

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, APRIL 24, 2017 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Jim Peterson at 7:31 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Peterson led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Peterson; Trustees Goodfellow, Jenkins, and Kudron; Town Manager White, Town Clerk Nicholls, and Town Planner Shull.

ABSENT: Mayor Peterson noted that Trustee Lewis was absent from the workshop and evening meeting for vacation. Trustee Kudron moved to excuse Trustee Lewis from the workshop and evening meeting. Trustee Goodfellow seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS: Mayor Peterson announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Peterson announced that a sign-in sheet is located by the door and to please sign in before leaving.

Mayor Peterson announced that the Board of Trustees has 2 vacancies. Interested and qualified individuals must submit their letters of interest to the Town Clerk by April 30th.

Mayor Peterson then announced that the Grand County Veterans Town Hall is being held Thursday May 4th at the CSU Extension Hall at the Middle Park Fairgrounds in Kremmling from 3 – 5 p.m. The VA Benefits Team and The Mobile Vets Center will be available by appointment from 9:30 a.m. to 12 p.m. at Mountain Parks Electric in Granby. For more information contact Duane Daily at (970) 509-9024.

CONFLICTS OF INTEREST: Mayor Peterson stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

There were no conflicts of interest.

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UNSCHEDULED

PUBLIC COMMENTS:

Mayor Peterson announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. He then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

SCHEDULED

PRESENTATIONS/

DELEGATIONS:

None.

MINUTES APPROVAL:

Trustee Jenkins moved to approve the April 10, 2017 Minutes as presented. Trustee Kudron seconded the motion and all Trustees voted aye.

REPORTS: SALES TAX

CASH FLOW REPORT

FOR MARCH 2017:

Mayor Peterson asked Financial Trustee Goodfellow to present the sales tax cash flow report. Goodfellow reported that the amount of revenue received in March 2017 for the month of February 2017 was \$53,326, or \$95,363 year-to-date. This amount was 3.26% increase from what was received through February 2016. Sales tax bond revenue received in March 2017 for the month of February 2017 was \$11,969 or \$22,055 year-to-date.

REPORTS: FINANCIAL

REPORT FOR

MARCH 2017:

Mayor Peterson asked Financial Trustee Goodfellow to present the Financial Report for March 2017. Goodfellow reported that the General Fund expenditures through the end of March totaled \$431,188 year-to-date or 13.1% of budget. He said the Water Fund expenditures for the same period totaled \$124,323 or 8.8% of budget, the Marina Fund expenditures totaled \$19,424 or 7.7% of budget, the PAYT Fund expenditures totaled \$3,007 or 8.6% of budget, and the Grand Lake Center expenditures totaled \$64,772 or 33.4% of budget.

LIQUOR LICENSING

AUTHORITY:

None.

OLD BUSINESS:

None.

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NEW BUSINESS:

CONSIDERATION TO APPROVE THE BID SUBMITTED BY BIG VALLEY CONSTRUCTION, LLC FOR THE TOWN OF GRAND LAKE STREETScape PROJECT PHASE 1 –

Mayor Peterson asked Town Manager White to present this matter to the Board. White stated that he passed out a Notice of Award handout to the Board at the Workshop Session. He continued by providing a brief history on the sales tax bond and the bid process. One bid was received for the project by Big Valley Construction, LLC, identified as the General Contractor, at \$2,240,863. The bid also consolidates two of the other companies, ATH Specialties and Sales and Acord Asphalt. They are listed as major subcontractors in tandem with Big Valley. Staff recommended support for this bid and urged the Town Board to consider approval. He concluded by stating Troy Neiberger, Big Valley Construction LLC and John Enochs, Diamondback Engineering were present.

Trustee Jenkins moved to approve the bid in the amount of \$2,240,863 submitted by Big Valley Construction, LLC for the Town of Grand Lake's Streetscape Project, Phase 1, and to authorize a Notice to Proceed, directing the Town Manager and Town Attorney to establish a contract with a payment schedule to be initiated following the closing date for the Town's bonds, scheduled on May 9, 2017, and further moved to authorize the Mayor to sign the contract. Trustee Goodfellow seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO APPROVE THE REVISED 2017 LEASE AGREEMENT WITH PIRIBEK ENTERPRISES, D/B/A ROCKY MOUNTAIN STAND UP PADDLEBOARDS

– Mayor Peterson asked Town Manager White to present this matter to the Board. White stated that in the summer of 2015, JT Piribek approached the Town to inquire about a rental agreement with the Town to operate his Rocky Mountain Stand Up Paddleboards business from a fixed location at the lake front. That summer, Mr. Piribek started his new business in Grand Lake. He obtained four kayak rental rack leases from the Headwaters Marina Enterprise and obtained a business license from the Town. In the summer of 2016, Mr. Piribek was again authorized to operate his business from the same location at the lake front. On May 23, 2016, the Town Board approved the agreement by Ordinance 7-2016. Several additional stipulations were added, including a storage shed and a rescue vessel. Last year, the lease was approved with the following stipulations: authorization of the lease utilizing the land at the lake front at the base of the volleyball court; the rates would be \$900 for the rack rental and \$3,300 for the rental of the designated space for a total of \$4,200; and that the lessee have their own safety vessel which was not to be docked at the Town's Marina. He noted that another party had expressed

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interest in being considered as a potential lessee as well. He concluded by stating that JT Piribek was present.

JT Piribek, 105 Elk Creek Dr #9, Fraser, CO, was recognized by the Chair. Mr. Piribek thanked the Town for the opportunity last year, stating it was a great success. He requested a renewal of his lease and provided a brief outline of the success of the previous summer.

Trustee Kudron moved to approve the revised 2017 Lease Agreement between the Town of Grand Lake and Piribek Enterprises, d/b/a Rocky Mountain Stand Up Paddleboards. A copy of an updated insurance policy is required. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ACCEPT THE AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2016 – Mayor Peterson asked Town Manager White to present this matter to the Board. White stated that the 2016 Management Letter and Financial Statements had been provided for review. Steve Dazzio attended the Workshop to present and discuss the audited financial statements.

Mayor Peterson noted the decrease in comments from the Auditor and extended thanks to the Staff and particularly the Town Treasurer.

Trustee Goodfellow moved to accept the audited financial statements for fiscal year 2016. Trustee Kudron seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF A 20% MATCH OF THE CDOT GRANT FOR THE WEST PORTAL BRIDGE PROJECT - Mayor Peterson explained that a motion must be made to make a 20% match for the \$464,056 CDOT grant awarded to the Town for the West Portal Bridge project.

After a brief discussion regarding the budget Trustee Jenkins moved to authorize a 20% match for the West Portal Bridge Project Grant, a supplemental grant to the project, matching the CDOT 80% funds to be drawn from either the Pay As You Throw Fund or General Fund Reserves or both. Trustee Goodfellow seconded the motion and all Trustees voted aye.

MAYOR'S REPORT AND COMMENT:

Mayor Peterson thanked everyone for their hard work on getting the Streetscape project off the ground. He stated that he hopes the citizens will be both happy with the project and patient with the

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inconvenience during the process. He and the Trustees encouraged anyone who was interested in serving on the Board to submit a letter.


ADJOURNMENT:

Trustee Jenkins moved to adjourn, seconded by Trustee Kudron. All Trustees voted aye, and the meeting was adjourned at 7:54 p.m., April 24, 2017.



JAMES C. PETERSON,
MAYOR

ATTEST:



KATIE NICHOLLS,
TOWN CLERK