



# TOWN OF GRAND LAKE BOARD OF TRUSTEES – WORKSHOP

**Monday July 8th, 2019 5PM – Grand Lake Town Hall**

*Statement of Purpose: Workshops are held in the afternoon prior to each regular Board of Trustees meeting. Workshops are conducted:*

- 1. To insure that the Board members have adequate information and background to make informed decisions on various agenda items.*
- 2. To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.*
- 3. To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.*
- 4. To make efficient and effective use of citizens' time at Board meetings but allow citizens time to make their comments known in a recorded evening meeting.*

**◀ Please turn cell phones off during the meeting. Be respectful and take personal conversations outside. ▶**

## AGENDA

### CALL TO ORDER

### ROLL CALL

### CONFLICTS OF INTEREST

### DELEGATIONS

- Jon Morrissey, District Ranger USFS** – East Grand PLACES 2050, pledge of commitment (NS-EO) **(Page A2)**
- Jim Cervenka & Lisa Simpson, Grand Lake Design Committee** – Greenway Design Proposal (NS-EO)

### TOWN MANAGER UPDATE (Page A7)

### DISCUSSIONS

### TRUSTEE GENERATED TOPICS

- Trustee Weydert – Streetscape, payments in lieu for parking, height measurement for majestic corner
- Trustee Rourke – Planning Commission, building permits, in town camping
- Trustee Southway – Code enforcement; add information to Town website, add a license # to all nightly rentals

### BOARD ACTION ITEMS FOR EVENING MEETING

- Consideration to direct the Code Enforcer to add the information to the Town website for filing complaints on nightly rentals
- Consideration to direct the Code Enforcer to add a Grand Lake license number to all nightly rental properties

### FYI TOPICS

- Arts Market Survey **(Page A10)**
- Updates to important Town employees contact information **(Page A12)**

**\* This meeting is open to the public and public input will be welcomed\***

\*items attached to workshop agenda

#items attached to evening agenda



TOWN OF  
GRAND LAKE

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TO: Mayor Peterson and Town Trustees

FROM: Erin O'Rourke; Town Code Administrator

DATE: July 08, 2019

RE: Pledging Commitment (through future Memorandum of Understanding) to Partake in Planning Process of East Grand PLACES 2050

Mayor and Trustees,

Town Planner Shull recently attended an interagency meeting hosted by John Morrissey, District Ranger of the Arapahoe National Forest Sulphur Ranger District, at Winter Park Resort on Friday, June 7<sup>th</sup>. The goal of that meeting was to discuss the possibility of creating a forward-looking, comprehensive, and sustainable recreation/land management plan for East Grand County which would address the impact of anticipated growth over the next 30 year on current and future recreational uses in the County and look for ways to mitigate any negative impacts of this growth on respective partners.

At the conclusion of the meeting, Mr. Morrissey requested municipal representatives (at the meeting) obtain a pledge of commitment from their elected officials to pursue this planning process. Such commitment would eventually take the form of a joint Memorandum of Understanding between the various agencies and organizations, outlining their specific responsibilities. Among these responsibilities or contributions could include:

- Possible cash match (for grants)
- In-kind services (public engagement, grant writing, etc.)
- Administrative services
- Venue space allocation (for meetings)

Attached is the agenda outline from the June 7<sup>th</sup> meeting. Mr. Morrissey is also present to share more information with the Board if the Board so wishes to allow this.

Again, Town staff is ultimately seeking a pledge of commitment for Grand Lake to be part of the East Grand PLACES 2050 planning process. Staff is happy to try and answer any questions you may have.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL [town@townofgrandlake.com](mailto:town@townofgrandlake.com)

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TOWN OF  
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Regards,

*Erin O'Rourke*

Town Code Administrator

**Suggested Motion**

- 1. I move that the Board pledges their commitment to being part of the East Grand PLACES 2050 Planning Process which may include certain fiscal or logistical responsibilities laid out in a Memorandum of Understanding.**
- 2. I move that the Board not pledge their commitment to being part of the East Grand PLACES 2050 Planning Process.**

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL [town@townofgrandlake.com](mailto:town@townofgrandlake.com)

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## East Grand PLACES 2050 People-Land-Access-Conservation-Ecosystems-Sustainability

### Facts/Assumptions:<sup>1</sup>

- The Front Range population is growing. From 2010 to 2015, the 7-county metro area grew to nearly 3.1 million people, adding an average of 55,500 new residents each year.
- Another 507,000 people are expected to move here by 2025.
- By 2050, that number is projected to be more than 4.5 million.
- The entire Front Range, including the Fort Collins, Greeley, Colorado Springs and Pueblo areas, is expected to reach more than 7.1 million people in 2050.

### Goal:

To create a forward looking, comprehensive, and sustainable recreation/land management plan for East Grand County that effectively addresses current and future recreational use with regard to anticipated growth as well as mitigation of the associated impacts for all partners.

### Objectives:

- Assessing the current state – immediate problems, concerns, opportunities as well as an Inventory of current recreation assets across geopolitical boundaries (local, state and federal).
- Creating alignment among the various partners regarding problems with validation from advisory committee and/or stakeholder groups.
- Creating a holistic approach that involves public and private entities with multi-stakeholder solutions.
- Understanding the resources required to implement including human, physical and financial.
- Using a 30 year planning horizon that begins with a one-year effort resulting in a five-year plan. Subsequent horizons will be built in to work plans for subsequent years.
- Understanding the need for an on-going process after one year of work and completion of initial plan.

### Outcomes:

- A multi-disciplinary partnership that is aligned on the future vision including a Memorandum of Understanding memorializing that partnership and everyone's roles.
- A clear understanding of current status of all recreation resources and impacts of changing demographics within the state.
- A future needs analysis.
- A comprehensive understanding, review, and plan for resource allocation.
- A land management plan that will be utilized and incorporated into the next Arapaho-Roosevelt NF & Pawnee NG Land and Resource Management Plan (planning process beginning in the next 5 years). A plan that will reflect all partners' outcomes for the next five years.
  - A draft plan for the next 30 years, outlined in 5, 10, 20 and 30 year segments.

Key Constituents:

- Partners:
  - USFS-Arapaho-Roosevelt NF
    - Jon Morrissey, District Ranger, USFS Sulphur RD
    - Scott Haas, District Ranger, USFS Clear Creek RD
    - Clayton Cornwell, Recreation Staff Officer, USFS Sulphur RD
    - Reid Armstrong, Public Affairs Office, Arapaho-Roosevelt NF
    - Greg Smith, Group Leader, Recreation, Arapaho-Roosevelt NF
  - National Park Service-Rocky Mountain National Park
    - John Hannon, Supervisory Mgt. Specialist
  - Grand County
    - Richard Cimino, Commissioner
  - Winter Park
    - Jimmy Lahrman, Mayor
  - Fraser
    - Jeff Durbin, Town Manager
  - Granby
    - Paul Chavoustie, Mayor
  - Grand Lake
    - TBD
  - Winter Park Resort
    - Sky Foulkes, President and CEO
  - Headwaters Trail Alliance
    - Meara McQuain, Executive Director
  - Colorado Parks and Wildlife
    - Lyle Sidener, Area Wildlife Manager
  - GOCO liaison to align with NOCO PLACES 2050?
- Advisory Committee

Organization/Operations:

- Identification of fiscal agent.
- Logistics to include space, meeting schedule, facilitation, grant writing.
- Website development.
- Annual project budget development and tracking to include cash and in-kind contributions.
- Development of a Memorandum of Understanding among partners.
  - Five year maximum

Timeline:

- Initial project timeline is one year to develop a five year plan. Subsequent horizons to be determined by partners.
- Assumption that the partners will continue to meet, in light of changing plans at the local, state, and federal levels, but only as needed.

May - July 2019

- Convene Partners
- Identify and meet with Interested parties – Introduction to the initiative
  - Group 1 – Advisory Committee
  - Group 2 – Stakeholder Groups

#### July - August 2019

- Refine vision, goals, and objectives
- Current state assessment
  - Financial and human resource constraints
  - Collect existing plans at local, state, and federal levels for baseline information
  - Map and identify
    - Natural resource degradation
    - Use patterns
    - Conflict/constraint areas
    - Lack of support services
  - Identify areas of alignment/misalignment among local, county, state, and federal policies/practices

#### September - October 2019

- Attend Futures Workshop, confirm vision, goals and objectives
- Report out on current state and key immediate priorities
- Outline future plan
  - Challenges and opportunities
  - Partnerships

#### November 2019 - February 2020

- Meet with various stakeholder groups, gather input

#### March - April 2020

- Finalize immediate term plan and develop implementation/action plans
- Draft future plan

#### June 2020

- Final future plan

<sup>1</sup> All facts and figures provided by NOCO 2050 and with permission from Steve Coffin.



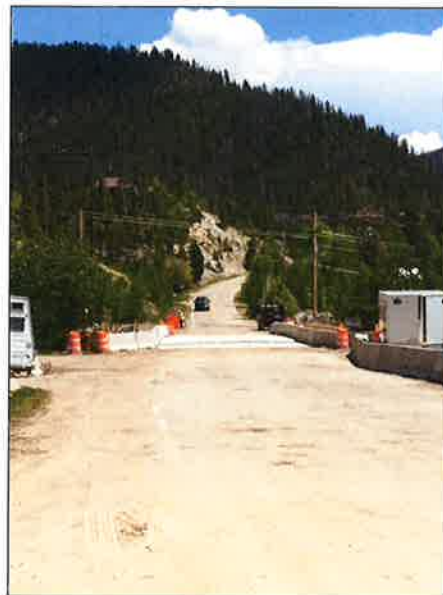
**Date:** Monday, July 8<sup>th</sup>, 2019  
**To:** Mayor Peterson and Town Trustees  
**From:** Greg Clifton, Interim Town Manager  
**RE:** Town Manager's Report

1. West Portal Bridge Project

The following was excerpted from Jim White's report in June:

*The pedestrian pathway has been poured. The approaches to the bridge are being prepared and will be poured on Wednesday, June 26, 2019. It will cure for five days. The concrete surface will be drivable for the holiday week. Then the bridge will be shut down again on July 8, 2019, and later, an asphalt overlay will then be applied to the entire surface. Towards the end of the project, wooden arches, similar to those on our other two bridges, will be constructed. The current end date is now anticipated to be closer to the end of July, 2019.*

As of July 3<sup>rd</sup>, at mid-day, the bridge was opened and will stay open through the holiday weekend, and that as noted above, will close again for asphalt overlay and other final touches. The image of the bridge was taken moments after it was opened.



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2. **New Hire**

Keith Everheart is our new Public Works Director, and comes with 19 years of operator experience in the private sector. He is very skilled and is excited about his new position. He now has his keys, cell phone, and vehicle lined up. His information is on the Town list, which has been updated, and will be circulated with the packet for the Trustees. We welcome Keith and look forward to his leadership.

3. **Fourth of July**

Preparations are well underway at this time (July 3<sup>rd</sup>). Yesterday the fireworks were delivered and the barge was loaded. Today the Public Works crew is busy with refuse cans and sanitation facilities. We will have a crew of three working the event, with newly hired Keith Everheart (starting his first day), Patrick Anderson, and myself.

4. **Staff**

The staff met on July 3<sup>rd</sup> to discuss “what lies ahead” during this transitional period, and we will be meeting weekly, henceforth, on Tuesday mornings at 8 am. We will discuss current projects and issues, items on the horizon, preparation for Trustee meetings, budget, and other items of interest.

5. **Water Projectiles**

After a phone conference with Scott Krob, we are pursuing a draft emergency ordinance which will be before the Trustees for action on the 8<sup>th</sup>. The ordinance will, as requested, put into place a prohibition and penalty for throwing water balloons, or shooting water guns or jets, or related activities, during Town parades. To facilitate, Erin O and I will be working on a flyer to hand out to the affected businesses, and will start a media blitz to try to get the word out on this prohibition.

6. **Dumpster violations**

I have met with disgruntled business owners regarding the (1) encroachment of dumpsters on private property by neighboring businesses, and (2) the overflow of trash and unlocking of dumpsters. We will, subsequent to the Fourth of July, embark upon an inventory of violating businesses and start an enforcement process to all who are in violation. Stay tuned for progress updates.





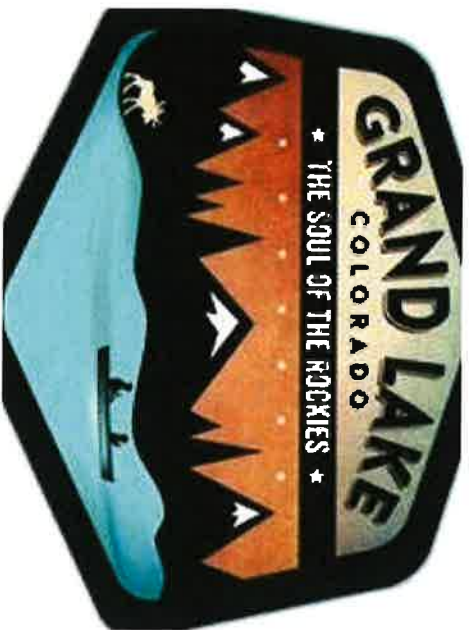
7. **Budget**

We will need to schedule the August retreat to start the budget process, likely focusing on capital planning with the recently completed Council goals. Please bring your calendars and we will set this up. Thank you.

8. **Building Permit and Land Use Items**

To keep things moving while Nate is on holiday, we have engaged RG Consultants to assist the Town, and they are currently working on one pending building permit submittal. The file has been forwarded and review will occur fairly immediately.

That's all for now. Much more at the next meeting.



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**TOWN OF GRAND LAKE  
EMPLOYEES AND OFFICIALS**

**MAYOR**

Jim Peterson (Suzi)  
PO Box 1695  
Grand Lake, CO 80447  
HM# (970) 627-5484  
Cell# (970) 531-0488  
[gdsolutions@hotmail.com](mailto:gdsolutions@hotmail.com)  
[mayor@townofgrandlake.com](mailto:mayor@townofgrandlake.com)

**MAYOR PRO-TEM**

Steve Kudron (Jennifer)  
PO Box 2224  
Grand Lake, CO 80447  
WK# (970) 798-8014  
Cell# (303) 408-0448  
[steve@townofgrandlake.com](mailto:steve@townofgrandlake.com)

**TRUSTEES**

Cindy Southway  
PO Box 69  
Grand Lake, CO 80447  
Cell#(970-531-0472)  
[cindy@townofgrandlake.com](mailto:cindy@townofgrandlake.com)  
[ripple@rkymtnhi.com](mailto:ripple@rkymtnhi.com)

Phyllis Price  
PO Box 1383  
Grand Lake, CO 80447  
Cell#(719)342-1609  
[phyllis@townofgrandlake.com](mailto:phyllis@townofgrandlake.com)

Tom Bruton  
PO Box 158  
Grand Lake, CO 80447  
PH# (303) 947-4134  
[tbruton@townofgrandlake.com](mailto:tbruton@townofgrandlake.com)

John Rourke (Mickey)  
PO Box 1438  
Grand Lake, CO 80447  
HM# 970-627-8761  
[mickey@townofgrandlake.com](mailto:mickey@townofgrandlake.com)

Tom Weydert  
PO Box 565  
Grand Lake, CO 80447  
HM# 970-627-3040  
WK# 970-725-3060  
[tweydert@townofgrandlake.com](mailto:tweydert@townofgrandlake.com)

Greg Clifton  
Interim Town Manager  
Wk cell: 970-531-8900  
[glmanager@townofgrandlake.com](mailto:glmanager@townofgrandlake.com)

**TOWN ATTORNEY**

Scotty P. Krob (Jan)  
8400 E. Prentice Ave., Penthouse  
Greenwood Village, CO 80111  
HM# (303) 694-0548  
WK# (303) 694-0099  
FAX# (303) 694-5005  
CELL# (303) 886-5840  
[scott@kroblaw.com](mailto:scott@kroblaw.com)

**TOWN EMPLOYEES**

Erin Ackerman  
Cell/Hm# 719-494-3245  
[gltreasurer@townofgrandlake.com](mailto:gltreasurer@townofgrandlake.com)

Jennifer Thompson  
Cell# 970-966-5095  
[glclerk@townofgrandlake.com](mailto:glclerk@townofgrandlake.com)

Nate Shull  
Cell# 813-508-6663  
[glplanning@townofgrandlake.com](mailto:glplanning@townofgrandlake.com)

Erin ORourke  
Cell# 531-2485  
[code@townofgrandlake.com](mailto:code@townofgrandlake.com)

Rita Snock  
Cell# 531-6199  
[officebk@townofgrandlake.com](mailto:officebk@townofgrandlake.com)

Sandra Lunsford  
Cell#303-917-9976  
[town@townofgrandlake.com](mailto:town@townofgrandlake.com)

Keith Everheart  
Cell# 970 - 531-0716  
[pw@townofgrandlake.com](mailto:pw@townofgrandlake.com)

Randy Lewis  
Hm# 627-8580

Tracy Temple  
Cell# 531-2889

Patrick Anderson  
Cell# 970-363-9101

David Johnson  
Cell: 531-3309  
[glwater@townofgrandlake.com](mailto:glwater@townofgrandlake.com)

Jerry Hassoldt  
Hm# 627-8319

**GRAND LAKE CENTER: 627-2415**

Crystal Myers  
Cell# 303-710-5815  
[Misscrystal4ever@gmail.com](mailto:Misscrystal4ever@gmail.com)

**MARINA : 627-5031/5069 FAX: 627-8243 CELL: 531-4704**

Jon T. Hall  
Cell# 970-531-4704

**Public Works Shop :627-3583**

Keith E: Cell: 531-9594  
Randy Cell: 531-9593

**Water Plant: 627-3936**

Dave Johnson Cell: 531-3309  
Jerry Cell: 531-0347

**Chamber of Commerce: 627-8007 FAX: 627-8007 – [grandlakechamber.com](http://grandlakechamber.com) – PO Box 429, G.L.**

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