



## Town of Grand Lake Board of Trustees Workshop & Meeting

The Town of Grand Lake upholds the Six Pillars of Character: Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring

**\*PLEASE ADHERE TO SOCIAL DISTANCING / FACE MASKS REQUESTS FOR IN PERSON ATTENDANCE\***

For remote options, this meeting will also be live streamed on Go To Meeting with the link below as there will be limited seating for this meeting in the Board Room.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/JennThompson/grand-lake-board-of-trustee-workshop--evening-meet>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 968-481-805

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### Monday July 27, 2020 – Work Session 4:30 PM in the Board Room

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Comprehensive Plan Task Force Update – Ginny Wilkinson (**Pg. W2**)
5. De-Gallagher Ballot Question
6. Budget Schedule (**Pg. W3**)

### Monday July 27, 2020 – Evening Meeting 6:00 PM in the Board Room

- A. Call to Order
- B. Pledge of Allegiance
- C. Announcements
- D. Roll Call
- E. Conflicts of Interest
- F. Public Comments (limited to 3 minute)
- G. Consideration of Excusing Trustee Ratzmann's Absence from the July 13<sup>th</sup> Board of Trustee Meeting
- H. Meeting Minutes – Consideration to Approve meeting minutes for March 23, 2020 (**Pg. E2**), April 6, 2020 (**Pg. E4**) and April 13, 2020 (**Pg. E7**)
- I. Financial Review – Town of Grand Lake General Fund Review (**Pg. E11**) Sales Tax Reports (**Pg. E49**)
- J. Consideration Resolution 17-2020, a lot line adjustment to existing non-conforming Lots: 4 – 7, Block 2, Sunnyside Addition to Grand Lake, more commonly referred to as 1204 Grand Avenue (**Pg. E55**)
- K. Consideration of Ordinance 12-2020: An Ordinance Amending the Municipal Code 12-2-28 for the Accessory Uses and Structures (**Pg. E71**)
- L. Consideration of Resolution 18-2020, a Resolution amending Personnel Guidelines Use of Town Vehicles for Town business (**Pg. E74**)
- M. Managers' Report
- N. Mayors Report
- O. Future Items for Consideration
- P. Adjourn meeting

Statement of Purpose: Workshops are held in the afternoon prior to each Board of Trustee meeting. Workshops are conducted:

- 1) To ensure that the Board Members have adequate information and background to make informed decisions on various items.
- 2) To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.
- 3) To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.
- 4) To make efficient and effective use of citizens time at Board meetings but allow citizens time to make their comments known in a recorded meeting.

# GRAND LAKE COMPREHENSIVE PLAN: TABLE OF CONTENTS

## **Introduction**

Purpose and Authority  
Prior Plan Accomplishments  
Planning Process  
Plan Organization

## **Plan Influences**

Setting  
Community Profile  
Relevant Plans and Studies  
Planning Influences Map

## **Policy Framework**

Overview  
Vision Statement, Plan Themes and Guiding Principles  
Plan Theme: A Pristine Environment  
Plan Theme: An Authentic Place  
Plan Theme: A Connected Community  
Plan Theme: A Healthy Economy

## **Implementation**

Implementation Matrix

## **Appendices**

Appendix One: Three Mile Area Plan  
Appendix Two: Design Guidelines for the CBD  
Appendix Three: Support Materials (SWON Report, Stakeholders List)



TO: Board of Trustees

FROM: Lisa Watkins, Town Treasurer

DATE: July 27, 2020

RE: Proposed Calendar for 2021 Budget

Attached is the calendar of action in connection with the 2021 Budget, based on the statutory deadlines ("Required Date"). We need to set a date for the Budget Workshop. Since this is a Special Meeting and not a regularly scheduled Board Meeting, it does not necessarily have to be on a Monday.

I would like to suggest that this first workshop be scheduled for a date after September 8 (I should have the July sales tax numbers so they may be incorporated into our 2021 projections). We would start at 12:30 (unless the Board would like Staff to provide lunch, in which case a Noon start would be preferable) and go until 4:30, unless we need to work later. Please check your calendars to see which date in September works best.

I am aiming for a public hearing on October 26 and budget adoption by November 9 this year. If there are any conflicts with attendance, please let me know as soon as possible so adjustments may be made. A successful budget adoption requires four affirmative Board member votes.

**TOWN OF GRAND LAKE**  
**2021 BUDGET CALENDAR**

| <b>Required Date</b> | <b>Board Meeting</b> | <b>Action</b>  | <b>C.R.S. Cite</b> |
|----------------------|----------------------|--|--------------------|
| <b><u>2020</u></b>   |                      |  |                    |
|                      | <b>TBD</b>           | Budget Workshop – Special Meeting  |                    |
| Oct 13*              |                      | Assessor sends preliminary Certification of Values (Initial TABOR/5.5% revenue calculation)  | 39-5-121           |
| Oct 15               | Sep 8                | Budget Officer submits proposed budget to Board of Trustees (BOT)<br>BOT sets Public Hearing for October 26, 2020                              | 29-1-105           |
| Oct 8                |                      | BOT publishes “Notice of Budget”- Middle Park Times  | 29-1-106(1)        |
|                      | Oct 26               | Budget Public Hearing  |                    |
|                      | Nov 9                | <b>Board of Trustees adopts 2021 Budget</b><br>Prepare: Budget Adoption Resolution<br>Appropriation Resolution<br>Property Tax Levy Resolution |                    |
| Dec 10               |                      | Assessor sends Final Certification of Values (Final TABOR/5.5% revenue calculation)  | 39-1-111(5)        |
| Dec 15               |                      | Certify mill levy to Board of County Comm.   | 29-1-108(2),(3)    |
| <b><u>2021</u></b>   |                      |  |                    |
| Jan 31               |                      | Certified copy of budget to Division of Local Government   | 29-1-113(1),(3)    |
| June 30              | Apr 12 (Tent.)       | 2020 Audit submitted to Board of Trustees  | 29-1-606(1)(a)     |
| July 31              |                      | Audit submitted to State Auditor   | 29-1-606(3)        |

\*Deadline extended by Executive Order D 2020-22 and the State Board of Equalization (extension from August 25 to October 13)