



## VILLAGE OF DOWNS

Village Hall  
211 S. Seminary St.  
PO Box 18  
Downs, IL 61736

Executive order **2021-5** by the Governor of Illinois allows this meeting to be held via Zoom, telephone and at the Village Hall. Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: [clerk@villageofdowns.org](mailto:clerk@villageofdowns.org) or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the [clerk@villageofdowns.org](mailto:clerk@villageofdowns.org) or [mayor@villageofdowns.org](mailto:mayor@villageofdowns.org)
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

### **Video/Audio conference call information:**

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969



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March 25<sup>th</sup>, 2021  
6:00 pm @ Village Hall

1. Call to Order at 6:00 pm
2. Roll Call
  - a. Ken Kasprzak, Cyndi Miller, Steve Miller, Julie James, Mike James – Present
  - b. Jill Kasprzak – absent
3. Pledge of Allegiance
4. Discussion
  - a. Committee Members
    1. Adding a member from the FR sub-committee and member from 4<sup>th</sup> of July sub-committee
    2. Ken said he would prefer not to be a part
    3. Since FR representatives were not present or 4<sup>th</sup> we will push off to the next meeting
  - b. FY2021 Budget Review
    1. Mike reviewed the budget for this year and financial reports
    2. Balance sheets need to be fixed – bank balance
    3. Talked about the Google ad, what it is for and if we should keep it – decided to get rid of it because we are not convinced, we are getting value from it
    4. Money submitted for CARES reimbursement was for police. Treasurer yet to submit HH expenses.
    5. FR Grants
      1. 3 businesses applied
  - c. Easter Breakfast and Egg Hunt Plan
    1. Ken and Steve are cooking – OTTR will be open by 5 am
    2. Warmer, can use their coffee maker
    3. Walked through shopping list for Easter – Mike will go on Friday
  - d. Advertising and Sponsorships
    1. Paused the HH Google ad so we don't continue to spend \$50 a month
    2. Asked about the solicitations for sponsors, ads and donations – will coordinate with FR and work to do a booklet for 4<sup>th</sup> and HH
  - e. Transworld Conference
    1. Paying for 12 to attend and 1 night of hotel and \$30 max for gas with a receipt
    2. Most attending every night, but the committee is just going May 8 & 9.
    3. Transworld hasn't responded from email to adjust automatic registrations; Mike will look for a number to call – otherwise we will have to register under someone else
  - f. Clean-up Day
    1. June 5, 7 am – 2 pm
    2. Will ask Les to work on getting containers around May.



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- g. Car Show/Cruise In
    - 1. June 5 – Handled Twin City Car Club
  - h. Freedom Run & 4<sup>th</sup>
    - 1. Contacted sub-committee from last year for members and asking for coordinator
    - 2. Fireworks are paid for and show is done
    - 3. Morgan will look for a band if we want – Committee would recommend just an evening band, but we aren't deciding what to do for 4<sup>th</sup> anymore
  - i. FY2022 Event Plan and Budget
    - 1. Mike needs to fix the budget in the appendix
    - 2. Take out the DJ for 4<sup>th</sup>
    - 3. Modified the 4<sup>th</sup> of July and FR verbiage for what the events committee would be doing vs what needed to be picked up by the 4<sup>th</sup> sub-committee.
  - j. Other
5. New Business
- a. Motion to Approve Members of the Events Committee - Tabled
  - b. Motion to Approve Meeting Minutes for February 25, 2021 (Julie / Ken 5-0)
6. Old Business
- a. Motion to Approve FY2022 Event Plan and Budget (Cyndi / Mike 5-0)
7. Motion to Adjourn at 6:55 pm (Ken / Steve 5-0)