

RECORD OF PROCEEDINGS

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REGULAR MEETING  
TOWN OF GRAND LAKE BOARD OF TRUSTEES  
MONDAY, JUNE 12, 2017 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Jim Peterson at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Peterson led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Peterson; Trustees Bruegger, Goodfellow, Jenkins, Kudron, Lewis, and Solgot; Town Manager White, Town Clerk Nicholls, Town Planner Shull, and Town Code Administrator ORourke.

ABSENT: None.

ANNOUNCEMENTS: Mayor Peterson announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Peterson announced that a sign-in sheet is located by the door and to please sign in before leaving.

Mayor Peterson announced that the 3rd annual Grand Duck Derby will be held June 17th at 1 p.m. Water education and safety booths will be at Town Park starting at 11 a.m.

Mayor Peterson announced that the 34th annual State Chili Cook Off, sponsored by Independent Sports Club, will be held on Saturday, June 24th from 10 a.m. to 4 p.m. in the Town Park.

Mayor Peterson then announced the Grand Lake Area Historical Society is having a Souper Stars for the Cottage Camp event on Saturday, June 24th from 5:30 p.m. to 9:00 p.m. Proceeds benefit the Smith Eslick Cottage Camp project. Tickets are \$50 per person.

CONFLICTS OF INTEREST:

Mayor Peterson stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustees Goodfellow and Jenkins stated conflicts of interest with the nightly rental license application. Trustee Lewis stated a conflict of interest regarding the delegation.

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UNSCHEDULED

PUBLIC COMMENTS:

Mayor Peterson announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. He then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

At 7:31 p.m. Trustee Lewis excused herself and left the room.

SCHEDULED

PRESENTATIONS/

DELEGATIONS:

Mayor Peterson introduced Shadow Crest Homeowners Association. Jim Sanborn, 315 Elk Lane Unit 4B was recognized by the Chair. Mr. Sanborn stated that the perimeter of Shadow Crest Condominiums has drainage issues that need to be addressed. He explained the drainage issues in detail and the attempted mitigation to date of the issues. He respectfully requested the Town's help.

After a brief discussion the Board directed Staff to work with Shadow Crest Homeowners Association on the issues.

Trustee Lewis resumed her seat at 7:37 p.m.

CONSENT AGENDA:

Mayor Peterson introduced the Consent Agenda which contained the Minutes from the May 22, 2017 Meeting and Accounts Payable for May 2017. Trustee Lewis asked the items be separated.

Trustee Jenkins moved to approve the Minutes from May 22, 2017 as presented. Trustee Goodfellow seconded the motion and all Trustees voted aye, except Trustee Lewis who abstained.

Trustee Lewis moved to approve the Accounts Payable for May 2017 as presented. Trustee Jenkins seconded the motion and all Trustees voted aye.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF A SPECIAL EVENT

**PERMIT APPLICATION FROM INDEPENDENT SPORTS CLUB INC. FOR A CHILI COOK-OFF** – Mayor Peterson asked Town Clerk Nicholls to present this matter to the Board. Nicholls stated that an application for a Special Events Liquor Permit was received with the appropriate local fee, proof of possession, certificate of good corporate standing, and floor

diagram, from the Independent Sports Club, Inc. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for a "Chili Cook-Off" event to be held Saturday, June 24, 2017 from 6:00 a.m. to 6:00 p.m. The Independent Sports Club, Inc qualifies for a Special Events Permit in that it is incorporated with the State of Colorado as a nonprofit philanthropic group, and has not received more than 15 Special Events Liquor License Permits for 2017 (this is their 2nd request). The proposed location is the Town Park. The Town Park is more than 500 feet from any educational institution; therefore, State Statute does not prohibit liquor from being sold from this location. Public notice was posted on the premises and attested to by Grand Lake's Town Planner, Nate Shull on June 2, 2017. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. The Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. She concluded by stating Christy Helming was present.

Trustee Goodfellow moved to approve the Special Events Liquor Permit Application from the Independent Sports Club, Inc for a "Chili Cook-Off" to be held Saturday, June 24, 2017 from 6:00 a.m. to 6:00 p.m. Trustee Lewis seconded the motion and all Trustees voted aye.

OLD BUSINESS:

None.

NEW BUSINESS:

**CONSIDERATION TO APPOINT ERIN OROURKE AS TOWN CLERK PRO-TEM** – Mayor Peterson asked Town Manager White to present this matter to the Board. White stated that in an effort to strengthen the individual roles of the Staff and have backup, the Town has historically had a Clerk Pro-Tem. Erin ORourke has agreed to the responsibility. He is recommending an annual increase of pay for Erin ORourke of \$2,500 and also some training will need to occur. Town Clerk Nicholls stated that the Board needs to designate either the Town Clerk or the Mayor to administer the Oath of Office.

After a brief discussion regarding the pay increase, Trustee Lewis moved to designate the Town Clerk to administer the Oath of Office to the Town Clerk Pro-Tem Erin ORourke. Trustee Kudron seconded the motion and all Trustees voted aye.

INSTALLATION OF  
CLERK PRO-TEM:

**ADMINISTRATION OF THE OATH OF OFFICE FOR THE  
CLERK PRO-TEM** – Town Clerk Nicholls administered the oath of office to newly appointed Town Clerk Pro-Tem Erin ORourke.

NEW BUSINESS:

**CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN  
A PROCLAMATION HONORING DORIS NEUKOM-  
BRAUN, AND WAIVE TOWN FEES FOR HER MEMORIAL  
AND CELEBRATION OF LIFE** – Mayor Peterson asked Town Clerk Nicholls to present this matter to the Board. Nicholls stated that the recent passing of Doris Neukom-Braun has been deeply felt by the Town of Grand Lake and surrounding community. The Town has an opportunity to honor Doris' extensive contributions to the Town and community by way of a proclamation. A draft proclamation has been attached for consideration. A memorial and celebration of life is being planned on July 20, 2017 for Doris. Special Event Permits, a Liquor License permit, and use of Town facilities will be needed for the memorial and celebration. To further honor Doris and her family Staff is requesting that the Board consider waiving all fees associated with the celebration on July 20, 2017. If the Board wishes to authorize the proclamation and waive the fees a motion should be made to authorize Mayor Peterson to sign the proclamation honoring Doris Neukom-Braun, and waive all Town fees associated with the memorial and celebration of life on July 20, 2017. She concluded by thanking Laura Summers for her help in drafting the Proclamation.

Trustee Jenkins moved to authorize the Mayor to sign the Proclamation honoring Doris Neukom-Braun, and waive the Town fees for the memorial and celebration of life. Trustee Solgot seconded the motion and all Trustees voted aye.

Trustees Goodfellow and Jenkins excused themselves and left the room at 7:47 p.m.

NEW BUSINESS:

**QUASI-JUDICIAL – CONSIDERATION OF A NIGHTLY  
RENTAL LICENSE APPLICATION AT 605 LAKE FRONT  
ROAD, #17, GRAND LAKE, COLORADO** – Mayor Peterson asked Town Code Administrator ORourke to present this matter to the Board. ORourke stated the owners of 605 Lake Front Road, #17 have submitted a Nightly Rental Application. As required by the Town Code, notices were sent out to adjacent properties within 100 feet of the stated address. One objection letter from a surrounding property owner was submitted during the review period. The owners of 605 Lake Front Road, #17 have submitted a complete application, all appropriate fees and are current with the Town. There currently is at least one other property in the Shadow Mountain Yacht Club with a Nightly Rental License issued by the Town. By Planning

Commission Resolution 01-2017 a favorable recommendation has been made regarding this application and Staff also recommends approving the application request for a Nightly Rental License, without conditions. The Applicant would be subject to all provisions for Nightly Rental License renewal, which includes written complaints in the previous 12 month period.

Calise Townsend, Grand Mountain Rentals, was recognized by the Board. Ms. Townsend stated that the applicant's concern was noise. She outlined the company's policy regarding noise and stated that they have never had to give a second warning. She concluded by stating that while there is no onsite manager, the company is located in Town and has a quick response time.

After a brief discussion, Trustee Lewis moved to approve Resolution 08-2017, a resolution approving a conditional use Nightly Rental License for the property located at 605 Lake Front Road #17, Grand Lake, Colorado. Trustee Kudron seconded the motion and all Trustees voted aye.

At 7:52 p.m. Trustees Goodfellow and Jenkins resumed their seats.

NEW BUSINESS:

**CONSIDERATION TO GRANT A SPECIAL EVENT APPLICATION TO THE GRAND LAKE FIREWORKS ORGANIZATION TO COLLECT DONATIONS FOR FIREWORKS SHOWS AT THE INTERSECTION OF GRAND AVENUE AND GARFIELD STREET** - Mayor Peterson asked Town Code Administrator ORourke to present this matter to the Board. ORourke stated that Staff received a Special Event Application from the Grand Lake Fireworks Organization requesting permission to collect donations for fireworks shows at the intersection of Grand Avenue and Garfield Street every weekend beginning June 17, 2017 thru September 17, 2017. Special Event Applications must be submitted 30 days in advance for review. The Board, in an effort to support fundraising by the Grand Lake Fireworks Organization, has directed Staff to address this application as the Applicant is under time constraints to raise dollars for future firework displays in 2017. Staff recommends the Board of Trustees grant the Grand Lake Fireworks Organization use of the intersection at Grand Avenue and Garfield Street on the weekends of June 17 & 18 and June 24 & 25 from 11 a.m. to 7 p.m. Additional dates will be reviewed at the June 26, 2017 Board meeting.

Marti Edwards, Secretary, Grand Lake Fireworks Organization was recognized by the Board. Ms. Edwards clarified her understanding of the current application.

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A lengthy discussion ensued regarding the most profitable collection dates for the Grand Lake Fireworks Organization, the image of the Town due to the collections, and potential grants available for future funding opportunities.

Trustee Jenkins moved to allow the Grand Lake Fireworks Organization to do fundraising efforts at the stop sign on Grand Avenue Friday June 16<sup>th</sup>, Saturday June 17<sup>th</sup>, Sunday June 18<sup>th</sup>, Friday June 23<sup>rd</sup>, Saturday June 24<sup>th</sup>, Sunday June 25<sup>th</sup>, and then again on Friday July 7<sup>th</sup>, Saturday July 8<sup>th</sup>, and Sunday July 9<sup>th</sup> from 2 p.m. until 7 p.m. on Fridays and 11 a.m. until 7 p.m. on Saturdays and Sundays. Trustee Lewis seconded the motion and all Trustees voted aye.

MAYOR'S REPORT  
AND COMMENT:

Mayor Peterson the summer has gotten off to a great start. Memorial Day, the opening of the theatre, and the Colorado Creative day all went well. He thanked the public for being patient during the construction.

ADJOURNMENT:

Trustee Jenkins moved to adjourn, seconded by Trustee Solgot. All Trustees voted aye, and the meeting was adjourned at 8:04 p.m., June 22, 2017.

  
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JAMES C. PETERSON,  
MAYOR

ATTEST:

  
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KATIE NICHOLLS,  
TOWN CLERK