



CHAPTER 2: ADMINISTRATION

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See Ord. #9-1983

Adopted Oct. 6, 1983

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ARTICLE 1: MAYOR

2-1-1 Qualifications

The Mayor shall be a qualified elector, who has resided within the limits of the Town for a period of at least twelve (12) consecutive months immediately preceding the date of the election; provided that in case of annexation, any person who had resided in the annexed territory for the time prescribed shall be deemed to have met the residence requirements for the Town to which the territory was annexed. (C.R.S. 31-4-301(1), 1973)

2-1-2 Term of Office

The Mayor shall be elected to serve a four-year (4) term at regular elections every four (4) years. Notwithstanding (Colorado Constitution, Article XVIII, Section 11) the elected officials of the Town of Grand Lake are authorized to serve more than two consecutive terms of office, and the limitation on terms of office of (Colorado Constitution, Article XVIII, Section 11) is eliminated.

2-1-3 Powers and Duties

- (A) The Mayor, or, in his absence, one of the Trustees, who may be elected Mayor Pro-Tem, shall preside at all meetings of the Board of Trustees, and shall have the same voting powers as any member of said Board. (C.R.S. 31-4-302, 1973, Amended 1981)
- (B) Ordinances Approved by Mayor Veto. Any Ordinance adopted and all Resolutions authorizing the expenditure of money or the entering into a contract require the approval and signature of the Mayor before they become valid, except as otherwise provided in this Section. Such Ordinances or Resolutions shall be presented to the Mayor within forty-eight (48) hours after the action of the governing body for his signature approving same. If he disapproves, he shall return such Ordinance or Resolution to the governing body at its next regular meeting with his objections in writing. The governing body shall cause such objections to be entered at large upon the records and shall proceed at the same or next subsequent meeting to consider the question: "Shall the Ordinance or Resolution notwithstanding the Mayor's objections, be passed?" If two-thirds (2/3) of the members elected to the governing body vote in the affirmative, such Resolution shall be valid, and such Ordinance shall become a law the same as if it had been approved by the Mayor. If the Mayor fails to return to the next subsequent meeting of the governing body any Resolution or Ordinance presented to him for his approval, the same shall become a valid Ordinance or Resolution, as the case may be, in like manner as if it had been approved by him.(C.R.S. 31-16-104, 1973, As Amended)
- (C) He shall assist the Clerk in preparing an abstract of votes cast at all municipal elections.(C.R.S. 31-10-1201, 1973, As Amended)



(D) He shall call the Board to order at all meetings and shall preserve such order; and shall decide all questions of order and conduct the proceedings of the meeting in accordance with parliamentary rules.

2-1-4 Mayor Pro-Tem

At its first meeting following each election, the Board of Trustees shall choose one of the Trustees as Mayor Pro-Tem, who, in the absence of the Mayor from any meeting of the Board or during Mayor's absence from the Town or his inability to act, shall perform the duties of Mayor. (C.R.S. 31-4-303, 1973)

2-1-5 Acting Mayor

In the event of the absence or disability of both the Mayor and the Mayor Pro-Tem, the Trustees may designate another of their number to serve as Acting Mayor during such absence or disability. (C.R.S. 31-4-103(2), 1973)

2-1-6 Compensation

The Mayor shall receive such compensation as may be fixed by Ordinance. (C.R.S. 31-4-301(4), 1973)

2-1-7 Oath

Before entering upon the duties of the office, the Mayor shall take an oath or affirmation of office. (C.R.S. 31-4-401(1), 1973)

2-1-8 Bond

Before entering upon the duties of office, the Mayor will furnish a surety Bond in the amount of Ten Thousand Dollars (\$10,000) conditioned upon the faithful performance of his duties and that upon vacating office, he will turn over and deliver to his successor all monies, books, papers, property, or things belonging to the Town and remaining in his charge as Mayor. (C.R.S. 31-4-402(2), 1973, with Added Provisions)