



**Village of Downs**  
211 S. Seminary, PO Box 18  
Downs, IL 61736-0018  
Voice/Fax: 309-378-3221  
Email: [DownsVillageHall@hotmail.com](mailto:DownsVillageHall@hotmail.com)  
Website: [www.VillageOfDowns.org](http://www.VillageOfDowns.org)

### **Village of Downs Police Department-Vacation notification form**

Please complete this form notifying us of any upcoming vacation plans. This will put local police and County Sheriffs on alert to check on your home while you are gone. Please complete the form and drop at the Village Hall attn: Village of Downs Police Chief.

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_

**Home Address** \_\_\_\_\_

**Detailed Location:** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Lights on?** \_\_\_\_\_ **Timers set?** \_\_\_\_\_ **Anyone staying at home?** \_\_\_\_\_

**Keys left with contact? Please provide contact info.** \_\_\_\_\_

**Vacation location. How can police contact you?** \_\_\_\_\_

**Date Leaving** \_\_\_\_\_ **Date Returning** \_\_\_\_\_

**Additional information regarding your property, vacation and contact information:**