



VILLAGE OF DOWNS
EVENTS COMMITTEE
SPECIAL MEETING MINUTES

Village Hall
211 S. Seminary St.
PO Box 18
Downs, IL 61736

Executive order 2020-33 by the Governor of Illinois allows this meeting to be held via Zoom, telephone and at the Village Hall. Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: clerk@villageofdowns.org or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org or mayor@villageofdowns.org
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

(Agenda for this meeting starts on page 2)



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July 17th, 2020
6:00 pm via Zoom & Village Hall

Agenda

1. Call to Order at 6:08 pm
2. Roll Call
 - a. Mike James, Julie James, Ken Kasprzak, Cyndi Miller, Steve Miller – Present
 - b. Jill Kasprzak – Absent; Ken Kasprzak left meeting at 7:00 pm – Quorum still present to do business.
 - c. Quorum was declared to do business
3. Pledge of Allegiance
4. Discussion
 - a. FY2021 Budget Review
 1. Mike covered the budget numbers with the committee
 - b. Freedom Run (June 27)
 1. 189 participants
 2. Ran in 4 waves ~50
 3. Event was very well run
 - c. 4th of July (July 4)
 1. Mayor has not received any negative on 4th
 2. Received a lot of thank you and kudos for holding the parade and fireworks
 3. Liked how we did the seating area
 - d. Dooley Park Cruise-In & Movies in the Park (Aug 15)
 1. Cruise-In is from 3-7
 2. Two car clubs are putting it on
 3. 3 Trophies they want the mayor to give out
 4. Don't think they will have food from Scouts, but asked that they make that choice
 5. ByGones are playing
 6. Movie needs to change at the request of the sponsor
 7. They would like us to show Incredibles 2
 8. Question: if it rains do, we still want to hold in the Pavilion?
 9. Julie is requesting a quote for the new movie
 10. Question: Snacks? Do we still want to do snacks of popcorn and cotton candy?
 1. Yes, but we will need to wear masks and gloves and have sanitizer available
 2. Need to fix the cotton candy machine – if can't fix we need to look into renting



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3. If it rains, we will still hold it in the pavilion or somewhere else
 - e. Haunted House
 1. Committee wants to hold HH this year
 2. Doing very little building and working on logistics for COVID
 3. Downs CIA is allowing another group to do concessions on Friday, and they are doing Saturday
 4. Mike asked about Ethan's idea to allow ticket presales with group for fundraiser. They could get \$1 per ticket? Need to ask Jill. Also need to ask other local groups if they want to do it as well
 5. Do temperature checks in line before they go into house
 6. Need to do temperature checks on all actors and volunteers
 7. We will need to order more tickets for this year
 8. Ideas:
 1. All patrons will be asked to wear a mask
 2. Hand sanitizer will be given to patrons when they enter the rules area
 3. Going to order masks that work for COVID protection for actors that want them
 4. Danny asked about if fog or haze would carry COVID – response online from FB groups was no and it actually could kill COVID
 5. We would need to buy 2 more geyser foggers for “decontamination” upon entering the house
 6. Need to move the crypt to the front of the building. This year we will have nothing in the back of the house
 7. CO2 Night-club fogger was also recommended - \$399
 8. Ordered geyser, co2 fogger machines.
 9. Need to order Cyndi's 4 wall panels
 - f. Cookies with Santa
 1. Talked about different ways to handle with Phase 4 still in effect
 2. Reservations, reserved table locations, distancing
 - g. Other
 5. New Business
 - a. Motion to Approve Meeting Minutes for June 11, 2020 (Mike / Julie 5-0)
 - b. Motion to Approve Moving Forward with Haunted House with Mitigation Plans to be Developed (Ken / Steve 5-0)
 - c. Motion to Approve Incredibles 2 as the Movie in the Park at the Request of our Sponsor (Cyndi / Julie 5-0)
 6. Old Business - None
 7. Motion to Adjourn at 7:54 pm (Cyndi / Mike 4-0)