



VILLAGE OF DOWNS
Zoom Meeting Information

Village Hall
211 S. Seminary St.
PO Box 18
Downs, IL 61736

Executive order **2021-6** by the Governor of Illinois allows this meeting to be held via Zoom, telephone and at the Village Hall. Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: clerk@villageofdowns.org or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org or mayor@villageofdowns.org
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969



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Events Committee Special Meeting

April 15th, 2021
6:00 pm @ Village Hall

1. Call to Order at 6:06 pm
2. Roll Call
 - a.
3. Pledge of Allegiance
4. Discussion
 - a. Committee Members
 - b. FY2021 Budget Review
 1. Mike covered the budget reports
 2. Need to still clean-up the balance report and verify expenses and income
 - c. FY2022 Event Plan and Budget
 1. Mike covered the budget reports
 2. Need to still clean-up the balance report and verify expenses and income
 - d. Easter Breakfast and Egg Hunt Plan
 1. Discussion about this year's event was held. Decided to hold the breakfast one more year to see if attendance increases. Otherwise, we may cancel.
 2. ~ 45 people attended breakfast with \$250 donation
 3. ~ 100 kids attended the egg hunt
 - e. Advertising and Sponsorships
 1. Discussed advertising for the 4th and the FR
 2. Holly-Rae will send us each sponsor gets for each level – we don't want to double solicit and want to be careful
 3. We will coordinate our lists – put them on Google Drive
 - f. Transworld Conference
 1. Reimburse expense gasoline up to \$30 with receipt
 2. Need our \$2k petty cash – Julie James will request from Treasurer for May 6th meeting
 3. Need to look for swamp room stuff and graveyard material
 - g. Clean-up Day
 1. 6/5 7 am – 3 pm
 2. 2 – trash dumpster, 2 – recycle dumpster
 3. Tires, electronics, batteries
 4. Usually have the employees help run – don't need help
 - h. Freedom Run
 1. Sponsors (3 levels): 2 - Red \$500, no cap (6 in 2020) - white \$250, no cap (5-10 2020 – before a lot) - blue \$100
 1. Red – Full page



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2. White – ½ page
 3. Blue – Business Card
 2. Holly-Rae covered the FR grants. Small businesses are source of their sponsors. Mel and Holly-Rae want to support outdoor activity and especially in the park. ½ funds were going to support the bathroom project and ½ to support small business.
 3. Bathroom didn't happen so group meet to decide to offer 2 – \$1k grants. Had 3 applicants, so they decided to offer all 3 a \$1k grants instead of picking just two and leaving one out.
 4. Recommending to the committee to approve the 3-\$1k grants
 5. 2020 was the first in IL to host a 5k. They hired a timing company to run the event.
 6. 2021 looking to add some things back in, but don't think it will be entirely the same. Meeting with timing company next week
 7. FB page has a save the date and new logo. June 26, 7:30
 8. Will be back on the HS track for their finish to give it a better "feel". Do a wave start again this year.
 9. Course will be certified to be an official 5k – exact same original course with a slight change at the HS.
 10. Waiting to hear back from the shirt vendor
 11. Project focus this year is again for the new bathroom
 - i. 4th
 1. Discussed the need for a coordinator
 2. Discussed putting a request on FB - Jill will post TV, CIA and Events FB page
 3. Right now, plans are just to continue to host the parade and do the fireworks
 - j. Haunted House
 1. Subcommittee discussed the cue line cover
 2. Need to get a controlled, audited lock on the front door. Need to replace the front door before putting the new lock on the door
 3. Lights were left on again in the building
 4. Got a bunch of old fencing
 - k. Other
 5. New Business
 - a. Motion to Approve Meeting Minutes for March 25, 2021 (Cyndi / Jill 6-0)
 - b. Motion to Approve \$1000 Grant to OTT&R, The Union and 715 Jewelry from Freedom Run Event Fund (Holly-Rae / Julie 6-0)
 6. Old Business
 - a. Motion to Approve Members of the Events Committee: Julie James, Cyndi Miller, Steve Miller, Mike James, Jill Kasprzak, Ken Kasprzak, FR Coordinator, 4th Coordinator (Ken / Julie 5-0)
 7. Motion to Adjourn at 7:40 pm (Julie / Jill 6-0)