



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING MEETINGS
November 5, 2020
7 pm via ZOOM & VILLAGE HALL

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Executive order **2020-59** by the Governor of Illinois allowed this meeting to be held via Zoom, telephone and at the Village Hall.

Village of Downs Board of Trustees Regular Meeting November 5, 2020, 7 pm @ Village Hall & via ZOOM

1. Mayor Mike James called the November 5, 2020 regular board of trustees meeting to order at 7:08pm.
2. Roll Call was taken. Trustees present were Maureen Roach, Mary Goveia, Peggy Keylin via Zoom, Sarah Gassaway and Toby Twyford via Zoom. Also present were Julie James via Zoom, Treasurer Julie Bakewell and Village Attorney Dawn Wall via Zoom.
3. The Pledge of Allegiance was recited.
4. A Motion to Approve Agenda and Order was made by Roach and seconded by Goveia. Approved 5-0
 - Resolution 2020-R25 Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Freedom Oil Company Inc for the Project Located at 18928 US Highway 15 was removed from consent agenda and moved to new business.
5. Eagle Scout Project Update – Anthony Decker
 - Anthony Decker presented pictures of his Eagle Scout project via Zoom to the board.
 - He went through his process of making the bench.
 - Mayor James and Trustee Keylin thanked Anthony for choosing the village for his project.
6. Engineer & Development Report
 1. DCEO Grants
 2. Down Water Plant Improvements
 - Completed WTP Plan review with Mike, Toby, Billy, Les, and MSA on 10/8.
 - BNWRD connection meeting Friday 11/6. Mike, Toby, MSA to meet with BNWRD staff.
 - Submit WTP Plans to IEPA after BNWRD meeting and approval.
 3. Downtown Streetscape and Parking Lots design
 - Held ITEP Open House 10/21.
 - Submitted Downs Streetscape IDOT ITEP grant application 10/30.
 - A copy of the grant application was sent to Mike. Very optimistic about the Village's application and chances.
 - Thanks for all Village documents, Letters of Support, Resolution of Local Support.
 - Would like to complete last Steering Committee meeting for the Planning portion. But the Jurisdictional Transfer (or lack thereof), changes what improvements can be done?
 - Seminary if still under County HWD.
Is there a possibility that the Transfer request goes back through the County?
 4. Other Engineering or Development Updates

7. Mayoral Report

- Property owned by Ken Hillard may be annexed into the village.
- Trustees were in favor of having Wall draw up a purchase agreement to purchase the Misch building.
- Municipalities are unable to obtain a mortgage loan. Bakewell suggests we would purchase the building outright.
- Scrivener's error - We are making a correction of a scrivener's error to the title page that was previously submitted and approved by the Board on January 9, 2020 for Resolution 2020-R3. The cover title page is now being corrected to read as follows RESOLUTION "AUTHORIZING AND APPROVING A SECOND AMENDMENT TO REDEVELOPMENT AGREEMENT BETWEEN VILLAGE OF DOWNS AND GAMEDAY GRILL, INC." as opposed to the previous cover title submitted on January 9, 2020.
- The 1% sales tax was approved. It will be effective on 7/1/2021.

8. Trustee Reports

1. Building Report

- Goveia reported that we had no new building permits.
- The building committee has new requirements for swimming pools.
- There will be separate a new swimming pool application.

2. Water and Sewer Report

- Twyford reported we are struggling to keep the filter we have operational and more problems have been discovered.
- GA Rich and Tonka have been called in to consult.
- It will cost \$20,000 to replace the existing media. This has to be done
- James discussed with MSA about getting a filter now. The new filter won't be a complete waste of money. It will become a backup filter. It is possible it will be replaced in the next month.
- Twyford wanted thank the residents for supporting the sales tax increase.

3. Police Report

- Dingler reported he and Trustee Roach are rolling out a health fitness program for our officers.
- Mental health, food and nutrition will be part of that program.
- There was a home invasion on Oak St.
- There is an ongoing issue of catalytic converters being stolen.
- There was a burglary at the Mobil station.
- A lot of fraud issues with social security numbers have been happening.
- Dingler said he is trying to figure out where our \$15,000 police grants are.
- There were no issues on Halloween.
- The department has been heightened alert because of the election.
- The police truck should be coming soon.

4. Streets Report

- James reported the final brush pick up was on Monday.
- Les and the guys did a big area patch on Pintail with the new hot mix. They did a fabulous job.
- The streets department is also testing out snow plows in preparation for the upcoming winter.

5. Parks, Community Center and Food Pantry Report

- The hand sanitizer station is installed and in use.
- Parks Committee members continue to sanitize the pavilion after rentals.
- The bike rack foundations have been poured and the rack will be installed early next week.
- Gutter covers were installed on the north side of the pavilion.
- Midwest Electric Services is disconnecting the fallen light pole near the basketball courts. No word from Ameren on the possibility of getting a replacement pole. We're seeking other estimates on replacing the pole and light fixture.
- Living Hope is spearheading the Christmas Lights in Dooley Park project this year. Church groups, individuals and Parks Committee are planning displays.
- Because of the lighting project and possibly Cookies with Santa, we won't be taking new reservations for the pavilion until after the new year.
- Playground mulch was delivered and is $\frac{3}{4}$ spread around the equipment.
- The Buddy Bench is in and looks great.
- Wi-Fi is connected to the pavilion which will enable full use of our door code system.
- Dave Bach donated and planted two hickory trees in Dooley Park.
- So far, Homefield Energy has been a real money-saving decision.
- Many, many thanks to all who have made these improvements and projects possible.
- The Food Pantry has 36 boxes to distribute this month. They did a supplemental distribution of 24 boxes in October. They'll have their traditional Thanksgiving supplemental distribution again this year. Turkeys have been ordered through LeRoy IGA.
- The School Backpack Program is ongoing. They are ready for November and December distributions which will cover everyone over the holidays. Thanks to the small but mighty hard working crew of volunteers at the Pantry.

6. Finance and Services Report

- Bakewell went over levy amounts.
- The Striegel Knobloch and IEPA bills are on the BTP.

9. Discussion

1. Downs Sales Tax Referendum
2. Other

10. Public Comment – Eric Little from IMLRMA was in attendance.

11. A Motion to Approve Items Contained within the Consent Agenda by Goveia and seconded by Gassaway. Approved 5-0

12. A Motion to Approve Consent Agenda was made by Goveia and seconded by Keylin. Approved 5-0

1. Motions

- a. Motion to Approve the October 1 & 15, 2020 Village Board of Trustees Regular Meeting Minutes
- b. Motion to Approve Renewal of Membership in Illinois Public Works Mutual Aid Network (IPWMAN \$100)

2. Ordinances (16)

3. Resolutions (28)

- a. Resolution 2020-R25 Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Freedom Oil Company Inc for the Project Located at 18928 US Highway 150 – Removed from Consent Agenda and moved to New Business.
- b. Resolution 2020-R29 Authorizing and Approving the Easement Agreement Between Jeff Misch and Kathy Misch LLC and the Village of Downs

13. New Business

1. Motions

- a. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ 7 pm at the Village Hall – No action taken.

2. Ordinances

- a. A motion to approve Ordinance 2020-17 Approving the Levy and Assessment of Taxes for the Corporate Purposes of the Village of Downs, McLean County, Illinois for the Fiscal Year of May 1, 2021 thru April 30, 2022 was made by Gassaway and seconded by Roach. Approved 5-0

3. Resolutions

- a. A motion to approve Resolution 2020-R30 Authorizing and Approving Insurance Coverage Between the Illinois Counties Risk Management Trust (ICRMT) and the Village of Downs was made by Keylin and seconded by Gassaway. Approved 5-0
Discussion – Alan Martel from ICRMT went over the highlights of the new insurance.
 - Their insurance will give us some additional coverage.
 - Sales tax interruption, electrical interruption and cyber liability
 - New vehicles purchased in the middle of the year will automatically be covered
 - Rental reimbursement
 - The previous insurance was bare bones. This plan gives us more coverage for the police department.
 - The IML insurance had a \$76,000,000 cap on our property.
 - The new insurance will go into effect 1/1/2021.
 - The cost is \$28,417/year.
- b. Resolution 2020-R__ Defining the Compensation Criteria and Amount for the Village Board of Trustees of the Village of Downs, McLean County, Illinois Starting May 1, 2021 – No action taken.
- c. Resolution 2020-R__ Defining the Compensation Criteria and Amount for the Village President of the Village of Downs, McLean County, Illinois Starting May 1, 2021 – No action taken.
- d. Resolution 2020-R__ Defining the Compensation Criteria and Amount for the Village Clerk of the Village of Downs, McLean County, Illinois Starting May 1, 2021 – No action taken.
- e. Resolution 2020-R__ Authorizing and Approving the Purchase of Parcel #29-04-257-014 and Building from Misch Excavating LLC – No action taken.

14. Old Business

1. Motions

- a. Motion to Approve the Final Plat for the Corn Belt Energy Park – No action taken.
- b. Motion to Approve Directive Regarding Water Discharge into Village Right-of-Way, Detention Basin, and/or Utility Easements – No action taken.

2. Resolutions

- a. Resolution 2020-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Beecher Trails Subdivision - First Addition – No action taken.
- b. Resolution 2020-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Cross Creek Subdivision – No action taken.
- c. Resolution 2020-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement – No action taken.

3. Ordinances

15. A Motion to Approve Payment of Bills was made by Gassaway and seconded by Goveia.
Approved 5-0
16. Motion to Enter Executive Session for Personnel – No action taken.
17. Action on Executive Session Items – No action taken.
18. A Motion to Adjourn at 9:15pm was made by Gassaway and seconded by Goveia. Approved 5-0



Julie James
Village Clerk