 Testing Services	WATER-METALS-ACID,TURBIDITY TESTING	971.50
Total 521-6099701:			971.50
Total SGS ACCUTEST INC:			1,071.00
<b>SMITH, SCOTT D.</b>			
<b>08212018</b>			
08/21/2018	10-452-248 Irrigation System Maintenanc	PARKS-REPLACE IRRIGATION CONTROLLER & SOLENOIDS	490.23
Total 08212018:			490.23
<b>09102018</b>			
09/10/2018	10-452-248 Irrigation System Maintenanc	PARKS- IRRIGATION PARK & VINE-WIRING & ELEC VALVE	802.65
Total 09102018:			802.65
Total SMITH, SCOTT D.:			1,292.88
<b>SMSB NETWORK SOLUTIONS, INC</b>			
<b>5102</b>			
09/05/2018	10-415-312 Computer Services	ADMIN - IT SERVICES SEPT	901.25
09/05/2018	40-460-312 Computer Services	MARINA - IT SERVICES SEPT	112.66
09/05/2018	50-470-312 Computer Services	PAYT - IT SERVICE SEPT	16.09
09/05/2018	20-430-321 Computer System Support	WATER - IT SERVICES SEPT	257.50
Total 5102:			1,287.50
Total SMSB NETWORK SOLUTIONS, INC:			1,287.50
<b>STAPLES CREDIT PLAN</b>			
<b>08152018</b>			
08/15/2018	10-450-211 Gen Office Supplies	GLC - OFFICE SUPPLIES	207.50
08/15/2018	10-415-211 General Office Supplies	ADMIN - OFFICE SUPPLIES	438.53
08/15/2018	10-415-211 General Office Supplies	ADMIN - OFFICE SUPPLIES-SHREDDER	127.18



Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 08152018:			773.21
Total STAPLES CREDIT PLAN:			773.21
<b>TERRACON CONSULTANTS, INC</b>			
<b>TA95670</b>			
08/20/2018	20-930-994 System Upgrades	WATER - STORAGE TANK-CONCRETE TESTING	5,898.20
Total TA95670:			5,898.20
Total TERRACON CONSULTANTS, INC:			5,898.20
<b>US POSTAL SERVICE</b>			
<b>09012018</b>			
09/01/2018	10-415-311 Postage/Freight	Annual Box Rental - #99	116.00
Total 09012018:			116.00
Total US POSTAL SERVICE:			116.00
<b>USABBLUEBOOK</b>			
<b>60167</b>			
08/30/2018	20-430-228 Safety Equipment	WATER-BACK SUSPENDERS,INSULATOR WADERS	301.03
Total 60167:			301.03
<b>656474</b>			
08/16/2018	20-930-994 System Upgrades	WATER-GATE EXTENSION-TOP & BOTTOM NUT, 1'PIPE	344.22
Total 656474:			344.22
<b>663296</b>			
08/23/2018	20-430-228 Safety Equipment	WATER-HIGH SECURITY LOCK	136.83
Total 663296:			136.83
<b>670443</b>			
08/30/2018	20-430-227 Small Equipment/Tools	WATER-IMPACT DRIVER & HAMMERDRILL COMBO KIT	462.70
Total 670443:			462.70
Total USABBLUEBOOK:			1,244.78
<b>VERIZON WIRELESS</b>			
<b>9813077414</b>			
08/19/2018	10-415-344 Telephone/Internet Utility	ADMIN - TM CELL PHONE JUL/AUG	59.52
08/19/2018	10-415-344 Telephone/Internet Utility	PW - (2) CELL PHONES JUL/AUG	78.93
08/19/2018	20-430-344 Telephone Utility	WATER - (2) CELL PHONES JUL/AUG	113.25
08/19/2018	40-460-344 Telephone/Internet Utility	MARINA - CELL PHONE JUL/AUG	54.44
Total 9813077414:			306.14
Total VERIZON WIRELESS:			306.14
<b>WASTE CONNECTIONS OF CO, INC</b>			




Invoice Date	GL Account and Title	Description	Net Invoice Amount
<b>326352</b>			
09/01/2018	10-431-318 Trash/Recycle Services	PW - TOWN SHOP TRASH SERVICE SEPT	610.47
Total 326352:			610.47
<b>3267610</b>			
09/01/2018	50-470-300 Dumpster Service	PAYT - TRASH SERVICE SEPT	1,830.66
Total 3267610:			1,830.66
<b>3268678</b>			
09/01/2018	90-931-910 Streets	CIF-SS II-TRASH SERVICE 8.14.18	906.78
Total 3268678:			906.78
Total WASTE CONNECTIONS OF CO, INC:			3,347.91
<b>WASTE MANAGEMENT - HOT SULPHUR</b>			
<b>0381939-1195-5</b>			
08/29/2018	10-415-347 Recycling - Town Hall	ADMIN - RECYCLING SEPT	70.02
Total 0381939-1195-5:			70.02
Total WASTE MANAGEMENT - HOT SULPHUR:			70.02
<b>WELLS FARGO VENDOR FIN SERV</b>			
<b>89183657</b>			
08/19/2018	10-831-510 Capital Equip Lease Interest	PW-INTEREST-BOBCAT SKID STEER,SNOW BLOWER & BLADE	241.16
08/19/2018	10-831-500 Capital Equip Lease Princip	PW-PRINCIPAL-BOBCAT SKID STEER,SNOW BLOWER & BLADE	1,059.84
Total 89183657:			1,301.00
Total WELLS FARGO VENDOR FIN SERV:			1,301.00
<b>WYLIE'S PAINT STORE, INC</b>			
<b>42731</b>			
09/04/2018	10-431-236 Misc. Bridge Work	PW-GRAND AVE BRIDGE (10) GAL TRANS CEDAR STAIN	487.40
Total 42731:			487.40
Total WYLIE'S PAINT STORE, INC:			487.40
<b>XCEL ENERGY</b>			
<b>605472450</b>			
08/29/2018	10-415-345 Natural Gas Utility	ADMIN - NATURAL GAS JULY/AUG	58.73
08/29/2018	10-431-345 Natural Gas Utility	PW - NATURAL GAS JULY/AUG	103.23
08/29/2018	10-452-345 Natural Gas Utility	PARKS - NATURAL GAS JULY/AUG	175.04
08/29/2018	20-430-345 Natural Gas Utility	WATER - NATURAL GAS JULY/AUG	160.25
Total 605472450:			497.25
<b>606209974</b>			
09/05/2018	20-430-345 Natural Gas Utility	WATER-CREDIT INVOICE-6.21.18 TO 8.21.18	252.22
Total 606209974:			252.22



Invoice Date	GL Account and Title	Description	Net Invoice Amount
	Total XCEL ENERGY:		245.03
	Grand Totals:		420,258.56

TOWN OF GRAND LAKE COMBINED ACCOUNTS PAYABLE AND  
ACCOUNTS PAYABLE - ALREADY PAID (ATTACHMENT A): SEPTEMBER 2018

MAYOR:

  
JAMES C PETERSON, MAYOR

ATTEST:

  
ALAYNA CARRELL, TOWN CLERK

