

RECORD OF PROCEEDINGS

REGULAR MEETING  
TOWN OF GRAND LAKE BOARD OF TRUSTEES  
MONDAY, NOVEMBER 28, 2016 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Pro-Tem Kathy Lewis at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Lewis led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Pro-Tem Lewis; Trustees Gasner, Kudron, and Sabo; Town Manager White, Town Clerk Nicholls, Town Planner Biller, and Code Administrator ORourke.

ABSENT: Mayor Pro-Tem noted that Mayor Peterson, Trustee Goodfellow and Trustee Jenkins were absent from both the workshop as well as the evening meeting.

Trustee Gasner moved to excuse Mayor Peterson, Trustee Goodfellow and Trustee Jenkins from the workshop and evening meeting. Trustee Kudron seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS: Mayor Pro-Tem Lewis announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Pro-Tem Lewis announced that a sign-in sheet is located by the door and to please sign in before leaving.

Mayor Pro-Tem Lewis announced that on behalf of the Grand Lake Community, thanks go to Deann Tibbetts for the donation of this year's Town Christmas tree.

Mayor Pro-Tem Lewis announced that the Grand Chorale's Holiday Concert will be held on Sunday, December 4th at 5 p.m. in the Grand Lake Community House.

Mayor Pro-Tem Lewis announced that the 27th annual Delicious Dishes will be held Tuesday, December 13th at the Daven Haven Lodge from 5 – 8 p.m.

Mayor Pro-Tem Lewis then announced that the Secret Santa Shop by the Grand Angels will be held Friday, December 16th from 10 a.m. – 3 p.m. and Saturday, December 17th from 10 a.m. to 2 p.m. at the Grand Lake Community House.

CONFLICTS OF INTEREST:

Mayor Pro-Tem Lewis stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

There were no conflicts of interest.

UNSCHEDULED PUBLIC COMMENTS:

Mayor Pro-Tem Lewis announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

SCHEDULED PRESENTATIONS/ DELEGATIONS:

None.

MINUTES APPROVAL:

Trustee Gasner moved to approve the November 7, 2016 Minutes as presented. Trustee Sabo seconded the motion and all Trustees voted aye.

REPORTS: SALES TAX CASH FLOW REPORT FOR OCTOBER 2016:

Mayor Pro-Tem Lewis asked Town Clerk Nicholls to present the sales tax cash flow report. Nicholls reported that the amount of revenue received in October 2016 for the month of September was \$192,607 or \$1,057,464 year-to-date. This amount was 4.11% above what was received through September 2015.

REPORTS: FINANCIAL REPORT FOR OCTOBER 2016:

Mayor Pro-Tem Lewis asked Town Clerk Nicholls to present the Financial Report for October 2016. Nicholls reported that the General Fund expenditures through the end of October totaled \$1,474,576 year-to-date or 51.3% of budget. She said the Water Fund expenditures for the same period totaled \$459,009 or 55.5% of budget, the Marina Fund expenditures totaled \$155,740 or 72.1% of budget, the PAYT Fund expenditures totaled \$24,375 or 63.2% of budget, and the Grand Lake Center expenditures totaled \$100,302 or 133% of budget.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF A SPECIAL EVENT

**LIQUOR PERMIT FOR GRAND COUNTY PET PALS FOR DUSTIN BARNES' AUCTION EVENT** – Mayor Pro-Tem

Lewis asked Town Clerk Nicholls to present this matter to the Board. Nicholls stated an application for a Special Events Liquor Permit was received with the appropriate local fee, proof of possession, certificate of good corporate standing, and floor diagram, from the Grand County Pet Pals. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for "Dustin Barnes' Auction" to be held Thursday, December 8th and Friday, December 9th from 11 a.m. to 7 p.m., and Saturday, December 10th from 11 a.m. to 10 p.m. Grand County Pet Pals qualifies for a Special Events Permit in that it is incorporated with the State of Colorado as a nonprofit philanthropic group, and has not received more than 15 Special Events Liquor License Permits for 2016 (this is their 1st request). The proposed location is the Grand Lake Center at 301 Marina Drive. The Grand Lake Center is more than 500 feet from any educational institution; therefore, State Statute does not prohibit liquor from being sold from this location. Public notice was posted on the premises and attested to by Grand Lake's Code Administrator, Erin O'Rourke on November 18, 2016. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. The Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. She concluded by stating Jeri Peirce and Greg Barnes were present.

Greg Barnes, 604 Marina Drive, was recognized by the Chair. Mr. Barnes stated they are unsure how many people will attend the event, but people will be coming and going on Thursday and Friday, with the auction on Saturday to which they would like to serve food and liquor. Along with Pet Pals and the Gentleman's Club will also be participating by serving the liquor.

Jeri Peirce, 9921 Highway 34 #72, was recognized by the Chair. Ms. Peirce briefly explained Pet Pals work within the County.

Trustee Kudron moved to approve the Special Events Liquor Permit Application from Grand County Pet Pals for "Dustin Barnes' Auction" to be held Thursday, December 8, 2016 from 11 a.m. to 7 p.m., Friday, December 9, 2016 from 11 a.m. to 7 p.m., and Saturday, December 10, 2016 from 11 a.m. to 10 p.m. Trustee Gasner seconded the motion and all Trustees voted aye.

OLD BUSINESS: NONE

NEW BUSINESS: **APPEAL HEARING – QUASI-JUDICIAL – CONSIDERATION TO GRANT AN APPEAL TO A DENIED SIGN PERMIT APPLICATION FOR A PROPOSED SIGN LOCATED AT LOTS 9-11, BLOCK 13, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 801 GRAND AVENUE (D/B/A ROCKY MOUNTAIN REPERTORY THEATRE)** – Mayor Pro-Tem Lewis asked Town Planner Biller to present this matter to the Board. Biller stated the Town received a sign application from the Rocky Mountain Repertory Theatre for the placement of a business sign. Staff denied the request based on the Municipal Code. The applicant has requested an appeal which requires Board review. In 2011, Town Staff approved a sign permit for a similar sign placed on the theatre building located across the street. The Board adopted Ordinance 8-2015 approving the background color comparison chart. Staff has reviewed the application and in general, the overall character of the sign appears to be consistent with the historic and rustic nature of Grand Lake. However, Staff has been denied this sign based solely on the majority of the background being a blue tone. He concluded by stating Dot Weber was present.

Dot Weber, 420 Ellsworth Street #23, was recognized by the Chair. Ms. Weber stated that the sign reflects their logo, which includes blue sky. The sign across the street on the theatre, which was approved in 2011, includes the blue sky. The original design included blue behind the text, but after a conversation with Town Planner Biller it was removed. Rocky Mountain Repertory Theatre is requesting approval, so there is consistency between the two signs. She described the current use and planned uses for the “Frieda’s House” building. She further described the proposed sign.

After a brief discussion Trustee Sabo moved to grant the appeal request to allow the sign permit as requested. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS: **CONSIDERATION OF DESIGNATION OF REPRESENTATIVES TO NORTHWEST COLORADO COUNCIL OF GOVERNMENTS** – Mayor Pro-Tem Lewis asked Town Manager White to present this matter to the Board. White stated each year, prior to the annual meeting in January, the Northwest Colorado Council of Governments requests each membership organization to identify its representatives to Northwest Council of Governments. Staff has included the Designation of Representatives form in the packet. In 2016, Mayor Pro-Tem, Kathy Lewis, has been serving as our primary

representative and Jim White, Town Manager has been serving as alternate. Both are willing to continue as representatives. Others may be interested as well. Staff is requesting that the Town Board make a motion to designate its representatives for the 2017 calendar year to serve as Grand Lake's representatives to the Northwest Colorado Council of Governments.

Mayor Pro-Tem Lewis asked the Trustees if anyone was interested in serving in her stead. No Trustees expressed interest in serving and requested that Mayor Pro-Tem Lewis continue.

Trustee Gasner moved to designate Mayor Pro-Tem Lewis and Town Manager White as the alternate for representation to the Northwest Colorado Council of Governments. Trustee Kudron seconded the motion and all Trustees voted aye.

NEW BUSINESS:

Trustee Kudron stated that on behalf of Trustee Goodfellow he was asked to raise the issue of a security system for the Grand Lake Center. Fitness members currently are allowed access to the Center when it is not staffed. The Grand Lake Center is currently at 133% of budget with another month to go, to which the Grand Lake Center Implementation Team has cut back on spending. He stated that the Board should consider directing Staff to work with the committee to prioritize the purchase and installation of the security system.

A discussion ensued regarding the type of system, cost and necessity of the system.

Michael Long, 255 Tonahutu Drive, was recognized by the Chair. Mr. Long stated that the committee is considering a more costly system than originally thought due to the low light needs. He stated the cost would be between \$1,500 to \$3,000 for the security system needed. He reiterated the need for the system due to potential safety concerns and liability issues. He concluded by questioning the statement of the financials for the Grand Lake Center.

Stephen Wall, 12692 Highway 34, was recognized by the Chair. Ms. Wall stated that in November they have taken in \$6,000 plus the additional \$3,000 for the auction. She stated that the camera system is really needed.

After a discussion the Board directed Staff to look further into the issue with potentially adding cameras at Town Hall as well.

Tim Ziebarth, 215 County Road 634, was recognized by the Board. Mr. Ziebarth stated that he has been very involved with the Grand

RECORD OF PROCEEDINGS

Lake Center. He is a participant, a volunteer, and he founded the Art Students League, which uses the Center. He thanked Jane Binford for all her work at the Center the last 6 months. He concluded by suggesting that the Town consider putting up larger signage to the Center.


MAYOR'S REPORT  
AND COMMENT:

Mayor Pro-Tem Lewis stated she did not have a report and opened up the time for anyone else to make a comment.

Dot Weber, 420 Ellsworth #23, was recognized by the Chair. Ms. Weber announced that the Rocky Mountain Repertory Theatre is having a new event on New Year's Eve. A former RMRT member, Joe Carroll, is doing an hour long show. Doors open at 8 p.m. Light hors d'oeuvres and champagne will be served.

ADJOURNMENT:

Trustee Gasner moved to adjourn, seconded by Trustee Kudron. All Trustees voted aye, and the meeting was adjourned at 8:06 p.m., November 28, 2016.

  
~~KATHY LEWIS~~  
KATHY LEWIS,  
MAYOR PRO-TEM  
JIM PERETS  
Mayor

ATTEST:   
KATIE NICHOLLS,  
TOWN CLERK