

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, APRIL 13, 2015 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL

PRESENT: Mayor Burke; Trustees Baird, Gasner, Jenkins, Lanzi, Lewis, and Sabo; Town Manager White, Town Clerk Kolinske and Town Planner Biller.

ABSENT: None.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that "Cabin Fever Follies" sponsored by the Grand Arts Council will be held Saturday, April 18th in the Grand Lake Community House beginning at 7:00 p.m. Tickets are available at www.grandartscouncil.com or at the door.

Mayor Burke then announced that an "Affordable Housing Meeting" will be held Tuesday, April 21st in the Board Room at Grand Lake Town Hall beginning at 6:00 p.m.

CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Sabo announced that he had a conflict with the Local Liquor Licensing issues as he holds an interest in the license for Grand Lake Lanes.

UNSCHEDULED PUBLIC COMMENTS:

Mayor Burke announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

SCHEDULED PRESENTATIONS/ DELEGATIONS:

There were no scheduled presentation/delegations.

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CONSENT AGENDA:

Mayor Burke introduced the Consent Agenda which contained the following: Minutes from the February 23, 2015 Meeting, Minutes from the March 9, 2015 Meeting and Accounts Payable for March, 2015.

Trustee Baird moved to separate the three items under the Consent Agenda and vote on them separately. Trustee Lewis seconded the motion and all Trustees voted aye.

Trustee Lewis moved to approve the minutes of the February 23, 2015 regular meeting as written. Trustee Jenkins seconded the motion and all Trustees voted aye.

Trustee Lewis moved to approve the minutes of the March 9, 2015 regular meeting as written. Trustee Jenkins seconded the motion and all Trustees voted aye except Mayor Burke, Trustee Baird and Trustee Gasner, who abstained.

Town Clerk Kolinske noted that the Accounts Payable for March, 2015 includes payment to the Grand Lake Chamber of Commerce for the first quarter of 2015. She suggested that staff be directed to hold such payment until after the Chamber's Executive Director, Samantha Miller, gives the Board a quarterly report.

Trustee Gasner moved to approve the Accounts Payable for March, 2015 and directed staff to hold the check payable to the Grand Lake Chamber of Commerce for the first quarter of 2015 until after the Chamber's Executive Director, Samantha Miller, gives the Board a quarterly report which is expected to be given on May 11, 2015. Trustee Baird seconded the motion and all Trustees voted aye.

At 7:36 p.m. Trustee Sabo excused himself and left the room.

LIQUOR LICENSING AUTHORITY: **CONSIDERATION OF RENEWAL OF THE HOTEL AND RESTAURANT LIQUOR LICENSE FOR PANCHO & LEFTY'S, INC., D/B/A PANCHO AND LEFTY'S** - Mayor Burke asked Town Clerk Kolinske to

present this matter to the Board. Kolinske reported that the fees have been paid and the renewal documents are in order. The water, business license, and sales tax accounts are all current. She noted that the Grand County Sheriff's Department reviewed their files and found no adverse information that would affect the status of the license. She then concluded by saying that Sandy Hoff, Representative, was present.

Trustee Lewis moved to approve the renewal of the Hotel and Restaurant Liquor License for Pancho & Lefty's, Inc., d/b/a Pancho and Lefty's. Trustee Baird seconded the motion and all Trustees voted aye.

LIQUOR LICENSING AUTHORITY: **CONSIDERATION OF RENEWAL OF THE BEER AND WINE LIQUOR LICENSE FOR CYSDELI, LLC, D/B/A CY'S DELI** - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported

that the fees have been paid and the renewal documents are in order. The water, business license, and sales tax accounts are all current. The Grand County Sheriff's Department found no adverse information that would affect the status of the license. She then concluded by saying that Nathaniel Bechard, Manager, was present.

Trustee Lewis then moved to approve the renewal of the Beer and Wine Liquor License for Cysdeli, LLC, d/b/a Cy's Deli. Trustee Baird seconded the motion and all Trustees voted aye.

LIQUOR LICENSING AUTHORITY: **CONSIDERATION OF A SPECIAL EVENTS PERMIT APPLICATION FROM THE GRAND LAKE CHAMBER OF COMMERCE FOR THE 68TH ANNUAL BUFFALO BARBEQUE CELEBRATION** – Mayor Burke announced that the Chamber's Executive Director, Samantha Miller, has requested that consideration of this matter be tabled until the May 11, 2015 Board of Trustees meeting.

Trustee Gasner moved to table consideration of this matter until May 11, 2015. Trustee Baird seconded the motion and all Trustees voted aye.

At 7:42 p.m. Trustee Sabo resumed his seat.

OLD BUSINESS:

CONSIDERATION OF THE TRANSFER OF THE GRAND LAKE ELEMENTARY SCHOOL FROM THE EAST GRAND SCHOOL DISTRICT TO THE TOWN OF GRAND LAKE – Mayor Burke asked Town Manager White to present this matter to the Board. White gave a brief summary of the events that have transpired since the closing of the school many years ago. Since his arrival in January, he said that this issue has repeatedly been the topic of discussion. He explained that this evening is one of two remaining opportunities for this Board to consider voting on this issue. The School Board has set a deadline of May 1, 2015 for the Town to make a decision to purchase or not to purchase. Since the Public Hearing held February 9, 2015, the Town has obtained a building inspection, obtained an O & E (Ownership and Encumbrance) report from a title company, has ordered a survey that has not been completed as of yet and there is a committee that is working on a survey to determine future uses.

Trustee Gasner then moved to transfer the Grand Lake Elementary School from East Grand School District to the Town of Grand Lake and direct staff to set up a committee which includes two Board Members and the Mayor, to set up an enterprise for the school, develop a business plan, and direct future uses of the school. He moved to direct staff to get estimates on the repairs of the school and get with the Three Lakes Sanitation District to look at tap fees on current uses and future uses. He also moved to direct staff and the newly formed committee to renegotiate the contracts with the current uses and allow no future uses for six months. Trustee Sabo seconded the motion.

During discussion, Trustee Baird stated, as she has stated before, she will be voting against the purchase of the school mostly because she believes that those funds could be used toward the Town's capital improvement projects such as street paving, repairs to the bridge, etc.

Trustee Jenkins agreed with Trustee Gasner's motion and said that she would love to make this happen and purchase the school but does not want to close the school down for the next six months for the current users. She added that she can see not adding additional uses but is not willing to remove agreements that are currently in place.

Trustee Lewis agreed with Trustee Jenkins. She noted that there are three agreements currently in place; the pickle ball players, the Rocky Mountain Repertory Theatre and the church, that the Town will eventually make a decision on whether to continue or not. She said that she would like to see the current uses continue for the next six months and restrict future uses until the Town gets a business plan put together.

Trustee Lanzi said that he is totally in favor and is glad to see it happen.

Mayor Burke stated that everybody knows how she feels; she has shed blood, sweat and tears and has put a lot of miles on her car to make this happen. She thanked Phyllis Price, the lady who has kind of headed this whole thing up since the school closed, and was the principal of the school prior to its closing. She also thanked her husband, Jim Price, who has been right behind her supporting her.

A roll call vote was then taken. Trustee Gasner, Trustee Lanzi, Trustee Sabo, Trustee Jenkins, Trustee Lewis and Mayor Burke all voted aye, Trustee Baird voted nay and the motion carried.

NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2015, A RESOLUTION ADOPTING A MULTI-HAZARD MITIGATION PLAN FOR THE TOWN OF GRAND LAKE – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a request from the Grand County Office of Emergency Management to adopt a portion of the Grand County Multi-Hazard Mitigation Plan. The request is to adopt Annex D for the Town of Grand Lake. On February 25, 2013 the Board approved the Town Manager to expend up to \$2,000 for participation in the Federal Emergency Management Agency (FEMA) mitigation program. The development of an all hazards mitigation plan was lead by Grand County with participation from most local jurisdictions. Town staff has been involved with the project from inception. The regional plan includes Town of Grand Lake and mitigation actions on Annex D.17 (page #). Ultimately, the Town has and continues to follow the recommended mitigation actions which include the following:

- Flood damage prevention
- Fuel reduction projects

The entire multi-hazard mitigation plan was anticipated to be adopted by the Board of County Commissioners in March 2015. All adopting jurisdictions will remain eligible for associated Hazard Mitigation Assistance (HMA) grants for the full 5 year cycle. These grants consist of five separate programs: Pre-Disaster Mitigation (PDM), Flood Mitigation Assistance (FMA), Repetitive Flood Claims (RFC), Severe Repetitive Loss (SRL), and the Hazard Mitigation Grant Program (HMGP). Applicants for these programs must have a FEMA approved local hazard mitigation plan in order to be eligible for any HMA grant funds. Staff recommends the Board adopt the resolution as presented. The Board has the following options:

1. Adopt the resolution with or without conditions; or
2. Continue review of the plan; or
3. Not adopt the resolution, thus not adopting the plan.

Trustee Lewis moved to adopt Resolution No. 8-2015; a Resolution Adopting a Multi-Hazard Mitigation Plan for the Town of Grand Lake. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ADOPT ORDINANCE NO. XX-2015, AN ORDINANCE ADOPTING A POLICY FOR BACKGROUND CHECKS OF TOWN EMPLOYEES, VOLUNTEERS, AND CONTRACTORS – Mayor Burke asked Town Manager White to present this matter to the Board. White explained that the committee that was recently assigned by the Board of Trustees to review background check policies met to revise a template from another organization in an effort to create a policy that would be more applicable in Grand Lake. Several elements from other policies and from the Equal Employment Opportunity Commission were added to the recommendations for the Town’s consideration. Staff recommends that the Board approve this policy to establish clear guidelines for background checks for all Town of Grand Lake employees: full time, part time, and temporary (seasonal) employees. The Town of Grand Lake currently contracts with Background Information Services, Inc. (BISI) to complete its background checks. The proposed Background Check Policy was sent to Town Attorney Krob and to CIRSA (the Town’s insurance company) for further review and comment and their comments have been incorporated into the draft ordinance.

Following discussion, Trustee Lewis moved to adopt Ordinance No. 5-2015, an Ordinance Adopting a Policy for Background Checks of Town Employees and Contractors and remove Volunteers. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

Mayor Burke announced that **CONSIDERATION TO ADOPT RESOLUTION NO. XX-2015, A RESOLUTION SUPPORTING THE TIER 1 ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM GRANT APPLICATION SUBMITTED TO THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR THE WEST PORTAL BRIDGE REHABILITATION PROJECT** has been added to the agenda and asked Town

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Planner Biller to present the matter to the Board. Biller explained that Town staff has submitted a Tier 1 grant application to the Department of Local Affairs (DOLA) on 3/31/2015 for funding assistance necessary for the W. Portal Bridge Project. The Mayor provided a letter of support of the project in order to meet the grant submittal deadline. The Board has requested review of all grant applications submitted and should ratify the submittal made by staff. The Town was awarded a grant in the amount of \$694,080 from the State Transportation Improvement Program (STIP) in 2010. Those grant funds require a local match of \$173,520. The Board briefly discussed this project and funding strategies at their Strategic Planning Workshop on April 6th. The application was submitted on time and reviewed by Greg Winkler prior to submittal. The application requests \$100,000 from DOLA. The grant requires a dollar for dollar local match which equates to \$100,000 of Town funds if awarded. Staff believes the application is strong and would be extremely beneficial to the Town if awarded by DOLA. Staff apologizes for not providing the Board a copy of the application prior to submittal. Staff recommends the Board adopt the resolution as presented. The Board should discuss the project and the grant application submitted. The Board has the following options:

1. Adopt the resolution with or without revisions; or
2. Not adopt the resolution, thus directing staff to withdraw the grant application.

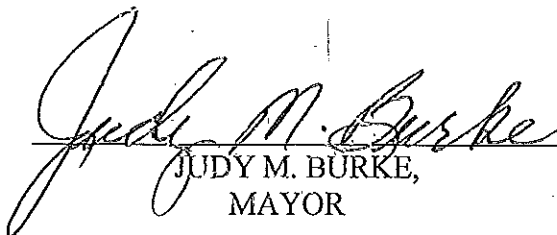
Trustee Jenkins moved to adopt Resolution No. 9-2015; a Resolution Supporting the Tier 1 Energy and Mineral Impact Assistance Program Grant Application Submitted to the Department of Local Affairs for the West Portal Bridge Rehabilitation Project, as presented. Trustee Lewis seconded the motion and all Trustees voted aye.

MAYOR'S REPORT
AND COMMENT:

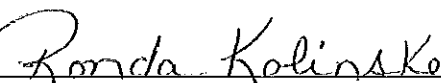
Mayor Burke thanked the Board of Trustees for their hard work and said that making tough decisions is hard to do at times but said that she feels the Town is moving forward in the best interest of the community.

ADJOURNMENT:

Trustee Lewis moved to adjourn, seconded by Trustee Gasner. All Trustees voted aye, and the meeting was adjourned at 8:02 p.m., April 13, 2015.



JUDY M. BURKE,
MAYOR

ATTEST: 

RONDA KOLINSKE, CMC,
TOWN CLERK