

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, FEBRUARY 22, 2016 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Burke led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Burke; Trustees Baird, Gasner, Jenkins, Lanzi, and Sabo; Town Manager White, and Town Clerk Nicholls.

ABSENT: Mayor Burke announced that Trustee Lewis was absent from both the afternoon workshop and the evening's meeting due to vacation. She further stated that Trustee Gasner was absent from the afternoon workshop due to personal business.

Trustee Jenkins moved to excuse Trustee Lewis from the afternoon workshop and evening meeting, as well as excuse Trustee Gasner from the afternoon workshop. Trustee Baird seconded the motion and all Trustees voted aye, except Trustee Gasner who abstained.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that the 5th annual Grand Lake Catch & Release Fishing Contest will be held March 5th & 6th on Grand Lake. Entry fee is \$40, kids 14 and under are free. Prizes will be awarded.

Mayor Burke announced that the 2nd annual Funky Disco Dance Party, sponsored by the Grand Arts Council, will be held Saturday, March 5th at the community house from 7-11 p.m. There will be dance and costume contests and drinks for purchase. Tickets are \$10 in advance or \$15 at the door.

Mayor Burke then announced that the Whally the Water Heater fundraiser is once again underway. Whally is under 24 hour video surveillance to record the exact time he falls through the ice. Tickets are \$5 each or 3 for \$10 for guesses on the date and time closest to when he takes the plunge through the ice.

CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Jenkins announced that she had a conflict with the Local Liquor Licensing items as her family holds an interest in the license for the Gateway Inn.

UNSCHEDULED PUBLIC COMMENTS:

Mayor Burke announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

Steve Kudron, 408 Park Avenue, was recognized by the Chair. Mr. Kudron stated that he attended the afternoon workshop and was pleased with the positive discussion of the grant for the Grand Lake Center. He encouraged the Board to keep moving forward with the grant as discussed.

SCHEDULED PRESENTATIONS/ DELEGATIONS:

Samantha Miller, Executive Director, Grand Lake Area Chamber of Commerce was recognized by the Chair. Ms. Miller presented the fourth quarter reports to the Board. She stated that the Chamber had a great year overall and has some exciting things in store for 2016, to include Ride the Rockies. She stated that the focus has been on promoting their website, drawing traffic to the website and purchasing print advertisements. There were spending increases on their paperclip campaign and on FaceBook post boosting. She continued by reviewing the various print, social media and website advertisements, and press releases done over the quarter. She concluded by stating they were pretty close to their projected budget for the year at 98% of income and 103% of spending.

Trustee Jenkins noted that the amount listed in their budget for Town Nightly Rental Fees should read \$30,000, not \$33,000. Ms. Miller stated they would correct that and then questioned the status and potential of finishing their basement. After brief discussion, Ms. Miller stated she would continue to work with Town Planner Biller on the project and present the proposal to the Board at a later time.

J.R. Griggs, 8870 N. Himes Ave #206, Tampa, Founder, Redwall Marketing was recognized by the Chair. Mr. Griggs stated that he currently works with Western Riviera, Grand Lake Area Chamber of Commerce, and Rocky Mountain Repertory Theatre. They launched a new site in mid-May with better usability to showcase the Town and get people's interest peaked. He reviewed various aspects of the website and displayed the click tracking hotspots and scroll maps. He stated that the click tracking and scroll maps help them to see user behavior and modify the website accordingly.

Trustee Jenkins moved to authorize the fourth quarter release of funds for the Grand Lake Area Chamber of Commerce with the correction on the budget. Trustee Baird seconded the motion and all Trustees voted aye.

CONSENT AGENDA:

Mayor Burke introduced the Consent Agenda which contained the Minutes from the February 8, 2016 Meeting.

Trustee Gasner moved to approve the Consent Agenda as presented. Trustee Baird seconded the motion and Trustee Gasner, Trustee Baird and Mayor Burke voted aye, Trustees Jenkins, Lanzi and Sabo abstained.

REPORTS: SALES TAX
CASH FLOW REPORT
FOR SEPTEMBER 2014:

Mayor Burke asked Town Clerk Nicholls to present the sales tax cash flow report. Nicholls reported that the amount of revenue received for the month of December 2015 was \$1,163,056 year-to-date. This amount was 11.02% above what was received for the full year 2014.

REPORTS: FINANCIAL
REPORT FOR
AUGUST 2014:

Mayor Burke asked Town Clerk Nicholls to present the Financial Report for January 2016. Nicholls reported that the General Fund expenditures through the end of January totaled \$112,187.18 or 3.9% of budget. She said the Water Fund expenditures for the same period totaled \$41,774.72 or 5.1% of budget, the Marina Fund expenditures totaled \$5,072.38 or 2.4% of budget and the PAYT Fund expenditures totaled \$2,881.33 or 7.5% of budget.

At 8:06 p.m. Trustee Jenkins excused herself and left the room.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE HOTEL AND RESTAURANT LIQUOR LICENSE FOR PANCHO & LEFTY'S, Inc., D/B/A PANCHO & LEFTY'S –
Mayor Burke asked Town Clerk Nicholls to present the matter to

the Board. Nicholls reported that the fees have been paid and the renewal documents are in order. The water, business license, and sales tax accounts are all current. She noted that the Grand County Sheriff's Department reviewed their files and found no adverse information that would affect the status of the license. She then concluded by saying that Bob King, Owner, was present.

Trustee Gasner moved to approve the renewal of the Hotel and Restaurant Liquor License for Pancho & Lefty's, Inc., d/b/a Pancho & Lefty's. Trustee Baird seconded the motion and all Trustees voted aye.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF THE SPECIAL EVENT LIQUOR PERMIT APPLICATION FOR THE GRAND ARTS COUNCIL FOR THEIR FUNKY DISCO DANCE PARTY –

Mayor Burke asked Town Clerk Nicholls to present the matter to the Board. Nicholls reported that that an application for a Special Events Liquor Permit has been received, with the appropriate state fee, certificate of good corporate standing, and floor diagram, from the Grand Arts Council. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their "Funky Disco Dance Party" to be held Saturday, March 5, 2016 from 5:00 to 11:30 p.m. The proposed location is the Grand Lake Community House at 1025 Grand Avenue. Public notice was posted on the premises on February 12, 2016 and attested to by Grand Lake's Code Administrator, Tony Rendon. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. She stated that the Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature of location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Nicholls then noted that Jim Cervenka, was present.

Jim Cervenka, Treasurer, Grand Arts Council, was recognized by the Chair. Mr. Cervenka stated that the Arts Council has supported and presented other performers in the Community House with alcoholic beverages served carefully and would like to continue to do so with this event.

Trustee Gasner moved to approve the Special Events Liquor Permit Application from the Grand Arts Council for their "Funky Disco Dance Party" event for the date of Saturday, March 5, 2016 from 5:00 to 11:30 p.m. Trustee Baird seconded the motion and all Trustees voted aye.

Trustee Jenkins resumed her seat at 8:11 p.m.

OLD BUSINESS:

CONSIDERATION OF GRAND LAKE CENTER NEW COMMITTEE MEMBERSHIP – Mayor Burke asked Town Manger White to present the matter to the Board. White stated that with the Town’s advancing interest in moving the process forward to open the doors at the Grand Lake Center, a new committee was previously recommended. Several members from the previous committee have expressed interest in continuing their efforts and investment in the Center by serving on the new Committee. They are: Jane Binford, Stephanie Wall, and Ann Romshek. One meeting was held on February 1, 2016 to consider an Implementation Team for the new Committee. The Mayor, Trustee Jenkins and Trustee Sabo were also members of the previous committee. Three other individuals have subsequently expressed interest in being on the new committee: Mark McLean, representing the Recreation District, Jeff Larson, General Manager, Grand Lake Lodge, and Michael Long, new Grand Lake Area resident. Staff is bringing forward the aforementioned individuals for consideration in being named to the Implementation Team. Stephanie Wall has also expressed interest in being the facilitator for the new committee. The Town Manager would continue to attend committee meetings as the staff liaison. Staff supports the interest of all the individuals who have come forward. The collective group represents the experience of those who devoted eight months of service to the former committee with the addition of several new members with a desire to contribute to the next phase in the development of the Center.

Trustee Gasner moved to accept the following individuals for inclusion in the Implementation Team to participate in the continued development of the Grand Lake Center. Trustee Baird seconded the motion and Trustees Baird, Gasner and Lanzi voted aye. Trustee Jenkins, Trustee Sabo, and Mayor Burke abstained.

NEW BUSINESS:

CONSIDERATION OF RESOLUTION 03-2016, A RESOLUTION REGARDING APPOINTMENT OF JUDGES FOR THE APRIL 5, 2016 TOWN OF GRAND LAKE REGULAR MUNICIPAL ELECTION – Mayor Burke asked Town Clerk Nicholls to present this matter to the Board. Nicholls stated that statutes require at least three election judges for a municipal election. The judges are sworn to “... studiously endeavor to prevent fraud, deceit, and abuse in conducting ...” the election. The only qualifications for a judge are to be a registered elector at least 18 years of age. The requirement that judges live within the boundaries of the body holding the election no longer is in effect. The judges in the 2014 election were compensated one hundred fifty dollars and unless otherwise directed, and she would like to do the same for this year. For what is probably a fifteen-hour day, \$150.00 amounts to \$10.00 per hour. Statute requires

appointment of judges at least fifteen days before the election, and allows the governing body to delegate the authority and responsibility to appoint judges to the clerk, by resolution.

Trustee Jenkins moved to adopt Resolution 03-2016, a resolution regarding appointment of judges for the April 5, 2016 Town of Grand Lake Municipal Election. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF A GRANT MATCH CONTRIBUTION FOR THE GRAND LAKE CENTER –

Mayor Burke asked Town Manager White to present the matter to the Board. White stated that during the afternoon session he, Ginny Wilkinson and DiAnn Butler presented a Department of Local Affairs grant opportunity in the amount of \$85,000 for a marketing and operations plan for the Grand Lake Center. The grant requires a very low amount of match. He stated that the grant is time sensitive and was seeking direction from the Board.

DiAnn Butler, Economic Development Coordinator, Grand County was recognized by the Board. Ms. Butler stated that this grant is a way to leverage a little bit of money for quite a bit of money to get a professional plan done that will help with the planning of the Grand Lake Center. Mayor Burke further clarified that it has been asked that the Town make a \$3,000 to \$5,000 match for the grant.

After a brief discussion Trustee Gasner moved to accept \$5,000 of the budget be used towards the grant. Trustee Baird seconded the motion and all Trustees voted aye.

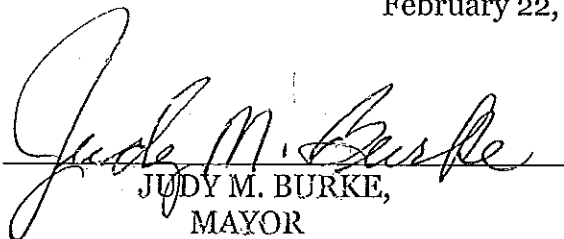
MAYOR'S REPORT AND COMMENT:

Mayor Burke said that the Board was kind of sad to lose a Trustee. Jeanie Baird and her family are moving to Colorado Springs and she wanted to recognize for her service to the Town.

Mayor Burke presented Trustee Baird with a plaque, card and gift card thanking her for her service.

ADJOURNMENT:

Trustee Baird moved to adjourn, seconded by Trustee Jenkins. All Trustees voted aye, and the meeting was adjourned at 8:15 p.m., February 22, 2016.



JUDY M. BURKE,
MAYOR

ATTEST:



KATIE NICHOLLS,
TOWN CLERK